



San Jose Charter Academy
 PTO Agenda
 March 16, 2015 ~ 6:30pm-7:30pm
 Location: Cafeteria

Executive Board	Officer	Present	Executive Board	Officer	Present
President	Eva Generalao	Y	Room Parent Coordinator	Nikki Lee	Y
1 st Vice Pres. Fundraising/Sponsorships	Jorge Diaz	Y	Events Coordinator	Melody Alvarado	N
2 nd Vice Pres. Membership/Publicity	Annette Coronado	Y	Parliamentarian	Dr. Denise Patton	N
Secretary	Vanessa Castaneda	Y	Teacher/Staff Rep	Cassie Schaefer	Y
Treasurer	Open	N/A	Teacher/Staff Rep	Ivonne Boomer	Y
Member at Large 1	Merci Rodriguez	N	Member at Large 2	Mary Hernandez	N

I. Call to Order - **6:32p We have a quorum.**

II. Review of minutes from 10/08/14, 01/14/15, 02/02/15 - **Reviewed and accepted with updates to January 14th notes**

III. Officer' Update

A. President Update

a. Reimbursements

- i. San Jose Charter Academy - Art Club Field Trip Buses - \$365
- ii. San Jose Charter Academy - After school sports buses - \$151
- iii. San Jose Charter Academy - Stem Club Field Trip Buses - \$476.25
- iv. Veronica Gervacio - SCE Donor Match Account - \$877.19
- v. Angie Ponce - Kinder SFA Cafe - \$76.45
- vi. San Jose Charter Academy - Science Camp Buses - \$3,573.50

The Board would like to further clarification for this expense at the next board meeting with Dr. Patton since we had only budgeted \$1K for field trips and the science camp was not budgeted. The 5th grade class will go on their field trip in April.

Vanessa motioned all reimbursements approved except for Science Camp Buses; Nikki seconded - All in favor - 7 aye, 0 nay, 0 abstain

Mrs. Schaefer motioned to table Science Camp Buses reimbursements to April 9th; Annette seconded - All in favor 7 - 0 - 0

b. Walk-a-thon Date Change - **The new date will be May 1st due to testing.**

c. T-shirt sales - **March 18th - 19th after school. We will limit the shirts to 2 shirts per student. Due to limited quantity. If we need to order more we will do so at another sale in April.**



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d. Snack Friday - **canceled due to no school on Friday, March 20th.**

B. 1st Vice President's Update:

1. Popcornopolis - **Distribution will take place May 25th & 26th. We do need volunteers.**
2. **Restaurant Fundraisers - We are looking into doing another fundraiser with a local restaurant in the next few weeks. (Chili's, Hawaiian Ono, Chipole)**

C. 2nd Vice President Update:

1. Membership - **Student and staff memberships are doing great with our last push. Next year, we should think about having the staff participate in PTO membership at their welcome lunch and pay combine the social dues and PTO dues into one.**

D. Event Coordinator Update:

1. Book Fair - **We had a great turn out. We made over \$14K for spring book fair. "All for books" we collected \$488 for the Read on 80 program - Scholastics matches dollar for dollar. The teacher lunch preview was very well recieved.**

E. Room Parent Coordinators Update:

1. Room Parent Mixer - **Two mixers were done for about \$200. It was very appreciated by the parents.**

F. Executive Director's Update: **Not in attendance due to Charter School conference in Sacramento**

G. Bookkeeper Update:

1. Reports - **We are on track. We have not received any funds from Amazon Smile. Vanessa will look into this.**

IV. Date of next meeting is Thursday, April 9th at 6:30p.

V. New Business to be brought before the board.

We did not bring in much with ShopSJCA. We should discuss this at the April 9th meeting about no longer supporting it. There seems to be many questions and concerns by parents.

Meeting adjourned at 7:29p.

Minutes compiled by Vanessa Castañeda, PTO Secretary