

**FRANKLIN LAKES BOARD OF EDUCATION
FRANKLIN LAKES, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Tuesday, May 12, 2015

Franklin Avenue Middle School
755 Franklin Avenue, 8:05 PM
Multi-Purpose Room

1. **CALL TO ORDER BY THE PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. This does not extend to Board discussions of pending or active litigation, contract negotiation, and matters involving the confidentiality and privacy rights of students and employees. In accordance with the provisions of the Act, the Franklin Lakes Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted on the School website; published in the Board's designated newspapers: *The Record* and *The Suburban News*; and mailed to all persons, if any, who have requested said notice. In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public. As a reminder, the Board of Education has a "BOE Suggestion Box" located on the District Website under "Board of Education." The Board welcomes your questions, input and suggestions.

4. **ROLL CALL**

Mr. Michael Ben-David, Mr. Peter Koulikourdis, Dr. Jennifer Marcus, Ms. Susan McGowan, Mr. Robert Medeiros, Mr. Jeffrey Merlino, Ms. Shirley O'Reilly, Ms. Kathie Schwartz, Ms. Jackie Veliky

5. **APPROVAL OF MINUTES**

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve Minutes from the meetings on April 28, 2015	On roll call. Motion carried unanimously.

6. **MOTION TO APPROVE BOARD SECRETARY AND TREASURER'S REPORTS**

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve Board Secretary and Treasurer's Report for March 2015	On roll call. Motion carried unanimously.

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

The Board Secretary certifies that for the month ending March, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:23A-16.10(c)3.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that as of March, 2015, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Motion by Ms. O’Reilly	Seconded by Ms. McGowan
To approve Monthly Budget Status Certification ending March 2015	On roll call. Motion carried unanimously.

8. **PUBLIC WORK SESSION**

Honor 2014-15 Bergen County Teacher Award Recipients – Dr. Furnari introduced Ms. Gagliardo for Ms. Rizzi and then Ms. Bajzath for Ms. Smolenski, then Dr. Furnari for Ms. Colligan, then Mr. Keiser for Ms. Antonison.
Discussion of the Delegate Assembly – Ms. O’Reilly discussed going on May 16th.

9. **QUESTIONS AND COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS (30 MINUTES)**

Motion by Ms. O’Reilly	Seconded by Ms. McGowan
To approve motion to open the meeting to public discussion on agenda items	On roll call. Motion carried unanimously. Mr. Ben-David was absent.

None

Motion by Ms. O’Reilly	Seconded by Ms. McGowan
To approve motion to close the public discussion and re-enter the regular public meeting.	On roll call. Motion carried unanimously. Mr. Ben-David was absent.

10.

RESOLUTIONS

<i>RESOLUTION #</i>	<i>TOPIC</i>
COMMITTEE OF THE WHOLE	
1CW	OUT-OF-DISTRICT PLACEMENTS
Motion by Ms. O’Reilly To approve 1CW	Seconded by Ms. McGowan. Motion carried unanimously.
BUILDINGS, GROUNDS AND OPERATIONS	
	NONE

CURRICULUM & INSTRUCTION	
	NONE
FINANCE	
1F	APPROVAL OF LINE ITEM TRANSFERS – APRIL, 2015
2F	APPROVAL OF CURRENT BILLS LIST
3F	APPROVE CONTRACT WITH AUBREY BYRNE FOR HOME PROGRAMMING SERVICES
4F	APPROVE CONTRACT WITH RICKARD REHABILITATION SERVICES FOR OCCUPATIONAL THERAPY SERVICES
Motion by Ms. O'Reilly To approve 1-4F	Seconded by Ms. McGowan. Motion carried unanimously.
PERSONNEL	
1P	APPROVAL OF STAFF TRIPS AND CONFERENCES
2P	RETIREMENT OF GRACE DONNELLY, PHYSICAL EDUCATION TEACHER, HIGH MOUNTAIN ROAD SCHOOL
3P	REDUCTIONS IN FORCE
4P	APPROVE PERSONNEL REPORT FOR PARAEDUCATORS AND SCHOOL AIDES
5P	HORIZONTAL MOVEMENT
6P	APPROVE MATERNITY LEAVE FOR AMY PAZ, MUSIC TEACHER, WOODSIDE AVENUE SCHOOL
7P	APPROVE MATERNITY LEAVE FOR MEGHAN PETERFRIEND, ELEMENTARY SCHOOL TEACHER, WOODSIDE AVENUE SCHOOL
8P	CERTIFYING OFFICERS FOR DIVISION OF PENSIONS
9P	APPROVAL OF SUMMER GUIDANCE WORK
10P	APPROVAL OF SUMMER NURSING WORK

11P	APPROVAL OF ADDITIONAL DAYS FOR MIDDLE SCHOOL ASSISTANT PRINCIPAL
12P	STAFFING FOR K-8 MULTI-SENSORY SUMMER READING PROGRAM (ORTON GILLINGHAM)
Motion by Ms. O'Reilly To approve 1-12P	Seconded by Ms. McGowan. Motion carried unanimously.
POLICY	
	NONE

COMMITTEE OF THE WHOLE

#1CW

RESOLUTION NO. 11680

OUT-OF-DISTRICT PLACEMENTS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves out-of-district placements for the following student.

Student ID #	Placement	Dates	Tuition
500715	The Children's Therapy Center	School Year 2015-2016	\$71,311.02

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: May 12, 2015

BUILDINGS, GROUNDS AND OPERATIONS

RESOLUTION NO. NONE

CURRICULUM & INSTRUCTION COMMITTEE

RESOLUTION NO. NONE

FINANCE

#1F

RESOLUTION NO. 11681

APPROVAL OF LINE ITEM TRANSFERS – APRIL, 2015

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board approves the line item transfers for the month of April, 2015. In order to accomplish the aforesaid purpose the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

Attachment (placeholder)

#2F

RESOLUTION NO. 11682

APPROVAL OF CURRENT BILLS LIST

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the payment of claims on the current bills list in the amount of \$3,223,738.94 for April, 2015.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

Attachment

#3F

RESOLUTION NO. 11683

APPROVE CONTRACT WITH AUBREY BYRNE FOR HOME PROGRAMMING SERVICES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the contract with Aubrey Byrne to provide Home Programming Services for children with Autism at a contracted rate of \$12,000.00 for 2015-16 school year, effective July 1, 2015 – June 30, 2016.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

Attachment

#4F

RESOLUTION NO. 11684

APPROVE CONTRACT WITH RICKARD REHABILITATION SERVICES FOR OCCUPATIONAL THERAPY SERVICES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the contact between Rickard Rehabilitation Services, Inc. and Franklin Lakes Board of Education for Services for students at a rate of \$365.00 per Evaluation and \$65.00 per Session for the 2015-16 school year.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

PERSONNEL

#1P

RESOLUTION NO. 11685

APPROVAL OF STAFF TRIPS AND CONFERENCES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the attendance of staff members at the conferences listed on the attached summary.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

Attachment

#2P

RESOLUTION NO. 11686

RETIREMENT OF GRACE DONNELLY, PHYSICAL EDUCATION TEACHER, HIGH MOUNTAIN ROAD SCHOOL

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts the request for retirement of Grace Donnelly, Physical Education Teacher, High Mountain Road School, effective June 30, 2015.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

#3P

RESOLUTION NO. 11687

REDUCTIONS IN FORCE

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the paraeducator Reductions in Force for the 2015-16 school year for reasons of economy and efficiency. Employee names are on file at the Central Office.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

#4P

RESOLUTION NO. 11688

APPROVE PERSONNEL REPORT FOR PARAEDUCATORS AND SCHOOL AIDES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the personnel report for Paraeducators and School Aides for 2015-2016 as per the attached list submitted by the Board Secretary/Business Administrator and recommended by the Superintendent as per salaries set forth in the Board/FLEA contract.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

Attachment

#5P

RESOLUTION NO. 11689

HORIZONTAL MOVEMENT

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the Horizontal Movement for the following teachers based on graduate level studies completed. Official graduate transcripts on file in Central Office.

Kristen Miller	Resource Room-CRS	From MA/3	To MA+30/3	Effective 9/1/14
Elizabeth Hartman	Music-FAMS	From MA/13	To MA+30/13	Effective 5/1/15

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

#6P

RESOLUTION NO. 11690

**APPROVE MATERNITY LEAVE FOR AMY PAZ,
MUSIC TEACHER, WOODSIDE AVENUE SCHOOL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a maternity leave for Amy Paz, Music Teacher, Woodside Avenue School, from September 8, 2015 – June 30, 2017.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby directed to forward a copy of this resolution to Amy Paz.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

#7P

RESOLUTION NO. 11691

**APPROVE MATERNITY LEAVE FOR MEGHAN PETERFRIEND,
ELEMENTARY SCHOOL TEACHER, WOODSIDE AVENUE SCHOOL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a maternity leave for Meghan Peterfriend, Elementary School Teacher, Woodside Avenue School, from September 18, 2015 – June 30, 2016.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby directed to forward a copy of this resolution to Meghan Peterfriend.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

#8P

RESOLUTION NO. 11692

CERTIFYING OFFICERS FOR DIVISION OF PENSIONS

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the appointment of the Payroll Benefits Supervisor Lynn Van Allen as Certifying Officer, and the Business Administrator Michael Solokas as Supervisor of the Certifying Officer, for purposes of compliance to Chapter 52, P.L. 2011 regarding the certification of enrollment and/or transfer of any employee into the State-administered Retirement System.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

#9P

RESOLUTION NO. 11693

APPROVAL OF SUMMER GUIDANCE WORK

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the following Summer Guidance work for school counseling services at per diem pay:

Name	School	Number of Days
Allison McHenry	FAMS	10 Days
Mary Beth Como	FAMS	10 Days

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

#10P

RESOLUTION NO. 11694

APPROVAL OF SUMMER NURSING WORK

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the following Summer Nursing work at per diem pay:

Name	Location	Number of Days
Jill Piccoli	Colonial Road School	3 Days
TBD	High Mountain Road School	3 Days
Noreen Carey	Woodside Avenue School	3 Days
Mary Jane Vinci	Franklin Avenue Middle School	3 Days

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

#11P

RESOLUTION NO. 11695

**APPROVAL OF ADDITIONAL DAYS FOR
MIDDLE SCHOOL ASSISTANT PRINCIPAL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the following additional days for Middle School Assistant Principal.

Name	School	Number of Days
Eva Prunk	FAMS	Up to 20 Days

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

#12P

RESOLUTION NO. 11696

**STAFFING FOR K-8 MULTI-SENSORY SUMMER READING PROGRAM
(ORTON GILLINGHAM)**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the hiring of the following teachers to work the K-8 Multi-Sensory Summer Reading Program (Orton Gillingham) to be held at FAMS from June 29 – July 23, 2015 at the agreed-upon rates:

Betty Ludwig (Coordinator)	\$4,000	Erin Kelly	\$3,000
Kellye Barden	\$3,000	Carol Lee	\$3,000
Brittany DePree	\$3,000	Karen Swartz	\$3,000
Maria Gramulgia	\$3,000		

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: May 12, 2015

POLICY

RESOLUTION NO. NONE

11. **SUSPENSION REPORT** – Dr. Furnari reported 1 student suspension
12. **ENROLLMENT REPORT** – Dr. Furnari reported 1 new student at FAMS and 1 at HMR

13. REPORT OF THE SUPERINTENDENT OF SCHOOLS

Vision Statement:

In pursuit of our district's vision to build a learning environment where all children and adults take ownership to become imaginative, reflective, information age explorers and contributors to society, by developing in students a life-long commitment to learning, a sense of personal and social responsibility, healthy self-esteem, and a respect and appreciation of diversity, I offer the following update on our progress toward District Goals.

Our first goal speaks to the importance of Student Achievement, assessment and program evaluation.

- End of Year portion of the PARCC assessment, as posted on the district calendar is coming to a close at the elementary and middle school levels. We will be finished with PARCC by May 22nd. The NJASK Science assessment for grades 4 & 8 is scheduled for May 27th & 28th. All testing dates can be found on our district calendar, posted on our website.
- On Friday, Mrs. Hart, Mr. Solokas and I visited both the High Mountain Road School 4th grade Simple Machines Carnival, and Colonial Day at Woodside Avenue School. We learned from HMR 4th graders about the mechanics of simple machines, but also how levers, pulleys, gears, and ramps can be turned into working carnival games, rides, moving signs and food venues. A great deal of ingenuity was in play, and our students should be commended for their creativity and determination. At Woodside, we went back in time to the days when sewing was done by hand, pharmacies were called apothecaries, and misconduct could earn you time in the stocks! Students shared stories of their chosen trade with visitors, and had numerous examples of their wares on hand. Demonstrations of learning such as these events allow students to share what they have learned in a very public way. The preparation and poise of our students were clearly evident, as were the well-planned lessons created by our teachers.
- I also had the opportunity to visit the HMR Art Show. Student work in a variety of mediums was on display. Masks made of metal art and Paper Mache, puffed paper sculpture, drawings, paintings, fabric art and self-portraits covered the walls of the school in grade level galleries. Subjects included adaptations of subjects from both real-life and from the vivid imaginations of our extremely creative students. Mrs. Cash has even built a critique component that is delivered to the young artists in the form of "fan mail". I am really looking forward to attending other demonstrations of learning going on in our schools during the months of May and June.
- Please look for additional information about events at each of our schools on our school web sites and in the next issue of School News & Views.

Our second goal speaks to the professional development of administrators and staff in support of teaching and learning.

- Tonight we had the opportunity to recognize and to celebrate four of our district's outstanding teachers. Members of the administrative team noted their contributions to our district and to our children earlier this evening. It goes without saying that respected members of the staff are sought out to help, to support, and to share their expertise with others. I would like to thank Kris Gonzalez, my administrative assistant, for coordinating the process for our district, and to say thank you to our selection committee, consisting of former Bergen County Teacher of the Year winners, PTA representatives, and FLEA leadership. Again, thank you to our 2014-2015 Bergen County Teachers of the Year for the excellence they demonstrate and for the contributions they make. The award is well deserved and we are fortunate to count this group of teachers among our own school community.

Our third goal is about communication.

- Our District Satisfaction Survey will be open until May 15, 2015. A link to the survey was e-blasted to families, and we continue to send out periodic reminders of its availability. To date, we have received 337 completed surveys. I would like to once again encourage

you to participate, as the data will provide the district with a wealth of information that we intend to use to improve the way we serve our community.

- Our search for the next Woodside Avenue School Principal has drawn 78 applicants from our district, elsewhere in New Jersey and from out of state. A timeline describing the process was sent out to Woodside staff and families that includes staff and parent focus group forums, a multi-tiered interview process consisting of panels of staff members, parents, administrators and Board members, as well as data drawn from a student survey. We hope to have a finalist before the end of the school year. I would like to thank those who have volunteered to participate in the process. Woodside parents including parents of students enrolling in Kindergarten for the 2015-2016 school year who are interested in being considered for the 8-10 member parent interview panel should contact my office no later than May 21st.
- Last night, Mr. Keiser, Mrs. Prunk and staff members from FAMS hosted the annual Orientation for Grade 5 students and parents. The event was extremely well attended, with over 100 students and their parents in the audience. Information was shared about the kinds of things in-coming 6th grade students should expect on the first day of school, scheduling of classes, the laptop initiative and the trip to Frost Valley. Veteran FAMS students acted as tour guides and took attending 5th graders on tours of the building. Our FAMS counselors and school nurse also shared important information. I would like to thank Mr. Keiser, his staff and students for putting such a great event together. I would also like to thank our Grade 5 families for making the time to participate in this important experience.

Finally, Our fourth goal is related to Financial & Resource Management.

- It is important to remember that we are making preparations for the 2015-2016 school year, even as the current school year is coming to an end. The proper allocation of our resources is extremely important. Mr. Solokas and I have shared the financial and personnel needs of the district, based on our expectations for enrollment. As you know, Kindergarten enrollment has been open since January 2015. To date, there are 74 Kindergarten students registered across the three elementary schools for 2015-2016, which is within 6 students of the enrollment projection included in the demographic study completed in July 2013. Kindergarten orientation and screening will take place in the next week or so. Kindergarten enrollment figures continue to change throughout this process, and during the summer months as well.
- Finally, we anticipate a shift in enrollment at a variety of grade levels, and have made recommendations for staffing and the allocation of resources accordingly within the 2015-2016 budget. That plan calls for one less section at the elementary school level overall. It is anticipated that the number of sections at High Mountain Road School will remain the same, as they are this school year. Woodside Avenue School will have one less section at Kindergarten and at Grade 4. Colonial Road School has the most movement, as Grades 1, 3, and 5 will increase from 2 sections to 3 sections, and grades 2 and 4 will decrease from 3 sections to 2 sections. The number of Kindergarten sections at CRS remains at 2. This translates to 41 total sections for 2015-2016, rather than the 42 sections we currently have in place in the elementary schools. Although the exiting 8th grade class is larger than the entering 6th grade class by about 19 students, the need for 2 middle school teams at Grade 6 remains. Of course, we will be working to maximize our resources appropriately, based on the needs of the middle school population, and appropriate implementation of the middle school program.

This concludes tonight's update. I am happy to address any questions you may have. Thank you.

14. **BOARD COMMENTS/NEW BUSINESS**

Board discussed committee structures and return to Personnel and Finance Committee.

Bergen County School Boards' dinner meeting attended by Ms. O'Reilly, Ms.

McGowan and Dr. Furnari. Also FAMS Jazz Band played amazingly at the dinner.

15. **QUESTIONS AND COMMENTS FROM THE AUDIENCE ON ANY TOPIC OF CONCERN – 30 MINUTES**

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve motion to open the meeting to public discussion on any topic of concern.	On roll call. Motion carried unanimously.

A parent asked about teacher taking leave policies and suggested Board establish one.

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve motion to close the public discussion and re-enter the regular public meeting.	On roll call. Motion carried unanimously.

16. **PRIVATE WORK SESSION TIME:**

WHEREAS, the Open Public Meetings Act and the Franklin Lakes Board of Education reserve the right within the constraints of State Law to sit in Private Session; and WHEREAS, there now exists a need for this Board of Education to meet in Private Session;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Lakes Board of Education recess into Private Work Session to discuss exempt matters pertaining to personnel, legal matters and any such matters that may come before the Board; and

BE IT FURTHER RESOLVED that the public will be informed regarding the topics discussed in Private at a later date undetermined at this time.

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To move into Private Work Session at 9:35 to continue CSA Evaluation	On roll call. Motion carried unanimously.

17. **ADJOURNMENT**

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve motion to adjourn meeting at 10:45 p.m.	On roll call. Motion carried unanimously.

Respectfully submitted,

Michael Solokas
Business Administrator/Board
Secretary