

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - January 7, 2015

A. CALL TO ORDER

The Re-Organization/Public Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Business Administrator presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Announcement of this meeting was conveyed in the Burlington County Times and Trenton Times on December 11, 2014.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ELECTION RESULTS

November 4, 2014 Election Results—Source: "Official Recounted Results" per Clerk of Burlington County

Bordentown City [One Seat]		Bordentown Township [One Seat]		Fieldsboro [One Seat]	
Mercantini, Sr., William	487	Roselli, Mark	1,382	Tyler, Jr., Edward	86
Dansbury, Joanne	340				
Personal Choice	9	Personal Choice	83	Personal Choice	9
Total	836	Total	1,465	Total	95

D. SWEARING IN OF NEW BOARD MEMBERS & OATH OF ALLEGIANCE

E. ROLL CALL

The following members answered roll call: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. **ABSENT:** Ms. Wehrman.

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary, and Ms. Lori Fryc.

Staff attending: Sima Hansalia, Liz Brotherton, Kathy Creegan, and Ann Marie O'Leary.

Visitors attending: Jim Brotherton, Hannah Heberling, Walter Kösul, Melanie Kunkler, Maureen Roselli, Hannah Roselli, and Blaise Roselli.

F. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

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G. RE-ORGANIZATION MEETING BUSINESS

1. Nomination & Election of Board Officers

a. President:

A motion was made by Mr. Heberling, seconded by Mr. Roselli to nominate Mark Drew for President.

ON A ROLL CALL VOTE (Item 1.a):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Wehrman.

Motion approved by majority.

b. Vice President:

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to nominate Timothy Hartmann for Vice President.

ON A ROLL CALL VOTE (Item 1.b):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Wehrman.

Motion approved by majority.

Mr. Drew (Board President) presided for the remainder of the meeting.

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to approve the following:

2. +Motion to adopt School Board Member Code of Ethics, Policy # 9271.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Wehrman.

Motion approved by majority.

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

3. Motion to adopt current Board Policies and parliamentary procedures (i.e. - Robert's Rules of Order).
4. Motions To Adopt/Authorize:
- a. Check Signing by Machine
 - b. Board Secretary to sign payroll checks in absence of the Treasurer
 - c. Designate Official Depositories - All Duly Certified Depositories in the State of New Jersey
 - d. Designate Bank Account Signers to next re-organization meeting in 2016
 - Board President or Vice President
 - Board Secretary/Business Administrator or Superintendent of Schools
 - Treasurer of School Monies
 - e. Designate Official Publications
 - Burlington County Times
 - Register News
 - Trenton Times
 - f. Mailing Fees: Based on actual cost

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- g. Appoint Custodian of School Records/Public Agency Compliance Officer:
 - Mr. Eloi Richardson, BA/BS
- h. +Board of Education Committees per Policy # 9130 (current appointments will be under review by current Board President).
- i. Approve Transfer of funds between Board meetings.
- j. Approve Appointment of Purchasing Agent and Authorization to award contracts up to bid thresholds and set quote threshold at 15% of bid threshold amount. - 18A:18A-3
 - Mr. Eloi Richardson, BA/BS
- 5. Motion to appoint Providers of Professional Services:
 - a. +Treasurer: Mr. Thomas A. Haje, for one year, from January 7, 2015 or until a successor is selected at the 2016 Reorganization meeting of the Board, at a fee of \$736.09 per month, totaling \$8,833.00. [Last year's fee was \$8,660]
 - b. +Board Solicitor: Parker McKay, for one year, from January 7, 2015 or until a successor is selected at the 2016 Reorganization meeting of the Board, at a fee of \$160.00 per hour (\$160.00 charged the prior year) from January 1, 2015 through June 30, 2015 and \$170.00 per hour after July 1, 2015 with a maximum not to exceed \$65,000.00 for general legal services.
- 6. +Motion to adopt the regular meeting schedule for balance of calendar year 2015 in accordance with Open Public Meeting Act.
- 7. INFORMATION:
 - +FAQ concerning BOE Re-Org. 2014-15

ON A ROLL CALL VOTE (Items 3-4;6):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.
ABSTENTIONS: None. ABSENT: Ms. Wehrman.
Motion approved by majority.

ON A ROLL CALL VOTE (Item 5):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Zablow, Mr. Creegan, and Mr. Drew. NOES: Mr. Tyler, Mr. Roselli, and Mr. Mercantini.
ABSTENTIONS: None. ABSENT: Ms. Wehrman.
Motion approved by majority.

H. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

- 1. +Motion to approve Travel/Mileage reimbursement requests.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.
ABSTENTIONS: None. ABSENT: Ms. Wehrman.
Motion approved by majority.

J. COMMITTEE REPORTS - None

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J. SUPERINTENDENT'S REPORT

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to approve the following:

1. +Motion to accept the Consolidated Monitoring Report, December 2014.
2. +Motion to accept Bi-Annual HIB Report.
3. +Motion to approve the 2015-2016 Single Sheet Calendar.
4. +Motion to accept HIB Report & Determinations:

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	<u>2</u>	<u>2</u>
BRMS	1	1
BRHS	0	0
TOTAL:	<u>3</u>	<u>3</u>

ON A ROLL CALL VOTE (Items 1-4):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Wehrman.

Motion approved by majority.

L. CURRICULUM REPORTS

A motion was made by Mr. Mercantini, seconded by Mr. Roselli to approve the following:

1. +Motion to approve adoption of new textbooks, *T'es Branche'?*, Level 1 and Level 2, authors are Toni Theisen and Jaques Pecheur, published by EMC Publishing, 2014, for BRHS French 1, 2, and 3. (money was budgeted and currently available)

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Wehrman.

Motion approved by majority.

M. PERSONNEL REPORT

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. Motion to accept resignation, due to retirement, of Mr. Michael Puhak from the position of BRHS Physics Teacher, effective June 30, 2015.
2. Motion to accept resignation of Ms. Sandra Collier from the position of Instructional Aide, effective December 23, 2014.
3. Motion to accept resignation, due to retirement, of Ms. Linda Guney from the position of Preschool Disability Teacher at PMS, effective March 9, 2015.
4. Motion to approve Mr. Andrew Stewart as the HVAC Backup Systems Technician for BRSD, effective immediately with a stipend of \$4,000

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5. +Motion to approve Ms. Megan Luchese as a full-time Grade 3 Special Education Teacher at CBS, effective as soon as all paperwork is completed, Step 1, BA with a pro-rated salary of \$50,982. This is a new position.
6. +Motion to approve Ms. Cassandra McMonagle as a full-time Kindergarten Special Education Teacher at CBS, effective as soon as all paperwork is completed, Step 10, MA with a pro-rated salary of \$64,531. This is a new position.
7. Motion to approve Mr. Kevin Wright as the Student Activity Point Coordinator, Step 1 with a stipend of \$672 to serve as coordinator for the 2014-15 school year.
8. Motion to approve Ms. Dawn Craft to provide aide support to a special education student who would like to participate in the Woodworking Club at BRMS. Ms. Craft will work from 3:00-4:00pm every Wednesday from February through June, 2015 and will be compensated at her hourly rate for hours worked. (approximately 18 meetings)
9. Motion to approve the following additional staff members/rooms for the After School Basic Skills program. Funding is partially provided through the NCLB grant. Instructors will perform targeted small group instruction 3 days a week (Tuesday through Thursday) following the school day. This program will run from January 13, 2015 through March 19, 2015 at PMS, CBS and MIS.

Staff Member	Grade Level	Room Number	Stipend
Lisa Swanson	2	CBS 220	1275.00
Donna Sensi	4	CBS 202	1275.00
Alexandra Guido (change in assignment)	5	CBS 207	1275.00

10. Motion to approve the following staff members to provide supplemental instruction to special education students in grade 3-8 for 12 weeks, from January 13, 2015 through March 24, 2015. Stipend is payable at completion of tutoring and will be pro-rated for absences.
 - a. Leona Stanton Coordinator/Teacher \$450 + \$1,700
 - b. Paula Roth Teacher \$1,700
 - c. Paula Mann Teacher \$1,700
 - d. Allison Blackman Teacher \$1,700
 - e. Audrey Riley Teacher \$1,700
 - f. Lisa Wendel Teacher \$1,700
 - g. Beth Santillo Teacher \$1,700
11. Motion to approve Mr. Peter Wagner as a GED/ESL Language Arts Teacher, effective January 8, 2015 with an hourly wage of \$25/hr.
12. Motion to approve Ms. Amanda Salvitty, a Rider University student, to complete her junior field experience at BRMS, February 5, 2015 through April 30, 2015, ten weekly three hour visits, under the mentorship of Ms. Stephanie Kohnke.
13. Motion to approve Ms. Amber Tobia, a Rider University student, to complete her junior field experience at BRMS, February 5, 2015 through April 30, 2015, ten weekly three hour visits, under the mentorship of Ms. Amy Fisicaro.
14. Motion to approve Ms. Emily Cottrell, a Rider University student, to complete her junior field experience at BRMS, February 5, 2015 through April 30, 2015, ten weekly three hour visits, under the mentorship of Mr. Steven Blue.

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15. Motion to approve Ms. Marin Naya, a Rider University student, to complete her junior field experience at BRMS, February 5, 2015 through April 30, 2015, ten weekly three hour visits, under the mentorship of Mr. Steven Blue.
16. Motion to approve Ms. Taylor Milanowycz, a Rider University student, to complete her junior field experience at BRMS, February 5, 2015 through April 30, 2015, ten weekly three hour visits, under the mentorship of Ms. Emma Voshell.
17. Motion to approve Ms. Alyssa Rodriguez, a Rider University student, to complete her junior field experience at BRMS, February 5, 2015 through April 30, 2015, ten weekly three hour visits, under the mentorship of Ms. Emma Voshell.

INFORMATION

18. +JOB POSTINGS: HVAC Backup System Technician - PreK-12
Director of Special Services - BRHS Physics Teacher -
Preschool Disabilities Teacher at PMS

ON A ROLL CALL VOTE (Items 1-17):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Wehrman.

Motion approved by majority.

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to approve the following:

1. Motion to approve one out-of-district placement to Y.A.L.E. School with a pro-rated tuition of \$50,452, effective January 5, 2015.
2. Motion to approve one out-of-district placement to Garfield Park Academy with a pro-rated tuition of \$49,500, effective January 5, 2015.

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Wehrman.

Motion approved by majority.

N. DISCUSSION/INFORMATION ITEMS -None

O. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

P. EXECUTIVE SESSION (If Necessary) - None

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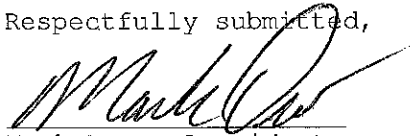
Q. UNFINISHED BUSINESS - None

R. ADJOURNMENT

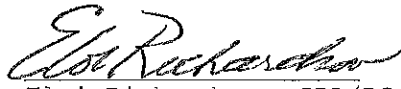
A motion was made by Mr. Hartmann, seconded by Mr. Heberling to adjourn the meeting at 8:46 p.m.

Motion unanimously approved.

Respectfully submitted,



Mark Drew, President



Eloi Richardson, SBA/BS

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