

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

January 16, 2014

The Garvey Board of Education met in regular session on January 16, 2014, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:31 p.m., by Board President Bob Bruesch.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Ms. Maureen Chin, Mr. Henry Lo, Mr. Ronald Trabanino and Acting Superintendent Dolores Preciado.

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Students Chris Diablo and Bianca Valadez led the recitation of the Pledge of Allegiance.

RECOGNITIONS: None**COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT**

Bob Bruesch stated that he met with representatives from the Asian Pacific Family Center, and others, regarding the upcoming San Gabriel Valley Youth Summit. The event is expecting a large turnout of students from 6th through 12th grade.

REPORTS AND INFORMATION ITEMS:

- A. Presentation will be made to the Garvey Board of Education on Head Start Self Assessment Plan 2013-2014.

Carolyn Wong addressed the Board regarding the Head Start Self-Assessment Plan. She stated that each year the Head Start Program conducts this assessment to determine the effectiveness and implementation of federal regulations using different tools prescribed by the L.A. County Office of Education (LACOE) Grantee. This includes making classroom visits, conducting interviews and training of parents and staff to gather data for evaluation. After this year's review, the results will be monitored for strengths and areas of need with program improvement plans to be completed by June 2014. Ms. Wong stated that the Board will be given a report by February 27, 2014, of the summary reports on the self-assessment teams which will include members of the Policy Committee (PC), staff, and parents. Board members are invited to participate in the self-assessment.

Janet Chin asked about the number of areas and how the self-assessment team is formed. Ms. Wong indicated that the assessment areas include: education, disabilities, mental health, health, nutrition, family Services, ERSEA, eligibility and recruitment, family community partnerships, and parent involvement, in addition to the program's management, human resources, ongoing monitoring, and record keeping and reporting, as well as, governance. The teams are chosen by posting an announcement on the needed representation for the various service areas. Teachers and staff are asked to be part of the teams.

Members of the Policy Committee are also invited to be part of the teams. The self-assessment reviews are scheduled based on parent schedules. Every service area has prescribed questions using the Office of Head Start monitoring protocol.

Bob Bruesch asked about the extra slots received from LACOE, and if these students can be enrolled in our District when they reach Transitional Kindergarten. Ms. Wong indicated that 26 slots were offered to the District from other agencies through LACOE, proposing to expand our services to include all of Monterey Park and Rosemead. Dr. Mary Suzuki indicated that the District can provide these parents with the District's transfer policy at the time the students are ready for Kindergarten classes.

Bob Bruesch asked about the educational standards for Head Start teachers. Ms. Wong indicated that the District can have higher standards than the Federal and/or LACOE standards but not lower. Ms. Wong will discuss these standards with the Head Start Policy Committee.

- B. Presentation will be made to the Garvey Board of Education by Dr. Mary Suzuki and Robert McEntire on the Local Control Accountability Plan (LCAP).

Dr. Mary Suzuki addressed the Local Control Funding Formula (LCFF) as well as the Local Control Accountability Process (LCAP), two ways to fund the District's allocation. This change in funding has been the greatest change made in the last forty years. Dr. Suzuki indicated that most State local mandates were eliminated with a new formula for greater flexibility to serve our students. The LCFF requires that all Districts come up with goals of specific criteria for State and local priorities. Dr. Suzuki spoke of the focus areas for our District and instructional materials needed to implement the Common Core Standards. Funding will be needed for supplemental and concentration grants that are available to our District based in on our demographics in key areas of: English learners, students in poverty, and foster students.

Dr. Suzuki stated that the District created our Local Education Agency (LEA) Plan with five goals and five additional priorities, and that as part of the Local Control Accountability Plan (LCAP) that will be put in place to highlight how the State dollars will be spent. Dr. Suzuki indicated that LCAP advisory groups will be formed with representatives from the District Advisory Council (DAC), the District English Learners Advisory Council (DELAC), union association representatives, teachers, administrators and parents. The LCAP will be brought to the Board for approval in June, 2014.

Robert McEntire explained the new funding models developed in conjunction with the LCFF and LCAP, stating that this year's funding is based on a calculation of last year's budget numbers and the "entitlement" under the LCFF funding model. He indicated that the Governor is proposing to fund 28.05 percent of the District's gap closure using these two sophisticated formulas. Mr. McEntire noted the need to capture funding based on an accurate unduplicated counting of student from free and reduced meals, foster students, and English language learners, as this number drives the supplemental and concentration grant funding amounts.

Bob Bruesch commented on the LCAP requirement of having a community of parents and teachers making hard decisions on the use of these funds. Dr. Suzuki spoke of training needed about the District's priorities and where the gaps are to ensure support of student achievement and needed ideas to ensure a safe environment for all students. Mr. Bruesch spoke of a new plan that the County has of placing foster children in holding facilities before their placement with foster families. He asked if these students would be counted into the District's average daily attendance. Mr. McEntire stated that credit for ADA is given for the time that these students are physically in our classrooms. However, there is no mechanism to add them to the unduplicated count if they are not present on CALPAD day. Some adjustments will be needed to lessen the impact on the unduplicated count in order to get credit for one day.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Michael Drange, president of GEA, addressed the Board regarding GEA bargaining reminding the Board of GEA's interest in closing the GEA contract negotiations 2011. Mr. Drange stated that GEA put together some ideas this Monday for discussion with Dolores Preciado and Genaro Alarcon to move negotiations forward. Mr. Drange invited everyone to a parent training by Norma Sanchez, member of the California Teachers Association (CTA), who is an expert on Common Core Standards. This training will be on February 3, 2014, from 6:00 to 8:00, p.m., at the Garvey Auditorium

- **California School Employees Association (CSEA)**

Olivia De Leon, president of CSEA, Chapter 292, addressed the Board and asked if this item on the Board agenda can be moved ahead. Ms. De Leon stated that CSEA is working with Dolores Preciado and Genaro Alarcon to establish monthly collaboration meetings. She indicated that the negotiations team has elected to survey CSEA members on items that would be important for CSEA. Ms. De Leon placed a request for a cost of living adjustment (COLA) to CSEA members this year and to reinstate the hours for Head Start employees that were reduced during the 2013-14 school year with funding from savings in the non-work, non-pay days (furlough days). Ms. De Leon stated that CSEA has made recommendations for CSEA members to participate in the LCAP Committee.

REPORT FROM HEAD START REPRESENTATIVE

Carolyn Wong, Director of Head Start/Preschool Services, addressed the Board stating that the Head Start Preschool non-federal share for December totaled \$49,210. There were 2,361 volunteer hours. The non-Federal Share hours are 18.2 percent (the goal is to be at 25 percent by the end of this year). A visit was made to Rice School on December 16, 2013, and there were no areas of non-compliance. Ms. Wong stated that future school visits will be unannounced, unless a request is made to the LACOE Grantee to come and visit our facilities. Ms. Wong indicated that as of December 31, 2013, there were three vacancies, one vacancy is directly funded by Head Start Preschool. Since then, two vacancies were filled in the Disabilities service area. A waiver is in place with the Grantee in case the District does not meet the 10 percent requirement of children with disabilities by the end of January 2014. Ms. Wong stated that a visit was made last month regarding Human Resources with one non-compliance item related to tracking, making sure that all the HR forms are filled out on a regular basis. This month's forms will be completed. The next Head Start Policy Committee will be on February 19, 2013, at 9:00 a.m. Ms. Wong noted tonight's Head Start items for approval: the ERSEA Plan, the Self-Assessment Plan, and the Funding Application.

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None

HEARING OF PERSONS IN THE AUDIENCE

Ted Saulino addressed the Board regarding District talent. He thanked newly elected Board members Maureen Chin and Ronald Trabanino for their service.

Cassandra Duong addressed the Board regarding the Head Start Full Day teacher position discussed at the Board meeting of November 21, 2013. Ms. Duong spoke in disagreement with the Board's decision to postpone the teacher appointment based on the waiver for a BA degree and the recruitment process.

Bridget Valadez and Adalbert Angel addressed the Board regarding the American Cancer Society Relay for Life on April 12-13, 2014 in collaboration with the City of Rosemead, Muscatel Intermediate School, and Don Bosco Technology Institute. Ms. Valadez encouraged everyone to get involved with this event.

Cecilia Losoya addressed the Board regarding Head Start contracts. She asked the Board to ensure that information between LACOE and our District is balanced and correct. Ms. Losoya talked about the need to be able to contact someone in case of emergencies at two District stand-alone schools. She recommended a full day teacher to be the designated contact. Ms. Losoya made reference to the comments made today by Cassandra Duong stating that she was told by a parent that it was difficult to understand the process of recruitment for the full day teacher.

Christine Calderon addressed the Board regarding the job description for the Head Start full day teacher position and the waiver for a BA degree. She asked the Board to uphold the Head Start Policy Committee (PC) decision and not to change the job description.

Pat Molina addressed the Board regarding Special Education stating that having a single Special Education class for middle school students is very difficult. Ms. Molina asked the Board to consider opening another class at Temple Intermediate School.

Bob Bruesch commented on the comments related to Head Start and assured everyone that no one on the Board is pressuring any of the members of the Head Start PC. Mr. Bruesch asked everyone to allow the PC to make their decisions and not to participate in any rumors that can become disruptive.

Dolores Preciado stated that the District is working with Kevin Smith, Grantee Liaison and team leader, to help the Head Start PC at their next meeting to finalize some decisions. Ms. Preciado asked the Board to pull Item B.2. from today's Board agenda until the PC makes a final decision.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board adjourned at 7:45 p.m., to closed session and addressed those items posted on the agenda.

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 8:56 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Bob Bruesch indicated that the following action was taken during the closed session:

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board voted to appoint Sonia Cleary, Assistant Supervisor I, Family Parent Engagement Services for the Head Start Program.

Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)

CONSENT AGENDA

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)

Consent Agenda

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – December 12, 2013
Special Meeting – December 16, 2013
Approved.
2. Conference/Convention Attendance - Revised
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Employ Consultant
It is recommended that the Garvey School Board of Education ratify the employment of California State University, Long Beach – Dept. of Science Education to provide training to Head Start/State Preschool teaching staff on December 20, 2013. Approved.
4. Head Start/State Preschool Funding Application 2014-2015
It is recommended that the Board of Education approve the Head Start/State Preschool Funding Application for Program Year 2014-2015. The Policy Committee approval will be on January 15, 2014. Approved.
5. Eligibility/Recruitment/Selection/Enrollment/Attendance (ERSEA) Plan
It is recommended that the board approve the eligibility/Recruitment/Selection/Enrollment/Attendance (ERSEA) Plan for PY: 2014-2015 for the Garvey Head Start/State Preschool Program. Approved.
6. Williams Quarterly Report
Receive the District's Williams Settlement Legislation Quarterly Uniform Complaint Report for the quarter ending December 31, 2013; to be submitted to the Los Angeles County Office of Education. Approved.

B. Human Resources

1. Personnel Assignment Order - Revised
It is recommended that the Board of Education approve the Personnel Assignment Report No. 13-14-09 as presented. Approved.
2. Revised Head Start Teacher ~~Assistant~~ Job Description
It is recommended that the Board of Education approve the revised Head Start Teacher ~~Assistant~~ Job Description. Pulled, not approved.

C. Learning Support Services

1. Outdoor Education – Garvey Intermediate
It is recommended that the Board of Education approve the attendance for forty student members of the Richard Garvey Intermediate School National Junior Honor Society and Builders' Club, two teachers and one adult chaperone to the Catalina Island Marine Institute from February 12 to February 14, 2014. Approved.
2. Extension of Contract with Invo Healthcare Associates
It is recommended that the Board of Education extend the current contract with Invo Healthcare Associates for a Certified Occupational Therapist Assistant (COTA) for a total of amount of \$31,668.00; to be paid from Special Education and Medi-Cal Funds. Approved.

3. Approve Mediation Agreement
It is recommended that the Board of Education approve the Mediation Agreement for OAH Case No. 2013101078. Approved.

D. Business Services

1. Purchase Order Report
It is recommended that the Board of Education approve Purchase Order Report No.13-14-09 as presented. Approved.
2. Appropriation Transfers
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Mileage Rate Decrease
It is recommended that the Board of Education approve the I.R.S. adoption and use of the standard mileage reimbursement rate to 56.0¢ per mile. Approved.
4. Comprehensive School Safety Plan (CSSP)
It is recommended that the Board of Education approve the Comprehensive School Safety Plan for all sites. Approved.

Action Items

- A. Resolution No. 13-14-10 – Tax and Revenue Anticipation Notes (TRANS)
On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board adopted Resolution No. 13-14-10 requesting the issuance of 2013-14 Tax and Revenue Anticipation Notes (TRANS) for the Garvey School District by the Board of Supervisors of the County of Los Angeles.
Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)
- B. BP3290 (Gifts, Grants and Bequests)
On the motion of Janet Chin, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the second reading of BP3290 (Gifts, Grants and Bequests).
Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)
- C. BB9323 (Meeting Conduct)
First reading and possible approval of revised Board Bylaw 9323 – Meeting Conduct.

Ted Saulino addressed the Board in support of the public being able to address the Board for five minutes instead of three.

The Board discussed the policy regarding a quorum and the Bylaws statement about actions requiring three affirmative votes of the majority of the Board regardless of the members present to vote.

Henry Lo moved, Ronald Trabanino seconded, and the motion carried by a vote of 5 to 0 to approve the first and final reading of Action Item C.

Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)

Motion to Waive the District's Policy Regarding Disclosure of Student's Name in Public

On the motion of Janet Chin, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board waived the District's policy regarding disclosure of the student's name in public for Action Items D, E, and F.

Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)

D. Expulsion of Student 13-14-04

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board approved the recommendation to expel student 13-14-04, an 8th grader at Garvey Intermediate School, from the school district for a period ending June 6, 2014. The expulsion is for violation of the following Education Code:

48900(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance.

Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)

On the motion of Janet Chin, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board voted to suspend the expulsion with evidence that must be provided of meeting the rehabilitation plan by June 6, 2014.

Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)

E. Expulsion of Student 13-14-05

On the motion of Maureen Chin, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved the recommendation to expel student 13-14-05, an 8th grader at Garvey Intermediate School, from the school district for a period ending June 6, 2014. The expulsion is for violation of the following Education Code:

48900(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance.

Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board voted to suspend the expulsion with evidence that must be provided of meeting the rehabilitation plan by June 6, 2014.

Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)

F. Expulsion of Student 13-14-06

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the recommendation to expel student 13-14-06, an 8th grader at Garvey Intermediate School, from the school district for a period ending June 6, 2014. The expulsion is, for violation of the following Education Code:

48900(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance.

Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes),
Ronald Trabanino (Yes)

On the motion of Ronald Trabanino, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board voted to suspend the expulsion with evidence that must be provided of meeting the rehabilitation plan by June 6, 2014.

Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)

Motion to Extend the Board Meeting

On the motion of Janet Chin, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board voted to extend the meeting to 10:30 p.m.

Vote: Bob Bruesch (Yes)
Janet Chin (Yes)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)

G. Acting Superintendent's Contract

It is recommended that the Board of Education approve the Acting Superintendent's Contract for Dolores Preciado, as presented.

Dolores Preciado indicated the reasons for asking for Board approval of Action Items G and H. Both positions would be for Acting Superintendent as both Dolores Preciado and Virginia Peterson will remain on retirement and share the responsibility as Acting Superintendents to give the Board time to decide on the hiring of a new Superintendent.

Henry Lo moved, Maureen Chin seconded, and the motion carried by a vote of 4-0-1, to approve Action Item G.

Vote: Bob Bruesch (Yes)
Janet Chin (Abstained)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)

H. Acting Superintendent's Contract

It is recommended that the Board of Education approve the Acting Superintendent's Contract for Virginia Peterson, as presented.

Board members commented on the experience that Ms. Peterson will bring to the District as Acting Superintendent.

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 4-0-1, the Board approved Action Item H.

Vote: Bob Bruesch (Yes)
Janet Chin (Abstained)
Maureen Chin (Yes)
Henry Lo (Yes)
Ronald Trabanino (Yes)

PUBLIC AGENDA ITEMS: None

FUTURE MEETINGS

Janet Chin asked the Board to consider having a Board retreat in the near future.

Ms. Chin noted a concern on the translated version of the phrase "happy new year" in Mandarin and Cantonese that is being taught to students. Henry Lo noted that this year's Chinese New Year will be on January 31, 2013, the Year of the Horse.

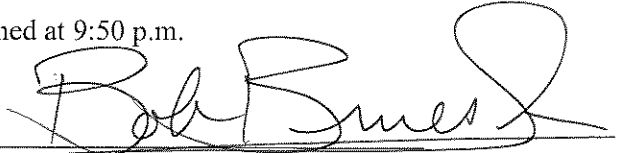
Bob Bruesch asked for information on mobile technology and cloud storage set for the District regarding data security and the direction the District is taking in integrating technology with the new curriculum. Mr. Lo included information needed about progress being made on student distribution of laptops. Dolores Preciado indicated that the Technology Plan is being approved by the County and will be brought to the Board for approval soon.

The following are future Board meetings and agenda topics. Public session will begin at 6:30 p.m., and closed session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
February 6, 2014	
February 27, 2014	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 9:50 p.m.

A handwritten signature in cursive script, appearing to read "Bob Bruesch", written over a horizontal line.

Bob Bruesch, President

A handwritten signature in cursive script, appearing to read "Dolores Preciado", written over a horizontal line.

Dolores Preciado, Acting Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Ariadna Banelos
Christina Calderon
Olivia De Leon
Michael Drange
Cassandra Duong
Raquel Galan
Claudia Herrera
Pat Kasababian
Gloria Lopez
Cecilia Losoya
Marisela Macias
Pat Molina
Noemi Morales
Celia Moreno
Maria Ortiz
Myra Plascencia
Alicia Saulino
Ted Saulino
Terry Skotnes
Michele Yamarone