

**MINUTES OF THE REGULAR BOARD MEETING
19 JANUARY 2017
CARMICHAELS AREA SCHOOL DISTRICT
7:35 P.M.**

The Carmichaels Area School District Board of Education held its regular meeting on January 19, 2017 in the Middle-Senior High Media Center. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Amy L. Todd, Business Manager/Board Secretary; Samuel Davis, Solicitor; Mark Batis, Technology Administrator; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Fred Morecraft, Elementary Principal; Lisa Zdravecky, Senior High Principal; Chief Miller, Security Director; district residents and news media representatives.

An Executive Session was held from 6:30 p.m. to 7:24 p.m. for legal, personnel and contractual items.

I. ROLL CALL.

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Lewis G. May, Treasurer; Edmond F. McIntire, Jr., Vice-President; Pete Shlosky; Jason J. Voithofer and Cheryl L. Voytek.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

III. APPROVAL OF MINUTES OF THE ORGANIZATIONAL AND REGULAR BOARD MEETINGS OF 08 DECEMBER 2016 AND SPECIAL BOARD MEETING OF 11 JANUARY 2017.

Mr. McIntire moved to approve the minutes of the organizational and regular Board meetings of December 8, 2016 and special Board meeting of January 11, 2017. Second by Mr. Ferek - 9 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Mr. Shlosky moved to approve the agenda as presented. Second by Mrs. Voytek - 9 ayes; 0 nays.

VI. REMARKS FROM VISITORS.

VII. ADMINISTRATIVE REPORTS (Exhibit I).

- A. SUPERINTENDENT REPORT.
- 1. SCHOOL DIRECTOR RECOGNITION MONTH.
- 2. ANNUAL REPORTS - JANUARY TO DECEMBER 2016.
- B. ELEMENTARY PRINCIPAL REPORT.
- C. MIDDLE SCHOOL PRINCIPAL REPORT.
- D. SENIOR HIGH PRINCIPAL REPORT.
- E. TECHNOLOGY ADMINISTRATOR REPORT.
- F. MAINTENANCE SUPERVISOR REPORT.
- VIII. STUDENT REPRESENTATIVE.
- IX. COMMITTEE REPORTS.
- A. HUMAN RESOURCES (Ferek, McIntire, Krause).
- 1. POLICY 2ND READING.

Mr. Ferek moved to approve the second reading of policy item a. below as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

- a. 201 ADMISSION OF STUDENTS.
- 2. POLICY 1ST READING.

Mr. Ferek moved to approve the first reading of policy items a. and c. below as presented and table item b. Second by Mr. McIntire - 9 ayes; 0 nays.

- a. 113.2 BEHAVIOR SUPPORT.
- b. 121 FIELD TRIPS - to become effective July 1, 2017 - item tabled.
- c. 801 PUBLIC RECORDS.
- 3. PRESSLEY RIDGE LETTER OF AGREEMENT.

Mr. Ferek moved to approve the letter of agreement with Pressley Ridge as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

4. ADMINISTRATIVE INTERNSHIP.

Mr. Ferek moved to approve the request of Fred Morecraft to complete an administrative internship with the Superintendent during the 2017 calendar year. Second by Mr. McIntire - 9 ayes; 0 nays.

5. SABBATICAL LEAVE REQUEST - ½ YEAR.

Mr. Ferek moved to approve the restoration of health sabbatical leave request of Carilyn Beabout for ½ year (92.5 days) effective January 18, 2017 PM session. Second by Mrs. Voytek - 9 ayes; 0 nays.

6. LONG TERM SUBSTITUTE POSITION.

Mr. Ferek moved to offer Jessica Franks a long-term substitute position for the second semester of 2016-17 school year during the absence of Carilyn Beabout effective January 18, 2017 PM session with salary and terms per the professional contract. Second by Mr. May - 9 ayes; 0 nays.

7. PERSONAL CARE AIDE JOB DESCRIPTION REVISED (Exhibit II).

Mr. Ferek moved to approve the revised PCA job description as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

INFORMATION ITEMS

1. TENURE STATUS.

Notification of tenure status granted to Laura Kifer after three (3) years satisfactory performance. No action necessary.

2. GRADUATION SPEAKER 2017.

Notification of Gary Madich, Class of 1973, as graduation speaker for the Class of 2017. No action necessary.

3. POLICY REVIEW.

Notification of administrative review of policy item a. below and no changes recommended. No action necessary.

a. 200 ENROLLMENT IN DISTRICT.**B. BUDGET & FINANCE (McIntire, Krause, Voytek).**

1. YEARBOOK ADVERTISEMENT.

Mr. McIntire moved to place a full page ad in the 2016-17 yearbook at a cost of \$400.00. Second by Dr. Krause - 9 ayes; 0 nays.

2. REGIONAL WIDE AREA NETWORK CONTRACT - IU 1 (Exhibit III).

Mr. McIntire moved to approve the regional wide area network contract with IU 1 as presented. Second by Dr. Krause - 9 ayes; 0 nays.

3. BUDGET TRANSFERS (Exhibit IV).

Mr. McIntire moved to approve the budget transfers as presented. Second by Mrs. Voytek - 9 ayes; 0 nays.

4. PROPERTY TAX RESOLUTION 2017-18 (Exhibit V).

Mr. McIntire moved to approve the property tax resolution for 2017-18 as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

5. BIDS 2017-18.

Mr. McIntire moved to permit the administration to bid items for the 2017-18 school year to include classroom supplies and furniture, custodial supplies, office supplies and furniture, athletic supplies and other items needed to support the educational programs of the district. Second by Mr. May - 9 ayes; 0 nays.

C. ACTIVITIES & ATHLETICS (Ganocy, Shlosky, Voithofer).**1. RESIGNATION - J. HAIDEN, ASSISTANT FOOTBALL COACH.**

Mr. Ganocy moved to accept the resignation of Jan Haiden as assistant football coach effective immediately. Second by Mr. Shlosky - 9 ayes; 0 nays.

2. RESIGNATION - B. BURNETT, ASSISTANT FOOTBALL COACH.

Mr. Ganocy moved to accept the resignation dated December 6, 2016 of Brad Burnett as assistant football coach. Second by Mrs. Voytek - 9 ayes; 0 nays.

3. ASSISTANT SOFTBALL COACH POSITION.

Mr. Ganocy moved to offer the assistant softball coach in charge of Middle School position to Paul Garrison with salary and terms per the professional contract effective the 2016-17 season, pending receipt of required documents. Second by Mrs. Voytek - 9 ayes; 0 nays.

4. RESIGNATION - B. FRALEY, MS VOLLEYBALL CO-COACH.

Mr. Ganocy moved to accept the resignation dated December 15, 2016 of Bethany Fraley as Middle School volleyball co-coach. Second by Mr. Shlosky - 9 ayes; 0 nays.

5. MIDDLE SCHOOL VOLLEYBALL COACH POSITION.

Mr. Ganocy moved to approve Emma Lewis as a Middle School volleyball co-coach with Ashley Shoemaker with salary and terms per the professional contract effective the 2016-17 season. Second by Mr. Shlosky - 9 ayes; 0 nays.

6. FIELD TRIP.

Mr. Ganocy moved to approve the request for field trip items a. to d. below as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

a. WVU HONORS BAND -> Morgantown - February 9-11, 2017.

b. PEER COURT -> Waynesburg - January 25, 2017 and monthly dates to be determined.

c. EMT FINAL PRACTICAL EXAM -> Belle Vernon HS - February 23, 2017.

d. ENGINEER THE FUTURE -> Carnegie Science Center - February 23, 2017.

7. TRAVEL - D. WARD-MALIK.

Mr. Ganocy moved to approve Dawn Ward-Malik attending the National Athletic Trainer Conference in Houston, TX from June 26 to 29, 2017. Second by Dr. Krause - 9 ayes; 0 nays.

D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, May, Shlosky).**1. FACILITIES.**

Mr. Voithofer moved to approve the request for facilities items a. to d. below as presented. Second by Mrs. Voytek - 9 ayes; 0 nays.

a. CARMICHAELS COPPERHEADS COUNTY LEAGUE BASEBALL -> field/batting cages - April 1 to August 15, 2017.

b. CAHS BASEBALL BOOSTERS ALUMNI GAME -> field/batting cage/fieldhouse - May 20, 2017.

c. CUB SCOUT PACK 1168 PINWOOD DERBY -> Elementary gym - February 11, 2017 - ~~delete.~~

d. QUEST VOLLEYBALL TOURNAMENT -> MSH gym - February 4, 2017.

X. BUSINESS MANAGER / BOARD SECRETARY REPORT.**A. BILLS FOR PAYMENT (Exhibit VI).**

Mr. Ferek moved to approve the bills for payment in the amount of \$944,272.81 as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit VII).

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

XI. OTHER REPORTS.**A. FEDERAL PROGRAMS (Morecraft).****B. LEGISLATIVE REPORT (Krause).****C. PUBLIC RELATIONS (Ricco, May, McIntire, Krause, Gallagher, Morecraft, Zdravecky).****D. STRATEGIC PLAN REPRESENTATIVE (Voytek).****E. GCC&TC REPRESENTATIVE (May).****XII. ADJOURNMENT.**

Mr. McIntire moved to adjourn the meeting at 8:10 p.m. Second by Mr. Ferek - 9 ayes; 0 nays.

Amy L. Todd, Board Secretary

Thomas M. Ricco, Board President