

**GARVEY SCHOOL DISTRICT**

Rosemead, California

## Minutes of Regular Meeting

October 10, 2013

The Garvey Board of Education met in regular session on October 10, 2013, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Board President Tony Ramos.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch (arrived at 6:31 p.m.), Ms. M. Janet Chin, Mr. Henry Lo, Mr. Tony Ramos, Mr. John Yuen (arrived at 6:32 p.m.), and Superintendent Dr. Sandra Johnson.

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Alice Nishimoto led the recitation of the Pledge of Allegiance.

**RECOGNITIONS**

- **Alice Nishimoto, Teacher of the Year**  
The Board presented a certificate of recognition to Alice Nishimoto, Teacher of the Year 2013.
- **Sandy Gomez, Classified Employee of the Year**  
Sandy Gomez, Classified Employee of the Year 2013, was unable to attend.

**COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT**

Dr. Sandra Johnson indicated she visited Garvey and Temple Intermediate Schools during their STAR Team visit. Dr. Johnson commended all the teachers and the fine work they are doing.

Janet Chin encouraged the sign up of students for the upcoming Rosemead's Young Americans performance. So far, only 40 students have signed up and they are not all from Garvey. Bob Bruesch noted that the Garvey Education Foundation approved up to 70 scholarships for this event. Dr. Johnson stated that flyers were distributed to every student in our District. Mr. Bruesch stated that the Kiwanis Club discussed this event and asked the District to double our efforts to encourage music teachers at each school to tell students about this free event. The Kiwanis Club is also interested in our students participating in a holiday performance on December 5, 2013.

**REPORTS AND INFORMATION ITEMS****A. Safety Update**

Robert McEntire gave an update regarding safety including Worker's Compensation claims and actions taken to reduce costs, security fencing projects, and installation of surveillance cameras at school sites.

Mr. McEntire reported that currently the District has 11 claims and only three are of serious matters. He indicated that within 60 days, the Alliance for School Improvement Programs (ASCIP) will be launching an employee-training program on safety.

Mr. McEntire spoke of the fencing repairs that are now completed. Two school sites had significant work done; one site required approval by the Department of State Architects (DSA) due to emergency evacuation path needed.

Mr. McEntire stated that we are evaluating six vendors for the video surveillance camera projects. Bob Bruesch asked about joining other districts to lower the cost. Mr. McEntire stated at this time there are no joint programs the District is exploring at this time. Tony Ramos commented on the cost of surveillance cameras dropping dramatically and about the plan to monitor the cameras. Mr. McEntire indicated that the cost of personnel to monitor the cameras has not been included in the cost estimate. Janet Chin asked to have a discussion on the liability on privacy breaches related to surveillance cameras. John Yuen asked about night vision surveillance cameras. Bob Bruesch gave an example of costs from a presentation given last year by the California School Board Association (CSBA).

B. Report on District Accomplishments

Dr. Sandra Johnson gave a report on District accomplishments in 2013-14 to celebrate and honor the hard work of staff. Dr. Johnson gave the following District highlights:

- The recent Board approval of the District's vision statement: *"Providing a premier education in a 21st century learning environment to develop tomorrow's responsible leaders."*
- Several student award celebrations and selection of Teacher of the Year and Classified Employee of the Year.
- The trends that have occurred in the School District's in academic student achievement gains (including gains in student subgroups) since 2010, and the District outscoring the state in student test scores in Mathematics and English Language.
- School distinctions of California Distinguished Schools, National Blue Ribbon School, and Title I Achieving Schools.

Dr. Johnson listed the factors that contributed to the District success and accomplishments:

- Increase in instructional minutes and early release Wednesdays to allow for teachers' professional development.
- Changes made this year to the master schedule adding a 6-period day of 54 minutes. Dr. Johnson stated that the leadership team and teachers are reporting feeling less rushed with this change. Additionally, all students are enrolled in the required classes and placed at an appropriate level; we have a great decline in students enrolled in remedial classes.
- Professional development in core areas of focus in the FAST Framework and Common Core Standards, and technology.
- Having coaches at school sites helping teachers with onsite professional development. Funding has been set aside for seven teachers with one more to be hired.
- English Language Interventionist teachers are at every school.
- Newly adopted instructional materials available for English Language Development (ELD) classes.
- Electives which many schools districts have given up over time.
- Some elementary schools hiring part-time teachers for music, PE, and Technology to allow teachers to have professional learning communities (PLCs).

Dr. Johnson talked about receiving \$496,375 in grant revenue and possible approval of grant applications in the near future. Dr. Johnson indicated that conversations are taking place with the City of Rosemead about the field of Duff School.

Dr. Johnson addressed the progress in the District's technology:

- Student laptop program of about 1,300 laptops assigned to our students.
- Completion of wireless connection in every classroom beginning in 2010.
- This year's implementation of online student registration.
- Adding mobile applications for smart phones to keep parents informed and for parents' access to their child's grades at no cost to parents.
- Dr. Johnson stated that 67 parents are enrolled in computer classes taking place every week.

Dr. Johnson stated that the Head Start Program has also contributed to the District's success by having Head Start classes at every school; that even with recently needed cuts in hours, the District avoided layoffs.

Dr. Johnson noted the fact that the District has 100 percent of highly qualified and effective teachers in all our classrooms. She noted the recent Teacher of the Year event honoring each school's teacher of the year. Dr. Johnson indicated that even with declining enrollment, this year, the District did not lose as many students as was projected. Most recently, six more children enrolled at Temple Intermediate School. Dr. Johnson stated that for the first time since 2005-2006, the District did not have to lay off any teachers; there are only three laid-off teachers remaining on the list to bring back.

Dr. Johnson spoke of the District maintaining class size reductions through all the cuts experienced; the requirements that have changed this year; and the requirement to be at a ratio below 24. With Transitional Kindergarten to third grade, the District is currently at 23.07. In the last few years, the District has not exceeded the 24/1 teacher ratio. Dr. Johnson stated that this year if we have an excess of one student at one school, we would lose the entire \$1.6 million from the State for class size reductions, thus the need to monitor this very closely. Dr. Johnson spoke of the many student awards and competitions received last year.

Dr. Johnson talked about the District's beautification efforts in partnership with the City of Rosemead. She showed all the facility improvements since 2009 with bond funds which are almost exhausted. Dr. Johnson noted a meeting that took place earlier this year with city officials and police agencies from the three cities to address safety and ways to work together on security measures.

Dr. Johnson spoke on the number of breakfast and lunches served last year and the work of remodeling and repainting of school cafeterias; the addition of a new walk-in freezer at Garvey Intermediate School; and the plans to remodel the cafeterias at Temple and Garvey Intermediate Schools with different themes and furniture to appeal to early adolescents.. Dr. Johnson presented a copy of a District newsletter ready for publishing and mailing to all our families in the District.

Janet Chin asked about funding for this newsletter. Dr. Johnson indicated the cost will be from the discontinuance of publishing our district news in the West San Gabriel Valley News. The District is applying for our own bulk mail permits. Henry Lo asked about the frequency of producing the District's newsletter. Dr. Johnson stated that she is hoping to be published six times per year. Janet Chin suggested we highlight student photos in the next release of the newsletter.

John Yuen commented on the important work of staff and teachers services to the students. Bob Bruesch asked about the FAST Framework and how it measures with Common Core State Standards and its efficacy. Dr. Johnson indicated the FAST Framework, is one of many lesson designs being used. Our teachers have enjoyed the training and are doing well with its implementation. Bob Bruesch asked about the research on the FAST Framework and requested a future presentation on this lesson design.

## **REPORT FROM UNION REPRESENTATIVES**

- **Garvey Education Association (GEA)**

Michael Drange, president of GEA, addressed the Board regarding a GEA proposal that the GSD team rejected regarding health insurance. Mr. Drange stated they did not understand why the District was not willing to close out the GEA contract for 2011-12, and 2012-13 since the District has said we do not want any money retroactively. Dr. Sandra Johnson indicated that the District is still experiencing a structural deficit and we have repeatedly told GEA we need some concessions to balance the budget. In addition, we have not had the opportunity to apprise the Board of the latest proposal since it was presented after the last Board meeting. John Yuen asked that everybody work together and to make sure that both sides come to an agreement. Tony Ramos stated that the Board will be asked regarding this matter.

- **California School Employees Association (CSEA)**

Olivia De Leon, president of CSEA, addressed the Board regarding CSEA's appreciation for the increase of Office Assistants work hours at three schools and the desire for this increase at all schools. She also expresses their satisfaction about reaching common ground on health benefits. Ms. De Leon asked to see what can be done about the cut in hours for Head Start staff. Mr. Yuen commented on efforts of working together on these matters. Tony Ramos thanked the Association for reaching agreement.

#### **REPORT FROM HEAD START REPRESENTATIVE**

Carolyn Wong, Director of Child Development, addressed the Board regarding this year's first Head Start Policy Committee will be on October 23, 2013, to elect new officers for the year 2013-14; the previous Head Start Policy Committee will be recognized at a LACOE event on November 13, 2013.

Ms. Wong spoke about internal monitoring activities of many written procedures and policies submitted to LACOE to strengthen the reporting process; she spoke of a Head Start visit this week for a health review and a final determination in a few weeks on dental exams. Enrollment in the Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA) system is in compliance with Head Start files. The State will review some personnel files, nutrition, and facilities.

Ms. Wong showed information regarding the 2012-13 preschool scores, pre-and post-observation. Our student scores are higher than average nationwide. Ms. Wong showed pictures of student work taken during the recent Read for the Record event.

Bob Bruesch asked about the scoring criteria for preschool students. Ms. Wong stated that the scores measure 10 domains from 1 to 8, and our students are scoring six or higher on most of the domains. Tony Ramos asked about the rating on negative climate. Ms. Wong stated that this domain is aiming to be at zero and it measures the interactions between teachers and students. Tony Ramos asked for information on the number of parents who participated in the "*Be a Hero: Bring Your Student to School*" event. Janet Chin asked for the Pre-Post Preschool Observation tool used this year. Dr. Johnson thanked the Head Start teachers for their great work.

#### **REPORTS FROM DISTRICT REPRESENTATIVES**

- **Garvey Council PTA:** None

#### **HEARING OF PERSONS IN THE AUDIENCE:** None

Velia Navarro addressed the Board regarding the status of an Individualized Evaluation Plan (IEP) for a student with impaired vision at Rice Elementary School. Dr. Sandra Johnson asked Michele Yamarone, Director of Student Services, to step outside to speak with Ms. Navarro directly regarding this matter.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS:** None

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board adjourned at 7:58 p.m. to closed session and addressed those items posted on the agenda.

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 8:33 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Tony Ramos indicated the following action taken during the closed session:

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board voted to release a classified employee from employment in the District effective immediately.

**CONSENT AGENDA**

On the motion of Henry Lo, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below:

**Consent Agenda**

**A. Board/Superintendent**

1. Approval of Minutes

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the minutes of Regular Meeting of September 19, 2013, as corrected.

Page 5, line 7, add: *“Bob Bruesch requested a future agenda item to discuss Board notification of incidents involving law enforcement on campus.”*

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the minutes of Special Meeting of September 30, 2013, as corrected.

Item E, Resolution #13-14-07, add: *“Bob Bruesch stated the reason for his abstention was that he wished to have Management Personnel vested in ten years.”*

2. Conference/Convention Attendance - Revised

It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

3. Red Ribbon Week

It is recommended that the Board of Education adopt Resolution No. 13-14-02 recognizing October 23-31, 2012 as Red Ribbon Week in the Garvey School District. Adopted.

4. Acceptance of Gift

It is recommended that the Board of Education accept donation to Bitely School's Site Donation Account from Target's Take Charge of Education Program in the amount of \$248.30. Accepted.

5. Acceptance of Gift

It is recommended that the Board of Education accept donation from Hillcrest School's Student Council to Hillcrest's ASB account in the amount of \$318.76. Accepted.

6. Acceptance of Gift  
It is recommended that the Board of Education accept fundraising and donation money into Dewey's School's Student Body Account. (Total amount received from In N Out Fundraiser and Donations is \$1,301.45). Accepted.
7. Williams Quarterly Report  
Receive the District's Williams Settlement Legislation Quarterly Uniform Complaint Report for the quarter ending September 30, 2013; to be submitted to the Los Angeles County Office of Education. Accepted.
8. Employ Consultant  
It is recommended that the Garvey School Board of Education approve the employment of Cynthia R. Olivas, Consultant of Early Focus, to provide training to our Head Start/State Preschool teaching staff on "Growing with Mathematics" curriculum. Approved.

**B. Human Resources**

1. Personnel Assignment Order - Revised  
It is recommended that the Board of Education approve the Personnel Assignment Report No. 13-14-05 as presented. Approved.

**C. Learning Support Services**

1. Contract with Lindamood-Bell Learning Center  
It is recommended that the Board of Education ratify the contract with Lindamood-Bell Learning Center, a non-public agency, for the 2013-2014 fiscal year in the amount of \$17,355.00. Approved.
2. Contract with Education Spectrum  
It is recommended that the Board of Education approve contract with Education Spectrum from August 29, 2013 through June 30, 2014 in the amount of \$20,000. Approved.
3. Contract with Del Sol School  
It is recommended that the Board of Education approve the contract with Del Sol School, Non-Public School for the 2013-2014 fiscal year in the amount of \$58,600.00. Approved.
4. Contract with Applied Behavioral Consultants, Inc., Ontario Campus NPS  
It is recommended that the Board of Education approve the contract with Applied Behavioral Consultants, Inc. (ABC) School, Non-Public School for 2013-2014 fiscal year in the amount of \$35,592.60. Approved.

**D. Business Services**

1. Purchase Order Report  
It is recommended that the Board of Education approve Purchase Order Report No.13-14-05 as presented. Approved.
2. Appropriation Transfers  
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Agreement with City of Rosemead – Crossing Guard Service  
It is recommended that the Board of Education ratify Agreement with City of Rosemead for crossing guard services for the 2013-14 school year at a cost of \$29,458.80. Approved.

4. Contract with Infinity Communications & Consulting  
It is recommended that the Board of Education to approve the contract with Infinity Communications & Consulting to provide E-Rate Application Services for \$21,750 to be paid out of general funds. Approved.

#### **ACTION ITEMS**

- A. A public hearing opened at 8:40 p.m., and closed at 8:41 p.m. regarding the sufficiency of instructional materials. There were no requests to speak.
- B. On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board adopted Resolution 13-14-09, verifying compliance with the requirements of Education Code Section 60119 on the sufficiency of instructional materials in core subjects aligned to the academic content standards for all students.
- C. On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the Revised Management Regulations.
- D. On the motion of Janet Chin moved, seconded by Tony Ramos, a carried by a vote of 5 to 0 to approve renewal of the agreement with California Consulting to provide grant-writing services starting November 2013 on a month-to-month basis for \$4,000.00.

The Board discussed the cost benefits of the agreement with California Consulting and their maintaining a lower fee for the District.

**PUBLIC AGENDA ITEMS:** None

#### **FUTURE MEETINGS**

Bob Bruesch addressed the availability of a grant from an organization, Trash for Teaching, which provides STEM resources for teachers to help students build their science projects.

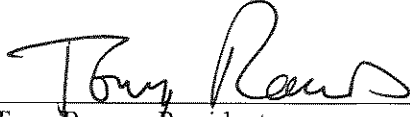
Bob Bruesch addressed the aggressive student solicitation practices of tutoring agencies and the need to give District guidelines to protect parents and students. Dr. Johnson stated that the agency involved in a recent incident has been removed from our list of Supplemental Education Services (SES) providers. Dr. Mary Suzuki spoke of a recent meeting with SES agencies and providing State guidelines. The State was contacted regarding the recent incident leading to the removal of the SES agency from our list of providers, but they leave that decision to the District. Tony Ramos asked for an agenda item to discuss this matter.

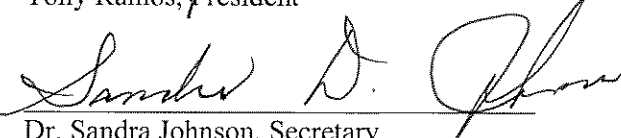
The following are future Board meetings and agenda topics. Public session will begin at 6:30 p.m., and closed session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
October 30, 2013 (moved from 10/31/13)	
November 21, 2013	
December 12, 2013	Board Reorganization

**ADJOURNMENT**

The Board held a moment of silence in memory of retired principal Carmen Claisse and astronaut Michael Scott Carpenter. There being no additional items, the meeting was adjourned at 8:59 p.m.

  
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Tony Ramos, President

  
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Dr. Sandra Johnson, Secretary



**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Marie Alexandre  
Olivia De Leon  
Diane Drange  
Michael Drange  
Velia Navarro  
Carolyn Wong