



CHILD NUTRITION

The Jubilee Academic Center Child Nutrition Services offers breakfast and lunch. All meals comply with the nutritional requirements and program regulations administered by the Texas Department of Agriculture and the United States Department of Agriculture, including the Texas Nutrition Policy (Texas Administrative Code Chapter 26) and USDA'S Smart Snacks in School (Federal Register 7 CFR Parts 210 and 220).

STUDENT MEAL ELIGIBILITY

- **Meal Application:** Jubilee Academic Centers participates in the Federal School Lunch Program and is required to make accessible the following items to every student household: a "Free and Reduced Meals Application," a letter explaining the program, and an eligibility income guideline. If parents/guardians desire to apply, the form must be completed and returned to the school promptly. Benefits are not retroactive. Reapplication must occur within 30 days of the first day of school. On the 31st day, if you do not have a current application on file, meal benefits from the previous school year will expire, which means the student(s) must full price for school meals.
- **New to Jubilee Academic Center:** If you are a new family to the Jubilee Academic Campus, you will be required to pay full price for meals until a free/reduced meal application is completed and submitted for possible approval. Meal benefits are not retroactive.

Free & Reduced Meal applications are available online at <http://www.mymealtime.com> or <http://www.jubileeadmiccenter.com> at each campus as well as the district office. For more information please call (210) 333-6227. The District Free & Reduced Office hours are Mon - Fri 7:00 a.m. to 3:30 p.m.

- **Enrolled Pre-K Students**
Most of enrolled Jubilee Academic Center Pre-K students qualify for free meals. Once you have enrolled your student(s), please notify district office at 210-333-6227 for future information.
- **Direct Certification Notification**
If your house received a direct certification notification from the Child Nutrition Office stating that you are not required to complete a free and reduced meal application,

please call district office to provide addition student names that may not listed on the letter.

COMMUNITY ELIGIBILITY PROVISION (CEP) — 2017-2018

The Community Eligibility Provision (CEP) for the National School Lunch Program (NLSP) and School Breakfast Program (SBP) gives Jubilee Academic Schools the option to offer free school meals to all children in schools that meet Texas Department Agriculture critiria without collecting lunch applications at these schools.

Jubilee Academic Center Charter District is required to collect and report the socioeconomic information form status of each student to the Texas Education Agency for purposes of the annual state accountability ratings and for federal reporting. Please note that this form is not sent to the Texas Education Agency and that the income levels indicated for your family are not reported to the Texas Education Agency. Only the Economic Disadvantaged status of each student as determined by the information provided is reported to the Texas Education Agency.

Schools that participate in CEP provide healthy breakfasts and lunches each day at no charge for ALL students enrolled in that CEP school during the school year.

The campuses which will participate in Community Eligibility Provision (CEP) Program are Athlos Leadership (San Antonio), Premier-Athlos (San Antonio), Lake View University Prep (San Antonio), Highland Park Gifted and Talented (San Antonio), Kingsway & Aspire To Lead (Kingsville), Harlingen and Destiny (Harlingen).

SPECIAL NOTE:

- Extra a la carte items will be charged accordingly.
- Meals not having enough required components (items) will be charged a la carte pricing. To receive meal benefits at campuses not listed above, an Approved Free & Reduced Lunch Application must be completely filled out and submitted for the 2017-2018 School Year. For more information, call (210) 333-6227.

WHAT ABOUT FAMILIES WITH STUDENTS AT BOTH CEP AND NON-CEP CAMPUSES?

- Applications Are Required to Determine Eligibility for Free or Reduced Priced Meals for NON-CEP Student(s)
- To determine accurate household meal status, include ALL household members on the application including students enrolled at a CEP campus.

MEAL SCHEDULES

Meal times are developed at a campus level, please check with your child's campus for breakfast and lunch schedules. The district would like for students to eat breakfast and lunch at school. Those who elect to eat breakfast at school should arrive at least 15 minutes before the start of class time.

MEAL CHARGING

Parents/Guardians are encouraged to keep funds in students' meal accounts at all times. Checks should be made payable to your school cafeteria and can be taken to the cafeteria manager anytime between the hours of 7:30 a.m. and 2:00 p.m. However to maintain students meal schedule, if you come during meal times, you may be asked to wait. Temporary checks are not accepted. Parents/Guardians may also deposit money into student accounts through an online payment system, www.mymealtime.com. Call (210) 333-6227 for information. Parents/Guardians will be informed if their child has reached the district's approved one meal charge limit. A negative balance can result in loss of charging privileges. Students with a negative balance will offer an alternative meal (cheese sandwich, fruit, milk). The district uses various notification methods for negative balances; email, negative balance letter distribute to student, and/or phone call to contact on file.

STUDENT MEAL PRICES

CEP: All enrolled student meals are priced at \$0.00

Non CEP-Breakfast: \$0.00, Lunch: \$.40 (Reduced Price) \$3.00 (Full Price), After School Snack (if enrolled in program): \$0.00, Non-Reimbursable Meal: A La Carte Price (price will vary depending on items selected)

Lunch from home: Individuals that bring lunch from home must pay for items received from cafeteria; such as milk, bottled water, juice, condiments, etc.

VISITING CAFETERIA

We understand that parents/guardians may occasionally want to visit the cafeteria and eat lunch with their student. **For the safety of all of our students, parents/guardians must sign-in at the school's main office before proceeding to the cafeteria.** Parents/Guardians may bring their lunch with them or purchase a meal in the cafeteria at a guest price. Visitors are not permitted to distribute foods to any student other than their own at any time during the school day except for pre-approved school parties and/or school events.

CAMPUS PARTIES

Parties will be conducted on a limited basis and must be pre-approved by the Administration.

COMPETITIVE FOODS

Competitive foods may not be allowed at any time during the school day except on the pre-approved school party date(s) in accordance with federal, state, and local requirements.

Competitive foods are any foods or beverage made available to students that are not from the school cafeteria. This includes food items available through school stores, fundraisers, pizza parties and birthday parties. State law does permit the recognition of student birthdays with cupcakes or similar edible items provided that these items are individually packaged and prepared in a commercially licensed facility. Provision of these items is at the discretion of the campus administrators and must be held at the end of the school day.

FOOD ALLERGIES/SPECIAL DIETS

The US Department of Agriculture's (USDA) nondiscrimination regulation, as well as the regulations governing the National School Lunch Program (NSLP) and School Breakfast Program (SBP), makes it clear that substitutions to the regular meal must be made for children who have disabilities certified by a licensed physician. The nature of the child's disability, the reason the disability prevents the child from eating the regular school meal and the specific substitutions needed must be specified in the statement signed by the licensed physician. Each diet order will be reviewed on a case-by-case basis by the Child Nutrition Service. Documentation of the need for special meals must be updated yearly and should be provided to the child nutrition department as well as the campus.

Generally, food allergies or food intolerances are not considered a disability as defined under either section 504 of the Rehabilitation Act or Part B of Individuals with Disabilities Education Act (IDEA). The Child Nutrition Department is not required to make food substitutions for them. However, if the licensed physician determines that food allergies may result in severe, life threatening (**anaphylactic**) reactions, the child's condition would meet the definition of "disability," and the substitutions prescribed by the licensed physician must be made.

Students at Risk for Anaphylaxis

See campus nurse and school nutrition director for information concerning the development and implementation of food allergy action plans, emergency action plans, individualized health-care plans, and Section 504 plans, as appropriate.

Special Diet Form can be located on the district's main webpage, by visiting campus nurse or cafeteria manager