

MINUTES - June 3, 2008

A. CALL TO ORDER

The **Conference Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with Vice President Heather Cheesman presiding in the absence of President Brian Lynch.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 6, 2008 through April 1, 2009 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 28, 2008.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow.
ABSENT: Mr. Sirak, Mr. Lynch.

Also attending were: Dr. Diane DeGiacomo, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending: Pat Lynch, Liz Brotherton.

Visitors attending: none signed in

D. PRESIDENT'S REPORT

Dr. Les Richens, County Superintendent of Schools, addressed the board.

MINUTES - June 3, 2008

-2-

D. PRESIDENT'S REPORT (continued)

Topics:

- 1) Shared services with New Hanover:
 - a) Administrative Services: To share a superintendent may be difficult with a new superintendent coming to Bordentown but New Hanover would like us to consider it.
 - b) CST Services: We could explore sharing a Child Study Team with New Hanover.
 - c) Grades 6, 7, & 8 to come to Bordentown: Our facilities and programs have more to offer and it would make the transition to high school easier for New Hanover students.
- 2) New regulations: Dr. Richens wants to have Burlington County boards of education work together for a Thorough & Efficient education while containing costs. New regulations are still in review. Some will be adopted for one year as Commissioner Regulations and then reviewed before being made permanent.
- 3) Task Force: We nominate three individuals from our district and then the County Superintendent selects one person from each district to work on Regionalization/Consolidation Task Force.

Dr. DeGiacomo asked if Dr. Richens knew if there would be an additional 200 pages of regulations as she had heard from other Superintendents. He didn't know about that but said he would check into it.

E. PUBLIC FORUM

No one from the public spoke.

F. ATHLETICS REPORT - Mr. Tom Potts

After the Superintendent interviews are complete, Mr. Potts would like to schedule a committee meeting with Mr. Potts, chair, Ms. Kim Zablou, Ms. Heather Cheesman, and Ms. Ellen Wehrman. The Superintendent and Athletic Director would also attend.

G. BUILDINGS & GROUNDS REPORT - Ms. Joann Dansbury

No report

MINUTES - June 3, 2008

-3-

H. CURRICULUM/STUDENT ACTIVITIES REPORT - Ms. Kim Zablow

Dr. DeGiacomo would like to schedule a meeting on June 12th at 4:30 p.m. to review curriculum. The committee consists of Ms. Kim Zablow, chair, Ms. Ellen Wehrman, Ms. Peggy Gens, and Ms. Mary Hoffman.

I. FINANCE REPORT - Ms. Peggy Gens

A meeting will be scheduled for July. At that meeting, we will discuss possible facility needs that would require long term planning and financing.

J. NEGOTIATIONS REPORT - Ms. Heather Cheesman

The Negotiations Committee would like to schedule a meeting for Transportation negotiations on June 12th at 4:30 p.m. in Central Office if the Transportation Dept. representatives are available. The committee consists of Ms. Heather Cheesman, chair, Ms. Joann Dansbury, Mr. Jack Gabauer, and Mr. Tom Potts.

K. PERSONNEL REPORT - Ms. Gens

A motion was made by Ms. Gens, seconded by Ms. Wehrman to approve the following:

1. Appointments, per Superintendent's Recommendation Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

- a. Motion to approve extended leave of absence for Ms. Kristy Schiano from the position of 4th grade teacher at MIS for the 2008-2009 school year.
- b. Motion to approve Mr. Karl Wassall to receive a contract modification from part time, 5 hours/night, 2nd shift, to full time, 2nd shift custodian. Salary will be Step 1, base salary of 429,132 plus night differential of \$645 plus \$897 for Black Seal License for a total salary of \$30,674, prorated. This is to fill a vacancy created by the resignation of Ms. Ann Matelshak and is effective June 1, 2008.

MINUTES - June 3, 2008

-4-

K. PERSONNEL REPORT (continued)

c. Motion to rescind resignation of Mr. Dennis Morolda from the position of Assistant Principal at BRMS.

d. Motion to approve the following Art Teachers to be renewed for 2008-2009: Ms. Kathryn Sakowski, Mr. Matt Derby, and Ms. Jamie Roth for the 2008-2009 school year.

e. Motion to approve Mr. Bryan Mitchell to be transferred from 3rd grade to 2nd grade at CBS for 2008-2009 school year, due to enrollment.

ON A ROLL CALL VOTE (items "a", "b", "d", "e"):

AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow. **NOES:** None. **ABSTENTIONS:** None. **ABSENT:** Mr. Sirak, Mr. Lynch.

Motion unanimously approved.

ON A ROLL CALL VOTE (items "c"): **AYES:** Ms. Cheesman, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow. **NOES:** Ms. Dansbury. **ABSTENTIONS:** None. **ABSENT:** Mr. Sirak, Mr. Lynch.

Motion approved by a majority vote.

L. POLICY REPORT - Mr. Jack Gabauer

1. Motion to approve Harassment, Intimidation and Bullying Policy #4105 at 2nd reading.

The above motion was held for the next meeting.

M. TECHNOLOGY REPORT - Ms. Joann Dansbury

No report

N. SPECIAL EDUCATION REPORT - Ms. Heather Cheesman

No report

O. CE/R REPORT - Ms. Ellen Wehrman

Meeting with the Township on June 9, 2008, at 4:15 p.m., to discuss the dissolution of CE/R.

P. BCC REPORT

BCC enrollment is growing for night classes. Depending on enrollment, we have one or two classes held in the high school during the day for our students to obtain credit.

MINUTES - June 3, 2008

-5-

Q. SUPERINTENDENT'S REPORT - Dr. Diane DeGiacomo

- HANDS won an award from the Anti-Defamation League. Dr. DeGiacomo attended the award ceremony and also invited Mr. Polomano as he was Superintendent during the time that the group's work was being recognized.
- There was a false alarm at BRMS today
- Summer work will be posted now that the budget was resolved
- Grievance regarding IEP meetings during prep time is at board level. Dr. DeGiacomo will gather additional information regarding what is actually done in each building.

R. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms. Peggy Ianoale

The following items will be approved at the 6/18/08 meeting:

1. ACCEPTANCE OF REPORTS
Board Secretary's Report
Treasurer's Report
List of Bills
2. a. Acceptance of Board Secretary's Monthly Certification , Budgetary Line Item Status
b. Certification of budgetary Major Account/Fund Status
3. Resolution authorizing private schools for the disabled who serve BRSD students lunch not be required to participate in the National School Lunch Program.

A motion was made by Ms. Wehrman, seconded by Ms. Dansbury to approve the following items:

4. Motion to approve Versa Trans software package for Transportation Department routing purposes, exempt from requirements for advertising for bids as per 18A:18A-5(19) and 18A:18A-3(a). Total cost per year for year one - \$19,910, account #11-000-270-593-05-230.
5. Motion to approve fixed asset appraisal services as per attached. Cost for appraisal not to exceed \$17,000. Account #11-000-251-340-05-040.

Motion unanimously approved.

MINUTES - June 3, 2008

-6-

S. STUDENT/PROGRAMS

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the following:

1. Motion to approve Joint Agreement Payable to Mercer County Special Services: to transport one student from Sypek School to Mercer County Special Services School, Route #SYA1, effective September 1, 2007 to June 30, 2008. New corrected amount is \$2,801.99.
2. Motion to approve donation from PMS PTA in the amount of \$3,400 - \$100.00 per teacher to be used for classroom supplies for 2008-2009 school year.
3. Motion to approve grant allocated by RFP No. 07-FC02, for \$150,000 - Year 2 of Special Services Inclusion Grant.
4. Motion to approve SES Americom Grant Application 441820.
5. Motion to approve Bordentown Youth Football, Inc. practice on the district's football fields.

ON A ROLL CALL VOTE (items 1, 2, 3, 5): AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Sirak, Mr. Lynch.

Motion unanimously approved.

ON A ROLL CALL VOTE (item 4): AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman. NOES: None. ABSTENTIONS: Ms. Zablow (her husband works for the company). ABSENT: Mr. Sirak, Mr. Lynch.

Motion approved by a majority vote.

6. Letter of appeal from parent regarding transportation to BCIT to Alternative School. This item was **tabled** for more information.

T. OTHER ADMINISTRATIVE REPORT(S)

No report

U. DISCUSSION/INFORMATION ITEMS

1. Graduation - Ms. Zablow, Ms. Gens, Mr. Gabauer, Ms. Dansbury, and Ms. Wehrman will attend.
2. CARE Certificates were handed out.
3. Ms. Reba Snyder is home and doing well.

MINUTES - June 3, 2008

-7-

V. NEW HANOVER REPORT - Mr. Chris Sirak

No report

W. STUDENT REPRESENTATIVES - Ms. Jaclyn Gabauer & Ms. Harlee Gallo

- The Prom is Friday night, June 6th
- Thursday, June 19th, is Class Night
- Friday, June 20th, is high school graduation
- The Girls' Softball Team are Conference Champions

X. UNFINISHED BUSINESS

None

Y. BOARD AND PUBLIC FORUM

BOARD:

- The Board must do a self-evaluation in order to comply with NJQSAC requirements
- Ms. Wehrman, Ms. Hoffman, and Mr. Potts are signed up for training for new board members
- Mr. Brian Lynch, Ms. Peggy Gens, and Ms. Kim Zablow need additional training

PUBLIC:

- The Philosophy Club students handed out a letter regarding the continuation of their club
- Dr. DeGiacomo explained to the students that the teachers would have to request a sidebar agreement to add a stipend for Philosophy Club advisor. The club meets Mondays after school.
- Dr. DeGiacomo will collect information regarding volunteer clubs

Z. EXECUTIVE SESSION

Not necessary

AA. ADJOURNMENT

A motion was made by Ms. Dansbury, seconded by Ms. Gens to adjourn the meeting at 8:40 p.m.
Motion unanimously approved.

Respectfully submitted,

Heather Cheesman
Vice President

Peggy A. Ianoale
School Business Administrator/Board Secretary

