

**GARVEY SCHOOL DISTRICT**

Rosemead, California

Minutes of Regular Meeting

March 10, 2016

The Garvey Board of Education met in regular session on March 10, 2016, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m., by Board President Maureen Chin.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch, Ms. Maureen Chin, Mr. Henry Lo (arrived at 8:06 p.m.), Ms. Keilley Meng, Mr. Ronald Trabanino (arrived at 6:32 p.m.), and Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon, Ms. Grace Garner, and Ms. Maria De La Cruz.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Pat Kasababian led the recitation of the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS**

Michael Drange addressed the Board on behalf of Garvey Education Association. He stated that a GEA salary proposal was given to the District yesterday, and he asked that the Board consider the importance of attracting and retaining teachers in light of the widespread shortage of teachers and the need to find quality teachers, psychologists, and certificated staff in order to reach the goals of the Local Control and Accountability Plan (LCAP).

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Bob Bruesch, seconded by Ronald Trabanino, and carried by a vote of 4 to 0, the Board adjourned at 6:35 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present for the vote
	Keilley Meng	Yes
	Ronald Trabanino	Yes

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 7:09 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Maureen Chin indicated the following action taken during closed session:

- On the motion of Bob Bruesch, seconded by Keilley Meng, and carried by a vote of 4 to 0, the Board

voted to release one temporary certificated employee No. 3101 at the end of 2015-16 work year.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present for the vote
	Keilley Meng	Yes
	Ronald Trabanino	Yes

- On the motion of Bob Bruesch, seconded by Keilley Meng, and carried by a vote of 4 to 0, the Board voted to release one probationary certificated employee No. 3102 at the end of the 2015-2016 work year.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present for the vote
	Keilley Meng	Yes
	Ronald Trabanino	Yes

Ms. Chin indicated that Closed Session will resume following the Action Agenda Items.

## COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

- **Alhambra Unified School Presentation**

Superintendent Laura Tellez-Gagliano, Board President Patricia Rodriguez-Mackintosh, and Board Member Joanne Russell-Chavez from Alhambra Unified School District (AUSD) shared about the LCAP and invited the Garvey Board and community to provide input on AUSD's LCAP. A link to an LCAP survey through the Alhambra USD's website link was provided; Garvey's staff is one of the stakeholders, and we were encouraged to complete the survey.

Dr. Tellez-Gagliano, and Debbie Stone, Principal of San Gabriel High School, spoke about student accomplishments, stating that all three high schools have been cited in the U.S. News and ranked in the top 500 high schools in the nation. Dr. Tellez-Gagliano indicated that 80 percent of students in San Gabriel High School come from our District.

Ms. Stone acknowledged our staff for preparing our students who have scored high in every category of the Math, Engineering, and Science Achievement (MESA) program and speech debates. One student from Garvey placed first and will participate in the State competition in speech debates. Another student won national finalist merit in the in PSAT exam and took 11<sup>th</sup> place, competing as a finalist. Students participating in sports such as softball and baseball are continually part of the winning teams.

- **Student Presentation – Hillcrest School**

Hillcrest teacher Kim Potras and first and second grade students, Alyssa Hong, Trevor Lobao, Sean Paredes, and Sienna Delgadillo, made a presentation on the *7 Habits of Highly Efficient People* and the Positive Behavior Intervention and Supports (PBIS). The students presented their mission statement and shared how various class projects have helped them develop and practice the 7 Habits and positive behavior in working in teams. The Board presented certificates of recognition to Ms. Potras and her student presenters.

- **Other Communications/Reports**

Anita Chu reported that the San Gabriel Valley Youth Summit was a huge success with over 300 young leaders and 100 adults and volunteers learning and exploring what it takes to "*Be the Change*" in the 21<sup>st</sup> Century. One of the keynote speakers was Board Member Keilley Meng.

Ms. Chu indicated that the Rhythmax Show Choir was recently voted 1<sup>st</sup> place winner and awarded a grant of \$3,000 for their performance at the annual membership meeting of the Alliance of Schools for Cooperative Insurance Programs (ASCIP).

Dr. Sergei Orloff reported a big win for our students at the L.A. County Science Olympiad. Five schools participated and most of them brought home individual and group awards. Hillcrest School won the Gold medal for overall performance.

Bob Bruesch spoke of our schools participating at the L.A. County Science Olympiad and History Day events. He suggested that the Board give recognition to the Asian Pacific Family Center for their continued partnership with the District. Mr. Bruesch asked for a resolution urging parents to voice their objection to the disclosure of student confidential data in the Morgan Hill case. Ms. Chu stated that a letter will be sent to all our parents, in four languages with the objection form attached, to inform them how they can voice their opinion.

Mr. Bruesch stated that the Rosemead Kiwanis Club has approved to donate a bench to build a reading park for Willard School in memory of recently passed teacher, Raquel Galan.

Keilley Meng spoke about the recent success of the Youth Summit. Maureen Chin congratulated the students who recently participated in the various competitions and the Dinner and Show event at Temple Intermediate School, and she shared that the memorial service for Ms. Galan was very touching. Mr. Bruesch commented on a recent invitation by Dewey principal Eva Matthews to a presentation by an actor and actress from the Chinese opera.

#### **REPORT FROM UNION REPRESENTATIVES**

- **Garvey Education Association (GEA)**  
Pat Kasababian, Vice President of Garvey Education Association, addressed the Board regarding fair salaries and the shortage of teachers. She asked the Board to think seriously about this need, hoping for a good resolution next month. Ms. Kasababian talked about the long-standing need for an opportunity room at Garvey Intermediate School to help students in need of an alternative placement.
- **California School Employees Association (CSEA):** None

#### **REPORTS FROM DISTRICT REPRESENTATIVES**

- **Garvey Council PTA:** None
- **SELPA Community Advisory Committee (CAC):** None

#### **REPORT FROM HEAD START REPRESENTATIVE**

Anita Chu, Administrator in Charge of Head Start/State Preschool Program, stated that the Head Start, Fiscal and Facilities staff are preparing for the upcoming Head Start Federal Review on April 1 through 15, 2016. She stated that next Friday, staff will attend a full-day training, and that during the Spring break, Head Start teaching staff and facilities staff will work on all classrooms.

#### **HEARING OF PERSONS IN THE AUDIENCE: None**

#### **CONSENT AGENDA**

On the motion of Bob Bruesch, seconded by Keilley Meng, and carried by a vote of 4 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present for the vote

Keilley Meng            Yes  
Ronald Trabanino      Yes

**A. Board/Superintendent**

1. Approval of Minutes  
Regular Meeting – February 25, 2016  
Approved.
2. Conference/Convention Attendance  
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

**B. Human Resources**

1. Personnel Assignment Order 15-16-11 - Revised  
It is recommended that the Board of Education approve the Personnel Assignment Report No. 15-16-11 as presented. Approved.

**C. Learning Support Services**

1. Contract – Houghton Mifflin (Go Math! Professional Development)  
It is recommended that the Board of Education approve the contract with Houghton Mifflin to provide a one-day math professional development, for K-6 math pilot teachers on March 9, 2016, at a total cost not to exceed \$2,950, to be paid from the Local Control and Accountability Plan (LCAP) funds. Approved.

**D. Student Support Services**

1. Contract Amendment – Leeway School for Educational Therapy (Non-Public School Services)  
It is recommended that the Board of Education amend the 2015-16 contract with the Leeway School For Educational Therapy (previously approved on 07-23-15) to increase the cost by \$13,451.95 to provide non-public school services for one additional student. Total 2015-16 contract amount will not exceed \$53,139.68, to be paid from Special Education funds. Approved.
2. Contract – Mediscan Staffing Services, Inc. (School Psychologist Services)  
It is recommended that the Board of Education approve the 2015-16 contract with Mediscan Staffing Services, Inc. to provide temporary credentialed School Psychologist services. Contract will not exceed \$44,030.00 plus mileage reimbursement, to be paid from Special Education funds. Approved.

**E. Business Services**

1. Purchase Order Report 15-16-11  
It is recommended that the Board of Education approve Purchase Order Report 15-16-11 as presented. Approved.
2. Contract – Dolinka Group (Fee Justification Study)  
It is recommended that the Board of Education approve the contract with Dolinka Group for the preparation of the Justification Study required to collect the maximum statutory school fees. The cost of the contact will not exceed \$3,060 (plus expenses) and will be paid from Capital Facilities (Developer Fees) funds. Approved.
3. Contract – Isom Advisors (Continuing Disclosure Services)  
It is recommended that the Board of Education approve the contract with Isom Advisors to provide legally mandated Continuing Disclosure services for the District's G.O. Bond Measure Q, at an annual fee of \$3,000 plus expenses incurred to prepare the required Annual Report, to be paid from the G.O. Bond Fund. Approved.

4. 2015-16 Comprehensive School Safety Plans (CSSP)  
It is recommended that the Board of Education approve the 2015-16 Comprehensive School Safety Plans (CSSP) for all sites. Approved.
5. Award Contract – GDL Best Contractors Inc. (HVAC)  
It is recommended that the Board of Education award contract to GDL Best Contractors Inc. for Bid #01-15-16 in the amount of \$898,000 for a new HVAC system at Dewey School. Approved.

## REPORTS AND INFORMATION ITEMS

- A. **Bond Counsel Services (David Casnocha from Stradling Yocca Carlson & Rauth).**  
David Casnocha made a presentation regarding the legal parameters of bond campaign. He indicated that he was the District's bond counsel in 2000 and 2004, and provided services in 2013-14 related to bond refunding and refinancing. Mr. Casnocha has also served many school districts in the San Gabriel Valley including the Alhambra Unified School District. Mr. Casnocha described the legal services to be provided in two phases (pre-election and post-election), including the preparation of legal documents, carrying out the Board's fiduciary responsibility to the public and the tax payers, and making sure there is reasonable justification for the bond election to be in the best interest of the District. Mr. Casnocha spoke about the process of running a smooth bond campaign and he shared a timeline required for a bond to take place on the November 2016 election.

Bob Bruesch asked about the terms, "arbitrage certificate" and "signature and incumbency". Mr. Casnocha stated that to demonstrate the projects' expenditures along with the investments earning, investors are required to return any profit made to the Federal government, and bonds would have to be arbitrated and would lose the tax exempt status if gains are in excess of a certain percentage stated in the Bond language. Mr. Casnocha explained that legal documents are to be signed and witnessed before the issue of bonds to prove to the State the legitimacy of the signed bond documents.

Mr. Casnocha spoke about the legal requirements after a bond is approved by voters, such as the establishment of a citizen's oversight committee and information to voters about bond projects listed in the bond.

Bob Bruesch asked about the steps that Board would need to take within the next two to three months. Mr. Casnocha indicated that a draft resolution would need to be approved by the Board before the vote is taken by the voters in November. Anita Chu stated that the bond survey was just completed and the results will be presented to the Board at the next meeting by Greg Isom; based on the results of the survey, the Board would decide on next steps: planning for bond campaign and preparing the list of bond projects.

- B. **2015-2016 Second Interim Budget Report**  
Maricela Barba made a Power Point presentation regarding the 2<sup>nd</sup> Interim Report. She discussed the budget cycle and certifications; made a comparison of the 1<sup>st</sup> and 2<sup>nd</sup> Interim Reports; and described the multi-year budget projections.

Ms. Barba indicated that the District's budget has received a positive certification, indicating that the District will meet the financial obligations of the current and next two fiscal years. Ms. Barba indicated that comparing the 1<sup>st</sup> Interim Report and 2<sup>nd</sup> Interim Report, there were some adjustments made to the revenue for 2016-17 and 2017-18, due to factors such as: decrease in average daily attendance (ADA) projection, decrease in the State's cost of living adjustment (COLA), increase in GAP funding, and the State's one time discretionary funding. These adjustments result in a revenue increase of approximately \$1.6 million for 2016-17 and \$74,000 for 2017-18.

Bob Bruesch commented on the District's trend of losing students every year. Anita Chu stated that the decrease in enrollment is about 150 students annually in the last few years.

Ms. Barba discussed the multi-year budget projections and stated that the District has deficit spending for all three years as the expenditures are exceeding the amount of revenue received. She spoke about Proposition 30 funding and the additional revenues generated by sales tax and income tax will end in 2016 and 2018 respectively. The Unrestricted/Undesignated ending fund balance is about \$3.58 million (2015-16), \$2.8 million (2016-17), and \$1.72 million (2017-18).

Mr. Bruesch asked about the estimated revenue per student. Ms. Barba stated that it is at an average of about \$7,500 based on the base grant. Mr. Bruesch commented on the amount of money lost with declining enrollment every year; he spoke in support of affordable housing to attract new families to the District; and he asked Board members to think hard about these challenges facing the District.

### **ACTION ITEMS**

**A. Agreement – Stradling Yocca Carlson & Rauth (Bond Counsel)**

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the agreement with Stradling Yocca Carlson & Rauth for services as Bond Counsel to the District. Fees, subject to a minimum fee per issuance of \$45,000, are contingent on the successful election and issuance of bonds and will be paid from Bond proceeds.

**B. 2015-2016 Second Interim Budget Report**

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the District's Second Interim Budget Report (Positive Certification) pursuant to Education Code (EC) Sections 35035(g), 42130 and 42131, certify District's ability to meet its financial obligations for the remainder of current fiscal year (2015-16) and subsequent two fiscal years (2016-17 & 2017-18).

### **OTHER ITEMS OF INTEREST**

Bob Bruesch asked for a plaque to recognize Rosemead City Manager Jeff Allred who will be retiring this month.

Henry Lo asked to discuss the bond projects and carefully review the input from stakeholders to address the pressing maintenance needs of the district and to look to the future about developing some housing opportunities.

Bob Bruesch commented on the importance on having a GEA contract that includes how teachers are evaluated as the current system is outdated.

**PUBLIC AGENDA ITEMS:** None

### **MOTION TO GO INTO CLOSED SESSION**

On the motion of Henry Lo, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board adjourned at 8:43 p.m., to closed session and addressed those items posted on the agenda.

Vote: Bob Bruesch Yes  
Maureen Chin Yes  
Henry Lo Yes  
Keilley Meng Yes  
Ronald Trabanino Yes

**MOTION TO EXTEND THE BOARD MEETING**

On the motion of Henry Lo, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board waived the Board Bylaws and extended the meeting to 10:00 p.m.

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 9:46 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Maureen Chin indicated the following action taken during closed session:

**REPORT OF ACTION TAKEN**

On the motion of Keilley Meng, seconded by Bob Bruesch, and carried by a vote of 3 to 2, the Board voted to give notice to one certificated administrator, employee No. 3103, that the administrator may be released from the administrative assignment at the end of the 2015-2016 work year.

Vote: Bob Bruesch Yes  
Maureen Chin Abstained  
Henry Lo Yes  
Keilley Meng Yes  
Ronald Trabanino Abstained

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Topic
March 10, 2016	
April 7, 2016	

**ADJOURNMENT**

The Board adjourned in memory of former First Lady Nancy Reagan who passed away last Sunday, March 6, 2016. There being no additional items, the meeting was adjourned at 9:47 p.m.

  
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Maureen Chin, President

  
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Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Adriana I. De Leon  
Johnnie Douglas  
Michael Drange  
Eugenia Gainor  
Corine Goubert  
Gloria McDaniel Guzman  
Rene Hernandez  
Christina Hiraes  
David Huerta  
Pat Kasababian  
Mike Kenny  
Elizabeth Lee  
Gloria Lopez  
Robin Libby  
Jeannie Lin  
Pat Molina  
Romelia V. Morales  
Sandy O'Brien  
Sergei Orloff  
Angela Rios  
Angelina Saulino  
Greta Smith  
Ken Tang  
Sanya Terracina  
Lynn Ward  
George G. Woo