

Gateway Lab School

Board Meeting – Special Meeting

DATE: August 12, 2017

LOCATION: 2501 Centerville Road, Wilmington DE

Meeting Minutes (NB this Special Meeting took place midday during a break of a GLS Workshop; the Special Meeting time and place was notified in advance on the GLS website.)

CALL TO ORDER and Attendance:

1307 pm

Board Members Present

Nate Schwartz, Jon Fletcher, Henry Clampitt, Pam Draper, Drew Keohane, Kenyatta Austin, Tina Horgan

Board Members Absent

Alison Bredimus, Geoff Grivner

New Cafeteria Contract (proposed)

1307- 1328 pm

Tim Griffiths recommended acceptance of a contract proposal for cafeteria food services provided by the Red Clay Consolidated School District (RCCSD). Highlights of the proposal and its implications for GLS are as follows:

- Cafeteria operations by RCCSD would be self-funding by meal purchases. No net operating cost is expected for GLS (other than collections risk from families)
- GLS would have to fund a one-time expense for (i) a POS system; and (ii) a food steaming device. Estimated cost for these items is expected as NTE \$15K
- Meal prices for students would be substantially lower than under a GLS operation
 - A student using Br/Lu services would save an estimated \$350 annually.
- In-house operation, in lieu of RCCSD, will have a net cost to GLS of \$50K annually beyond the expected credit for meal purchase receipts
- Accepting the RCCSD contract will mean a GLS personnel reduction.
- In order to ensure RCCSD service on the first day of school, RCCSD needs confirmation of GLS acceptance prior to the next regularly scheduled meeting of the GLS Board.

Break for Executive Session

1328 – 1359 pm

- An executive session was called by motion of Kenyatta Austin, thereafter seconded, to discuss the personnel reduction and to better understand Tim's recommended approach.

Return to Public Session

1359 – 1401 pm

- Henry Clampitt moved (i) to approve Tim's authority to executed the contract with RCCSD; (ii) to fund the necessary upfront equipment associated with RCCSD services NTE \$15K; and (iii) to postpone board approval of Tim's approach to the personnel reduction for final discussion in executive session at the upcoming Regular Meeting of the board scheduled for August 15, 2017. The motion was seconded and passed unanimously.

ADJOURN the Special Meeting

1401 pm

Minutes recorded by Henry Clampitt