

**MINUTES OF THE REGULAR BOARD MEETING
07 DECEMBER 2017
CARMICHAELS AREA SCHOOL DISTRICT
6:56 P.M.**

The Carmichaels Area School District Board of Education held its regular meeting on December 7, 2017 in the Middle-Senior High Media Center. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Julie Mascia, Business Manager/Board Secretary; Samuel Davis, Solicitor; Mark Batis, Technology Administrator; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Fred Morecraft, Elementary Principal; Lisa Zdravecky, Senior High Principal; Officer Miller, Security Director; Mr. and Mrs. Minor; and news media representatives.

An Executive Session was held from 6:15 p.m. to 6:53 p.m. for personnel and legal items.

I. ROLL CALL.

The following Board members were in attendance: Kenneth A. Ganocy; Dr. Richard L. Krause; Dr. Jason M. Matyus; Lewis G. May; Edmond F. McIntire, Jr., Vice-President; Jason J. Voithofer and Cheryl L. Voytek, Treasurer. Ronald T. Ferek was excused.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

III. APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF 16 NOVEMBER 2017.

Mr. McIntire moved to approve the minutes of the regular Board meeting of November 16, 2017. Second by Mr. Ganocy - 8 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Mr. McIntire moved to approve the addition of items A. to E. below to the agenda. Second by Dr. Krause - 8 ayes; 0 nays.

- A. Board Resolution
- B. Resignation - D. Happe, Special Education
- C. Field Trip -> National Anthem Performance
- D. Terminate Soccer Program Co-Op Agreement
- E. Field Trip -> Senior Trip

Mr. McIntire moved to approve the agenda as presented. Second by Dr. Krause - 8 ayes; 0 nays.

VI. REMARKS FROM VISITORS.**VII. ADMINISTRATIVE REPORTS.****A. SUPERINTENDENT REPORT.****B. ELEMENTARY PRINCIPAL REPORT.****C. MIDDLE SCHOOL PRINCIPAL REPORT.****D. SENIOR HIGH PRINCIPAL REPORT.****E. TECHNOLOGY ADMINISTRATOR REPORT.****F. MAINTENANCE SUPERVISOR REPORT.****VIII. STUDENT REPRESENTATIVE.****IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (Ferek, McIntire, Krause).****1. ATHLETIC INTERNSHIP.**

Mr. McIntire moved to approve the request of Michael Pohlot to complete an athletic internship under the direction of the Athletic Director/Assistant Athletic Director from January 22 to May 11, 2018. Second by Mrs. Voytek - 8 ayes; 0 nays.

2. SUB LIST ADDENDUM - PROFESSIONAL (Exhibit I).

Mr. McIntire moved to approve the substitute list addendum as presented. Second by Mr. May - 8 ayes; 0 nays.

3. PCA POSITION.

Mr. McIntire moved to offer a personal care aide position to Heather Minor with hourly rate set at \$13.64 per hour effective December 11, 2017. Second by Mrs. Voytek - 8 ayes; 0 nays.

4. BOARD RESOLUTION (Exhibit II).

Mr. McIntire moved to approve the Board resolution as presented. Second by Mrs. Voytek - 8 ayes; 0 nays.

5. RESIGNATION - D. HAPPE, SPECIAL EDUCATION.

Mr. McIntire moved to accept the resignation of Daniel Happe, Special Education teacher, effective January 16, 2018. Second by Dr. Matyus - 8 ayes; 0 nays.

B. BUDGET & FINANCE (McIntire, Krause, Voytek).**1. YEARBOOK ADVERTISEMENT.**

Mr. McIntire moved to place a full page ad in the 2017-18 yearbook at a cost of \$400.00. Second by Dr. Krause - 8 ayes; 0 nays.

C. ACTIVITIES & ATHLETICS (Voithofer, Ganocy).**1. FIELD TRIP.**

Mr. Voithofer moved to approve the request for field trip item a. below as presented. Second by Dr. Krause - 8 ayes; 0 nays.

a. CAL RIPKEN EXPERIENCE (15) -> Pigeon Forge, TN - March 28 to 31, 2018.

Mr. Voithofer moved to approve the request for field trip items b. to d. below as presented. Second by Mr. McIntire - 8 ayes; 0 nays.

b. ATHLETIC RECOGNITION BANQUET (17) -> GCCTC - retroactive to December 1, 2017.

c. NATIONAL ANTHEM PERFORMANCE (55) -> WVU Coliseum - January 13, 2018.

d. SENIOR TRIP -> San Diego, CA - January 18 to 20, 2018.

2. TERMINATE SOCCER PROGRAM CO-OP AGREEMENT (Exhibit III).

Mr. Voithofer moved to terminate the soccer program co-operative sports agreement with Central Greene School District as presented. Second by Mr. May - 8 ayes; 0 nays.

D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, May).**1. FACILITIES.**

Mr. Voithofer moved to approve the request for facilities items a. to c. below as presented. Second by Mrs. Voytek - 8 ayes; 0 nays.

a. CUB SCOUT PACK 1262 PINWOOD DERBY -> Elementary gym - February 17, 2018.

b. CUB SCOUT PACK 1262 BLUE & GOLD BANQUET -> Elementary gym - March 17, 2018.

c. LIONS CLUB FOOTBALL BANQUET -> MSH cafeteria - retroactive to December 6, 2017.

X. BUSINESS MANAGER / BOARD SECRETARY REPORT.**A. BILLS FOR PAYMENT (Exhibit IV).**

Mr. McIntire moved to approve the bills for payment in the amount of \$732,754.14 as presented and to authorize the Business Office to pay December invoices. Second by Mr. May - 8 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS - delete.**XI. OTHER REPORTS.****A. FEDERAL PROGRAMS (Morecraft).****B. LEGISLATIVE REPORT (Ferek).****C. PUBLIC RELATIONS (Ricco, McIntire, Voytek, Krause, Gallagher, Morecraft, Zdravecky).****D. STRATEGIC PLAN REPRESENTATIVE (Voytek).****E. GCC&TC REPRESENTATIVE (May).****XII. ADJOURNMENT.**

Mr. McIntire moved to adjourn the meeting at 7:08 p.m. Second by Mrs. Voytek - 8 ayes; 0 nays.

Julie Mascia, Board Secretary

Thomas M. Ricco, Board President