

RED LION AREA BOARD OF SCHOOL DIRECTORS
OCTOBER 17, 2013
TABLE OF CONTENTS

I.	Call to Order	
II.	Pledge of Allegiance	
III.	Approval of the Minutes (Motion Required)	12-17
IV.	Presentation	
A.	Senior High Updates	
V.	Board Member/Committee Reports	
VI.	Discussion Items	4
A.	Policy Revisions	
B.	Student Representative Report	
C.	Other Items/Public Comment	
VII.	Personnel	5-7
A.	Retirement (Motion Required)	
B.	Resignations (Motion Required)	
C.	Substitute Teachers (Motion Required)	
D.	Support Staff Substitutes (Motion Required)	
E.	Requests for a Leave of Absence Without Pay (Roll Call Vote)	
F.	Change to Leave of Absence Without Pay (Roll Call Vote)	
G.	Transfer (Roll Call Vote)	
F.	Appointments (Roll Call Vote)	
VIII.	Conference Attendance Requests (Roll Call Vote)	7
IX.	Buildings & Grounds Usages (Motion Required)	7-8
X.	Other Business	9
A.	Approval of Safe Schools and Emergency Operations Plan Manuals Update (Roll Call Vote)	
B.	Actions on Student Discipline (Roll Call Vote)	
C.	Approval of Field Trip (Roll Call Vote)	
XI.	Finance	9-10
A.	Approval of Salaries for the 2013-14 School Year (Roll Call Vote)	
B.	Corporate Sponsorship Agreements (Roll Call Vote)	
XII.	Future Agenda Items	11
XIII.	Other Materials Attached	11
XIV.	Announcements	11

RED LION AREA BOARD OF SCHOOL DIRECTORS
MEETING AGENDA
(SUBJECT TO CHANGE)
OCTOBER 17, 2013
7:30 p.m.
EDUCATION CENTER BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Minutes (Motion Required) 12-17
- IV. Presentation
 - A. Senior High Updates – KATHARINE DIORIO and MARK SHUE
- V. Board Member/Committee Reports
- VI. Discussion Items 4
 - A. Policy Revisions – KATHERINE HEINTZELMAN
 - 1. Policy #005, Organization
 - 2. Policy #006.1, Attendance at Meetings Via Electronic Communication
 - B. Student Representative Report – ELLIE LYONS
 - C. Other Items/Public Comment

VII. Personnel

A. Retirement (Motion Required)

It is recommended the following retirement be accepted:

Professional

1. JAY J.R. VASELLAS as a social studies teacher at Red Lion Area Senior High School effective the end of the 2013-14 school year. He has been with the district 37.75 years.

B. Resignations (Motion Required)

It is recommended the following resignations be accepted:

Department Manager

1. JOHN S. LENHART, JR. as full-time district network manager effective November 8, 2013.

Support Staff

1. CASSANDRA L. CRUSSE as a part-time reading remediation paraprofessional at Red Lion Area Junior High School effective October 18, 2013.

C. Substitute Teachers (Motion Required)

It is recommended the following names be added to the approved Teacher Substitute List effective for the 2013-14 school year.

1. MARK J. SMITH , 7 Woodstone Court, York, PA 17402, pending receipt of acceptable Act 151 clearance, English
2. STACEY E. WINTER, 121 W. Market Street, Apt. 1, Marietta, PA 17547, Social Studies
3. HEIDI E. GUTH, 2041 Parkview Drive, Red Lion, PA 17356, Elementary

D. Support Staff Substitutes (Motion Required)

It is recommended the following support staff substitutes be approved:

1. LINDA L. JOINES, 17540 Barrens Road, N, Stewartstown, PA 17363, Cafeteria
2. CARL L. GODFREY, 175 Burkholder Road, Red Lion, PA 17356, pending receipt of Act 151 clearance, Custodial

3. KIMBERLY M. LAMPARTER, 1217 Delta Road, Red Lion, PA 17356, Cafeteria

E. Requests for a Leave of Absence Without Pay (Roll Call Vote)

It is recommended the following requests for a leave of absence without pay be approved:

Support Staff

1. KATHRYN L. MILLER, full-time assistant health room nurse at Red Lion Area Junior High School and Red Lion Area Senior High School, from March 11, 2014 through March 21, 2014. This is due to personal reasons.

Ratify

2. LORI A. GUTHMAN, full-time custodian, night, at Larry J. Macaluso Elementary School, from September 19, 2013 through October 22, 2013. This is due to medical reasons.

F. Request for a Change for Leave of Absence Without Pay (Roll Call Vote)

It is recommended the following request for a change for leave of absence without pay be approved:

Professional

Ratify

1. JESSICA WERTZ-GODFREY, elementary art teacher at Mazie Gable, Windsor Manor, and North-Hopewell Winterstown Elementary Schools, requests a change from leave of absence without pay from November 19, 2013 through April 8, 2014 to childrearing leave of absence from October 4, 2013 through March 26, 2014.

G. Transfer (Roll Call Vote)

It is recommended the following transfer be approved:

Support Staff

1. JAMIE C. GLATFELTER, 138 West Main Street, P.O. Box 45, Windsor, PA 17366 from part-time cafeteria worker, 4.5 hours per day, during the school term to part-time cafeteria/study hall assistant, 24.75 hours per week, during the school year at the rate established for the position effective October 18, 2013. This is due to the resignation of Misty Shima. (Present placement: Red Lion Area Junior High School)

H. Appointments (Roll Call Vote)

It is recommended the following appointments be approved:

Professional

1. DOMINIQUE C. FILIZIANI, 824 North Lime Street, Lancaster, PA 17602 as a full-time substitute elementary art teacher working part-time (60%) at Mazie Gable, Windsor Manor, and North Hopewell-Winterstown Elementary Schools on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position (pro-rated), beginning October 18, 2013 through March 26, 2014. This is due to the childrearing leave of absence of Jessica Wertz-Godfrey.

Support Staff

1. LISA M. MILLER, 218 Wise Avenue, Red Lion, PA 17356 as a full-time custodian, night, 7.5 hours per day, 12 months per year at the rate established for the position plus \$.35 per hour night increment effective October 18, 2013 pending receipt of acceptable Act 151 clearances. This is due to the resignation of Craig Reigle. (Present placement: Red Lion Area Senior High School)

Extra-Curricular

1. KRYSTA A. SENSBACH, 1711 Whitewater Road, Lancaster, PA 17603 as an unpaid temporary athletic trainer effective October 18, 2013.

Ratify

2. SIERRA M. HAKE, 3950 Stony Brook Drive, York, PA 17402 as an unpaid football cheerleading coach effective October 15, 2013.

VIII. Conference Attendance Requests (Roll Call Vote)

- A. KRISTA ANTONIS and TIMOTHY SMITH to attend PAESSP 2013 State Conference in State College, PA from October 27, 2013 through October 29, 2013.
- B. SCOTT D'ORAZIO to attend "Master Schedule Builder Workshop" in Bala Cynwyd, PA from December 3, 2013 through December 4, 2013.

IX. Building and Grounds Usages (Motion Required)

- A. The Red Lion Girls' Basketball Booster Club requests permission to use the Red Lion Area Senior High School old main gymnasium, Fitzkee Center lower level and Horn Field parking lot on Saturday, November 16, 2013 from 8:00 a.m. to 6:00 p.m. for a Ford Test Drive event. A custodian and district coaching staff will be on duty for security purposes.

- B. The Red Lion Athletic Department requests permission to use the Red Lion Area Junior High School main gymnasium on Saturday, December 14, 2013 from 8:00 a.m. to 3:00 p.m. for the Red Lion Area Junior High School Wrestling Tournament. Also requested is the Red Lion Area Junior High School main gymnasium on Saturdays, January 4, 2014 through March 1, 2014 from 8:00 a.m. to 1:00 p.m. for intramural basketball games. The Red Lion Athletic Department also requests permission to use the Red Lion Area Senior High School old main gymnasium and wrestling room on Monday and Tuesday, November 11 and 12, 2013 from 5:30 p.m. to 7:30 p.m. for wrestling cheerleading tryouts. A custodian and district coaching staff will be on duty for security purposes.
- C. The Red Lion Recreation Commission requests permission to use the Red Lion Area Senior High School pool lobby on Monday, October 28, 2013 from 5:00 to 8:00 p.m. for Red Lion Halloween Parade preparation. A custodian will be on duty for security purposes.
- D. The Red Lion Wrestling Booster Club requests permission to use the Red Lion Area Senior High School old main gymnasium and wrestling room on Saturday, January 11, 2014 from 8:00 a.m. to 6:00 p.m. for a York County Youth Wrestling League Tournament. A custodian and district coaching staff will be on duty for security purposes.
- E. The Red Lion Field Hockey Booster Club requests permission to use the Red Lion Area Junior High School cafetorium on Sunday, November 3, 2013 from 1:30 p.m. to 4:30 p.m. for a field hockey banquet. A custodian and district coaching staff will be on duty for security purposes.
- F. The Red Lion Cross Country Team requests permission to use the Red Lion Area Senior High School cafeteria on Wednesday, October 30, 2013 from 7:00 p.m. to 8:00 p.m. for an awards presentation. A custodian will be on duty for security purposes.
- G. The Locust Grove Elementary School P.T.O. requests permission to use the Locust Grove Elementary School cafeteria and all-purpose room on Saturday, October 19, 2013 from 12:00 noon to 3:00 p.m. A custodian will be on duty for security purposes.
- H. The Red Lion Athletic Department requests permission to use the Red Lion Area Senior High School old main gymnasium and wrestling room on November 13, 2013 from 5:00 p.m. to 9:00 p.m. for wrestling cheerleading tryouts. A custodian and district coaching staff will be on duty for security purposes.
- I. The Lion Aquatic Club requests permission to use the Red Lion Area Senior High School pool and pool lobby on Saturdays, November 11 through 23, 2013, December 7 and 14, 2013 and January 11 and 18, 2014 from 6:00 a.m. to 12:00 noon for swim meets. Jan Grim will be on duty for security purposes.

X. Other Business

A. Approval of Safe Schools and Emergency Operations Plan Manuals Update
(Roll Call Vote)

It is recommended the updates to the Safe Schools and Emergency Operation Plan manuals be adopted as the plan for all emergencies and disasters occurring within the Red Lion Area School District. This plan is designed to comply with all applicable federal and state regulations, and provides the policies and procedures to be followed in dealing with emergency situations and conditions. This information is excluded from the Right to Know Act for security and safety purposes of staff and students. (See attached.)

B. Actions on Student Discipline (Roll Call Vote)

It is recommended the following actions on student discipline be approved:

1. It is recommended that the October 8, 2013 student discipline action regarding an 8th grade student be approved.
2. It is recommended by the hearing committee of the Board that the written Adjudication regarding the 11th grade student discipline hearing held at 8:00 a.m. on October 10, 2013 be approved.
3. It is recommended by the hearing committee of the Board that the written Adjudication regarding the 8th grade student discipline hearing held at 8:00 a.m. on October 15, 2013 be approved.

C. Approval of Field Trip (Roll Call Vote)

It is recommended the following field trip be approved:

1. SHERRY L. CLEARY, business teacher at Red Lion Area Senior High School, is requesting to take some business students and chaperones on a field trip to New York City where they will visit the Financial District and other site seeing tours. They will depart the afternoon of April 2, 2014 and return April 4, 2014. All costs and transportation will be the responsibility of the students, parents, and chaperones.

XI. Finance

A. Approval of Salaries for the 2013-14 School Year (Roll Call Vote)

Permission is requested to include in the minutes of the October 17, 2013 official board meeting, the list of salaries being paid to administrative, professional, department managers, support staff, union exempt members and crossing guards of the Red Lion Area School district for the 2013-14 school year. (See listing.)

- B. Corporate Sponsorship Agreements (Roll Call Vote)
 - 1. It is recommended the one-year Corporate Sponsorship Agreement between the Red Lion Area School District and Sylvan Learning Centers, 2300 East Market Street, York, PA be approved. (See listing.)
 - 2. It is recommended the two-year Corporate Sponsorship Agreement between the Red Lion Area School District and The Men's Wearhouse, 2917 Whiteford Road, York, PA be approved. (See listing.)
- C. Treasurer's Report (Roll Call Vote)
- D. Budget Transfers (Roll Call Vote)
- E. School Depositories Report (Roll Call Vote)
- F. Cash Receipts (No Action Required)
- G. Expenditures (Roll Call Vote)
 - 1. Cafeteria
 - 2. General
 - 3. Capital Improvement Fund
- H. Allied Finance Report (Roll Call Vote)
 - 1. Junior High School
 - 2. Senior High School
- I. Adult Education Report (Roll Call Vote)

XII. Future Agenda Items

- A. Comprehensive Plan Update
- B. Patient Protection Affordable Care Act Update
- C. 2014-2015 District General Operating Committee
- D. Board Reorganization

XIII. Other Materials Attached

- A. Report of Conference Attendance
- B. PSBA Legislative Report – October 3, 2013
- C. Personnel Materials (Board Members Only)

XIV. Announcements

- A. **THURSDAY, NOVEMBER 7, 2013** – Next Regular Meeting, Education Center, 7:30 p.m.