

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, April 25, 2016
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On August 6, 2015, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
 - 1. Minutes of the Regular Public Meeting of April 4, 2016

- E. PRESENTATION
 - 1. MS Science Design Challenge
 - 2. SY 16-17 Budget Hearing – Public Hearing

- F. BOARD PRESIDENT’S REPORT

- G. BOARD COMMITTEE REPORTS
 - 1. Finance Committee Report
 - 2. Property Committee Report
 - 3. MMS Student Liaison Committee Report
 - 4. Board-Staff Committee Report

- H. SUPERINTENDENT'S REPORT
- I. ASSISTANT SUPERINTENDENT'S REPORT
- J. SCHOOL BUSINESS ADMINISTRATOR'S REPORT
- K. DISCUSSION
- L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District's Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 3/24/16 to 4/14/16, as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve a donation from the Glenwood PTO to the Glenwood School of two Gaga Pits in the amount of \$5,736.20.
- d. Resolve to approve submission of the amended 2016 IDEA Pre-School Grant from the 2015/16 Grant.
- e. Resolve to approve to accept a donation in the amount of \$5,000 from the Institute of Electrical & Electronics Engineers (IEEE) for the purpose of providing Coding Instruction to Millburn students.

2. Personnel Agenda Items

- a. Resolve to approve the Personnel Report dated, April 25, 2016.
- b. Resolve to acknowledge Tenure for the 2016-17 School Year.
- c. Resolve to approve Personnel Appointments (MASA) for July 1, 2016 to June 30, 2017 School Year.
- d. Resolve to approve Personnel Appointments (MEA) for July 1, 2016 to June 30, 2017 School Year.
- e. Resolve to approve Other Non-Aligned Employee Appointments for July 1, 2016 to June 30, 2017 School Year.
- f. Resolve to approve Bus Driver, Bus Aide Appointments for July 1, 2016 to June 30, 2017 School Year.
- g. Resolve to approve Buildings and Grounds Appointments for July 1, 2016 to June 30, 2017 School Year.

3. Business Agenda Items

- a. Resolve to approve budget transfers for the month of March, 2016.
- b. Resolve to approve Treasurer of School Moneys report for period ending March 31, 2016.
- c. Approval and Certification of Board Secretary's Report for period ending, March 31, 2016.
- d. Resolve to approve Bill Schedule # 11, dated April 25, 2016, in the amount of \$8,829,824.18.
- e. Resolve to accept and approve the Comprehensive Maintenance Plan Report: Actual FY 15 – Current FY 16 – Planned FY 17, and M-1 Form.
- f. Resolve to approve a lease with Atlantic Tomorrow’s Office, in the total amount of \$1054.00 per month, a term of 60 months, effective June 2016, for five copiers:

- One Savin 6054 Digital Copier - South Mountain Main Office
- One Savin 6054 Digital Copier - Deerfield Main Office
- One Savin 6054 Digital Copier - Glenwood Main Office
- One Savin 6054 Digital Copier - Wyoming Main Office
- One Savin 7502 Digital Copier - Special Services Dept, Ed Center

- g. Resolve to approve a contract with Dyntek Services Inc., of Irvine, CA, in the amount of \$152,328.05, for District-wide additions of Wide Area Network switches, which is part of the District’s Disaster Recovery Project. This contract was procured and solicited through the ERate process, FY 16-17 Category – District Wide Network switching contract and awarded to Dyntek SPIN # 143004427.

h. RESOLUTION REGARDING BUDGET ADOPTION

WHEREAS, it is necessary for the Board to increase the General Fund tax levy for the 2016-2017 school year above the 2% cap imposed by the state in order for it to meet the Thorough and Efficient Education requirements to reflect increased health care costs of \$548,257; and;

Business Agenda Items continued:

BE IT RESOLVED, that the application to the Commissioner of Education was granted to increase the General Fund tax levy for the 2016-2017 school year by \$548,257 for increased health care costs.

THEREFORE BE IT RESOLVED to approve a FY 2016-2017 school district budget;

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 85,228,861	\$ 79,613,584
Special Revenue Fund	\$ 1,612,221	
Debt Service Fund	\$ 4,735,757	\$ 4,449,479
Total Base Budget	<u>\$ 91,576,839</u>	<u>\$ 84,063,063</u>

And

WHEREAS, N.J.A.C. 6A:23A-7.3 requires districts to establish in the annual school budget a maximum expenditure that may be allotted for travel; and

THEREFORE BE IT RESOLVED, that the Millburn Township Board of Education hereby establishes the maximum expenditure that may be allotted for travel supported by state, federal and local funds for the 2016-2017 school year shall not exceed \$76,100; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Business Agenda Items continued:

i. **RESOLUTION REGARDING THE TRANSFER OF UNEXPENDED BOND FUNDS TO THE DEBT SERVICE FUND**

WHEREAS, the voters of Millburn Township authorized by capital referendum on September 26, 2006 Additions and Renovations to Millburn High School and

Millburn Middle School in the amount of \$21,302,000, and

WHEREAS, the Millburn Township Board of Education has determined that \$119,036 of unexpended funds from the referendum will not be expended, and

WHEREAS, N.J.A.C. 6A:26-4.6(c)1 requires that unexpended funds from a capital referendum must be used to pay debt service principal on the capital project,

NOW THEREFORE BE IT RESOLVED that the Millburn Township Board of Education immediately cancel \$50,000 of the unexpended funds authorized for

Additions and Renovations to Millburn High School and Millburn Middle School

and transfer the funds to the Debt Service Fund, such funds to be used for the

repayment of bond principal (tax relief) related to the project in FY 2016-2017.

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, April 25, 2016, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act.

A general description of the matters to be discussed is as follows:

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting.

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT