

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

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**Consent Agenda Item

MINUTES - April 13, 2016

A. CALL TO ORDER

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 11, 2016. The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli Ms. Zablow, Mr. Creegan, Mr. Mercantini and Mr. Drew. **ABSENT:** Mr. Tyler.

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary, Mr. Cameron Morgan, Board Solicitor.

Staff attending: Cindy Wagstaff, Kara Lynch, Tammy Anderson, Victoria Cesaretti, Peter Pasicznyk, Ali Raynor, Barbara Anama, Pat Kiernan, Erica Wright, Jennifer McCoy, Donna Shipman, Kimberly Rosenberg, Melanie Stokes, Lori Boberg, Chris O'Leary, Carleigh Stavrakis, Michelle Quigley, Amy Rabenda, Katerina DeVito, Doreen Stettner, Sam Tola, Valeska Ochoa, Julie Pone, Joy Odri, Lauren Roscoe, Christie Corcoran, Brian Schoen, Christina Kittle, Leona Stanton, Diana McNeil, Lori Monaghan, Justine Perry, Yolette Labissiere, Traci Redler, Liz Brotherton, Linda Guzik, Jessica Silva, Mike Brennan, Michelle Brennan, David Franklin, Raquel Walker, Larry Larned, Kristen Kenna, Steve Koch, Jennifer Forster, Ray Snook, Loren Grabowski, Kathy Creegan, Dianne Mizerak, Allison Wills, Dorothy Romano, Christine Bollinger, Anna Swiniuchowski, Lisa Hudik, Rhonda Lichter, Amanda Sexton, Lisa Mu9olo, Dough Corbin, Dan Riether, Amanda Mackel, Bonnie Meyers, Shelly Gallo, Christie Hilbert, Marissa Crowell, Lauren Stern, Michele Fecher, Judie Martin, Tara Planas-Borgstrom, Laruen Brandimarto, Lisa Swanson, Bryan Mitchell, Michelle DiAntonio, Greg Poole, Susan Gerike, and Ann Marie O'Leary.

Visitors attending: Karen Pouria, Evelin LeMassena, Hannah Heberling, Christy Collora, Carolyn Martin, Morgan Irons, Cori Astore, Emily Lukach, Chrissy Muller Lourenco, Gregg Walker, Kaleigh Allen, Amber Muller Gabriella Calafro, Rebecca Kim, Melissa Boberg, Celia Bollinger Joseph Salera, Angie Labissiere, Stacy Johnson, Chloe Wieczkowski, Kristin Stettner, Christian Ochoa, Sam Fairlie, Haasya Kanamarlapudi, Tamara Bivens, Jim Brotherton, Ashley Wanner, Walter Kosul, George Kalachr, Sophia Rupp, Lauren Appleby, Cheyenne Johnson, Melanie Kunkler, Ryan Olsek, Kanei Tucker, Cheryl Tucker, Kayla Tucker, Emily Albrecht, Jenna Lucai, Chrintna, Ikulicz, Giancarlo, Chiea, Dawn Roselli, Brielle Hudik, Emily Day, Susanne Day, Michael Day, Wallace Olulicz, Mark Neurohr-Pierpaoli, Cloe Tardiff, Tera Russo, Kaitlyn Russo, Erica McDaniels Richardson, and Sean O'Leary.

D. EXECUTIVE SESSION RESOLUTION - None

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

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WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.
NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy _____);

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/6/2016.

E. RECOGNITION/PRESENTATION

1. BRHS Teen Arts Award Winners

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F. STUDENT REPRESENTATIVES

1. Emma Stahl, Brielle Hudik and Jashandeep Kaur - BRHS
 - Students participated in the following events: Mr. Bordentown and the Lock-In
 - Senior Florida trip April 20, 2016
2. Keeler Robinson, BRMS students shared about the following held and/or planned civic & service activities:
 - Student Council - Selling daisies for CHOP; collecting donations for Animal Friends Shelter; planning the Eighth Grade Formal and 5th Grade-Middle School Orientation
 - Team FAD - Community service club, Lollipops for Love donations for Leukemia Lymphoma research
 - Drama Club - presenting Beauty & the Beast, May 13th & 14th
 - Team FAD and Student Council will be creating a mural in the main hallway of the Middle School titled the "Wall of Integrity"

G. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

- The following staff, students, and community members, expressed their support to retain Valeska Ochoa, Spanish teacher/class advisor (agenda item M1-Personnel): Erika Wright, Cindy Wagstaff, Christian Ochoa, Emily Lucas, Samantha Fairlie, Evelin LeMassena, Kayla Tucker, Haasya Kanamarlapudi, Angie Labissiere, Tamara Bivens, Patricia Conacon, and Marlo Fairlie. Taren Ulmer read letters from other students in support of Ms. Ochoa. A signed petition "#SAVEOCHOA" with 239 signatures was presented to the Board.
- Ms. Pouria also expressed support for Ms. Ochoa; however, as requested by the Board Solicitor, her comment regarding the unsettled labor contract was deferred to the second public comment period where non-agenda items could be discussed.

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes, March 2, 2016 and March 16, 2016
3. +Motion to approve Bill List, March 2016
4. +Motion to approve Board Secretary/Treasurer Report, March 2016
5. +Motion to approve Substitute List
6. +Motion to approve Special Education Student Placement
7. +Motion to accept Director of Special Services Report
8. +Motion to accept District Support Staff Report
9. +Motion to accept Enrollment & Principal Reports:

| | |
|------|-------|
| BRHS | 715 |
| BRMS | 613 |
| MIS | 411 |
| CBS | 237 |
| PMS | 578 |
| | <hr/> |
| | 2,554 |

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ON A ROLL CALL VOTE (Items 1-9):

AYES: Mr. Heberling (All Ayes except for Abstention noted below), Mr. Fausti, Mr. Schiano, Mr. Roselli (All Ayes except for Abstention noted below), Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.
NOES: None. ABSTENTIONS: Mr. Heberling (Item #2, 3/16/16 Minutes) and Mr. Roselli (Item #2, 3/16/16 Minutes). ABSENT: Mr. Tyler.
Motion approved by majority.

J. COMMITTEE REPORTS - None

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Roselli, seconded by Mr. Mercantini to approve the following:

1. +Motion to accept HIB Report & Determinations.

| School | # of Reports | # of HIB |
|--------|--------------|----------|
| CBS | 0 | 0 |
| PMS | 0 | 0 |
| MIS | 0 | 0 |
| BRMS | 0 | 0 |
| BRHS | <u>1</u> | 0 |
| TOTAL: | <u>1</u> | 0 |

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.
NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.
Motion approved by majority.

L. CURRICULUM REPORTS

A motion was made by Mr. Roselli, seconded by Mr. Heberling to approve the following:

1. +Motion to approve a field trip for approximately 33 BRHS Physics students to Six Flags Great Adventure for a Physics Day on May 20, 2016. Students will pay for the trip at a cost of approximately \$35 each, including ticket and district transportation.
2. Motion to approve a field trip to Highland Park High School for a competition on May 21, 2016 for the BRHS Model UN students. The cost of this trip for district transportation will be covered by the existing co-curricular account.
3. +Motion to approve a field trip for our BRHS Burlington County Mock Trial Champions to a dinner in their honor at the Burlington County Bar Association's Law Day Dinner on May 3, 2016. Mr. Tobias and our students will be honored after the dinner. Any cost for district transportation will be covered by the existing co-curricular account.
4. +Motion to approve a revision in the Primary Enrichment Program Identification Scale to better identify exceptional learning abilities in students with learning challenges for grades 1-3.

ON A ROLL CALL VOTE (Items 1-4):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.
NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.
Motion approved by majority.

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M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND
WILL BE ADJUSTED PENDING NEGOTIATIONS*

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

A motion was made by Mr. Roselli, seconded by Mr. Fausti to approve the following:

1. Motion to accept Superintendent's recommendation to dismiss employee #5186 for the 2016-17 SY due to a reduction-in-force for reasons of economy and efficiency, and to place said employee on the preferred eligibility list. Employment will end effective June 30, 2016.
2. Motion to accept resignation due to retirement from Ms. Harriet Walker from the position of Middle School Science Teacher, effective June 30, 2016.
3. Motion to accept resignation due to retirement from Ms. Nancy Ammon from the position of High School Aide, effective June 30, 2016.
4. Motion to accept resignation from Mr. Andrew Stewart from the position of Network Systems Manager, effective April 18, 2016.
5. Motion to accept resignation from Ms. Sara Dominiak from the position of High School Science Teacher, effective June 30, 2016.
6. Motion to accept resignation from Ms. Jessica Nuzzo from the position of High School French Teacher, effective June 30, 2016.
7. Motion to accept resignation from employee #6319 from the position of Preschool Teacher, effective June 30, 2016. Employee number was used at employee's request.
8. Motion to amend resignation date for Ms. Jessica Dickinson, effective April 20, 2016. Originally approved for April 22, 2016. Ms. Dickinson's long term leave replacement will start on April 20, 2016.
9. Motion to amend unpaid leave of absence request for employee #5311 through January 2, 2017. Employee originally requested a return date of September 1, 2016.
10. Be it resolved that the commencement of leave of absence requested by employee #5365, effective May 30, 2016 through November 4, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
11. Motion to approve Ms. Alexandra Wesson as a long term leave replacement at MIS/CBS, effective September 1, 2016 through January 3, 2017. Ms. Wesson has been a 2015-16 yearlong leave replacement and will continue in the same classroom at Step 1, BA, with a pro-rated salary of \$50,982.
12. +Motion to approve Ms. Terri Mohacsi as a long term leave replacement at Peter Muschal Elementary School, effective April 4, 2016 through June 20, 2016. This was approved between

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meetings. Ms. Mohacsi will be compensated according to the long term leave pay scale.

13. Motion to approve Ms. Wilma Mitchell-Carter as a BS/AS childcare sub for CDA, effective April 14, 2016 with an hourly wage of \$13/hr.
14. Motion to approve the following staff members to help out at the Tournament of Champion practices after school at MacFarland Intermediate School in May. Compensation will be at their hourly contracted rate per each hour of practice they attend:
 - a. Maura Hollern - Coordinator
 - b. Mike Priano
 - c. Julia Savoy
 - d. Loren Grabowski
 - e. Donna Glover - Nurse

INFORMATION

15. **+JOB POSTINGS:** HVAC Backup Systems Technician - Network Systems Manager - BRMS Full Time Social Studies Teacher - PMS First Grade Teacher Leave Replacement - Instructors for BRMS Summer School Program (4 positions available) - OSS Extended School Year Program (multiple positions available) -

Before vote on Motion for Items #1-#14

A motion was made by Mr. Fausti, seconded by Mr. Schiano to TABLE Item #1, Recommendation to dismiss employee #5186 for the 2016-17SY due to Reduction-In-Force for reasons of economy and efficiency:

ON A ROLL CALL VOTE to Table Item #1:

AYES: Mr. Fausti, Mr. Schiano, Ms. Zablow, and Mr. Creegan.

NOES: Mr. Heberling, Mr. Roselli, Mr. Mercantini, and Mr. Drew.

ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion NOT approved to be Tabled.

ON A ROLL CALL VOTE (Item #1 after motion to Table it was NOT approved):

AYES: Mr. Heberling, Mr. Roselli, Ms. Zablow, Mr. Mercantini and Mr. Drew. NOES: Mr. Schiano and Mr. Creegan.

ABSTENTIONS: Mr. Fausti. ABSENT: Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-14):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Roselli, seconded by Mr. Schiano to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status as of March 31, 2016.
2. +Motion to approve Transfer of Funds.
3. Motion to approve one student to receive homebound instruction provided by New Hope Foundation Education Department at a rate of \$55/hr. for 10 hours per week, effective April 4, 2016 through the end of the school year.

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4. Motion to approve one out of district placement to Burlington County Alternative High School, effective February 17, 2017 with tuition of \$18,678.
5. Motion to approve one out of district placement to Burlington County Special Services School District-Elementary Campus, effective March 1, 2016 through June 20, 2016 with tuition of \$15,448 for 73 total school days.
6. Motion to approve one 1:1 Aide for one student who attends BCSSSD, effective 4/11/16 with a tuition of \$7,400 (\$205.56 x 36 days).
7. +Motion to approve to submit an amendment for the IDEA Grant, 2016. The district has a carryover of \$10,476 that has been applied to out of district tuition.
8. +Motion to adopt each school's, (BRHS, BRMS, MIS, CBS, and PMS), Integrated Pest Management (IPM) Plan for the 2015/2016 SY. (Attachment for illustrative reference: BRHS' IPM Plan)
9. Motion to accept \$78 sealed bid offer from Jersey One Auto Sales, Inc. for a 1991 GMC Wagon suitable for salvage value.

INFORMATION:

10. The following bus sales were concluded on 3/10/16 for the vehicles listed below, for a combined total of \$3,125, based on two sealed bids received:

To A&A Iron & Metal

| | |
|--|--------------|
| Bus #10: 54 Passenger 1999 International bus | \$750 |
| Bus #16: 54 Passenger 1999 International bus | \$750 |
| Bus #3: 54 Passenger 2000 International bus | \$750 |
| Bus #18: 54 Passenger 2000 International bus | \$750 |
| 1990 Chevrolet Pick Up Truck | <u>\$125</u> |
| Total | \$3,125 |

NOTE: Disposal for salvage value and/or best offer and/or discontinued use thereof previously Board approved 2/18/2015 (buses) and 2/3/2016 (truck). Also, per 3/6/2016 review of GovDeals website, similar 2001 to 2002 vintage 54 passenger buses showed current bid prices of \$500 to \$1,200.

ON A ROLL CALL VOTE (Items 1-9):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

O. POLICY - None

P. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

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1. Mr. Mercantini reported on attending the BCPSA Academic Awards Dinner with Dr. Forsthoffer on April 7th honoring the top 10th, 11th, & 12th grade students from Burlington County; expressed very favorably impressed with these students.
2. The following community members expressed comments on the current unsettled contract; support for the staff; and desire for settlement: Karen Pouria, Melissa Boberg, and Margaret Sasso,
3. Ray Snook reported on BRSD Transportation efficiency rating released by the State earlier that day showing BRSD with the highest rating in Burlington County; shared that this was accomplished by the entire Transportation Department.
4. Tera Russo congratulated Harriet Walker on her retirement. She also expressed appreciation for the public support by student for Ms. Ochoa.
5. Chrissy Lourenco expressed her concerns that summer camps for cheerleading may not be available due to the unsettled contract issue. Dr. Forsthoffer clarified that the coaches are paid to prepare student-athletes for their respective sports and he would cancel programs rather than risk placing student-athletes in any danger.

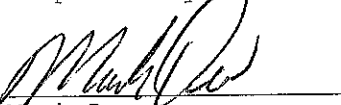
Q. NEW BUSINESS

Mr. Heberling inquired about the District's water safety, specifically in view of the issues recently in the news regarding lead in Hamilton Township School District. Dr. Forsthoffer responded on his meeting with Mayor Malone (Bordentown City form which the District receives its water) earlier in April 2016 to review the water company's on-going testing protocols; moreover, the District's school buildings will be specifically tested over the next 3-4 weeks. (Handout)

R. ADJOURNMENT

A motion was made by Mr. Fausti, seconded by Mr. Mercantini to adjourn the meeting at 8:19 p.m.
Motion approved by majority.

Respectfully submitted,



Mark Drew
President



Eloi Richardson
SBA/BS