

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

Regularly Scheduled Public Meetings:

1st Thursday of each month: 9:00 a.m.

12850 Muscatel St, Hesperia, CA 92345

MINUTES

July 11, 2014

CONVENE PUBLIC SESSION

9:04 a.m.

A. Call to Order

Pledge of Allegiance led by Robert Hunter

Roll Call

Board President Colleen Kuhn

Board Vice President Randall Torix

Board Member Benn Johnston

Board Member Dale Lintner

Also Present

Shannon Brandner

Cynthia Pouvaranukoah

B. Public Comment – None

C. Representative Presentations

Robert Hunter: Spoke about the recent Vanguard trip.

D. Items to be Removed from Consent or Action Agendas – None

E. Principal's Report

Shannon Brandner: Spoke about enrollment.

F. Information Items – None

G. Charter Advisory Report – None

H. Construction Committee Report

Colleen Kuhn: Spoke about the meeting with Ted Dutton

Cynthia Pouvaranukoah: Spoke about her conversation with Alaska Federal Credit Union.

I. Consent Agenda – Board Member Torix motioned to approve the Consent Agenda; Board Member Lintner seconded the motion. Motion carried 3/0.

1. Approval of Board minutes for the June 5, 2014 Regular Board Meeting.
2. Approval of the Board minutes for the June 16, 2014 Special Board Meeting.
3. Approval of Expenditure Report for June 2014.
4. Approval of Revolving Account Register for June 2014.
5. Approval of Fundraising Register for June 2014.
6. Approval of Credit Card Statements May 6, 2014 through June 4, 2014.

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT
Regular Meeting of the Governing Board

J. Action Agenda

Public Comment – None

1. APPROVAL TO EXPEND THE COSTS ASSOCIATED WITH THE REPAIR OF THE EMERGENCY DRIVING SIMULATORS – Board Member Lintner motioned to deny the costs associated with the repair of the emergency driving simulators with the provision that this may be revisited in the future if fundraising efforts can make a substantial contribution to the overall cost; Board Member Johnston seconded the motion. Motion carried 4/0.
2. APPROVAL OF THE 2014/2015 EMPLOYEE HANDBOOK – Discussed changing Jury Duty Leave paragraph 3 to: If an employee is released from their jury duty service while still within normal work hours they are required to contact their supervisor for directions on whether or not they will need to report to the school site for the balance of the work day. Discussed changing Social Media Policy paragraph 2 to: Allow staff members to have social media contact with parents as long as they do not use their personal social media accounts, they must create and maintain a professional account.
3. APPROVAL OF THE 2014/2015 CADET HANDBOOK – Moved until the end of Action Agenda.
4. APPROVAL OF THE 2014/2015 POLICY MANUAL – Board Member Lintner motioned to approve the 2014/2015 Policy Manual; Board Member Johnston seconded the motion. Motion carried 4/0.
5. APPROVAL OF THE PURCHASE OF A LAPTOP CART – Board Member Johnston motioned to approve the purchase of a student laptop cart; Board Member Torix seconded the motion. Motion carried 4/0.
6. APPROVAL OF TECH SUPPORT – Board Member Lintner motioned to approve the contract between SLAHD and Top Notch for tech support for school computers; Board Member Johnston seconded the motion. Motion carried 4/0.
7. APPROVAL OF THE CREATION OF AN ADMINISTRATIVE ASSISTANT POSITION – Board Member Torix motioned to approve the creation of an administrative assistant position including salary; Board Member Johnston seconded the motion. Motion carried 4/0.
8. APPROVAL OF THE PRESENCE LEARNING CONTRACT EXTENSION – Board Member Johnston motioned to approve the extension of the Presence Learning contract; Board Member Lintner seconded the motion. Motion carried 4/0.
9. APPROVAL OF A REVISED PROFESSIONAL SERVICES AGREEMENT WITH URBAN ADVISORS/BCM – Tabled until after closed session.

Reopen Action 3 - APPROVAL OF THE 2014/2015 CADET HANDBOOK – Board Member Lintner motioned to approve the 2014/2015 cadet handbook; Board Member Johnston seconded the motion. Motion carried 4/0.

MOVE TO CLOSED SESSION

10:51 a.m.

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

The Board moved to closed session to discuss the following:

1. MANAGEMENT EVALUATIONS – The Board will discuss and determine how to best evaluate management employees.
2. EMPLOYEE CONCERNS – This is for Board Members to discuss employee concerns.

RECONVENE PUBLIC SESSION

12:09 p.m.

K. Closed Session Report – We discussed some employee concerns, our options on management evaluations and we did not make any formal decisions.

Reopen Action Items:

9. APPROVAL OF A REVISED PROFESSIONAL SERVICES AGREEMENT WITH URBAN ADVISORS/BCM – Board Member Johnston motioned approve a revised Professional Services Agreement between Summit Leadership Academy and Urban Advisors/BCM; Board Member Torix seconded the motion. Motion carried 4/0.

2. APPROVAL OF THE 2014/2015 EMPLOYEE HANDBOOK – Board Member Lintner motioned to approve the 2014/2015 Employee handbook as written; Board Member Johnston seconded the motion. Motion carried 4/0.

L. Board Member Comments

Torix: Spoke about the successful Vanguard program.

Johnston: Happy to be here.

Kuhn: Thanked Gunny for his teleconferencing to the meetings.

M. Items for Future Board Meetings

Lintner: Cell phone reimbursement.

Kuhn: Report on the new laptop.

N. Next Meeting Date – Friday, August 8, 2014 at 9:00 a.m.

O. Adjournment of Meeting - Board Member Johnston motioned to adjourn the Governing Board meeting at 12:20 p.m.; Board Member Lintner seconded the motion. Motion carried 4/0.