

**FREEHOLD TOWNSHIP BOARD OF EDUCATION**  
**December 19, 2017**  
**Regular Meeting Agenda**

***The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.***

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee's charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 12, 2017, and in the News Transcript on January 18, 2017."

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

November 14, 2017 Regular and Executive Session Minutes  
November 15, 2017 Special Board Retreat Minutes

VI. Communications

Enrollment:	November 2016	3,805
	October 2017	3,743
	November 2017	3,745

VII. President's Remarks

VIII. Administrative Report

Bullying Investigation Report  
Safety and Security Presentation  
Audit Report

IX. Public Participation

X. Board Reports and Actions

**A. Personnel/Policies/Communications Committee – Michael Amoroso, Chairperson  
Committee Members: Kay Holtz, Michelle Lambert  
Administrative Liaison: Neal Dickstein**

COMMITTEE REPORT

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from November 8, 2017 through December 15, 2017:

## RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff members:

NAME: Diane Czerminski  
 POSITION: Teacher – Applegate Elementary School  
 POSITION CONTROL #: 1001-021-IS-004  
 ACCOUNT #: 11-120-100-101-10-000-021  
 EFFECTIVE: July 1, 2018

NAME: Leslie Mahon  
 POSITION: Teacher – Donovan Elementary School  
 POSITION CONTROL #: 1004-026-IS-003  
 ACCOUNT #: 11-120-100-101-10-000-026  
 EFFECTIVE: July 1, 2018

NAME: Cynthia Brady  
 POSITION: School Social Worker  
 POSITION CONTROL #: 3117-000-SPEDSUP-01  
 ACCOUNT #: 11-000-219-104-10-000-070  
 EFFECTIVE: July 1, 2018

## RESIGNATION

3. The Superintendent recommends approval to accept the resignation of the following staff member:

NAME: Michele Sperling  
 POSITION: Replacement Teacher – West Freehold Elementary School  
 EFFECTIVE: December 19, 2017

## CREATION OF POSITIONS

4. The Superintendent recommends approval to create the following positions effective December 20, 2017:

One Teacher Assistant – Eisenhower Middle School  
 One Teacher Assistant – Catena Elementary School

## NEW EMPLOYMENT

5. The Superintendent recommends approval to issue a contract to the following staff members for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

1. NAME: Michael Wanat  
 POSITION: Teacher Assistant – Eisenhower Middle School  
 SALARY: \$26,624.00 GUIDE: TA STEP: 1  
 ACCOUNT #: 11-213-100-106-10-000-024  
 EFFECTIVE: December 20, 2017 through June 30, 2018

2. NAME: Alexandra Jaworowski  
 POSITION: Replacement Teacher – Catena Elementary School  
 SALARY: \$52,082.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-120-100-101-10-000-020  
 EFFECTIVE: January 16, 2017 through June 30, 2018

3. NAME: Shannon Cutrona  
 POSITION: Replacement Teacher – Barkalow Middle School  
 SALARY: \$52,082.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-213-100-101-10-000-023  
 EFFECTIVE: January 29, 2018 through June 30, 2018
4. NAME: Heather Greiner  
 POSITION: Teacher – Barkalow Middle School  
 SALARY: \$52,082.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-130-100-101-10-000-023  
 EFFECTIVE: December 20, 2017 through June 30, 2018
5. NAME: Joseph Hall  
 POSITION: Teacher Assistant– Catena Elementary School  
 SALARY: \$26,624.00 GUIDE: TA STEP: 1  
 ACCOUNT #: 11-213-100-106-10-000-020  
 EFFECTIVE: December 20, 2017 through June 30, 2018
6. NAME: Francesca Liverani  
 POSITION: Replacement Teacher – Catena Elementary School  
 SALARY: \$52,082.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-120-100-101-10-000-020  
 EFFECTIVE: TBD through June 30, 2018
6. The Superintendent recommends ratifying approval to issue a contract to the following staff member for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: Samantha Cantaffa  
 POSITION: Replacement Teacher – Catena Elementary School  
 SALARY: \$52,082.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-120-100-101-10-000-020  
 EFFECTIVE: December 11, 2017 through March 28, 2018

#### ADDITIONAL COMPENSATION

7. The Superintendent recommends ratifying a stipend for the following staff member for the 2017-2018 school year:

NAME: Thomas Smith  
 POSITION: Interim Principal – Barkalow Middle School  
 SALARY: \$100.00 per day stipend  
 EFFECTIVE: December 1, 2017 through January 8, 2018

#### CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT

8. The Superintendent recommends approval of the following change of assignment/salary adjustment for the 2017-2018 school year:

NAME: Nunzia Licata  
 FROM: Part Time Van Attendant  
 TO: Full Time Van Attendant  
 SALARY: \$9,995.00  
 ACCOUNT #: 11-000-270-107-10-000  
 EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Patrice Conwell  
 FROM: Part Time Bus Driver  
 TO: Full Time Bus Driver  
 SALARY: \$18,254.00  
 ACCOUNT #: 11-00-270-161-10-000  
 EFFECTIVE: January 2, 2018 through June 30, 2018

ESTABLISH START DATE FOR  
CHANGE OF ASSIGNMENT

9. The Superintendent recommends approving the start date of the following staff members for the 2017-2018 school year:

NAME: Scott Goldstein  
 FROM: Digital Art Teacher – Eisenhower Middle School  
 TO: Technology Integration Coord. – Eisenhower Middle School  
 SALARY: \$77,213.00 GUIDE: F STEP: 9  
 ACCOUNT #: 11-130-100-101-10-000-024  
 EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Colleen Pyott  
 FROM: Art Teacher – Barkalow Middle School  
 TO: Digital Art Teacher – Eisenhower Middle School  
 ACCOUNT #: 11-130-100-101-10-000-024  
 EFFECTIVE: January 2, 2018 through June 30, 2018

SALARY ADJUSTMENTS

10. The Superintendent recommends approval of the following salary adjustments for the 2017-2018 school year:

NAME: Joseph Benedetti  
 POSITION: Bus Driver  
 POSITION CONTROL #: 9400-000-PROSER-08  
 ACCOUNT #: 11-000-270-161-10-000  
 FROM: \$27,822.81  
 TO: \$26,245.00  
 EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Eileen Horton  
 POSITION: Bus Driver  
 POSITION CONTROL #: 9400-000-PROSER-23  
 ACCOUNT #: 11-000-270-161-10-000  
 FROM: \$21,063.00  
 TO: \$22,379.44  
 EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Dawn Reeves  
 POSITION: Van Attendant  
 POSITION CONTROL #: 9400-000-PROSER-65  
 ACCOUNT #: 11-000-270-107-10-000  
 FROM: \$18,725.88  
 TO: \$17,867.50  
 EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Frances Demasquita  
 POSITION: Van Attendant  
 POSITION CONTROL #: 9400-000-PROSER-76  
 ACCOUNT #: 11-000-270-107-10-000  
 FROM: \$13,722.50  
 TO: \$14,408.63  
 EFFECTIVE: January 2, 2018 through June 30, 2018

## LEAVES OF ABSENCE

11. The Superintendent recommends approval of the leaves of absence of the following staff members for the 2017-2018 school year:

NAME: Erin Fischer  
 POSITION: Teacher – Barkalow Middle School  
 POSITION CONTROL #: 1103-023-IS-004  
 ACCOUNT #: 11-130-100-101-10-000-023  
 UNPD NJ/FED FMLA: January 18, 2018 through April 20, 2018

NAME: Christine Layne  
 POSITION: Teacher – Catena Elementary School  
 POSITION CONTROL #: 1001-020-IS-001  
 ACCOUNT #: 11-130-100-101-10-000-023  
 UNPD NJ/FED FMLA: January 22, 2018 through March 23, 2018

12. The Superintendent recommends adjusting the leaves of absence of the following staff members for the 2017-2018 school year:

NAME: Julia Rachlin  
 POSITION: Teacher – Barkalow Middle School  
 POSITION CONTROL #: 1102-023-IS-005  
 ACCOUNT #: 11-130-100-101-10-000-023  
 FROM UNPD NJ/FED FMLA: October 24, 2017 through November 22, 2017  
 TO UNPD NJ/FED FMLA: October 24, 2017 through December 8, 2017

NAME: Danielle Sanches  
 POSITION: Teacher – Catena Elementary School  
 POSITION CONTROL #: 1001-020-IS-021  
 ACCOUNT #: 11-213-100-101-10-000-020  
 FROM UNPD NJ/FED FMLA: October 31, 2017 through February 6, 2018  
 TO UNPD NJ/FED FMLA: October 31, 2017 through February 6, 2018  
 UNPD LEAVE: February 7, 2018 through June 30, 2018

NAME: Megan Tyrrell  
 POSITION: Teacher – Applegate Elem. School  
 POSITION CONTROL #: 1001-021-IS-37  
 ACCOUNT #: 11-213-100-101-10-000-021  
 FROM UNPD LEAVE: September 1, 2017 through January 31, 2018  
 TO UNPD LEAVE: September 1, 2017 through June 30, 2018

NAME: Katie Bruno  
 POSITION: Teacher – West Freehold Elem. School  
 POSITION CONTROL #: 1001-030-IS-005  
 ACCOUNT #: 11-120-100-101-10-000-030  
 FROM UNPD LEAVE: September 1, 2017 through January 31, 2018  
 TO UNPD LEAVE: September 1, 2017 through June 30, 2018

NAME: Lara Polakowski  
 POSITION: Teacher – Applegate Elem. School  
 POSITION CONTROL #: 1607-021-IS-002  
 ACCOUNT #: 11-120-100-101-10-000-021  
 FROM UNPD LEAVE: September 1, 2017 through January 31, 2018  
 TO UNPD LEAVE: September 1, 2017 through June 30, 2018

13. The Superintendent recommends ratifying the leaves of absence of the following staff members for the 2017-2018 school year:

NAME: Deborah Hoehman  
 POSITION: Teacher – Eisenhower Middle School  
 POSITION CONTROL #: 1106-024-IS-13  
 ACCOUNT #: 11-130-100-101-10-000-024  
 UNPD FED FMLA: November 14, 2017 through February 16, 2018

NAME: Tammy Martinelli  
 POSITION: Lunchroom Assistant – West Freehold Elem. School  
 POSITION CONTROL #: 9400-030-NONAFF-06  
 ACCOUNT #: 11-000-262-107-10-000  
 UNPD LEAVE: November 28, 2017 through December 22, 2017

14. The Superintendent recommends ratifying an intermittent leave of absence for the following staff member, on an as needed basis with notice in advance if possible, in accordance with the New Jersey Family Leave Act/FED FMLA:

NAME: Tanya Zarow  
 POSITION: Bus Driver  
 POSITION CONTROL #: 9400-000-PROSER-73  
 ACCOUNT #: 11-000-270-161-10-000  
 EFFECTIVE: December 14, 2017 through June 30, 2018

#### EXTENSION OF LONG TERM ASSIGNMENT

15. The Superintendent recommends approval of the extension of the following replacement teachers for the 2017-2018 school year:

NAME: Jessica Friedell  
 POSITION: Replacement Guidance Counselor – Catena Elementary School  
 SALARY: \$55,082.00      GUIDE: C      STEP: 1  
 FROM: September 1, 2017 through March 7, 2018  
 TO: September 1, 2017 through June 30, 2018

NAME: Danielle Mattia  
 POSITION: Replacement Teacher – Applegate Elementary School  
 SALARY: \$55,082.00      GUIDE: A      STEP: 4  
 FROM: September 1, 2017 through February 6, 2018  
 TO: September 1, 2017 through June 30, 2018

NAME: Kathryn Green  
 POSITION: Replacement Teacher – West Freehold Elementary School  
 SALARY: \$52,082.00      GUIDE: A      STEP: 1  
 FROM: September 1, 2017 through February 6, 2018  
 TO: September 1, 2017 through June 30, 2018

NAME: Erin Healy  
 POSITION: Replacement Teacher – Applegate Elementary School  
 SALARY: \$52,082.00 GUIDE: A STEP: 1  
 FROM: September 1, 2017 through February 6, 2018  
 TO: September 1, 2017 through June 30, 2018

TEMPORARY CHANGE OF ASSIGNMENT

16. The Superintendent recommends approval of the following temporary change of assignments for the 2017-2018 school year:

NAME: Alisha Galli  
 FROM: Teacher– Catena Elementary School  
 TO: Technology Integration Coordinator– Catena Elementary School  
 ACCOUNT#: 11-120-100-101-10-000-020  
 EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Kelly Sandvik  
 FROM: BSI Teacher– Catena/Errickson Elementary Schools  
 TO: Teacher – Eisenhower Middle School  
 ACCOUNT#: 11-213-100-101-10-000-024  
 EFFECTIVE: January 2, 2018 through June 30, 2018

RESCIND HONORARIA 2017-2018

17. The Superintendent recommends rescinding the following honoraria for the 2017-2018 school year:

<b>NAME</b>	<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Gary Baker	Softball	DDES	\$4,000.00

HONORARIA 2017-2018

18. The Superintendent recommends approving the following honoraria for the 2017-2018 school year:

<b>NAME</b>	<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Rory Colford	Peer Buddies	CTBS	\$ 500.00
Scott Goldstein	Robotics Club	DDES	\$2,000.00

19. The Superintendent recommends approval of the following PTO honoraria for the 2017-2018 school year which has been adjusted:

<b>NAME</b>	<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Jill Sliwoski	Math Club	CTBS	\$ 150.00
Elizabeth Parker	Math Club	CTBS	\$ 150.00

RATIFYING-MONITORS

20. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district’s monitoring rate for the 2017-2018 school year:

Michele Rizzo-Labbate	Mary Gouveia	Gregory Lins
Meryl Good	Dana Turner	Ana Reilly
Kelly Etlinger	Cynthia Widota	Aurora Selah
Amy Deseno	Thomas Caiazza	Danielle Mattia
Anne Preston	Emily Boehler	Christine Cullen
Lois Tarrant	Sarah Strazzella	Sarah Hazell
Silvana Verzolini	Stacey Schapiro	Jacqueline Powell
Patricia Prochnow		

RATIFYING – CLASS COVERAGE

21. The Superintendent recommends ratifying the following staff members to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed.

Amelia Snow	Mary Gouveia	Joelle Nappi
Dana Turner	Courtney Colford	Gregory Lins
Carmela Katz	Shaina Zupa	Elizabeth Parker
Lynsey Murphy	Joseph Clavin	

BEFORE/AFTER SCHOOL REGISTERED NURSES

22. The Superintendent recommends ratifying the following staff member to provide health services during before/after school activities for the 2017-2018 school year at the curriculum rate:

Carissa Borgia

STUDENT MENTORS

23. The Superintendent recommends ratifying the following staff members to serve as a student mentor at the Barkalow Middle School for a total of 200 hours at the district’s curriculum rate for the 2017-2018 school year:

Courtney Colford	Martin Tansey	Rory Colford
Kristen Rusterholz	Janette Caputo	Dan Cugini
Colleen Bezanson	Jade Yelk	Marianne Meisner
Elizabeth Parker	Debra Soriano	Karen Nightingale
Karen Hoskins	Peg Hall	Michael DelGaldo
Colleen Pyott	Tracy Cwiakala	

PBS COACH

24. The Superintendent recommends rescinding the appointment of Jessica Senna as PBS Coach for the 2017-2018 school year.
25. The Superintendent recommends approving the following staff member to work as a PBS coach for the 2017-2018 school year:

Sarah D’Angelo                      \$ 1,500.00

VOLUNTEERS

26. The Superintendent recommends approval for the following volunteers for the 2017-2018 school year:  
 Kale Thompson – Eisenhower Drama Club  
 Tony Longene – Eisenhower Boys Basketball Team

SUBSTITUTE RATES 2017-2018

27. The Superintendent recommends approval to establish the following substitute rates of pay effective January 2, 2018:

		Full	Delayed	Four	Half
Teachers					
30+ days	Substitute Certificate	\$95.00	\$74.85	\$66.50	\$47.50
30+ days	Regular State Certificate	\$100.00	\$78.80	\$70.00	\$50.00



## BEFORE/AFTER SCHOOL PRESENTERS

28. The Superintendent recommends approval of the following staff members to present before/after school workshops to staff at the contracted hourly rate for a maximum of 6 hours each.

Carrie Murray	Carla Segarra	Taylor Potts
Elizabeth Wood	Mary Weiss	Christine Filozof
Sarah Strazzella	Jamie Sheehan	Natalie Levine
Elisa Elman	Angela Piscitelli	Janiece Kirton
Jessica Perez	Joelle Nappi	Terese Gerula
Michelle Cardwell		

## CPR/AED TRAINING

29. The Superintendent recommends ratifying approval for the following staff member to conduct CPR/AED training for bus drivers and van attendants at the contracted hourly rate for a maximum of 10 hours:

Thomas Caiazza

## CERTIFIED SUBSTITUTES

30. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Maria Lamattina	Marissa Ragusa	Debbie Sheir
Ruth Murray	Linda Sheridan	Jaclyn Maher
Amy Pavlovich	Ashley Sheridan	

## SUPPORT STAFF SUBSTITUTES

31. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Marissa Ragusa	Marissa Ragusa	Marissa Ragusa
Nancy Ballister	Nancy Ballister	Nancy Ballister
Rosa Gershenow	Rosa Gershenow	Linda Sheridan
Linda Sheridan	Linda Sheridan	Jaclyn Maher
Jaclyn Maher	Jaclyn Maher	Amy Pavlovich
Amy Pavlovich	Amy Pavlovich	Ashley Sheridan
Ashley Sheridan	Ashley Sheridan	
<u>Bus Assistant</u>	<u>Bus Driver</u>	<u>Custodian</u>
Pamela Baret	James Wurth	James Wescott
Jackie Rapisarda		Michael Wood

## FIRST READING POLICIES AND REGULATIONS

32. The Superintendent recommends approval of the first reading of:

Policies

2460	Special Education
2700	Services to Nonpublic School Students
7446	School Security Program
8350	Records Retention

Regulations

2460	Special Education
2460.1	Special Education – Location, Identification, and Referral
2460.8	Special Education – Free and Appropriate Public Education
2460.9	Special Education – Transition from Early Intervention Programs to Preschool Programs
2460.15	Special Education – In-Service Training Needs for Professional and Paraprofessional Staff

Readoption

2460.16	Special Education – Instructional Material to Blind or Print-Disabled Students
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## SHARED SERVICES AGREEMENT

33. The Superintendent recommends approval of the Shared Services agreement for membership in CJ Pride.

## SUBSTITUTE ADMINISTRATORS

34. The Superintendent recommends approval for the following staff members to serve as substitute administrators during the 2017-2018 school year:

Monica Hittinger	Patricia Somma	Kimberly Nesci
Ryan Eichner	Courtney Colford	Michael Benjamino

- B. Curriculum/Staff Development Committee – Dan DiBlasio, Chairperson  
Committee Members: Elena O’Sullivan, Mary Cozzolino  
Administrative Liaison: Pam Nathan**

## COMMITTEE REPORT

## HOME INSTRUCTION

1. The Superintendent recommends ratification for the following student to receive home instruction:

Student:	2352568361
Tutors:	Amy Deseno, Ashley Reamer
Cost:	\$50/hour – not to exceed 10 hours per week
Start Date:	11/13/17
End Date:	TBD

Student:	220805708
Tutor:	Jill Sliwoski
Cost:	\$50/hour – not to exceed 5 hours per week
Start Date:	12/04/17
End Date:	TBD

Student: 220805708  
 Tutor: School Answers  
 Cost: \$75/hour – not to exceed 5 hours per week  
 Start Date: 12/04/17  
 End Date: TBD

Student: 2158011287  
 Tutor: Kathleen Ayres  
 Cost: \$50/hour – not to exceed 5 hours per week plus 20 hours compensatory  
 Start Date: 9/07/17  
 End Date: TBD

STUDENT TEACHER PLACEMENT

- The Superintendent recommends approval of the following student teacher and/or practicum placements for the 2017-2018 and/or 2018-2019 school year:

STUDENT	COOPERATING STAFF	DATES
Kassy Kasternakis (Georgian Court)	Terese Geruala	1/29/18 – 5/1/18
Tara Losito (Monmouth University)	Jennifer Lawlor/ Kim Baker	1/2/18 – 12/20/19
Nicole Merlino (Touro College)	Jennifer Howard/ Christine Filozof	1/2/18 - 6/20/18

**C. Finance/Facilities/Transportation Committee – Edward Hudak, Chairperson**  
**Committee Member: Jennifer Patten, Jason Levy**  
**Administrative Liaison: Robert DeVita**

COMMITTEE REPORT

CERTIFICATION

- Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of November 30, 2017, **NO** budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

SECRETARY/TREASURER REPORTS

- The Superintendent recommends acceptance of the Board Secretary’s report for the month of November 2017 and the Treasurer’s report for the month of November 2017.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of November 30, 2017, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

**BILLS & CLAIMS**

3. The Superintendent recommends approval of the following list of bills dated December 19, 2017, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	2,022,036.61	6,183.32	<b>2,028,219.93</b>
Capital Outlay	496,424.60		<b>496,424.60</b>
Education Job Fund			
Special Revenue	73,452.58		<b>73,452.58</b>
Capital Project			
Debt Service		5,600.00	<b>5,600.00</b>
<b>Total Bills</b>	<b>2,591,913.79</b>	<b>11,783.32</b>	<b>2,603,697.11</b>

**TRANSFERS**

4. The Superintendent recommends approval of the following transfers for the 2017-2018 school year:

- |     |                               |   |   |
|-----|-------------------------------|---|---|
| 5.  | <u>Amount</u><br>\$14,000     | <u>From</u><br>11-000-100-562-40-000<br>Tuition, Special Ed Other LEA's | <u>To</u><br>11-000-100-561-05-000<br>Tuition, Regular Ed Other LEA's                             |
| 6.  | <u>Amount</u><br>\$209,081.00 | <u>From</u><br>11-000-100-562-40-000<br>Tuition, Other LEA Spec Ed      | <u>To</u><br>11-000-100-565-10-000<br>Tuition to County Spec Serv Districts & Regional Day School |
| 7.  | <u>Amount</u><br>\$ 72,675.00 | <u>From</u><br>11-000-100-566-40-000<br>Tuition. Private School.        | <u>To</u><br>11-000-100-565-10-000<br>Tuition to County Spec Serv Districts & Regional Day School |
| 8.  | <u>Amount</u><br>\$8,707      | <u>From</u><br>11-190-100-610-05-000<br>Instructional Supplies          | <u>To</u><br>11-000-240-199-11-000<br>Vacation Payout   |
| 9.  | <u>Amount</u><br>\$2,000      | <u>From</u><br>11-000-216-320-04<br>Purchased Professional Services     | <u>To</u><br>11-000-216-580-22<br>Professional Development  |
| 10. | <u>Amount</u><br>\$2,500      | <u>From</u><br>11-000-216-320-40<br>Purchased Professional Services     | <u>To</u><br>11-000-216-600-22<br>Supplies  |
| 11. | <u>Amount</u><br>\$3,000      | <u>From</u><br>11-000-270-650<br>Transportation Supplies                | <u>To</u><br>11-000-270-512-50<br>Contracted bussing – other svcs                                 |

- |    |   |                        |                             |
|----|---|------------------------|-----------------------------|
| 8. | <u>From:</u><br>11-213-100-610-40-000-000 | Resource Room Supplies | <u>Amount</u><br>\$5,500.00 |
|    | <u>To:</u><br>11-204-100-640-35-000-030   | LLD Textbooks – WFS    | \$3,500.00                  |
|    | 11-204-100-610-35-000-030                 | LLD Supplies – WFS     | \$2,000.00                  |

## PAYROLL TRANSFERS

12.

<u>From:</u>		<u>Amount</u>
11-213-100-101-10-000-021	CRAS Resource Room Teacher Salary	\$125,000.00
11-213-100-101-10-000-025	MWES Resource Room Teacher Salary	\$ 10,574.00
11-213-100-101-10-000-030	WFS Resource Room Teacher Salary	\$ 9,000.00
11-215-100-101-10-000-070	ECLC ½ Day Presch Disab Tchr Salary	\$ 55,000.00
11-215-100-106-10-000-070	ECLC ½ Day Preschool Disabled TA Sal	\$ 12,052.51

TOTAL TRANSFERS FROM: \$211,626.51

<u>To:</u>		<u>Amount</u>
11-213-100-106-10-000-020	JJCS Resource Room TA Salary	\$108,595.68
11-213-100-106-10-000-021	CRAS Resource Room TA Salary	\$ 130.94
11-213-100-106-10-000-023	CTBS Resource Room TA Salary	\$ 99,537.31
11-213-100-106-10-000-024	DDES Resource Room TA Salary	\$ 1,711.38
11-213-100-106-10-000-025	MWES Resource Room TA Salary	\$ 1,651.20

TOTAL TRANSFERS TO: \$211,626.51

## APPROVAL OF TRAVEL AND RELATED EXPENSES

13. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	NAME	TITLE	EVENT	DATES	AMOUNT
1	Amalfitano, Gloribel	Spanish Teacher	Student Centered to Student Driven	5/17/18	\$175.00
2	Block, Andrea	Occupational Therapist	Yoga and Mindfulness in the Classroom	1/17/2018	\$199.00
3	Campfield, Tami	Health and Physical Education Teacher	NJASPERD Annual Convention	2/26/18 – 2/28/18	\$225.00
4	Caruso, Jamie	Speech Language Specialist	NJ Speech Language Hearing Association Convention	4/26/18 – 4/27/18	\$250.00
5	Colford, Courtney	Student Assistance Coordinator	Association of Student Assistance Professionals of NJ 32 <sup>nd</sup> Annual Conference	2/8/18 – 2/9/18	\$426.52
6	Crawford, Daniel	Instrumental Music Teacher	NJMEA 2018 State Music Conference	2/22/18 – 2/24/18	\$170.00
7	Feldman, Christine	Instrumental Music Teacher	NJMEA 2018 State Music Conference	2/22/18 – 2/24/18	\$170.00
8	Ippolito, Larisa	School Nurse	School Nurse Workshops- Pediatric Rashes, Youth Suicide	2/21/18, 3/18/18	\$90.00
9	Ippolito, Larisa	School Nurse	NASN 2018 Annual Conference	6/30/18 – 7/3/18	\$1,373.00
10	Lykes, Robert	Asst. Facility Mgr.	NJBGA EXPO	3/12/18 – 3/13/18	\$37.20

11	Maniquis, Tabitha	HPE Teacher	NJAHPERD	2/26/18 – 2/28/18	\$225.00
12	Marcinkiewicz, Teresa	PE & Health Teacher	NJAHPERD Annual Convention	2/25/18 – 2/28/18	\$250.00
13	Masella, Kathleen	HPE Teacher	NJAHPERD Conference	2/25/18 – 2/28/18	\$250.00
14	Moynihan, Lauren	Health and PE Teacher	NJAHPERD Annual Convention	2/26/18 – 2/28/18	\$200.00
15	Nathan, Pamela	Assistant Superintendent	Techspo18	1/25/18 – 1/26/18	\$375.00
16	Olsen, Edward	Health and Physical Education Teacher	NJAHPERD Annual Convention	2/26/18 – 2/28/18	\$225.00
17	Roenberg, Esther	Speech Language Specialist	Practical Therapy Techniques for Challenging Articulation Cases	1/10/2018	\$249.00
18	Sciarappa, John	HPE Teacher	NJAHPERD	2/26/18 – 2/28/18	\$225.00
19	Sleight, Elizabeth	Vocal Music Teacher	NJMEA 2018 State Music Conference	2/22/18 – 2/24/18	\$170.00
20	Summonte, Kevin	Health and PE Teacher	NJAHPERD Annual Convention	2/26/18	\$70.00
21	Walby-Santoro, Stephanie	Instrumental Music Teacher	NJMEA 2018 State Music Conference	2/22/18 – 2/24/18	\$170.00
22	Weissman, Michele	District Head Nurse	Enhance Effective Medical Emergency Response Teams	1/25/18	\$295.00

## RESOLUTION TO APPROVE AND ADOPT NJQSAC

14. The Superintendent recommends approval of the following motion to approve and adopt the following resolution:

WHEREAS, the Freehold Township Board of Education in the County of Monmouth is undergoing evaluation under NJQSAC for the 2018-2019 school year, and

WHEREAS, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses with respect to this process, and

WHEREAS, the Freehold Township Board of Education in the County of Monmouth has reviewed the districts DPR responses and hereby approves these documents.

NOW THEREFORE BE IT RESOLVED, that the Freehold Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR to the Commissioner of Educations in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

## RESOLUTION

15. The Superintendent recommends approval of the following resolution authorizing Disposal of Surplus Property conducted through GovDeals.com:

WHEREAS, the Freehold Township Board of Education is the owner of certain surplus property which is no longer needed for educational purposes; and

WHEREAS, the Freehold Township Board of Education desires to sell said surplus property in "as is" condition without express or implied warranties. NOW THEREFORE, be it RESOLVED by the Freehold Township Board of Education, County of Monmouth, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Freehold Township Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:

<b>Quantity</b>	<b>Item</b>
160	Student Desks

- (5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Freehold Township Board of Education reserves the right to accept or reject any bid submitted.

DONATIONS

- 16. The Superintendent recommends approval to accept a donation of \$240 from Black Rocket Productions to the Marshall Errickson School.
- 17. The Superintendent recommends approval to accept a donation of \$3,000 from the PBS Team at Barkalow Middle School that will go towards a playground from "Our Place 2 Play" for Applegate School.

HONORARIA

- 18. The Superintendent recommends approval to accept a donation of \$2,000 from the Dwight D. Eisenhower School PTO to fund one full year of Honoraria, Robotics Club, at the Marshall Errickson School.

PTO HONORARIA 2017-2018 - UPDATED

- 19. The Superintendent recommends approval of the following PTO honoraria for the 2017-2018 school year which has been updated due to low enrollment:

<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Math Club	CTB	\$ 300.00 (from \$1000)

NJ SCHOOL INSURANCE GROUP SAFETY GRANT

- 20. The Superintendent recommends approval to accept the New Jersey Schools Insurance Group Safety Grant award in the amount of \$8,572.

TUITION CONTRACTS

- 21. The Superintendent recommends approval to accept a tuition contract between the Monmouth-Ocean Educational Services Commission and the Freehold Township Board of Education for student #000805203. The tuition for the program at the Regional Alternative School BEST Academy is \$44,750 for September 1, 2017 and terminating on June 30, 2018.

22. The Superintendent recommends approval to accept a tuition contract between the Monmouth-Ocean Educational Services Commission and the Freehold Township Board of Education for student #000805355. The tuition for the Alternate Interim Placement program is \$280 per day for the 45 day program during the 2017-2018 school year.
23. The Superintendent recommends approval to accept a tuition contract between Upper Freehold Regional School District and the Freehold Township Board of Education for student state id #: 8178779564. The tuition for the 2017-2018 school year program is \$9,000.
24. The Superintendent recommends approval to accept a tuition contract between Toms River Regional Schools, Ocean County and the Freehold Township Board of Education for student district id #:000802798. The tuition for the 2017-2018 school year program is \$12,864.00.

## 2016-2017 AUDIT RESOLUTION

25. The Superintendent recommends approval of the following resolution:

**Resolved** that the Board approve the following resolution regarding the 2016-2017 audit:

**Whereas**, the Board of Education has engaged the firm of Jump, Perry and Company, LLP., Toms River, NJ, to conduct an audit of the District's Comprehensive Annual Financial Report (C.A.F.R.) for the 2016-2017 school year in compliance with N.J.S.A. 18A.18A:23-1 et. seq, and

**Whereas**, this audit has been completed and a report filed with the State Department of Education and the Board of Education along with a synopsis of the audit report and recommendations, which synopsis and recommendation are available for public review, and

**Whereas**, the audit contained no findings requiring a corrective action plan; and

**Now, Therefore, Be it Resolved**, that the Board of Education hereby accepts the 2016-2017 Comprehensive Annual Financial Report.

## ESEA GRANT ALLOCATION

26. The Superintendent recommends approval to accept the funds allocated through the ESEA Grant as follows:

Title IA: \$256,108  
 Title IIA: \$66,044  
 Title III: \$12,867  
 Title III Immigrant: \$2,885  
 Title IV: \$10,000

- XI. Old Business
- XII. New Business
- XIII. President's Remarks
- XIV. Public Participation
- XV. Adjournment

On motion of \_\_\_\_\_ and seconded by \_\_\_\_\_, the meeting adjourned at \_\_\_\_\_ p.m.