FREEHOLD TOWNSHIP BOARD OF EDUCATION
December 19, 2017
Regular Meeting Agenda

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and lifelong learners.

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee’s charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

“A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 12, 2017, and in the News Transcript on January 18, 2017.”

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

November 14, 2017 Regular and Executive Session Minutes
November 15, 2017 Special Board Retreat Minutes

VI. Communications

Enrollment:

<table>
<thead>
<tr>
<th></th>
<th>November 2016</th>
<th>3,805</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>October 2017</td>
<td>3,743</td>
</tr>
<tr>
<td></td>
<td>November 2017</td>
<td>3,745</td>
</tr>
</tbody>
</table>

VII. President’s Remarks

VIII. Administrative Report

- Bullying Investigation Report
- Safety and Security Presentation
- Audit Report

IX. Public Participation

X. Board Reports and Actions

A. Personnel/Policies/Communications Committee – Michael Amoroso, Chairperson

Committee Members: Kay Holtz, Michelle Lambert
Administrative Liaison: Neal Dickstein

COMMITTEE REPORT

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from November 8, 2017 through December 15, 2017:
RETIEMENT
2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff members:

   NAME: Diane Czerminski
   POSITION: Teacher – Applegate Elementary School
   POSITION CONTROL #: 1001-021-IS-004
   ACCOUNT #: 11-120-100-101-10-000-021
   EFFECTIVE: July 1, 2018

   NAME: Leslie Mahon
   POSITION: Teacher – Donovan Elementary School
   POSITION CONTROL #: 1004-026-IS-003
   ACCOUNT #: 11-120-100-101-10-000-026
   EFFECTIVE: July 1, 2018

   NAME: Cynthia Brady
   POSITION: School Social Worker
   POSITION CONTROL #: 3117-000-SPEDSUP-01
   ACCOUNT #: 11-000-219-104-10-000-070
   EFFECTIVE: July 1, 2018

RESIGNATION
3. The Superintendent recommends approval to accept the resignation of the following staff member:

   NAME: Michele Sperling
   POSITION: Replacement Teacher – West Freehold Elementary School
   EFFECTIVE: December 19, 2017

CREATION OF POSITIONS
4. The Superintendent recommends approval to create the following positions effective December 20, 2017:

   One Teacher Assistant – Eisenhower Middle School
   One Teacher Assistant – Catena Elementary School

NEW EMPLOYMENT
5. The Superintendent recommends approval to issue a contract to the following staff members for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

   1. NAME: Michael Wanat
      POSITION: Teacher Assistant – Eisenhower Middle School
      SALARY: $26,624.00 GUID: TA STEP: 1
      ACCOUNT #: 11-213-100-106-10-000-024
      EFFECTIVE: December 20, 2017 through June 30, 2018

   2. NAME: Alexandra Jaworowski
      POSITION: Replacement Teacher – Catena Elementary School
      SALARY: $52,082.00 GUID: A STEP: 1
      ACCOUNT #: 11-120-100-101-10-000-020
      EFFECTIVE: January 16, 2017 through June 30, 2018
3. NAME: Shannon Cutrona  
   POSITION: Replacement Teacher – Barkalow Middle School  
   SALARY: $52,082.00  
   GUIDE: A  
   STEP: 1  
   ACCOUNT #: 11-213-100-101-10-000-023  
   EFFECTIVE: January 29, 2018 through June 30, 2018

4. NAME: Heather Greiner  
   POSITION: Teacher – Barkalow Middle School  
   SALARY: $52,082.00  
   GUIDE: A  
   STEP: 1  
   ACCOUNT #: 11-130-100-101-10-000-023  
   EFFECTIVE: December 20, 2017 through June 30, 2018

5. NAME: Joseph Hall  
   POSITION: Teacher Assistant– Catena Elementary School  
   SALARY: $26,624.00  
   GUIDE: TA  
   STEP: 1  
   ACCOUNT #: 11-213-100-106-10-000-020  
   EFFECTIVE: December 20, 2017 through June 30, 2018

6. NAME: Francesca Liverani  
   POSITION: Replacement Teacher – Catena Elementary School  
   SALARY: $52,082.00  
   GUIDE: A  
   STEP: 1  
   ACCOUNT #: 11-120-100-101-10-000-020  
   EFFECTIVE: TBD through June 30, 2018

6. The Superintendent recommends ratifying approval to issue a contract to the following staff member for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

   NAME: Samantha Cantaffa  
   POSITION: Replacement Teacher – Catena Elementary School  
   SALARY: $52,082.00  
   GUIDE: A  
   STEP: 1  
   ACCOUNT #: 11-120-100-101-10-000-020  
   EFFECTIVE: December 11, 2017 through March 28, 2018

ADDITIONAL COMPENSATION

7. The Superintendent recommends ratifying a stipend for the following staff member for the 2017-2018 school year:

   NAME: Thomas Smith  
   POSITION: Interim Principal – Barkalow Middle School  
   SALARY: $100.00 per day stipend  
   EFFECTIVE: December 1, 2017 through January 8, 2018

CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT

8. The Superintendent recommends approval of the following change of assignment/salary adjustment for the 2017-2018 school year:

   NAME: Nunzia Licata  
   FROM: Part Time Van Attendant  
   TO: Full Time Van Attendant  
   SALARY: $9,995.00  
   ACCOUNT #: 11-000-270-107-10-000  
   EFFECTIVE: January 2, 2018 through June 30, 2018
NAME: Patrice Conwell
FROM: Part Time Bus Driver
TO: Full Time Bus Driver
SALARY: $18,254.00
ACCOUNT #: 11-00-270-161-10-000
EFFECTIVE: January 2, 2018 through June 30, 2018

ESTABLISH START DATE FOR CHANGE OF ASSIGNMENT

9. The Superintendent recommends approving the start date of the following staff members for the 2017-2018 school year:

NAME: Scott Goldstein
FROM: Digital Art Teacher – Eisenhower Middle School
TO: Technology Integration Coord. – Eisenhower Middle School
SALARY: $77,213.00 GUIDE: F STEP: 9
ACCOUNT #: 11-130-100-101-10-000-024
EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Colleen Pyott
FROM: Art Teacher – Barkalow Middle School
TO: Digital Art Teacher – Eisenhower Middle School
ACCOUNT #: 11-130-100-101-10-000-024
EFFECTIVE: January 2, 2018 through June 30, 2018

SALARY ADJUSTMENTS

10. The Superintendent recommends approval of the following salary adjustments for the 2017-2018 school year:

NAME: Joseph Benedetti
POSITION: Bus Driver
POSITION CONTROL #: 9400-000-PROSER-08
ACCOUNT #: 11-000-270-161-10-000
FROM: $27,822.81
TO: $26,245.00
EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Eileen Horton
POSITION: Bus Driver
POSITION CONTROL #: 9400-000-PROSER-23
ACCOUNT #: 11-000-270-161-10-000
FROM: $21,063.00
TO: $22,379.44
EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Dawn Reeves
POSITION: Van Attendant
POSITION CONTROL #: 9400-000-PROSER-65
ACCOUNT #: 11-000-270-107-10-000
FROM: $18,725.88
TO: $17,867.50
EFFECTIVE: January 2, 2018 through June 30, 2018
LEAVES OF ABSENCE

11. The Superintendent recommends approval of the leaves of absence of the following staff members for the 2017-2018 school year:

NAME: Erin Fischer  
POSITION: Teacher – Barkalow Middle School  
POSITION CONTROL #: 1103-023-IS-004  
ACCOUNT #: 11-130-100-101-10-000-023  
UNPD NJ/FED FMLA: January 18, 2018 through April 20, 2018

NAME: Christine Layne  
POSITION: Teacher – Catena Elementary School  
POSITION CONTROL #: 1001-020-IS-001  
ACCOUNT #: 11-130-100-101-10-000-023  
UNPD NJ/FED FMLA: January 22, 2018 through March 23, 2018

12. The Superintendent recommends adjusting the leaves of absence of the following staff members for the 2017-2018 school year:

NAME: Julia Rachlin  
POSITION: Teacher – Barkalow Middle School  
POSITION CONTROL #: 1102-023-IS-005  
ACCOUNT #: 11-130-100-101-10-000-023  
FROM UNPD NJ/FED FMLA: October 24, 2017 through November 22, 2017  
TO UNPD NJ/FED FMLA: October 24, 2017 through December 8, 2017

NAME: Danielle Sanches  
POSITION: Teacher – Catena Elementary School  
POSITION CONTROL #: 1001-020-IS-021  
ACCOUNT #: 11-213-100-101-10-000-020  
FROM UNPD NJ/FED FMLA: October 31, 2017 through February 6, 2018  
TO UNPD NJ/FED FMLA: October 31, 2017 through February 6, 2018  
UNPD LEAVE: February 7, 2018 through June 30, 2018

NAME: Megan Tyrrell  
POSITION: Teacher – Applegate Elem. School  
POSITION CONTROL #: 1001-021-IS-37  
ACCOUNT #: 11-213-100-101-10-000-021  
FROM UNPD LEAVE: September 1, 2017 through January 31, 2018  
TO UNPD LEAVE: September 1, 2017 through June 30, 2018

NAME: Katie Bruno  
POSITION: Teacher – West Freehold Elem. School  
POSITION CONTROL #: 1001-030-IS-005  
ACCOUNT #: 11-120-100-101-10-000-030  
FROM UNPD LEAVE: September 1, 2017 through January 31, 2018  
TO UNPD LEAVE: September 1, 2017 through June 30, 2018
NAME: Lara Polakowski  
POSITION: Teacher – Applegate Elem. School  
POSITION CONTROL #: 1607-021-IS-002  
ACCOUNT #: 11-120-101-101-10-000-021  
FROM UNPD LEAVE: September 1, 2017 through January 31, 2018  
TO UNPD LEAVE: September 1, 2017 through June 30, 2018

13. The Superintendent recommends ratifying the leaves of absence of the following staff members for the 2017-2018 school year:

NAME: Deborah Hoehman  
POSITION: Teacher – Eisenhower Middle School  
POSITION CONTROL #: 1106-024-IS-13  
ACCOUNT #: 11-130-100-101-10-000-024  
UNPD FED FMLA: November 14, 2017 through February 16, 2018

NAME: Tammy Martinelli  
POSITION: Lunchroom Assistant – West Freehold Elem. School  
POSITION CONTROL #: 9400-030-NONAFF-06  
ACCOUNT #: 11-000-262-107-10-000  
UNPD LEAVE: November 28, 2017 through December 22, 2017

14. The Superintendent recommends ratifying an intermittent leave of absence for the following staff member, on an as needed basis with notice in advance if possible, in accordance with the New Jersey Family Leave Act/FED FMLA:

NAME: Tanya Zarow  
POSITION: Bus Driver  
POSITION CONTROL #: 9400-000-PROSER-73  
ACCOUNT #: 11-000-270-161-10-000  
EFFECTIVE: December 14, 2017 through June 30, 2018

EXTENSION OF LONG TERM ASSIGNMENT

15. The Superintendent recommends approval of the extension of the following replacement teachers for the 2017-2018 school year:

NAME: Jessica Friedell  
POSITION: Replacement Guidance Counselor – Catena Elementary School  
SALARY: $55,082.00 GUIDE: C STEP: 1  
FROM: September 1, 2017 through March 7, 2018  
TO: September 1, 2017 through June 30, 2018

NAME: Danielle Mattia  
POSITION: Replacement Teacher – Applegate Elementary School  
SALARY: $55,082.00 GUIDE: A STEP: 4  
FROM: September 1, 2017 through February 6, 2018  
TO: September 1, 2017 through June 30, 2018

NAME: Kathryn Green  
POSITION: Replacement Teacher – West Freehold Elementary School  
SALARY: $52,082.00 GUIDE: A STEP: 1  
FROM: September 1, 2017 through February 6, 2018  
TO: September 1, 2017 through June 30, 2018
TEMPORARY CHANGE OF ASSIGNMENT

16. The Superintendent recommends approval of the following temporary change of assignments for the 2017-2018 school year:

NAME: Alisha Galli
FROM: Teacher - Catena Elementary School
TO: Technology Integration Coordinator - Catena Elementary School
ACCOUNT#: 11-120-100-101-10-000-020
EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Kelly Sandvik
FROM: BSI Teacher - Catena/Errickson Elementary Schools
TO: Teacher – Eisenhower Middle School
ACCOUNT#: 11-213-100-101-10-000-024
EFFECTIVE: January 2, 2018 through June 30, 2018

RESCIND HONORARIA 2017-2018

17. The Superintendent recommends rescinding the following honoraria for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ACTIVITY</th>
<th>SCHOOL</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gary Baker</td>
<td>Softball</td>
<td>DDES</td>
<td>$4,000.00</td>
</tr>
</tbody>
</table>

HONORARIA 2017-2018

18. The Superintendent recommends approving the following honoraria for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ACTIVITY</th>
<th>SCHOOL</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rory Colford</td>
<td>Peer Buddies</td>
<td>CTBS</td>
<td>$  500.00</td>
</tr>
<tr>
<td>Scott Goldstein</td>
<td>Robotics Club</td>
<td>DDES</td>
<td>$2,000.00</td>
</tr>
</tbody>
</table>

19. The Superintendent recommends approval of the following PTO honoraria for the 2017-2018 school year which has been adjusted:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ACTIVITY</th>
<th>SCHOOL</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jill Sliwoski</td>
<td>Math Club</td>
<td>CTBS</td>
<td>$   150.00</td>
</tr>
<tr>
<td>Elizabeth Parker</td>
<td>Math Club</td>
<td>CTBS</td>
<td>$   150.00</td>
</tr>
</tbody>
</table>

RATIFYING-MONITORS

20. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district’s monitoring rate for the 2017-2018 school year:

Michele Rizzo-Labbate
Meryl Good
Kelly Etlinger
Amy Deseno
Anne Preston
Lois Tarrant
Silvana Verzolini
Patricia Prochnow
Mary Gouveia
Dana Turner
Cynthia Widota
Thomas Caiazza
Emily Boehler
Sarah Strazzella
Stacey Schapiro
Gregory Lins
Ana Reilly
Aurora Selah
Danielle Mattia
Christine Cullen
Sarah Hazell
Jacqueline Powell
RATIFYING – CLASS COVERAGE
21. The Superintendent recommends ratifying the following staff members to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed.

Amelia Snow       Mary Gouveia       Joelle Nappi
Dana Turner       Courtney Colford   Gregory Lins
Carmela Katz      Shaina Zupa        Elizabeth Parker
Lynsey Murphy     Joseph Clavin

BEFORE/AFTER SCHOOL REGISTERED NURSES
22. The Superintendent recommends ratifying the following staff member to provide health services during before/after school activities for the 2017-2018 school year at the curriculum rate:

Carissa Borgia

STUDENT MENTORS
23. The Superintendent recommends ratifying the following staff members to serve as a student mentor at the Barkalow Middle School for a total of 200 hours at the district’s curriculum rate for the 2017-2018 school year:

Courtney Colford  Martin Tansey       Rory Colford
Kristen Rusterholz Janette Caputo     Dan Cugini
Colleen Bezanson  Jade Yelk           Marianne Meisner
Elizabeth Parker  Debra Soriano       Karen Nightingale
Karen Hoskins     Peg Hall             Michael DelGaldo
Colleen Pyott     Tracy Cwiakala

PBS COACH
24. The Superintendent recommends rescinding the appointment of Jessica Senna as PBS Coach for the 2017-2018 school year.

25. The Superintendent recommends approving the following staff member to work as a PBS coach for the 2017-2018 school year:

Sarah D’Angelo $1,500.00

VOLUNTEERS
26. The Superintendent recommends approval for the following volunteers for the 2017-2018 school year:

Kale Thompson – Eisenhower Drama Club
Tony Longene – Eisenhower Boys Basketball Team

SUBSTITUTE RATES 2017-2018
27. The Superintendent recommends approval to establish the following substitute rates of pay effective January 2, 2018:

<table>
<thead>
<tr>
<th></th>
<th>Full</th>
<th>Delayed</th>
<th>Four</th>
<th>Half</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teachers</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30+ days</td>
<td>$95.00</td>
<td>$74.85</td>
<td>$66.50</td>
<td>$47.50</td>
</tr>
<tr>
<td>Regular State Certificate</td>
<td>$100.00</td>
<td>$78.80</td>
<td>$70.00</td>
<td>$50.00</td>
</tr>
</tbody>
</table>
BEFORE/AFTER SCHOOL PRESENTERS

28. The Superintendent recommends approval of the following staff members to present before/after school workshops to staff at the contracted hourly rate for a maximum of 6 hours each.

<table>
<thead>
<tr>
<th>Carrie Murray</th>
<th>Carla Segarra</th>
<th>Taylor Potts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth Wood</td>
<td>Mary Weiss</td>
<td>Christine Filozof</td>
</tr>
<tr>
<td>Sarah Strazzella</td>
<td>Jamie Sheehan</td>
<td>Natalie Levine</td>
</tr>
<tr>
<td>Elisa Elman</td>
<td>Angela Piscitelli</td>
<td>Janiece Kirton</td>
</tr>
<tr>
<td>Jessica Perez</td>
<td>Joelle Nappi</td>
<td>Terese Gerula</td>
</tr>
<tr>
<td>Michelle Cardwell</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CPR/AED TRAINING

29. The Superintendent recommends ratifying approval for the following staff member to conduct CPR/AED training for bus drivers and van attendants at the contracted hourly rate for a maximum of 10 hours:

Thomas Caiazza

CERTIFIED SUBSTITUTES

30. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<table>
<thead>
<tr>
<th>Maria Lamattina</th>
<th>Marissa Ragusa</th>
<th>Debbie Sheir</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ruth Murray</td>
<td>Linda Sheridan</td>
<td>Jaclyn Maher</td>
</tr>
<tr>
<td>Amy Pavlovich</td>
<td>Ashley Sheridan</td>
<td></td>
</tr>
</tbody>
</table>

SUPPORT STAFF SUBSTITUTES

31. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<table>
<thead>
<tr>
<th>Teacher Assistant</th>
<th>Office Assistant</th>
<th>Lunchroom Assistant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marissa Ragusa</td>
<td>Marissa Ragusa</td>
<td>Marissa Ragusa</td>
</tr>
<tr>
<td>Nancy Ballister</td>
<td>Nancy Ballister</td>
<td>Nancy Ballister</td>
</tr>
<tr>
<td>Rosa Gershenow</td>
<td>Rosa Gershenow</td>
<td>Linda Sheridan</td>
</tr>
<tr>
<td>Linda Sheridan</td>
<td>Linda Sheridan</td>
<td>Jaclyn Maher</td>
</tr>
<tr>
<td>Jaclyn Maher</td>
<td>Jaclyn Maher</td>
<td>Amy Pavlovich</td>
</tr>
<tr>
<td>Amy Pavlovich</td>
<td>Amy Pavlovich</td>
<td>Ashley Sheridan</td>
</tr>
<tr>
<td>Ashley Sheridan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bus Assistant</td>
<td>Bus Driver</td>
<td>Custodian</td>
</tr>
<tr>
<td>Pamela Barett</td>
<td>James Wurth</td>
<td>James Wescott</td>
</tr>
<tr>
<td>Jackie Rapisarda</td>
<td></td>
<td>Michael Wood</td>
</tr>
</tbody>
</table>
FIRST READING POLICIES AND REGULATIONS

32. The Superintendent recommends approval of the first reading of:

**Policies**
- 2460 Special Education
- 2700 Services to Nonpublic School Students
- 7446 School Security Program
- 8350 Records Retention

**Regulations**
- 2460 Special Education
- 2460.1 Special Education – Location, Identification, and Referral
- 2460.8 Special Education – Free and Appropriate Public Education
- 2460.9 Special Education – Transition from Early Intervention Programs to Preschool Programs
- 2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff

**Readoption**
- 2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students

SHARED SERVICES AGREEMENT

33. The Superintendent recommends approval of the Shared Services agreement for membership in CJ Pride.

SUBSTITUTE ADMINISTRATORS

34. The Superintendent recommends approval for the following staff members to serve as substitute administrators during the 2017-2018 school year:

- Monica Hittinger
- Patricia Somma
- Kimberly Nesci
- Ryan Eichner
- Courtney Colford
- Michael Benjamino

B. **Curriculum/Staff Development Committee** – Dan DiBlasio, Chairperson
   **Committee Members:** Elena O’Sullivan, Mary Cozzolino
   **Administrative Liaison:** Pam Nathan

COMMITTEE REPORT

HOME INSTRUCTION

1. The Superintendent recommends ratification for the following student to receive home instruction:

   **Student:** 2352568361  
   **Tutors:** Amy Deseno, Ashley Reamer  
   **Cost:** $50/hour – not to exceed 10 hours per week  
   **Start Date:** 11/13/17  
   **End Date:** TBD

   **Student:** 220805708  
   **Tutor:** Jill Sliwoski  
   **Cost:** $50/hour – not to exceed 5 hours per week  
   **Start Date:** 12/04/17  
   **End Date:** TBD
STUDENT TEACHER PLACEMENT

2. The Superintendent recommends approval of the following student teacher and/or practicum placements for the 2017-2018 and/or 2018-2019 school year:

<table>
<thead>
<tr>
<th>STUDENT</th>
<th>COOPERATING STAFF</th>
<th>DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kassy Kasternakis (Georgian Court)</td>
<td>Terese Geruala</td>
<td>1/29/18 – 5/1/18</td>
</tr>
<tr>
<td>Tara Losito (Monmouth University)</td>
<td>Jennifer Lawlor/ Kim Baker</td>
<td>1/2/18 – 12/20/19</td>
</tr>
<tr>
<td>Nicole Merlino (Touro College)</td>
<td>Jennifer Howard/ Christine Filozof</td>
<td>1/2/18 - 6/20/18</td>
</tr>
</tbody>
</table>

C. **Finance/Facilities/Transportation Committee** – Edward Hudak, Chairperson

**Committee Member:** Jennifer Patten, Jason Levy

**Administrative Liaison:** Robert DeVita

COMMITTEE REPORT

CERTIFICATION

1. Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of November 30, 2017, NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

SECRETARY/TREASURER REPORTS

2. The Superintendent recommends acceptance of the Board Secretary’s report for the month of November 2017 and the Treasurer’s report for the month of November 2017.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of November 30, 2017, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.
BILLS & CLAIMS
3. The Superintendent recommends approval of the following list of bills dated December 19, 2017, which have been reviewed and approved by a Board member:

<table>
<thead>
<tr>
<th>Category</th>
<th>Machine Print Checks</th>
<th>Hand Checks</th>
<th>Total Bills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Expense (General)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Expense</td>
<td>2,022,036.61</td>
<td>6,183.32</td>
<td>2,028,219.93</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>496,424.60</td>
<td></td>
<td>496,424.60</td>
</tr>
<tr>
<td>Education Job Fund</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Revenue</td>
<td>73,452.58</td>
<td></td>
<td>73,452.58</td>
</tr>
<tr>
<td>Capital Project</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debt Service</td>
<td></td>
<td>5,600.00</td>
<td>5,600.00</td>
</tr>
<tr>
<td>Total Bills</td>
<td>2,591,913.79</td>
<td>11,783.32</td>
<td>2,603,697.11</td>
</tr>
</tbody>
</table>

TRANSFERS
4. The Superintendent recommends approval of the following transfers for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Amount</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>$14,000</td>
<td>11-000-100-562-40-000</td>
<td>11-000-100-561-05-000</td>
</tr>
<tr>
<td></td>
<td>Tuition, Special Ed Other LEA's</td>
<td>Tuition, Regular Ed Other LEA's</td>
</tr>
<tr>
<td>$209,081.00</td>
<td>11-000-100-562-40-000</td>
<td>11-000-100-565-10-000</td>
</tr>
<tr>
<td></td>
<td>Tuition, Other LEA Spec Ed</td>
<td>Tuition to County Spec Serv Districts &amp; Regional Day School</td>
</tr>
<tr>
<td>$72,675.00</td>
<td>11-000-100-566-40-000</td>
<td>11-000-100-565-10-000</td>
</tr>
<tr>
<td></td>
<td>Tuition, Private School.</td>
<td>Tuition to County Spec Serv Districts &amp; Regional Day School</td>
</tr>
<tr>
<td>$8,707</td>
<td>11-190-100-610-05-000</td>
<td>11-000-240-199-11-000</td>
</tr>
<tr>
<td></td>
<td>Instructional Supplies</td>
<td>Vacation Payout</td>
</tr>
<tr>
<td>$2,000</td>
<td>11-000-216-320-04</td>
<td>11-000-216-580-22</td>
</tr>
<tr>
<td></td>
<td>Purchased Professional Services</td>
<td>Professional Development</td>
</tr>
<tr>
<td>$2,500</td>
<td>11-000-216-320-40</td>
<td>11-000-216-600-22</td>
</tr>
<tr>
<td></td>
<td>Purchased Professional Services</td>
<td>Supplies</td>
</tr>
<tr>
<td>$3,000</td>
<td>11-000-270-650</td>
<td>11-000-270-512-50</td>
</tr>
<tr>
<td></td>
<td>Transportation Supplies</td>
<td>Contracted bussing – other svcs</td>
</tr>
</tbody>
</table>
PAYROLL TRANSFERS

12.  

From:

<table>
<thead>
<tr>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-213-100-101-10-000-021</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>11-213-100-101-10-000-025</td>
<td>$10,574.00</td>
</tr>
<tr>
<td>11-213-100-101-10-000-030</td>
<td>$9,000.00</td>
</tr>
<tr>
<td>11-215-100-101-10-000-070</td>
<td>$55,000.00</td>
</tr>
<tr>
<td>11-215-100-106-10-000-070</td>
<td>$12,052.51</td>
</tr>
</tbody>
</table>

TOTAL TRANSFERS FROM: $211,626.51

To:

<table>
<thead>
<tr>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-213-100-106-10-000-020</td>
<td>$108,595.68</td>
</tr>
<tr>
<td>11-213-100-106-10-000-021</td>
<td>$130.94</td>
</tr>
<tr>
<td>11-213-100-106-10-000-023</td>
<td>$99,537.31</td>
</tr>
<tr>
<td>11-213-100-106-10-000-024</td>
<td>$1,711.38</td>
</tr>
<tr>
<td>11-213-100-106-10-000-025</td>
<td>$1,651.20</td>
</tr>
</tbody>
</table>

TOTAL TRANSFERS TO: $211,626.51

APPROVAL OF TRAVEL AND RELATED EXPENSES

13.  The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>EVENT</th>
<th>DATES</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Amalfitano, Gloribel</td>
<td>Spanish Teacher</td>
<td>Student Centered to Student Driven</td>
<td>5/17/18</td>
<td>$175.00</td>
</tr>
<tr>
<td>2 Block, Andrea</td>
<td>Occupational Therapist</td>
<td>Yoga and Mindfulness in the Classroom</td>
<td>1/17/2018</td>
<td>$199.00</td>
</tr>
<tr>
<td>3 Campfield, Tami</td>
<td>Health and Physical Education Teacher</td>
<td>NJAHPERD Annual Convention</td>
<td>2/26/18 – 2/28/18</td>
<td>$225.00</td>
</tr>
<tr>
<td>4 Caruso, Jamie</td>
<td>Speech Language Specialist</td>
<td>NJ Speech Language Hearing Association Convention</td>
<td>4/26/18 – 4/27/18</td>
<td>$250.00</td>
</tr>
<tr>
<td>5 Colford, Courtney</td>
<td>Student Assistance Coordinator</td>
<td>Association of Student Assistance Professionals of NJ 32nd Annual Conference</td>
<td>2/8/18 – 2/9/18</td>
<td>$426.52</td>
</tr>
<tr>
<td>6 Crawford, Daniel</td>
<td>Instrumental Music Teacher</td>
<td>NJMEA 2018 State Music Conference</td>
<td>2/22/18 – 2/24/18</td>
<td>$170.00</td>
</tr>
<tr>
<td>7 Feldman, Christine</td>
<td>Instrumental Music Teacher</td>
<td>NJMEA 2018 State Music Conference</td>
<td>2/22/18 – 2/24/18</td>
<td>$170.00</td>
</tr>
<tr>
<td>8 Ippolito, Larisa</td>
<td>School Nurse</td>
<td>School Nurse Workshops- Pediatric Rashes, Youth Suicide</td>
<td>2/21/18, 3/18/18</td>
<td>$90.00</td>
</tr>
<tr>
<td>9 Ippolito, Larisa</td>
<td>School Nurse</td>
<td>NASN 2018 Annual Conference</td>
<td>6/30/18 – 7/3/18</td>
<td>$1,373.00</td>
</tr>
<tr>
<td>10 Lykes, Robert</td>
<td>Asst. Facility Mgr.</td>
<td>NJBGA EXPO</td>
<td>3/12/18 – 3/13/18</td>
<td>$37.20</td>
</tr>
<tr>
<td></td>
<td>Name</td>
<td>Title</td>
<td>Event/Conference</td>
<td>Dates</td>
</tr>
<tr>
<td>---</td>
<td>---------------------------</td>
<td>------------------------</td>
<td>----------------------------</td>
<td>-----------------------</td>
</tr>
<tr>
<td>11</td>
<td>Maniquis, Tabitha</td>
<td>HPE Teacher</td>
<td>NJAHPERD</td>
<td>2/26/18 – 2/28/18</td>
</tr>
<tr>
<td>12</td>
<td>Marcinkiewicz, Teresa</td>
<td>PE &amp; Health Teacher</td>
<td>NJAHPERD Annual Convention</td>
<td>2/25/18 – 2/28/18</td>
</tr>
<tr>
<td>13</td>
<td>Masella, Kathleen</td>
<td>HPE Teacher</td>
<td>NJAHPERD Conference</td>
<td>2/25/18 – 2/28/18</td>
</tr>
<tr>
<td>14</td>
<td>Moynihan, Lauren</td>
<td>Health and PE Teacher</td>
<td>NJAHPERD Annual Convention</td>
<td>2/26/18 – 2/28/18</td>
</tr>
<tr>
<td>15</td>
<td>Nathan, Pamela</td>
<td>Assistant Superintendent</td>
<td>Techspo18</td>
<td>1/25/18 – 1/26/18</td>
</tr>
<tr>
<td>16</td>
<td>Olsen, Edward</td>
<td>Health and PE Teacher</td>
<td>NJAHPERD Annual Convention</td>
<td>2/26/18 – 2/28/18</td>
</tr>
<tr>
<td>17</td>
<td>Roenberg, Esther</td>
<td>Speech Language Specialist</td>
<td>Practical Therapy Techniques for Challenging Articulation Cases</td>
<td>1/10/2018</td>
</tr>
<tr>
<td>18</td>
<td>Sciarappa, John</td>
<td>HPE Teacher</td>
<td>NJAHPERD</td>
<td>2/26/18 – 2/28/18</td>
</tr>
<tr>
<td>19</td>
<td>Sleight, Elizabeth</td>
<td>Vocal Music Teacher</td>
<td>NJMEA 2018 State Music Conference</td>
<td>2/22/18 – 2/24/18</td>
</tr>
<tr>
<td>20</td>
<td>Summonte, Kevin</td>
<td>Health and PE Teacher</td>
<td>NJAHPERD Annual Convention</td>
<td>2/26/18</td>
</tr>
<tr>
<td>21</td>
<td>Walby-Santoro, Stephanie</td>
<td>Instrumental Music Teacher</td>
<td>NJMEA 2018 State Music Conference</td>
<td>2/22/18 – 2/24/18</td>
</tr>
<tr>
<td>22</td>
<td>Weissman, Michele</td>
<td>District Head Nurse</td>
<td>Enhance Effective Medical Emergency Response Teams</td>
<td>1/25/18</td>
</tr>
</tbody>
</table>

RESOLUTION TO APPROVE AND ADOPT NJQSAC

14. The Superintendent recommends approval of the following motion to approve and adopt the following resolution:

WHEREAS, the Freehold Township Board of Education in the County of Monmouth is undergoing evaluation under NJQSAC for the 2018-2019 school year, and

WHEREAS, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district’s DPR responses with respect to this process, and

WHEREAS, the Freehold Township Board of Education in the County of Monmouth has reviewed the districts DPR responses and hereby approves these documents.

NOW THEREFORE BE IT RESOLVED, that the Freehold Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR to the Commissioner of Educations in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

RESOLUTION

15. The Superintendent recommends approval of the following resolution authorizing Disposal of Surplus Property conducted through GovDeals.com:

WHEREAS, the Freehold Township Board of Education is the owner of certain surplus property which is no longer needed for educational purposes; and
WHEREAS, the Freehold Township Board of Education desires to sell said surplus property in "as is" condition without express or implied warranties.  
NOW THEREFORE, be it RESOLVED by the Freehold Township Board of Education, County of Monmouth, as follows:

1. The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Freehold Township Board of Education.
2. The sale will be conducted online and the address of the auction site is govdeals.com.
3. The sale is being conducted pursuant to Local Finance Notice 2008-9.
4. A list of the surplus property to be sold is as follows:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>160</td>
<td>Student Desks</td>
</tr>
</tbody>
</table>

5. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
6. The Freehold Township Board of Education reserves the right to accept or reject any bid submitted.

DONATIONS
16. The Superintendent recommends approval to accept a donation of $240 from Black Rocket Productions to the Marshall Errickson School.
17. The Superintendent recommends approval to accept a donation of $3,000 from the PBS Team at Barkalow Middle School that will go towards a playground from "Our Place 2 Play" for Applegate School.

HONORARIA
18. The Superintendent recommends approval to accept a donation of $2,000 from the Dwight D. Eisenhower School PTO to fund one full year of Honoraria, Robotics Club, at the Marshall Errickson School.

PTO HONORARIA 2017-2018 - UPDATED
19. The Superintendent recommends approval of the following PTO honoraria for the 2017-2018 school year which has been updated due to low enrollment:

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>SCHOOL</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math Club</td>
<td>CTB</td>
<td>$ 300.00 (from $1000)</td>
</tr>
</tbody>
</table>

NJ SCHOOL INSURANCE GROUP SAFETY GRANT
20. The Superintendent recommends approval to accept the New Jersey Schools Insurance Group Safety Grant award in the amount of $8,572.

TUITION CONTRACTS
21. The Superintendent recommends approval to accept a tuition contract between the Monmouth-Ocean Educational Services Commission and the Freehold Township Board of Education for student #000805203. The tuition for the program at the Regional Alternative School BEST Academy is $44,750 for September 1, 2017 and terminating on June 30, 2018.
22. The Superintendent recommends approval to accept a tuition contract between the Monmouth-Ocean Educational Services Commission and the Freehold Township Board of Education for student #000805355. The tuition for the Alternate Interim Placement program is $280 per day for the 45 day program during the 2017-2018 school year.

23. The Superintendent recommends approval to accept a tuition contract between Upper Freehold Regional School District and the Freehold Township Board of Education for student state id #: 8178779564. The tuition for the 2017-2018 school year program is $9,000.

24. The Superintendent recommends approval to accept a tuition contract between Toms River Regional Schools, Ocean County and the Freehold Township Board of Education for student district id #:000802798. The tuition for the 2017-2018 school year program is $12,864.00.

2016-2017 AUDIT RESOLUTION

25. The Superintendent recommends approval of the following resolution:

Resolved that the Board approve the following resolution regarding the 2016-2017 audit:


Whereas, this audit has been completed and a report filed with the State Department of Education and the Board of Education along with a synopsis of the audit report and recommendations, which synopsis and recommendation are available for public review, and

Whereas, the audit contained no findings requiring a corrective action plan; and

Now, Therefore, Be it Resolved, that the Board of Education hereby accepts the 2016-2017 Comprehensive Annual Financial Report.

ESEA GRANT ALLOCATION

26. The Superintendent recommends approval to accept the funds allocated through the ESEA Grant as follows:

Title IA: $256,108
Title IIA: $66,044
Title III: $12,867
Title III Immigrant: $2,885
Title IV: $10,000

XI. Old Business

XII. New Business

XIII. President’s Remarks

XIV. Public Participation

XV. Adjournment

On motion of _________ and seconded by ________, the meeting adjourned at _______ p.m.