

MINUTES

Belmont Academy Governing Board

Meeting of the Board of Directors

Date | time: 7/9/2018 7:05 PM | Meeting called to order by: Will Myers, Acting Chairperson

In Attendance

Governing Board:

Jonny Handy, Treasurer – present

Will Myers, Secretary – present

Rick Bicknell, board member – not present

Luke Sparks, board member – not present

Katie Tyler, board member – present

Jessica Klanderud, board member – present

Belmont Academy:

Lawton Unrau, CEO

Ron Barker, Principal

A Quorum was present (4 directors of 6).

Public notice has been confirmed regarding this board meeting

Agenda

Mr. Myers, Acting Chairperson called the meeting to order at 7:05pm, Director and staff attendance was taken and recorded.

General Business:

1. Appoint the Representative to Facilitate Parental Involvement per FS 1002.33(9)(p)(2) currently held by Principal Ron Barker.
Ron Barker was appointed and agreed to continue in this role.
2. Review the draft meeting notes from June 18, 2018
The draft was accepted without changes

Principal Report:

1. Any matters related to facilitating parental involvement or representative duties presented
2. Principal updates regarding the condition of the school, staff and student body
Mr. Barker provided a summary of FSA testing results and related graphics with comparative results with the district and state of Florida. These graphs are posted on the Belmont web site.
Mr. Barker provided a summary review of the newly activated Belmont web site.

Options were reviewed for a parent/guardian short survey to be released prior to school starting. A similar follow up survey may be distributed mid-year to monitor changes. Mr. Barker agreed to develop a short survey for Belmont staff as well.

3. Update regarding student enrollment for 2018-2019

CEO Report:

1. Brief review of Consent Agenda Items. Opportunity provided to move any consent item as an action item for board discussion and review.
After some discussion the “*DDI Lease for 2018-2019 chrome book purchase from Staples” Item from the consent agenda was relocated as an “Action Item” for a deeper review.
2. Update on package plant research process by All Seasons Planning, Inc.
Mr. Zuber’s report is still pending so this discussion is deferred for a future meeting
3. Update on Florida Safe Schools Assessment Tool requirements
Mr. Unrau explained the process and completion deadlines for the FSSAT. The report has been provided to the sponsor by Mon. July 9 as requested. Some agency facility inspections for Belmont are still in progress. Submittal of the FSSAT is due Aug 1, 2018.
4. Update on Mental Health Assistance Allocation
The report has been completed and provided to the sponsor by Mon. July 9 as requested.

Action Items:

1. Interview new applicants (3) for Belmont Academy Governing Board as received via email
Each applicant verbally represented their qualification and interests. A question and answer session were completed to the satisfaction of the school board. Additional review of the candidates will be at a following school board meeting.
2. Review various project proposals:
 - i. Installation of exterior fence locking gates
Mr. Handy made a motion to approve the exterior locking gate proposal as provided by All Florida Enterprises. Mrs. Tyler seconded the motion and the directors voted unanimously to approve as motioned.
 - ii. Palm tree and tree maintenance
Mr. Handy made a motion to approve the palm tree and tree trimming project as quoted by AMG Unlimited subject to Mr. Unrau confirming that the work can be completed in a

timely fashion. Mrs. Tyler seconded the motion and the directors voted yes to approve with one “no” vote from Mr. Myers. The motion carried with a majority vote.

iii. Bathroom reflooring and upgrades

Mrs. Tyler made a motion to approve the proposal as provided by LFC Epoxy Flooring LLC with the understanding that the flooring materials are being provided at no cost to Belmont Academy by David Linton, as discussed. Mrs. Klanderud seconded the motion and the directors voted unanimously to approve as motioned. It is noted that there may be some miscellaneous materials costs related to the removal and re-installation of bathroom fixtures as part of the process. These costs are additional and not part of the contract with LFC Epoxy Flooring.

3. Simque Construction change order #2: new classroom 2018

Mr. Myers made a motion to approve sections #1 and #3 as proposed in change order #2, to include the overhead partition structure and upgrading the flooring to carpet. Mrs. Klanderud seconded the motion and the directors voted unanimously to approve as motioned.

4. Select Food Service Provider for 2018-2019 based on bids submitted in accordance with ITB

Mr. Handy made a motion to approve the Food Service ITB as provided by Bell’s Catering based on the amended pricing schedule as provided by Bell’s Catering. Mrs. Tyler seconded the motion and the directors voted unanimously to approve as motioned.

5. Principal Review 2017-2018

The directors agreed to develop a committee at a future board meeting to complete the principal’s review.

6. DDI Lease for 2018-2019 chrome book purchase from Staples

After review and discussion of cost-benefits by the directors, the option to purchase the proposed chrome books, related licensing and cart equipment from Staples Technology Solutions (STS) directly rather than lease the devices was evaluated. Mr. Handy made a motion to purchase the equipment quoted by STS directly rather than lease the chrome book devices. Mrs. Tyler seconded the motion and the directors voted unanimously to approve the direct purchase.

Additional Discussion:

Mr. Unrau mentioned that new 2018-2019 transportation options are being considered and developed.

Consent Agenda Vote:

1. Meeting Notes June 18, 2018
2. Employee report including recent new hires and staffing changes including contracted and hourly staff
3. Governing Board Calendar Dates 2018-19: Every third Monday monthly other than the following dates:
 - i. October 29, 2018 (Oct 15 conflicted with first day of Fall break)
 - ii. November 26, 2018 (Nov 19 conflicted with first day of Thanksgiving break)
 - iii. March 25, 2018 (Mar 18 conflicted with first day of Spring break)
4. Lawn maintenance contract renewal 2018-2019
(Landwise Lawn and Property Preservation)
5. Student Attired for Education Incentive Fund 2018-2019
6. Carbonite backup system upgrade to include school server (3 year)

Mr. Handy made a motion to approve the Consent Agenda. Mrs. Klanderud seconded the motion and the directors voted unanimously to approve as motioned.

Comments from Board Members:

With no further comments the meeting was adjourned at 8:55 pm by Mr. Will Myers, Secretary and Acting Chairperson.