

Community Council Minutes  
May 8, 2012

Attendance: Julie Hartley-Moore, KennaRae Arave, Cliff Haynes, Kenna Aagard, JoAn Coon, Jolene Mulford

Minutes for March approved

Discussion on new requirements for Community Councils. Email and phone numbers required for all members. Will need some trustland funds for postage next year to meet requirements.

Proposed dates for meetings will be on a Tuesday at 4:00 p.m. September, November, January, March, and May.

Expenditures for the year were reviewed. Ending balance will change slightly when all salaries for the aides have been paid.

Review of Safety plan:

Proposed improvements are to repaint green drop off zones and Cliff will talk to mayor about getting more gravel on Durfee. A thank you to teachers on front duty who are getting there on time afterschool.

Review of school improvement/reading plan:

Suggestion made that first grade students who do not have their at home reading done are to be worked with by parent volunteers the next day. They need the practice if they do not get it from home. Suggestion that first grade continue with take home readers until later in the year and possibly begin earlier.

Review of staff professional development plan for 2012-2013:

Discussion on improving CORE literacy instruction by implementing CELL/ExLL strategies in the classrooms.

A team of teachers will help to implement Positive Behavior Supports in the school next year.

A discussion on STAR tutoring program. Mrs. Bunderson will be trained from the state and will train school volunteers. Program helps struggling readers with extra practice.

Principal shared information on PE grant equipment that the school has received. PE grant is being overseen by ENCORE aide, Angela Berry.

Meeting adjourned

Community Council Agenda  
 Willow Elementary  
 March 1, 2012  
 6:00 p.m.

1. Attendance
2. Minutes from January Meeting
3. Current Financial Report
  - Literacy Aides
  - PE, Art, Keyboarding 10,547.96 salaries
  - 2.45 Social security
  - Instructional Equipment 2,132.00
  - PD supplies 726.20
4. Anticipated budget for next year \$27,937.00
5. Academic area(s) of most need – CORE subjects – Reading/ Language Arts
6. Professional Development for next year (Literacy and Common CORE)
7. Survey from faculty
  - Results

8. Finalize Trustlands plan for next school year
 

#1		Amount	
#2		Amount	
#3		Amount	
#4		Amount	

9. Nominations for parent members for next school year
  - Possible legislation could affect schools
10. Kenna presentation on internship project'
11. Other concerns

12. Adjourn

Community Council Meeting  
Minutes September 8, 2011

1. Welcome by Principal JoAn Coon
2. Introduction of Community Council Members
3. Attendance:  
Kenna Aagard was excused  
Present:  
KennaRae Arave  
Cliff Haynes  
Julie Hartley-Moore  
JoAn Coon  
Guest: Rachael Coates
4. Discussion of how Community Council leadership would be organized. Co-chair representation was chosen by members.
5. Terms of office are:  
Kenna Aagard 1 yr  
KennaRae Arave 1 yr  
Cliff Haynes 2 years  
Julie Hartley-Moore 2 years
6. Kenna Aagard was nominated and was elected as co-chair  
Julie Hartley-Moore was nominated and elected as co-chair
7. Meeting dates were approved. Council will look at other possible days for next year.
8. School Community Council training videos were shown with written handouts
9. Technology report was given by JoAn Coon. Installation of Promethean Boards, document cameras, and audio systems completed at the school with district monies.
10. Professional Development plan report by JoAn Coon
11. Other business: Discussion and questions about what is happening at the school for students who are academically advanced.
12. Meeting adjourned

Community Council Minutes  
January 12, 2012

Meeting was called to order by Kenna Aagard.

Attendance: Kenna Aagard, Julie Hartley-Moore, KennaRae Arave, JoAn Coon, Karen Nelson, Jolene Mulford, Karen Nelson. Excused: Cliff Haynes

Minutes from November meeting were read and approved.

Minutes from September were amended to reflect the January Community Council meeting date as January 12.

Community Council Members are invited to attend presentation by Tom Many on February 6, at 2:00 p.m. at Stansbury High School.

Current spending/budget report was given by JoAn Coon. Budget is on target at the mid-year point.

\$8,665.40 for aides

726.20 for professional development books from general supplies

2,868.00 for instructional technology

Discussion on area of most academic need continues to be Language Arts. (CORE subjects of Reading, writing, math, science)

Discussion on current plan and is it addressing the needs of Willow Elementary. The current school improvement plan if focused on improving student learning through Professional Learning Communities. In order for teachers to function as a PLC, teachers must have time built into the schedule for collaboration. Current Trustland's plan provides teachers with time twice per week. Students are learning keyboarding skills, physical education skills, and art concepts and appreciation for artists.

Willow Elementary Trustland's plan was amended and approved by school board. The hiring of one additional aide is in progress. Interviews have been conducted.

Information on District Education Foundation Adopt-a School program was shared with Community Council. Willow Elementary will be in partnership with Wal Mart distribution center.

Information on PE grant was shared with council members. Willow's PE Trustland's aide, Angela Berry has been involved with district committee on the grant.

District is looking for Community Council parent member to serve on Parent Classroom Observation Policy Committee. Julie volunteered to serve on committee.

Discussion on Common CORE. Curriculum will be common, but is text? District has approved list of adopted text, and supplementary materials. Example was the use of several different spelling materials – Reading series, Words Their Way. The focus is on teaching the CORE requirements.

Julie Hartley Moore shared information about Utah State University summer science camps. Camp will be for 1 week, different levels grades 3 and up.

Next meeting will be March 1 to finalize Trustland's plan for next school year. Final meeting will be May 10.

Meeting adjourned.

Community Council Minutes  
November 10, 2011

1. Welcome by Kenna Aagard
2. Attendance: Kenna Aagard  
Julie Hartley-Moore  
KennaRae Arave  
Cliff Haynes  
JoAn Coon
3. Minutes from September approved
4. Discussion of current School Trustlands plan. Money had been allocated for technology this year that is not needed. Discussion of best use of the money. Discussion that the money be used to fund a literacy aide for the remainder of the school year. Approved by Council that the money be used for this purpose. JoAn will work through the process to get the plan amended.
5. Reviewed school improvement plan for current school year.
6. Kenna Aagard talked with council about how PLC/Encore time is used by teams. Kenna talked about the use of Common Formative Assessments.
7. Discussion about LA student data. Is there a way to identify specific needs from the data? DIBELS benchmarking will take place in January. The data could give us more information on areas of improvement.
8. JoAn reported on the technology implementation. Professional Development hours are being used to instruct teachers on use of interactive boards.
9. Other business. Are students who are doing well in school needs being addressed? Discussion of what is happening in the classrooms for those students. Kenna reported how this is being addressed in fifth grade.
10. Meeting was adjourned.

**1. Have the current members of the Council/Committee viewed the DVD *A Matter of Trust*?**

Yes

**2. School's identified most critical need(s) addressed in this plan:**

Math

Reading

Fine Arts

Writing

**3. Briefly describe the School LAND Trust Plan. Plans should be research based and include specific quantifiable measurements.**

**Academic Goals:**

Enter specific academic goal(s) Willow EL has set to improve student performance with School LAND Trust money. Please describe **specifically** what part of the goal is being supported by School LAND Trust money. Be certain that these narratives and the Financial Proposal agree.

Willow will be shifting from a K-4 configuration to a K-6 configuration for the 2011/2012 school year. We will be focusing on the areas indicated in the goals below as we incorporate the 5th and 6th grade students into our learning community.

**Collaboration and Instructional Planning: We would like to use approximately \$28000.00 of our fund for instructional aides to provide teachers with Profesional Learning Communities collaboration time to incorporate the new Common core into their instruction. Three instructional aides will be hired to**

**assist with special classes (PE, Computers, Fine Arts) in order to allow teachers to use common collaboration time to plan with the new curriculum, create common formative assessments within grade levels, to use student data to improve instruction, and to develop intervention strategies. Two additional instructional aides will be hired to assist with interventions.**

**Approximately \$1500 will be used for teacher professional development. Teacher study books will be purchased and professional development activities will be conducted at the school level.**

**A focus will be given to begin purchasing informational text for Science, Social Studies, and Math Core areas (\$1000.00) The new Common Core being implemented requires students read from a greater percentage of non-fiction materials.**

**In Language Arts:** Our goal is to increase our CRT (State Criterion-Referenced Test) scores by 3% school-wide, and to improve on grade level reading proficiency to 80% school-wide. Grades K-5 will begin to use the Language Arts Common Core for instruction. Additional time will be given through the collaboration plan mentioned above to create a pacing guide, develop common assessments in Language Arts, and review student achievement data.

**In Mathematics:** Our goal is to increase achievement on our CRT testing by 3% school-wide. Additional time will be given through the collaboration plan mentioned above to develop common assessments in mathematics and review student achievement data.

**In Science:** Our goal is to increase achievement on our Science CRT testing by 3% school-wide and to increase availability of hands-on learning opportunities for students



in all grade levels. Previous funding was used to purchase hands-on science materials. Materials are stored in a classroom where teachers may check-out the science materials.

**In Technology:** Our ultimate goal is to increase the access to knowledge for students and teachers through the use of current technology. Each classroom at Willow Elementary will have the following: Audio Enhancement System, Document Camera, LCD Projector (mounted), Interactive White Board. The purchasing and installing of the equipment has been accomplished with the use of other funding. The school will purchase 4 ipads to use for DIBELS assessment and progress monitoring at a cost of \$2132.00. \$550 will be used for maintenance and repair of the equipment.

**Planned Steps:**

**Describe in detail the steps Willow EL will take to reach each goal. Describe specific actions that will be taken to achieve the goal. In short, please provide a road map to success.**

- **If you will be spending funds for professional development, please describe the planned training and how it supports the goal and academic area of focus. Please specifically explain what the funds will be used for.**
- **Some goals may be using other funds to support the planned steps. Be sure to identify any actions that will be funded with revenue other than School LAND Trust funds, so that your narrative will agree with your Financial Proposal.**

Willow Elementary staff members are building a Professional Learning Community. In a Professional

Learning Community educators are committed to working collaboratively to achieve better results for the students they serve. In a Professional Learning Community, the assumption is that the key to improved learning for students is continuous, job-embedded learning for educators. Land Trust monies are being used to support our goal of "high levels of learning" for all students through teacher collaboration. Hiring para-professionals to work with students in PE, computers, and fine arts allows teacher teams the time to collaborate.

Professional Development is funded at \$1500.00 in the plan above. The focus of the professional development is to improve teacher instructional practices. Most of our professional development will be conducted at the school level. Monthly trainings on using the new technology will be conducted at the school at no additional cost. Textbooks will be purchased for teachers attending the training.

### **Measuring Progress Toward Goals:**

**Which beginning and ending specific quantifiable measurements is Willow EL going to use to measure progress towards each goal? The same beginning and ending measurements (test scores, number of library books checked out, informal teaching assessment, etc) must be used so results can be compared. What is the target to be achieved?**

**Our goal is to meet Utah State CRT goals or increase the proficiency scores by 3% on the Language Arts, Math, and Science tests.**

**In Language Arts:** State and District Kindergarten Assessments, Developmental Reading Assessment (DRA) for grades 1 - 6. Dynamic Indicators of Basic Early Literacy Skills (DIBELS) for all grades (benchmarking and Progress

monitoring). Grade Level developed common assessments for progress monitoring, End of year State Criterion Referenced Testing for grades 3-6, District Writing Assessment (5th Grade).

**In Math:** End of year State Criterion Referenced Testing for grades 3-6. State and District Kindergarten Assessments, Common Formative Assessments by Grade level (pre and post), Ongoing common assessment for progress monitoring.

**In Science:** End of year State Criterion Referenced Testing for grades 4-6. Pre and post assessments embedded in the core units.

**In Technology:** Student / Parent Indicator of School Quality (ISQ) surveys from 2010/2011 compared to 2011/2012

**Plans for expenditures of increased distribution:  
The 2011 - 2012 distribution is an estimate. If the actual distribution is more than the estimate, how will any additional funds be spent to implement the goals described in the plan? Please provide an adequate explanation of academic use so that it will not be necessary to go back to the school board for approval to expend an increased distribution. Please be aware we do not expect the large increases that have been received in some prior years.**

If additional funds become available through an increased distribution, Willow Elementary Community Council would meet and decide on how to spend the funds. The decision would be based on the academic areas of most critical need as identified in the school improvement plan.

**4. The School LAND Trust plan should be an academic subset of the school improvement plan/strategic plan. How does this plan support the goals of the school improvement plan/strategic plan?**

Willow's school improvement plan is focused on improving student learning for all students in CORE academic areas. Early intervention for students in experiencing reading difficulties is vital to meet the goal of students reading on grade level by third grade. This funding will be an absolute necessity for us to accomplish the goals of our school improvement plan / reading plan.

**5. Financial Proposal - This Financial Proposal must match the narrative provided in the School Plan.**

ESTIMATED Carry Over from 2010-2011 (automatically entered from Progress Report)	\$12016
ESTIMATED Distribution in 2011-2012	\$22434
Total ESTIMATED Available Funds 2011-2012	\$34450
Salaries and Employee Benefits (100 and 200)	\$28000
Professional Development and Technical Services (300)	\$1500
Repairs and Maintenance (400)	\$550
Other Purchased Services (Admission and Printing) (500)	\$0
Travel (580)	\$0
General Supplies (610)	\$1000
Textbooks (641)	\$0
Library Books (644)	\$1000

ESTIMATED Carry Over from 2010-2011 (automatically entered from Progress Report)	\$12016
ESTIMATED Distribution in 2011-2012	\$22434
Total ESTIMATED Available Funds 2011-2012	\$34450
Periodicals, AV Materials (650-660)	\$0
Software (670)	\$0
Equipment (Computer Hardware, Instruments, Furniture) (730)	\$2132
ESTIMATED Total Spent in 2011-2012 (automatically calculated)	\$34182
ESTIMATED Carry Over to 2012-2013 (automatically calculated)	\$268

**Please explain each planned expenditure in Other Purchased Services.**

**Please explain any planned expenditures in General Supplies.**

\$1000 will be associated with the staff professional development. Approximately \$1000 for materials, books, incentives, and refreshments.

**If you plan to Carry Over more than one third of your distribution, please explain below.**

**6. If Willow EL has used School LAND Trust funds to acquire matching grants or donations, please explain below.**

Amount: \$0

Sources:

**7. How will the plan and results be publicized to your community? (Please check all that apply) If you would like stickers or a stamp to identify School LAND Trust purchases such as books or computers, [click here](#) to request them.**

Letters to State Senators, Representatives, Governor, Attorney General, State Treasurer, and Congressional Delegation

School newsletter

School website

Group emails, Parent meetings (PTA and Community Council)

**8. In order for schools to receive School LAND Trust Program funds, School Community Councils (Trust Land Committees for Charter Schools) must follow the law and State Board Rules. You may view the applicable laws and rules under SCHOOL TRUSTS/Program the program on this webpage or [CLICK HERE](#) to open a window to that page. To assure your school has complied with the requirements, please respond to the following statements by clicking Yes or No (or Not Applicable for Charter Schools). All No answers will require an explanation in the box provided below.**

**NOTE for Charter Schools: Only the underlined portion of the second and fourth questions apply, though you may still need to provide a brief explanation for "No" answers to avoid getting an error message.**

**Notification was provided two weeks in advance of elections for the School Community Council. Including**

**the positions that are available, dates and times of elections, and instructions for becoming a candidate.**

Yes

**Parents were elected by parents or when there were vacant positions following the election, the parent members on the council appointed parent members to fill the positions.**

Yes

**Employees were elected by employees or when there were vacant positions following the election, the employee members on the council appointed employee members to fill the positions.**

Yes

**The public is welcome to attend meetings and notice is provided so they can participate, including posting an agenda on the door of the school beginning the day before each meeting. The notice included the date and location of the meeting. Written minutes of all meetings are being kept along with a recording labeled with the date, time and place.** The notice of the upcoming meeting and the minutes of the prior meeting are posted on the school website at least one week in advance.

Yes

**For contested races, the election was overseen by the principal or designee and was conducted by means of secret ballots, deposited in a secure ballot box. The results were kept on file by the principal.**

Yes

**The following schedule and report summaries are provided on the school website AND via required means to each individual household with a student attending the school.**

- A meeting schedule for the year, within the first two weeks of the school year that includes the date, time and location of each meeting.
- A summary of the Final Report of the School LAND Trust Program Plan implementation for the prior year in the fall of the following school year
- A mid-year summary of the council's actions and activities to date

Yes

**Explain any 'NO' answers**

**9. Schools, in conjunction with local school boards, now decide the beginning date of the School Community Council terms. Terms run for two consecutive years. Please enter the proposed beginning date of the term for your Council members for the 2011-2012 School Year. (This question is not required for charter schools, please enter 00/00/2011 if not applicable for your committee.)**

**Note: The term must begin in 2011.**

09/01/2011

**10. The State Board Rule requires reporting of the dates when local boards approved the other four plans community councils are responsible for. The information displayed was entered in the 2009-2010 Final Report. Please update. The dates when local school boards approved each plan are viewable on each school page and will be updated with any changes you make here.**



## 2010 - 2011 School Plans

School Improvement Plan 11/11/2010  
(required for all schools)

Professional Development Plan 11/11/2010  
(required for all schools)

Reading Achievement Plan 11/11/2010  
(required for all schools with K-3 grades)

Child Access Routing Plan 10/07/2010  
(required for all elementary,  
middle & jr high schools)

Note for Charter Schools: Charter Schools are only required to have a Reading Achievement Plan, if they receive funding for the program. The other plans are not required.

Community Council Elections  
August 24, 2011 -  
Willow Elementary  
For 2011-2012 School year

Three parent positions for voting members of the Willow Elementary Community Council are open for the 2011-2012 school year.

Notice of the meeting dates, nominations, and election are published in the Willow Parent-Student handbook. Notice of elections of parent members were mailed to current Willow Elementary parents the first week in August. Parents are encouraged parents to attend our community council meetings.

KennaRae Arave, Cliff Haynes, and Julie Hartley-Moore are seeking election to the Willow Community Council. Terms will begin this current school year.

Every parent of a student at Willow Elementary is invited to cast their vote. To vote fill out both the top and bottom portion of the ballot. The top section will be held for records. Deposit the bottom portion of your ballot in the secured ballot box at the school office, 439 South Willow.

Ballots will be accepted for seven days beginning August 24, 2011 until August 31, 2011

I, \_\_\_\_\_, (name) am a parent of a student that attends or will attend Willow Elementary for the 2011-2012 school year.

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Vote for two (3) candidates

KennaRae Arave	_____ yes	_____ no
Cliff Haynes	_____ yes	_____ no
Julie Hartley-Moore	_____ yes	_____ no

Willow Elementary  
Community Council Meeting  
439 South Willow  
Grantsville, Utah 84029  
May 8, 2012  
6:00 p.m.

Agenda

1. Roll/ Attendance
  - Julie Hartley Moore
  - KennaRae Arave
  - Cliff Haynes
  - Kenna Aagard
  - JoAn Coon
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
2. Minutes from March
3. Community Council parent nominations and voting procedures
  - New requirements for Community Councils
4. Review of Expenditures
5. Review of school safety and walking plans
6. Review of school improvement/reading plan
  - Recommendations for next school year
7. Staff professional development plan for next year
  - PLC's on Wednesday
    - CELL/ExLL training and implementation of practices
    - New Utah CORE standards implementation
    - System of Positive Behavior Supports
8. Other
- 9.

# School LAND Trust Program 2011 - 2012 Willow EL Final Report

## 1. ACADEMIC AREAS

### ACADEMIC AREAS AS IDENTIFIED IN THE PLAN

Mathematics  
Reading  
Fine Arts  
Writing

### ACADEMIC AREAS AS IMPLEMENTED IN THE PLAN

Mathematics  
Reading  
Fine Arts  
Writing

## 2. FINANCIAL PROPOSAL AND REPORT

<b>AVAILABLE FUNDS</b>	<b>PLANNED</b>	<b>ACTUAL</b>
Carry-over from 2010 - 2011	\$12,016	\$12,009
Distribution for 2011 - 2012	\$22,434	\$26,327
<b>Total Available for expenditure in 2011 - 2012</b>	<b>\$34,450</b>	<b>\$38,336</b>
Salaries and Employee Benefits (100 and 200)	\$28,000	\$25,538
Professional Development and Technical Services (300)	\$1,500	\$0
Repairs and Maintenance (400)	\$550	\$435
Other Purchased Services (Admission / Printing) (500)	\$0	\$0
Travel (580)	\$0	\$0
General Supplies (610)	\$1,000	\$726
Textbooks (641)	\$0	\$0
Library Books / Periodicals / Audiovisual (644, 650, 660)	\$1,000	\$998
Software / Technology related Hardware / Other Equipment (670, 730)	\$2,132	\$2,868
<b>Total Expenditures</b>	<b>\$34,182</b>	<b>\$30,565</b>
<b>Remaining Funds (Carry-over to 2012 - 2013)</b>	<b>\$268</b>	<b>\$7,771</b>

### 2. a EXPENDITURES IN OTHER PURCHASED SERVICES AND TRAVEL

### 2. b EXPENDITURES IN GENERAL SUPPLIES

# School LAND Trust Program 2011 - 2012 Willow EL Final Report

## 2. c EXPLANATION OF CARRY OVER TO 2012-2013

When budgeting for salaries of para-educators the total possible hours are figured into salary estimations. Para educators are only paid for the hours that they work, which vary. The difference between estimates and actual salaries therefore varies.

Professional development was handled in house by the teachers and no payment was required for out side training services.

## 3. BOARD APPROVED PLAN

Willow Elementary staff members are building a Professional Learning Community. In a Professional Learning Community educators are committed to working collaboratively to achieve better results for the students they serve. In a Professional Learning Community, the assumption is that the key to improved learning for students is continuous, job-embedded learning for educators. Land Trust monies are being used to support our goal of "high levels of learning" for all students through teacher collaboration. Hiring para-professionals to work with students in PE, computers, and fine arts allows teacher teams the time to collaborate.

Professional Development is funded at \$1500.00 in the plan above. The focus of the professional development is to improve teacher instructional practices. Most of our professional development will be conducted at the school level. Monthly trainings on using the new technology will be conducted at the school at no additional cost. Textbooks will be purchased for teachers attending the training.

## 3. a PLAN REPORT

Monies were spent on salaries for five instructional aides. Three para-professionals provided students with instruction in keyboarding, visual art instruction, and physical education. During that time that students were learning, teachers met in Professional Learning Communities to discuss student learning.

Two instructional aides were trained in literacy interventions under the direction of the instructional coach. (One aide was hired mid-year.) Targeted interventions were provided to primary grade students who performed below benchmark on reading assessments.

Willow Elementary was able to increase use of current technology by professional development provided by outside resources at no cost and through sharing of best teaching practices among colleagues. Four I-Pads were purchased and available for teacher use.

## 4. BOARD APPROVED GOALS

Willow will be shifting from a K-4 configuration to a K-6 configuration for the 2011/2012 school year. We will be focusing on the areas indicated in the goals below as we incorporate the 5th and 6th grade students into our learning community.

**Collaboration and Instructional Planning: We would like to use approximately \$28000.00 of our fund for instructional aides to provide teachers with Profesional Learning Communities collaboration time to incorporate the new Common core into their instruction. Three instructional aides will be hired to assist with special classes (PE, Computers, Fine Arts) in order to allow teachers to use common collaboration time to plan with the new curriculum, create common formative assessments within grade levels, to use student data to improve instruction, and to develop intervention strategies. Two additional instructional aides will be**

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hired to assist with interventions.

Approximately \$1500 will be used for teacher professional development. Teacher study books will be purchased and professional development activities will be conducted at the school level.

A focus will be given to begin purchasing informational text for Science, Social Studies, and Math Core areas (\$1000.00) The new Common Core being implemented requires students read from a greater percentage of non-fiction materials.

**In Language Arts:** Our goal is to increase our CRT (State Criterion-Referenced Test) scores by 3% school-wide, and to improve on grade level reading proficiency to 80% school-wide. Grades K-5 will begin to use the Language Arts Common Core for instruction. Additional time will be given through the collaboration plan mentioned above to create a pacing guide, develop common assessments in Language Arts, and review student achievement data.

**In Mathematics:** Our goal is to increase achievement on our CRT testing by 3% school-wide. Additional time will be given through the collaboration plan mentioned above to develop common assessments in mathematics and review student achievement data.

**In Science:** Our goal is to increase achievement on our Science CRT testing by 3% school-wide and to increase availability of hands-on learning opportunities for students in all grade levels. Previous funding was used to purchase hands-on science materials. Materials are stored in a classroom where teachers may check-out the science materials.

**In Technology:** Our ultimate goal is to increase the access to knowledge for students and teachers through the use of current technology. Each classroom at Willow Elementary will have the following: Audio Enhancement System, Document Camera, LCD Projector (mounted), Interactive White Board. The purchasing and installing of the equipment has been accomplished with the use of other funding. The school will purchase 4 ipads to use for DIBELS assessment and progress monitoring at a cost of \$2132.00. \$550 will be used for maintenance and repair of the equipment.

## 4. a REPORT OF GOAL ACHIEVEMENT

Teacher teams met twice a week to collaborate. Teachers developed SMART goals for students, monitored student growth, planned and implemented best teaching strategies. Progress is being made in building a professional learning community. Student learning has improved according to reading assessments and end-of-level testing.

Teachers are using current technology for teaching and students are using technology for learning. Teachers are implementing new reading strategies in classrooms which help students to become more proficient in reading and more cognizant of their own learning.

## 5. BOARD APPROVED MEASURES

**Our goal is to meet Utah State CRT goals or increase the proficiency scores by 3% on the Language Arts, Math, and Science tests.**

**In Language Arts:** State and District Kindergarten Assessments, Developmental Reading Assessment (DRA) for grades 1 - 6. Dynamic Indicators of Basic Early Literacy Skills (DIBELS) for all grades (benchmarking and Progress monitoring). Grade Level developed common assessments for progress monitoring, End of year State Criterion Referenced Testing for grades 3-6, District

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Writing Assesment (5th Grade).

**In Math:** End of year State Criterion Referenced Testing for grades 3-6. State and District Kindergarten Assessments, Common Formative Assessments by Grade level (pre and post), Ongoing common assessment for progress monitoring.

**In Science:** End of year State Criterion Referenced Testing for grades 4-6. Pre and post assessments embedded in the core units.

**In Technology:** Student / Parent Indicator of School Quality (ISQ) surveys from 2010/2011 compared to 2011/2012

## 5. a REPORT OF MEASUREMENTS

Language Arts: Whole school language arts CRT scores increased 5% from 70% to 75%

Math: Whole school math CRT scores increased 3% from 72% to 75%

Science: Whole school science CRT scores decreased 1% from 75% to 74%

DIBELS: Overall increase from Spring 2011 to Spring 2012. Kindergarten, First, and second grades were all above 80% proficient. Third grade students reached 77% proficient on spring benchmark.

District Writing Assessment for 5th grade: 2 of 3 classes were proficient. 1 class was slightly below proficiency level.

## 6. BOARD APPROVED PLAN FOR ADDITIONAL EXPENDITURES

If additonal funds become available through an increased distribution, Willow Elementary Community Council would meet and decide on how to spend the funds. The decision would be based on the academic areas of most critical need as identified in the school improvement plan.

### 6. a THE DISTRIBUTION TO SCHOOLS IN 2011 - 2012 WAS APPROXIMATELY 20% MORE THAN SCHOOL COMMUNITY COUNCILS PLANNED FOR IN THE APPROVED SCHOOL PLANS. HOW WERE THE ADDITIONAL FUNDS SPENT?

At mid-year, Willow Elementary Community Council approved for changes to the plan. An amended plan was submitted to the Board of Education and one additional Para-professional working with literacy interventions was hired.

### 7. THE SCHOOL PLAN WAS ADVERTISED TO THE COMMUNITY IN THE FOLLOWING WAYS:

Letters to State Senators, Representatives, Governor, Attorney General, State Treasuerer and Congressional Delegation  
School Website

OTHER: PLEASE EXPLAIN.

### 8. POLICY MAKERS WE HAVE COMMUNICATED WITH

State Leaders

US Seanators

STATE SENATORS

US REPRESENTATIVES

# School LAND Trust Program 2011 - 2012 Willow EL Final Report

STATE REPRESENTATIVES

DISTRICT SCHOOL BOARD

STATE SCHOOL BOARD

9. THE STATE BOARD RULE REQUIRES REPORTING OF THE DATES WHEN LOCAL BOARDS APPROVED THE OTHER FOUR PLANS COMMUNITY COUNCILS ARE RESPONSIBLE FOR. PLEASE ENTER THE MOST RECENT APPROVAL DATE FOR EACH PLAN LISTED.

2012 - 2013 SCHOOL PLANS	Available
SCHOOL IMPROVEMENT PLAN (required for all schools)	09/17/2012
PROFESSIONAL DEVELOPMENT PLAN (required for all schools)	09/17/2012
READING ACHIEVEMENT PLAN (required for all schools with K-3 grades)	09/17/2012
CHILD ACCESS ROUTING PLAN (required for all elementary, middle & jr high)	08/07/2012

10. A SUMMARY OF THIS FINAL REPORT MUST BE PROVIDED TO PARENTS AND POSTED ON THE WEBSITE BY NOVEMBER 15TH OF THE 2012-2013 SCHOOL YEAR. WHEN WAS THIS TASK COMPLETED?

Not required for Charter Schools.

10/31/2012



Willow Elementary  
Community Council Meeting  
September 8, 2011  
6 p.m.  
Media Center

Agenda

1. Welcome

2. Organization

Parent members: KennaRae Arave

Cliff Haynes

Julie Hartley-Moore

Faculty Members: JoAn Coon, Principal

\_\_\_\_\_, Teacher

3. Election of Officers:

Co-chairs: \_\_\_\_\_

\_\_\_\_\_

4. Meeting Dates:

September 8, 2011

November 10, 2011

January 4, 2012

March 1, 2012

May 10, 2012

Duties and Responsibilities

Needs Assessments, School

Improvement plan,

School Land Trust program planning

Complete school plan

Review School safety plan

5. School Community Council training

Handout and video

6. Professional Development Plan

7. Technology Committee Report

8. Other business

Willow Elementary Community Council Agenda  
November 10, 2011

1. Attendance

Kenna Aagard	_____
Julie Hartley-Moore	_____
KennaRae Arave	_____
Cliff Haynes	_____
JoAn Coon	_____
	_____
	_____
	_____

- 2. Review minutes from September
- 3. Review of current school Trustlands plan
- 4. Review of school Improvement plan
- 5. Needs Assessment: Identify academic areas of need from student data
- 6. Technology Report
- 7. Other business
- 8. Adjourn

Willow Elementary Community Council Meeting  
January 12, 2012  
6:00 p.m.  
School Library/Media Center

Agenda

1. Attendance:

Kenna Aagard  
Julie Hartley-Moore  
Kenna Rae Arave  
Cliff Haynes  
JoAn Coon  
Other

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- 2. Minutes from November meeting
- 3. Trustlands budgets: Current spending report
- 4. Estimated Trustlands budget for next year: \$27,937
- 5. Review testing data and Identify areas of most academic need
- 6. Discussion on how to best address those needs with Land Trust monies
  - ENCORE para-professionals
  - Literacy para-professionals

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7. Other business

Adopt a school  
PE grant  
Invite to Guest speaker on February 6 2:30-5:30. Tom Many will talk about PLC's.

8. Adjourn

# Willow Elementary

February 2012

Dear Parents of Willow Elementary Students,

We have passed the midway point of our 2011-2012 school year and have completed our reading benchmark testing. Following is information that we would like to share with you about our progress at Willow Elementary.

1. January is time for our mid-year reading assessments. It is from student participation in these assessments that we learn how students are progressing in reading. All parents in first through third grades should have received a letter with your child's present levels of performance on the DIBELS assessment. Students in other grades have also completed the reading assessments and your child's teacher can be contacted if you would like to know their levels of performance.
2. A Parent Literacy event is scheduled for Wednesday, February 29, at 6:30 in the school gym. Holly Newton, a children's book reviewer for 12 years, will talk with parents about the newest and best books for families. She will showcase some outstanding read-aloud books. Her website is [newtonsbook.com](http://newtonsbook.com). We will be sending home more information as the event comes nearer.
3. The Willow Elementary Community Council has met three times this current school year and will finalize the school land trust plan for 2012-2013 at the March 1 meeting. This current 2011-2012 school year, the largest portion of Land Trust money has been allocated for salaries of five para-educators. Two literacy aides work with students in small groups to bring up literacy skills. Three aides have been teaching your children keyboarding skills, art skills, and PE skills. During the time that your children are learning, teachers are meeting in Professional Learning Communities (PLC). The big idea behind a PLC is for teachers to have time to clarify essential student learning, develop common formative assessments, analyze evidence of student learning, and use that evidence to learn from one another. Parents may access the 2010-2011 final report for the Willow School LAND Trust program at [www.schoollandtrust.org](http://www.schoollandtrust.org).
4. Several enrichment groups are currently active at Willow Elementary. Choir has begun under the direction of Mrs. Jean Didericksen and Mrs. Beverlee Bunderson. Book Club is being held under the direction of Mrs. Julie Carter. Science Club is being directed by Mrs. Joan Painter and Mrs. Stephanie Nicholls.
5. Through the Tooele County School District Education Foundation and Adopt a School Program, Wal Mart Distribution Center has partnered with Willow Elementary. This is our first year and we are looking forward to building a great relationship with our community partner.
6. Additional Upcoming Activities:
  - February 20, President's Day Holiday – No School
  - February 23, Steve James Concert at 6:30
  - March 1-2, Kindergarten Registration

March 2-3, Ken Garff Road to Success Read-a-Thon Fundraiser and our  
Dr. Seuss celebrate reading breakfast  
March 6, Spring Pictures  
March 16, End of third term. Early release for students.

Remember to read for 20 minutes every evening and thank-you for all you do to make  
your students successful at Willow Elementary School.

Sincerely,

JoAn Coon, Principal