

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, October 23, 2017
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 26, 2017, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

- 1. Minutes of the Regular Public Meeting of October 9, 2017

E. PRESENTATION

- 1. "Finding Kind"- MS presentation
- 2. District Testing presentation
- 3. Referendum Projects - Parette Somjen
- 4. EVVRS/HIB Public Hearing #1 of 2 (semi annual)

F. BOARD PRESIDENT'S REPORT

G. BOARD COMMITTEE REPORTS

- 1. Property Committee
- 2. Policy Committee
- 3. Personnel Committee
- 4. Program Committee
- 5. Board Staff Committee – Middle School

H. SUPERINTENDENT'S REPORT

I. ASSISTANT SUPERINTENDENT'S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

K. DISCUSSION

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District's Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. **Instruction Agenda Items**

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 9/1/17 to 10/12/17 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve a legal settlement for student # 20176033 regarding a settlement agreement for educational costs for the 2017-2018 SY.
- d. Resolve to approve the district calendars for the 2018-19, 2019-20 and 2020-21 school years.

2. **Personnel Agenda Items**

Resolve to approve the Personnel Report dated, October 23, 2017.

3. **Business Agenda Items**

- a. Resolve to approve budget transfers for the month of September 30, 2017.
- b. Resolve to approve Treasurer of School Moneys report for period ending September 30, 2017.
- c. Approval and Certification of Board Secretary's Report for period ending, September 30, 2017.
- d. Resolve to approve Bill Schedule # 5 dated, October 23, 2017 in the amount of \$9,311,834.84.
- e. Resolve to approve an agreement with E-Rate Consulting, Inc. to manage the 2018-19 and 2019-20 funding years at a cost of \$4,750 annually for Category One funding and at a 3% fee for Category Two funding commitments.

Business Agenda Items continued:

- f. Resolve to approve the following items to be recycled by Urban Renewal at no cost to the District:

HP Laserjet Printer 4250N-Asset tag # 30502
Epson Powerlite 965 Projector-Asset tag # 20595

- g. Resolve that the Board rejects all bids for the Rebid of the Proposed Field Improvements at Varsity Baseball Field Millburn High School (“Project”). The lowest bid substantially exceeds the cost estimates for the goods or services and is being rejected in accordance with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-22 et seq.

Be it Further Resolved, the Board hereby authorizes the architect to negotiate the cost of the Project in accordance with N.J.S.A. 18A:18A-5c.

- h. Resolve to approve change orders 1-3 regarding the Wheel Chair Lift at Millburn High School project for a net decrease in the amount of \$4,080 to be credited back to the Millburn Township Board of Education.
- i. Resolve to approve the following change orders regarding the Phase I Toilet Upgrades at Glenwood, Wyoming and South Mountain Elementary Schools project. These change orders will be funded from the \$92,000 project allowance to cover additional work and will require an additional \$33,250.51 for the balance of the work included:

- (1) Change Order 1-4 Glenwood Elementary School

- Contractor: GPC, Inc. of Millburn, NJ
 - Amount: \$65,370.19 to include removal and disposal of existing fixtures floor tile, and wall tile and installation of replacements in rooms 1B and 1C, and extra demolition of mud beds and additional furring of walls and additional overtime labor costs.

- (2) Change Order 1-2 South Mountain Elementary School

- Contractor: GPC, Inc. of Millburn, NJ
 - Amount: (\$1,310) credit for unused balance of project allowance

- (3) Change Order 1-3 Wyoming Elementary School

- Contractor: GPC, Inc. of Millburn, NJ
 - Amount: (\$30,809.68) credit for removal of nurse’s office restroom from scope and unused balance of project allowance.

Business Agenda Items continued:

- j. Resolve to amend change order 9 approved on August 28, 2017 and to approve the following change orders regarding the Interior Renovations and Building Systems Improvements at Washington School project. Change orders 1-12 will be funded from the \$44,400 project allowance to cover additional work and will require a revised additional amount of \$32,884.96 for the balance of the work:

Amend Change Order 9

Contractor: Mark Construction of Wallington, NJ

Amount: (\$6,405.77) for stage curtain supports, stage lighting demolition and credit for not dry-cleaning and flame proofing the existing curtains.

Change Order 12

Contractor: Mark Construction of Wallington, NJ

Amount: \$20,524.82 for to furnish a cabinet heater, furnish and install carbon monoxide detectors, to provide labor and material for fire rated wall infill and to relocate a condensate drain for air conditioning.

- k. Resolve to approve the submission of the following projects to the State of New Jersey Department of Education for review and Department approval as other capital projects with no state funding:

Millburn Middle School Pedestrian Bridge - DOE
Project #13-3190-060-17-1000

Be it further resolved, that the Millburn Township Board of Education authorizes its Architect of Parette Somjen Architects to make the submission to Department of Education on behalf of the district of required filing of all required forms, plans and specifications and to update the District's Long Range Facilities Plan (LRFP) to reflect these approved projects.

- l. Resolve to approve a donation from the Wyoming PTO to the Wyoming School in the amount of \$4,037.13 for the purchase four picnic tables and a Blu-ray player.

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on October 23, 2017, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

1. Personnel matter

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT