



UNION SCHOOL DISTRICT

Board of Trustees Minutes – Regular Meeting

Date: April 10, 2017

Place: District Administration Building
5175 Union Avenue
San Jose, California 95124

Time: 5:00 P.M. Closed Session
6:00 P.M. Regular Session

Board Present: Janice Hector, President
Vickie Brown, Board Member
Thomas Rossmeissl, Board Member

Staff Present: Denise Clay, Superintendent
Mary Berkey, Asst. Superintendent
Rita Sohal, Assistant Superintendent

Board Absent: Sheila Billings, Vice President
Jennifer Petroff, Clerk

Staff Absent: Andrew Schwab, Assoc. Superintendent

1. CALL TO ORDER/CLOSED SESSION

Board President Janice Hector called the meeting to order at 5:00 p.m. The Board members, Superintendent Denise Clay, Assistant Superintendent Mary Berkey, and Assistant Superintendent Rita Sohal met in closed session to discuss Union Classified School Employees Association (CSEA) and Union District Educators Association (UDEA) labor negotiations (Govt. Code § 54957.6).

5:00 – 6:02
Call to order/
Closed
Session

2. RECONVENE/FLAG SALUTE/SCHOOL PRESENTATIONS

Board President Janice Hector reconvened the meeting at 6:02 p.m. and announced there was no action taken in closed session. Following the flag salute, Noddin Principal Eric Scharer introduced fourth and fifth grade students prior to their Project Cornerstone Leadership/Passion Projects presentations, under the guidance of teachers Ms. Sharon Colon and Mr. Kevin Deaton. The leadership groups represented by the students included: The Charity/Service Group; the Garden Group; the Playground Pals Group; the Reading Group; and the Skit Group. The students shared their goals and projects for each service group. The Board members gave the students certificates of appreciation for their presentations.

6:02 – 6:18
Reconvene/
Flag salute/
Noddin
Student
Presentation

3. APPROVAL OF AGENDA AND MINUTES

It was moved by Board member Vickie Brown to approve the agenda and minutes as amended, seconded by Board Member Thomas Rossmeissl. The motion passed by a 3-0 vote.

6:18 – 6:20
Approved
agenda and
Minutes

3.1 The agenda was adopted as amended.

3.2 The minutes of the regular meeting of March 13, 2017 and the special board meeting of March 22, 2017.

Ayes: Brown, Hector, Rossmeissl
 Noes: None
 Abstentions: None
 Absent: Billings, Petroff

4. COMMUNITY COMMENTS /COMMUNICATIONS

There were no community comments.

6:20 – 6:20
 Community
 Comments

5. REPORTS FROM THE BOARD AND SUPERINTENDENT

Board members Vickie Brown, Thomas Rossmeissl, Board President Janice Hector and Superintendent Denise Clay shared their recent visits to school and district events. Superintendent Clay shared that she attended the Gold Ribbon site validation visits for both Dartmouth and Union Middle Schools.

6:20 – 6:23
 Reports from
 Board and
 Superintendent

6. APPROVAL OF CONSENT ITEMS

Board member Vickie Brown motioned for approval of the consent items. The motion was seconded by Board member Thomas Rossmeissl. The board members unanimously approved the consent items below by the following roll call vote:

6:23– 6:30
 Approved
 Consent Items

Ayes: Brown, Hector, Rossmeissl
 Noes: None
 Abstentions: None
 Absent: Billings, Petroff

- 6.1 The Board approved the Personnel Report.
- 6.2 The Board approved the warrant list.
- 6.3 The Board approved the budget transfers and revisions.
- 6.4 The Board approved the declaration of surplus property for private sale or discard.
- 6.5 The Board accepted a donation from ARM, Inc. for Union School District.
- 6.6 The Board approved and ratified the change orders for the solar project design at Union Middle School.
- 6.7 The Board approved the classified job description and classified/certificated job descriptions.
- 6.8 The Board approved the title updates for Management and the CSEA salary schedules.
- 6.9 The board approved an award of contract to DRYCO Construction Inc. for the Alta Vista, Carlton, Guadalupe and Lietz Elementary schools and Union Middle School fencing project.
- 6.10 The board approved an award of contract to D & D Painting for Carlton, Noddin and Oster Elementary schools painting project.

- 6.11 The board approved an award of contract to AAA Fencing Company for the Dartmouth Middle School STEM Building fencing project.

Following the approval of the consent items, Superintendent Denise Clay read the biographies for Joe Ayala, the new Director of Operations and Steve Burrell, the new Director of Human Resources. Mr. Burrell will begin his new position on July 1, 2017.

7. ACTION ITEMS

- 7.1 Assistant Superintendent Mary Berkey introduced California School Employees Association (CSEA) President Darby Young and Ms. Young presented information on CSEA’s initial contract proposal. The Board members held a public hearing to accept community input on the proposal. The public hearing opened at 6:32 p.m. and hearing no comments, closed at 6:33 p.m. Following the public hearing, Board member Thomas Rossmeissl moved to approve CSEA’s initial contract proposal, seconded by Board member Vickie Brown. Board members voted 3-0 to accept CSEA’s initial contract proposal.

Ayes: Brown, Hector, Rossmeissl
 Noes: None
 Abstentions: None
 Absent: Billings, Petroff

6:30 – 6:33
 Presentation and Public Hearing on CSEA Initial Contract Proposal

- 7.2 Assistant Superintendent Mary Berkey presented information on the District’s CSEA initial contract proposal and provided copies for the audience. Assistant Superintendent Berkey stated the initial proposal is based upon the District’s interests and principles. The Board members held a public hearing on the District’s (CSEA) initial contract proposal. President Janice Hector opened the public hearing at 6:35 p.m. and hearing no comments, the public hearing closed at 6:36 p.m. Board member Vickie Brown moved to approve CSEA’s initial contract proposal, seconded by Board member Thomas Rossmeissl. Board members voted unanimously to accept the District’s (CSEA) initial contract proposal.

Ayes: Brown, Hector, Rossmeissl
 Noes: None
 Abstentions: None
 Absent: Billings, Petroff

6:34 – 6:36
 District’s CSEA Presentation and Public Hearing on CSEA Initial Contract Proposal

- 7.3 Assistant Superintendent Mary Berkey presented Resolution No. 16-17-17, Reduction or Elimination of Services (Classified). Mary Berkey stated that due to a lack of funds or a lack of work it is necessary to eliminate the equivalent of 1.00 FTE for a classified position. Board member Thomas Rossmeissl moved to adopt the resolution, seconded by Board member Vickie Brown. The board adopted Resolution No.16-17-17 by the following 3-0 roll call vote.

Ayes: Brown, Hector, Rossmeissl
 Noes: None
 Abstain: None
 Absent: Billings, Petroff

6:36 – 6:38
 Adopted Resolution No. 16-17-17, Reduction or Elimination of Services (Classified)

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| 8. | DISCUSSION / INFORMATION ITEMS | 6:38 – 6:54
Valuation of
Retiree Health
Benefits
Actuarial
Report |
| 8.1 | Assistant Superintendent Rita Sohal introduced Nick Franceschine, F.S.A., from North Bay Pensions LLC, who presented the Valuation of the District's Retiree Health Benefits Actuarial Report as of July 1, 2016. | |
| 8.2 | The Board received as information the Williams Uniform Complaint Quarterly Report. It was noted by Assistant Superintendent Mary Berkey that no complaints were filed with any school in the district during January 1 through March 31, 2017. | 6:54 – 6:54
Williams
Quarterly
Report |
| 8.3 | Rita Sohal, Assistant Superintendent Business Services, reviewed the 2017-18 General Fund Revenue/Expenditure assumptions with the Board. Assistant Superintendent Sohal stated she will attend the May Revision Workshop for additional updates and that we will hold a public hearing on the budget on June 5, 2017 and will bring the budget for adoption at the June 12, 2017 Board meeting. | 6:54 – 7:19
2017-18
General Fund
Revenue/
Expenditure
Assumptions |
| 9. | REPORTS OF ASSOCIATIONS | 7:19 – 7:20
No CSEA
Report |
| 9.1 | There was no CSEA report. | |
| 9.2 | There was no UDEA report. | No UDEA
Report |
| 10. | REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS | 7:20 – 7:20
Reviewed
Board agenda
Calendar |
| | The Board reviewed the Board Agenda Calendar and there were no changes or additions. | |
| 11. | RECONVENE CLOSED SESSION | 7:20 – 7:55
Reconvened
Closed
Session |
| | The Board members met in closed session with Labor negotiators Superintendent Denise Clay, Assistant Superintendent Mary Berkey, and Assistant Superintendent Rita Sohal, to discuss Classified School Employees Association (CSEA) and Union District Educators (UDEA) labor negotiations (Govt. Code § 54957.6). | |
| | The Board members met in closed session with Superintendent Denise Clay, Assistant Superintendent Mary Berkey and Assistant Superintendent Rita Sohal to discuss Public Employee Discipline/Dismissal/Release (Govt. Code §54957). | |
| 12. | REPORT OF ACTION TAKEN IN CLOSED SESSION | 7:55 – 7:55
Report of
Action taken
in Closed
Session |
| | There was no action taken in closed session. | |

13. BOARD STUDY SESSION

The Board members, Superintendent Denise Clay, Assistant Superintendent Mary Berkey and Assistant Superintendent Rita Sohal met in a board study session to discuss the Measure J Bond update.

7:55 – 8:17
Board Study
Session

14. ADJOURNMENT

Board member Vickie Brown moved to adjourn the meeting at 8:17 p.m. and Board member Thomas Rossmeissl seconded the motion and the Board unanimously approved. The next regularly scheduled meeting is May 8, 2017.

8:17 p.m.
Adjourned

Respectfully submitted,

Denise Clay, Secretary

Approved by Board Action:

Clerk