



UNION SCHOOL DISTRICT

Board of Trustees Minutes – Regular Meeting

Date: February 12, 2018

Place: District Administration Building
5175 Union Avenue
San Jose, California 95124

Time: 6:00 PM

Board Present: Sheila Billings, President
Vickie Brown, Vice President
Jennifer Petroff, Clerk
Doug Evans
Thomas Rossmeissl

Staff Present: Denise Clay, Superintendent
Steve Burrell, Asst. Superintendent
Andrew Schwab, Associate Supt.
Rita Sohal, Assistant Superintendent

1. CALL TO ORDER/FLAG SALUTE/LIETZ PRESENTATION

Board President Sheila Billings called the meeting to order at 6:00 p.m. Following the flag salute, Lietz fourth and fifth grade students shared activities about their "Kindness Project." The Board of Trustees presented certificates of appreciation to the students.

6:02 – 6:15
Call to order/
Flag salute/
Lietz
Presentation

2. BOARD RECOGNITION

The Board of Trustees recognized Gina Jenkins and Rod Dunham for their support of the Dartmouth Middle School band students. The Dartmouth band performed a melody for the audience in appreciation.

6:15 – 6:27
Board
Recognition

3. APPROVAL OF AGENDA AND MINUTES

Board of Trustee Vickie Brown moved to approve the agenda and minutes, seconded by Board of Trustee Jennifer Petroff by the following vote:

4.1 The agenda was adopted as presented.

4.2 The minutes of the regular meeting of January 22, 2018 were adopted as amended.

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstentions: None
Absent: None

6:27 – 6:27
Approved
Agenda and
Minutes as
amended

4. COMMUNITY COMMENTS/COMMUNICATIONS

There were no community comments.

6:27 – 6:27
No Community
Comments

5. REPORTS FROM THE BOARD AND SUPERINTENDENT

Board members shared their recent attendance at school and district events.

6:27 – 6:35
Reports from
Board and
Superintendent

6. APPROVAL OF CONSENT ITEMS

Board of Trustee member Thomas Rossmeissl motioned to move Consent agenda Item 6.6 to an Action Item. Board of Trustee Thomas Rossmeissl moved to approve the consent items, seconded by Board of Trustee Jennifer Petroff. The Board of Trustees unanimously approved the consent items by the following roll call vote:

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstentions: None
Absent: None

- 6.1 The Board of Trustees approved the personnel report.
- 6.2 The Board of Trustees approved the warrant list.
- 6.3 The Board of Trustees approved the budget transfers and revisions.
- 6.4 The Board of Trustees approved the declaration of surplus property for private sale or discard.
- 6.5 The Board of Trustees accepted a donation from Cathy Budd for Guadalupe Elementary School.
- 6.6 The Board of Trustees moved the Acceptance of Donations from the Oster Family for Oster Elementary School to an action item.
- 6.7 The Board of Trustees approved the award of contract for network equipment.
- 6.8 The Board of Trustees approved and ratified change orders for the Bond Program.
- 6.9 The Board of Trustees approved and ratified professional services fees for the Bond Program.

7. ACTION ITEMS

7.1 Assistant Superintendent Rita Sohal provided the budget development guidelines for use in the development of the 2018-19 budget proposal for consideration of the Board. The Board reviewed the guidelines and Board of Trustee Thomas Rossmeissl suggested one change to the guidelines and Board President Sheila Billings motioned to postpone Action Item 7.1.

Ayes: None
Noes: None
Abstentions: None
Absent: None

6:35 – 6:38
Approved
Consent Items
*Agenda Item
6.6 moved to
an Action Item

6:38 – 6:49
Budget
Development
Guidelines
Postponed

7.2 Associate Superintendent Andrew Schwab, requested adoption of revised Board Policy 5030, Student Wellness. Board of Trustee Thomas Rossmeissl motioned to approve the board policy, seconded by Board of Trustee Doug Evans. The Board of Trustees adopted Board Policy 5030 by the following 5-0 vote:

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Abstentions: None
 Absent: None

6:49 – 6:51
 Adopted
 BP 5030,
 Student
 Wellness

*The following Agenda item 6.6 was moved from the consent agenda to action items.

6.6* The Board of Trustees moved the acceptance of the donations from the Oster Family for Oster Elementary School to an action item. The Oster family donated funds to build a sign at Oster Elementary School. The generous donation was noted and accepted by the Board of Trustees by the following vote:

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Abstentions: None
 Absent: None

6:51 – 6:52
 Accepted
 Donations
 from the
 Oster Family
 for Oster
 Elementary

8. DISCUSSION / INFORMATION ITEMS

8.1 Sam Acchione, the Chairman of the Citizen’s Bond Oversight Committee (CBOC) for Measure J, presented the 2016-17 Measure J Annual Report. Items covered in his report included the following: member composition; bond issuance schedule; summary of the approved budget and cumulative expenditures for construction and technology through June 30, 2017; a summary of the audit procedures, the auditor’s opinion; and the CBOC recommendation that the Board members accept the financial audit.

6:52 – 7:00
 Measure J
 Citizen’s
 Bond
 Oversight
 Committee
 Annual
 Report

8.2 Andrew Schwab, Associate Superintendent, provided a Safe Schools Update Presentation. Associate Superintendent Schwab covered a new law (Erin’s Law) that authorizes districts to provide education for child abuse prevention. In addition, “Be Seen and Heard” school assemblies for parents will be held along with staff training. Guidelines for responsible social media use and building a positive culture were covered.

7:00 – 7:12
 Safe Schools
 Update

8.3 Assistant Superintendent Steve Burrell reviewed the Evaluation Processes and Procedures for Certificated, Classified and Management staff. Assistant Superintendent Burrell stated the purpose of evaluations is to recognize professional practices and to provide a means to promote and retain staff.

7:12 – 7:35
 Evaluation
 Processes and
 Procedures

8.4 Superintendent Denise Clay shared that the California School Boards Association (CSBA) is calling for all districts to adopt a resolution for Full and Fair Funding of California’s Public Schools. Superintendent Clay further noted Union School District is at the bottom of the ranking in per pupil funding and recommended we consider adopting this resolution at a future board meeting. Board President Sheila Billings recommended we place the resolution on the March board agenda.

7:35 – 7:38
 CSBA call
 for Full and
 Fair Funding
 of California’s
 Public Schools
 Discussion

9. REPORTS OF ASSOCIATIONS

9.1 There was no CSEA report.

7:38 – 7:38
No CSEA
Report

9.2 UDEA President Julie Guglielmo said she loves attending the board meetings because she is so impressed with our schools and our teachers. President Guglielmo said UDEA also recognizes the need for more public school funding and invited the board members to attend a legislative brunch on March 10 to address public school funding. President Guglielmo completed the annual mandated reporting modules and said the information was very valuable. Ms. Guglielmo was pleased to see the evaluation presentation this evening and said UDEA added standard 6 this year.

7:38 – 7:43
UDEA Report

10. The Board members reviewed the Board Agenda Calendar and there were no additions or changes.

7:43 – 7:44
Reviewed
Board Agenda
Calendar

11. CLOSED SESSION

The Board of Trustees, Superintendent Denise Clay, Associate Superintendent Andrew Schwab, Assistant Superintendent Rita Sohal and District Public Property Advisors Lisa Gillmor and Paulo Hernandez met to discuss Parcel No. 421-20-010.

7:44 – 9:28
Closed
Session

The Board of Trustees and labor negotiators Superintendent Denise Clay, Assistant Superintendent Steve Burrell, Associate Superintendent Andrew Schwab and Assistant Superintendent Rita Sohal, met to discuss Union District Classified Employees Association (CSEA) and Union District Educators Association (UDEA) labor negotiations (Govt. Code § 54957.6).

The Board of Trustees, Superintendent Denise Clay, Assistant Superintendent Steve Burrell, Associate Superintendent Andrew Schwab and Assistant Superintendent Rita Sohal met to discuss Public Employee Discipline/Dismissal/Release/Reassignment.

The Board of Trustees and Superintendent Denise Clay met regarding Public Employee Performance Evaluation. Title: Superintendent (Govt. Code § 54957).

12. REPORT OF ACTION TAKEN IN CLOSED SESSION

During the closed session, the Board of Trustees approved the First Amendment to Agreement to Enter into a Ground Lease with BV Union Avenue, LLC. The motion to approve was moved by Board of Trustee Vickie Brown and seconded by Board of Trustee Jennifer Petroff. The Board of Trustees approved the agreement by a 5-0 vote.

9:28 – 9:31
Report of
Action Taken
in Closed
Session

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstentions: None
Absent: None

During closed session held earlier tonight, the Board of Trustees adopted Resolution No.17-18-09, pursuant to Education Code 44951 and authorized the District Superintendent or designee to notify an Administrator on Special Assignment of the release and reassignment from her position. The Board of Trustees voted as follows by unanimous vote.

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstentions: None
Absent: None

13. ADJOURNMENT

Board of Trustee Jennifer Petroff moved to adjourn the meeting at 9:31 p.m. and Board of Trustee Vickie Brown seconded the motion. The meeting adjourned at 9:31 p.m.

9:31 p.m.
Meeting
Adjourned

Respectfully submitted,

Denise Clay, Secretary

Approved by Board Action:

Clerk