

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
March 14, 2016

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the meeting at
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CALL TO ORDER

The meeting was called to order at 5:00 p.m. by the President, Mrs. Barbara Michel.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Barbara Michel; Mrs. L. Carole Jensen; Mr. Brian Chambers;
Mrs. Rochelle Smith; Mr. Samuel Van Hamblen.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunezumi,
Assistant Superintendent, Administrative Services; Dr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Smith made the motion, seconded by Mr. Chambers, to
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

II. CLOSED SESSION

At 5:01 p.m., Mr. Chambers made the motion, seconded by Mrs.
Jensen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, March 14, 2016 (Continued)

III. RECONVENE

At 6:01 p.m., Mr. Hamblen made the motion, seconded by Mrs. Smith, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

IV. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF FEBRUARY 22, 2016

Agenda Exhibit A.

Mrs. Smith made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Regular Meeting of February 22, 2016.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

V. HEARING SESSION

The Governing Board heard comments from three members of the audience regarding their Interdistrict Transfer requests. Bob Mize, President of the Buena Park Teachers Association (BPTA) sunshined their items for 2016-2017 Negotiations.

VI. PROGRAMS AND REPORTS

.01 ARTHUR F. COREY SCHOOL REPORT

Arthur F. Corey School Principal Valerie Connolly recognized eight students for exemplifying the District's core ethical values. Landon Ray, Melia Lujan, Ivan Martinez, Vishal Krisnaprasad, Robbie Wheeler, Jason Chau, Sophia Fanslow and Catherine Brolin received certificates of recognition from the Governing Board.

Principal Connolly, Administrative Intern Mary Beckelheimer and Corey teachers' Jan Kitchen, Lisa Neve, Shelli Abbott and Lisa Earhart presented and update on Common Core at Corey School. 2015-16 is the first year of full implementation of Engage NY ELA & Math, Writer's Workshop, and Document Based Questions (DBQ) curriculum. Staff reports a noticeable difference in math skills and confidence this year. Students are developing observable skills in math fluency, conceptual understanding, real world situations (word problems) and standards of mathematical practice.

Minutes, March 14, 2016 (Continued)

VI. PROGRAMS AND REPORTS (Continued)

.01 ARTHUR F. COREY SCHOOL REPORT (Continued)

There is an increased focus on building higher level literacy skills through close reading, informational text, engaging novels and a strong phonics component in kindergarten and moving into first grade. Grades K-3 Writer's Workshop lessons have enabled students to improve their spelling, increase their writing stamina, and develop higher-level thinking skills which enable students to reach the analytical reading and writing levels required by Common Core. Technology has sent student engagement soaring with the addition of Apple TV, increased WiFi capacity, iPads and a multitude of Apps to enhance instruction. Students are engaged and excited to learn.

VII. ACTION CALENDAR

.01 INTERDISTRICT TRANSFER REQUEST: SABRINA IFANTIS

Mr. Hamblen made the motion, seconded by Mrs. Smith, that the Governing Board deny Interdistrict Transfer Request: Sabrina Ifantis.

AYES: 3; NOES: 2; ABSENT: 0.

Roll Call Vote: Ayes: Chambers, Hamblen, Smith
Noes: Jensen, Michel

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 INTERDISTRICT TRANSFER REQUEST: MEGAN PARK

Mr. Hamblen made the motion, seconded by Mrs. Smith, that the Governing Board deny Interdistrict Transfer Request: Megan Park.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 INTERDISTRICT TRANSFER REQUEST: ELIZABETH SOLORIO

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board deny Interdistrict Transfer Request: Elizabeth Solorio.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, March 14, 2016 (Continued)

VII. ACTION CALENDAR (Continued)

.04 INTERDISTRICT TRANSFER REQUEST: JAXSON EARL

Mr. Hamblen made the motion, seconded by Mr. Chambers, that the Governing Board deny Interdistrict Transfer Request: Jaxson Earl.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.05 INTERDISTRICT TRANSFER REQUEST: MAKENZY EARL

Mr. Chambers made the motion, seconded by Mr. Hamblen, that the Governing Board deny Interdistrict Transfer Request: Makenzy Earl.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.06 INTERDISTRICT TRANSFER REQUEST: KAI GOMEZ

Mr. Chambers made a motion to change the recommendation to approve Interdistrict Transfer Request: Kai Gomez, seconded by Mrs. Jensen. The vote was 2-3 in favor of approval.

Mr. Chambers made the motion, seconded by Mrs. Jensen, that the Governing Board approve Interdistrict Transfer Request: Kai Gomez.

AYES: 2; NOES: 3; ABSENT: 0.

Roll Call Vote: Ayes: Chambers, Jensen
Noes: Smith, Michel, Hamblen

Mr. Hamblen made the motion, seconded by Mrs. Smith, that the Governing Board deny Interdistrict Transfer Request: Kai Gomez.

AYES: 3; NOES: 2; ABSENT: 0.

Roll Call Vote: Ayes: Michel, Smith, Hamblen
Noes: Chambers, Jensen

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, March 14, 2016 (Continued)

VII. ACTION CALENDAR (Continued)

.07 INTERDISTRICT TRANSFER REQUEST: JADEN SEGURA

Mr. Hamblen made the motion, seconded by Mrs. Smith, that the Governing Board deny Interdistrict Transfer Request: Jaden Segura.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.08 SECOND INTERIM BUDGET REPORT, 2015-2016

Agenda Exhibit B.

Pursuant to Education Code 42130, the Governing Board is required to certify within 45 days of the close of the period ending January 31 that the District will be able to meet its financial obligations for the budget year for two subsequent years. Assumptions from the Governor's proposal which was released on January 7 are incorporated as part of the Second Interim Report.

The District has made the following key budget changes for Second Interim reporting purposes:

- Total revenues increased by \$292,510 (vs. 1st Interim) with unrestricted revenues increasing \$35,338 and restricted by \$257,172
- Unrestricted revenue increase is attributable to:
 - > increase in LCFF revenue of \$97.1K
 - > local revenue increased by \$56.0K due to an increase in Interest Income and Leases & Rentals
 - > above increases were partially offset by Federal Unrestricted revenues which declined by \$117.8K due to reclassification of School Medi-Cal Administrative Activities (SMAA) revenues
- Restricted revenue increase is attributable to:
 - > Federal revenues which increased by \$190.2K due to the previously noted reclassification of SMAA revenues to Restricted combined with receipt of additional SMAA dollars received since First Interim
 - > other State revenues increased by \$67.0K due to an increase in State categorical funding levels
- Total General Fund combined expenditures did not change materially with total expenditures reduced by \$108,245 (+0.2%) vs. First Interim

Minutes, March 14, 2016 (Continued)

VII. ACTION CALENDAR (Continued).08 SECOND INTERIM BUDGET REPORT, 2015-2016 (Continued)

- General Fund unrestricted expenditures decreased vs. First Interim by \$464,215 while restricted expenditures increased by \$355,970
 - > the decrease in General Fund unrestricted expenditures is driven primarily in Classified Salaries, Employee Benefits and Services & Other Operating expenditures
 - classified salaries were decreased by \$199.3K and Employee Benefits decreased by \$103.7K due to primarily reclassification of \$127K in SMAA expenditures; in addition, \$50K in classified salaries was reduced given delayed hiring of the additional custodial and Maintenance & Operations personnel
 - Services & Other Operating expenditures were decreased by \$247.9K based on a review of year-to-date expenditure trends.
 - > The increase in General Fund restricted expenditures is driven primarily by an increase in categorical award funding
- Contributions increased by \$168,121 due to higher than anticipated Special Education needs for non-public school and non-agency placement (\$100K) and encroachments in the Title I and ASES categorical programs and adjustments related to Federal Program Monitoring Reviews

Income

- LCFF Funding Rate: 51.97%
- Revenue Limit ADA: 4,876.52 ADA
- Unduplicated Student Percentage: 80.18%
- Lottery (\$ / ADA): \$128.00 unrestricted, \$30.00 restricted
- Special Education Transfer: \$4,029,641
- Interest Income: \$73,000
- Deferred Maintenance: \$250,000 contribution
- Mandated Costs: \$141,538 (Block Grant), \$338,494 (one-time)

One-Time Transfers in BPSD 2015-16 Budget

- Federal Categorical Transfer: Class Size Reduction \$200,000
- Interfund Transfer: Deferred Maintenance Fund \$250,000

At Second Interim, the District reports an overall General Fund (unrestricted and restricted combined) operating surplus of \$876,293. The surplus is a result of an unrestricted surplus of \$2,002,761 which is partially offset by a restricted deficit of \$1,126,468.

Minutes, March 14, 2016 (Continued)

VII. ACTION CALENDAR (Continued).08 SECOND INTERIM BUDGET REPORT, 2015-2016 (Continued)

This restricted deficit spending is attributable to funding carryovers that were credited as revenues in the prior year, but are budgeted only as expenditures in the current year. In comparison to First Interim, the surplus for General Fund Combined increased by \$400,755.

The Unrestricted surplus improved by \$331,432 while the deficit for restricted was reduced by \$69,333. The projected Unrestricted General Fund ending balance of \$6,441,741 is comprised of \$1,638,371 in Designation for Economic Uncertainties to provide sufficient funding to allow for a 3% economic reserve for uncertainty, revolving cash of \$55,000 and \$4,748,370 for designated amounts including reserves for: IMFRP, Kid Connection program surplus, provisions for Other Post Employment Benefits (OPEB) and Program Restoration and Enhancement.

Multi-year projections (MYP) cover the period 2015-16 through 2017-18. The following assumptions are incorporated into the MYP:

- LCFE funding rate: 2014/15-51.97%, 2016/17-49.08%, 2017/18-27.56%
- Unduplicated Students: 2015/16-80.18%, 2016/17-79.79%, 2017/18-79.55%
- Enrollment: projections have been updated with the recently completed analysis by Decision Insite demographers. The MYP assumes the District's declining enrollment trend to continue. Our demographers project a 100 student loss in 2016/17 followed by an additional 120 student loss in 2017/18
- One-time funding:
 - > In 2015/16, one-time funding was/will be received for one-time Discretionary funds (\$2,563.1K) and Educator Effectiveness grant (\$337.3K) to be spent over a three-year period
 - > For 2016/17, the Governor proposes an additional one-time revenue allocation of \$209/ADA or approximately \$1 million. For 2016/17, dollars are currently set aside in unrestricted reserves under "Program Restoration and Enhancements."
 - > Unrestricted Reserves: unrestricted reserves are set aside for Kid Connection (\$267.5K), Instructional Materials (\$1,070.7K), OPEB or Other Post-Employment Benefits (\$592.1K), and for program restoration/enhancement (\$2.82 million).

Minutes, March 14, 2016 (Continued)

VII. ACTION CALENDAR (Continued)

.08 SECOND INTERIM BUDGET REPORT, 2015-2016 (Continued)

Building off the assumptions above coupled with our 2015/16 projections, we anticipate the unrestricted

General Fund to have a surplus (revenues vs. expenditures) of \$2,002,761 but deficits in subsequent years of \$394,623 and \$1,923,423 in 2016/17 and 2017/18 respectively. We further estimate District reserves (i.e., Designation for Economic Uncertainties) for 2015/16 through 2017/18 as follows: 3.1%, 3.9% and 3.3%.

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve the Second Interim Budget Report, 2015-2016.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.09 RESOLUTION #15-14: DESIGNATION OF SPECIFIC MATERIALS, PRODUCTS, THINGS OR SERVICES ON PUBLIC WORKS PROJECTS

Agenda Exhibit C.

The Governing Board approved Resolution #15-14 authorizing the designation of specific materials, products, things or services on public works projects to match other products in use on other District public improvements; to simplify the ongoing maintenance, repair work and other work that District staff and/or service providers will have to perform; to maintain an easier and less costly inventory of stored materials and products if they are with the same manufacturers/vendors; easier coordination of warranties and guarantees with the same manufacturers/vendors; and serve to achieve aesthetic uniformity in appearance of products throughout the District's projects and properties.

Mr. Chambers made the motion, seconded by Mrs. Hamblen, that the Governing Board approve Resolution #15-14: Designation of Specific Materials, Products, Things or Services on Public Works Projects.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, March 14, 2016 (Continued)

VII. ACTION CALENDAR (Continued)

.10 RESOLUTION #15-13: AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,000,000 AGGREGATE PRINCIPAL AMOUNT OF BUENA PARK SCHOOL DISTRICT GENERAL OBLIGATION BOND ANTICIPATION

NOTES, IN ONE OR MORE SERIES OR SUBSERIES, APPROVING THE EXECUTION AND DELIVERY OF AN INDENTURE, A NOTE PURCHASE AGREEMENT AND A CONTINUING CERTIFICATE AND THE PREPARATION OF AN OFFICIAL STATEMENT AND OTHER MATTERS RELATED THERETO

Agenda Exhibit D.

In order to fund authorized projects, the Governing Board has deemed it in the best interests of the District to issue, pursuant to Section 15150 of the California Education Code, in anticipation of the sale of authorized bonds, notes in an aggregate principal amount of not to exceed \$5,000,000, which notes are to be denominated "Buena Park School District General Obligation Bond Anticipation Notes, Election of 2014, Series 2016" (the Notes"), with such additional or other series or subseries designations as may be approved and herein provided. Resolution #15-13 shall take effect from and after its date of adoption on March 14, 2016.

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve Resolution #15-13: Authorizing the Issuance of Not to Exceed \$5,000,000 Aggregate Principal Amount of Buena Park School District General Obligation Bond Anticipation Notes, In One or More Series or Subseries, Approving the Execution and Delivery of an Indenture, a Note Purchase Agreement and a Continuing Certificate and the Preparation of an Official Statement and Other Matters Related Thereto.

AYES: 4; NOES: 1; ABSENT: 0.

Roll Call Vote: Ayes: Chambers, Hamblen, Michel, Smith
Noes: Jensen

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, March 14, 2016 (Continued)

VII. ACTION CALENDAR (Continued)

.11 APPROVAL OF SUMMER 2016 ACADEMIC ACADEMY PROGRAMS

Agenda Exhibit E.

The 2016 Summer Academic Program will be offered to: 1) incoming second through sixth grade students needing instruction in English language development; 2) incoming first grade students identified as English learners with identifiable academic gaps in the area of English language arts; 3) incoming kindergarten students with no pre kindergarten or transitional kindergarten experience; and 4) students with disabilities with written IEPs. The program will be held at Carl E. Gilbert School from June 22, 2016 through July 20, 2016 from 8:00 a.m. to 12:00 p.m. Monday through Friday for approximately 600 students.

Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board approve the Summer 2016 Academic Academy Programs.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VIII.DISCUSSION CALENDAR

- .01 Board Policy/Administrative Regulation 1240 Volunteer Assistance, Board Policy/Administrative Regulation 1250 Visitors/Outsiders, Education Code 49406 Tuberculosis Examination, Education Code 49024 Activity Supervisor Clearance Certificate and Labor Code 3364.5 Persons Performing Voluntary Services for School Districts

Agenda Exhibit F.

Discussion was held regarding the uniformity of tracking volunteers/visitors/outsideers on each school campus. Following review of board policy and administrative regulation for volunteer assistance and visitors/outsideers, it was determined that the District will approve the CSBA sample language for Administrative Regulation 1250 Visitors/Outsiders and develop a uniform procedure allowing volunteers/visitors/outsideers access to a school campus.

Minutes, March 14, 2016 (Continued)

VIII.DISCUSSION CALENDAR (Continued)

- .02 Board Policy Adoption/Review/Revision/Deletion
 • BP4112.2 Certification (revise)(Magnuson)

- BP4112.21 Interns (revise)(Magnuson)
- BP4115 Evaluation/Supervision (revise)(Magnuson)
- BP4117.3 Personnel Reduction (revise)(Magnuson)
- BP4131.1 Teacher Support and Guidance (revise)(Magnuson)
- BP4139 Peer Assistance and Review(delete)(Magnuson)
- BP4315 Evaluation/Supervision (revise)(Magnuson)
- BP4315.1 Staff Evaluating Teachers (delete)(Magnuson)
- BP5141.8 Heat Illness Prevention (adopt)(Magnuson)
- BB9324 Minutes and Recordings (revise) (Magnuson)

Agenda Exhibit G.

The Governing Board considered the listed board policies for adoption/review/revision/deletion and indicated changes where necessary. Indicated changes will be made and the policies will be included on the Consent Calendar for approval on the next Board agenda.

IX. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

Mrs. Jensen requested Item .06 Business Services Report be removed from the consent calendar.

.19 APPROVAL OF CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board approve Consent Calendar Items .02, .03, .04, .05, .07, .08, .09, .10, .11, .12, .13, .14, .15, .16, .17, and .18, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, March 14, 2016 (Continued)

IX. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-16

Agenda Exhibit H.

CERTIFICATED PERSONNEL

I. NEW HIRES

Lee, Jasmin - 02/22/2016 (Ratification)
Substitute Teacher

Lee, Jee Soo - 03/15/2016
Substitute Teacher

Osdale, Stephanie - 02/22/2016 (Ratification)
Substitute Teacher

Park, Haejin - 03/11/2016 (Ratification)
Substitute Teacher

Shook, Brittany - 03/11/2016 (Ratification)
Substitute Teacher

Swanson, Sarah - 02/29/2016 (Ratification)
Substitute Teacher

II. SEPARATION

#0800001752 - 03/07/2016
Substitute Teacher

III. CURRICULUM WORK

Summer Professional Learning Academies

The 2016 Summer Professional Learning Academies will take place beginning May 31 through June 10, 2016. The workshops will focus primarily on supporting English learners. The purpose of the summer professional learning academies is to provide additional instructional strategies and theoretical framework for working with English learners. Teachers will be paid the current hourly rate of \$34.22 (includes benefits), payable from Title I (not to exceed \$25,000), Title II (not to exceed \$25,000), and Title III funds (not to exceed \$100,000).

Minutes, March 14, 2016 (Continued)

IX. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-16 (Continued)CLASSIFIED PERSONNELI. NEW HIRES

All new hires are contingent upon successful completion of new hire paperwork and DOJ fingerprint clearance.

Chavez, Richard - 03/15/2016
 Substitute Cafeteria Worker
 Substitute Playground Supervisor

McMullen, Sharon - 03/15/2016
 Substitute Typist Clerk
 Substitute Playground Supervisor

II. CHANGES OF ASSIGNMENT

Cisneros, Maria - 03/15/2016
 Cafeteria Worker I #081108B009
 Substitute Cafeteria Worker
Add: Substitute Cafeteria Cook Manager

Escamilla, Margarita - 03/15/2016
 Playground Supervisor #081137E003
 Substitute Playground Supervisor
 Substitute Instructional Assistant
 Substitute Instructional Assistant II
 - Bilingual
Delete: Playground Supervisor #081137E003
Add: Instructional Assistant II
 - Bilingual #081123B002

Georskey, Louise - 03/15/2016
 Cafeteria Worker I #081108W002
 Substitute Playground Supervisor
 Substitute Instructional Assistant
 Substitute Lead Child Care Assistant
 Substitute Cafeteria Worker
Add: Substitute Cafeteria Worker

Khoe, Lina - 03/15/2016
 Cafeteria Worker I #081108C005
 Substitute Cafeteria Worker
Add: Substitute Cafeteria Cook Manager

Llamas, Rosalie - 03/15/2016
 Cafeteria Cook Manager #081107C001
Add: Substitute Cafeteria Cook Manager
 Substitute Cafeteria Worker

IX. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #15-16-16 (Continued)CLASSIFIED PERSONNEL (Continued)II. CHANGES OF ASSIGNMENT (Continued)

Moreno, Christina - 03/15/2016
Cafeteria Cook Manager #081107E001
Substitute Typist Clerk
Add: Substitute Cafeteria Cook Manager
Substitute Cafeteria Worker

Morales, Gloria - 03/15/2016
Cafeteria Worker I #081108J003
Substitute Cafeteria Worker
Add: Substitute Cafeteria Cook Manager

Morales, Michele - 03/15/2016
Cafeteria Cook Manager #081107B001
Substitute Instructional Assistant
Add: Substitute Cafeteria Cook Manager
Substitute Cafeteria Worker

Ortega, Lia - 03/15/2016
Cafeteria Worker I #081108B007
Substitute Cafeteria Worker
Add: Substitute Cafeteria Cook Manager

Padilla, Kathy - 03/15/2016
Substitute Preschool Instructor
Substitute Playground Supervisor
Add: Substitute Instructional Assistant II
- Bilingual

Perez, Vibiana - 03/15/2016
Cafeteria Cook Manager #081107B001
Add: Substitute Cafeteria Cook Manager
Substitute Cafeteria Worker

Rios, Christina - 03/15/2016
Cafeteria Worker I #081108E004
Substitute Cafeteria Worker
Substitute Playground Supervisor
Delete: Cafeteria Worker I #081108E004
Add: Cafeteria Cook Manager #081107W011
Substitute Cafeteria Cook Manager

Minutes, March 14, 2016 (Continued)

IX. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-16 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CHANGES OF ASSIGNMENT (Continued)

Salman, Rana - 03/15/2016

Cafeteria Worker I #081108C002

Substitute Cafeteria Worker

Substitute Instructional Assistant

Substitute Typist Clerk

Add: Substitute Cafeteria Cook Manager

Soza, Barbara - 03/15/2016

Cafeteria Cook Manager #081107J001

Add: Substitute Cafeteria Cook Manager

Substitute Cafeteria Worker

III. SEPARATION

#0800002228 - 02/18/2016

Substitute Cafeteria Worker

Substitute Playground Supervisor

IV. CURRICULUM WORK

Additional Hours, Custodian, District Wellness
"Spring into Fitness" 2016 Event

The District Wellness Committee is planning a "Spring into Fitness" event on April 16, 2016, at Buena Park Junior High School. Two classified employees will provide custodial services during this event and will be paid the current hourly rate of pay (a range of \$19.41 - \$31.45, depending on job classification, includes benefits), payable from St. Jude grant funds, for a total not to exceed \$500.

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit I.

March 17, 2016 - "School Wellness Champions Workshop" - J. Beckelheimer

March 21, 2016 - "Positive Solutions for Families" - J. Robinson

March 23-26, 2016 - "CABE Annual Conference" - K. Yuen

April 12-14, 2016 - "CSEA Paraeducator Conference" - L. Cannon

April 14, 2016 - "Every Student Succeeds Act (ESSA) - "K. Yuen, S. Williamson, V. Gomez

April 18, 2016 - "ELA/ELD Best Practices" - G. Park

Minutes, March 14, 2016 (Continued)

IX. CONSENT CALENDAR (Continued)

.03 CONFERENCE/TRAVEL ACTION REPORT (Continued)

April 28-29, 2016 - "California City School Superintendents Spring Conference" - G. Magnuson
 June 20-24, 2016 - "June Writing Institute" - S. Williamson, M. Adair, K. Eldridge, H. Grethe, J. Linnecke
 June 28-30, 2016 - "AVID Summer Institute 2016" - L. Whyte, L. Tran, K. Hodnett, J. Reddingius, J. Kopaczewski

.04 INTER-DISTRICT TRANSFERS, 2015-2016

Agenda Exhibit J.

Permits granted to date: In: 225
 Out: 215

.05 INTER-DISTRICT TRANSFERS, 2016-2017

Agenda Exhibit K.

Permits granted to date: In: 14
 Out: 65

.07 NOTICE OF COMPLETION: COMMERCIAL ROOFING, BID #16-01

Agenda Exhibit M.

<u>NOTICE OF COMPLETION</u>	
March 14, 2016	
BEATTY ELEMENTARY ROOFING BID #16-01 PER SPECIFICATIONS	
CONTRACTOR:	COMMERCIAL ROOFING 11735 Goldring Road Arcadia, CA 91006
AMOUNT OF CONTRACT:	\$166,486.00
CHANGE ORDER:	\$3,624.00
TOTAL CONTRACT:	\$170,110.00

Minutes, March 14, 2016 (Continued)

IX. CONSENT CALENDAR (Continued)

.08 NOTICE OF COMPLETION: LETNER ROOFING COMPANY, BID #16-02

Agenda Exhibit N.

<u>NOTICE OF COMPLETION</u> March 14, 2016	
COREY ELEMENTARY ROOFING BID #16-02 PER SPECIFICATIONS	
CONTRACTOR:	LETNER ROOFING COMPANY 1490 Glassell Street Orange, CA 92867
AMOUNT OF CONTRACT:	\$75,000.00
CHANGE ORDER:	\$4,106.00
TOTAL CONTRACT:	\$79,106.00

.09 NOTICE OF COMPLETION: LETNER ROOFING COMPANY, BID #16-03

Agenda Exhibit O.

<u>NOTICE OF COMPLETION</u> March 14, 2016	
TRANSPORTATION GARAGE (AT DISTRICT OFFICE) ROOFING BID #16-03 PER SPECIFICATIONS	
CONTRACTOR:	LETNER ROOFING COMPANY 1490 Glassell Street Orange, CA 92867
AMOUNT OF CONTRACT:	\$65,000.00
CHANGE ORDER:	\$2,439.00
TOTAL CONTRACT:	\$67,439.00

.10 BOARD POLICY 4118 SUSPENSION/DISCIPLINARY ACTION

Agenda Exhibit P.

.11 BOARD POLICY 4121 TEMPORARY/SUBSTITUTE PERSONNEL

Agenda Exhibit Q.

.12 BOARD POLICY 5145.3 NONDISCRIMINATION/HARASSMENT

Agenda Exhibit R.

Minutes, March 14, 2016 (Continued)

IX. CONSENT CALENDAR (Continued).13 BOARD POLICY 5145.7 SEXUAL HARASSMENT

Agenda Exhibit S.

.14 INTERDISTRICT TRANSFER REQUEST: TIMOTHY ELNITIARTA.15 INTERDISTRICT TRANSFER REQUEST: ALYVIA WILLIAMS.16 INTERDISTRICT TRANSFER REQUEST: CHLOE VACA.17 INTERDISTRICT TRANSFER REQUEST: ALYSSA BARRERA.18 INTERDISTRICT TRANSFER REQUEST: JOSHUA BARRERADISCUSSION OF ITEM REMOVED FROM CONSENT CALENDAR.06 BUSINESS SERVICES REPORT

Regarding Purchase Order #J08R0806 in the amount of \$474.38, payable to Target Stores, Mrs. Jensen questioned what type of testing supplies the District was purchasing from Target. Dr. Miramontes replied he was uncertain of the exact merchandise, but would research and report back to the Board through the Friday Letter.

Regarding Purchase Order #'s J08R0851, 852, 853, 854, and 855 payable to BPSD Child Nutrition Services for GATE food, Mrs. Jensen questioned why we were providing breakfast and lunch for debate tournaments. Dr. Miramontes will provide additional information to the Board through the Friday Letter.

Regarding Purchase Order # J08V0044 to Culver Newlin Inc., Mrs. Jensen questioned who and what office was receiving the various cabinets and file drawers. Mr. Tsunezumi responded the furniture was purchased for Pendleton School to be used in the remodeled portable classrooms for additional storage.

IX. CONSENT CALENDAR (Continued).20 ITEMS REMOVED FROM CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board approve Consent Calendar Item .06 Business Services Report, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it

so recorded in the minutes.

Minutes, March 14, 2016 (Continued)

IX. CONSENT CALENDAR (Continued)

.06 BUSINESS SERVICES REPORT

Agenda Exhibit L.

- a. Purchase Orders dated 02/23/16-03/14/16 were approved in the total amount of \$335,095.80.

X. BOARD COMMENTS

Mrs. Smith enjoyed her visit to Buena Park Junior High on February 25, 2016 with Mrs. Michel, Mr. Magnuson and Mr. Tsuneczumi.

Mrs. Jensen, Mrs. Michel and Mr. Magnuson attended the Orange County School Boards Association of California School Administrators joint dinner meeting on February 24, 2016.

Mr. Chambers attended the active shooter training held at Pendleton School and the Instructional Conference at Buena Park Junior High School.

Mrs. Michel attended the Association of California School Administrators Meeting on March 7, 2016 in which Mr. Magnuson was the guest speaker.

XI. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

- Orange County Board of Education

Agenda Exhibit T.

The Orange County Board of Education adopted a resolution proclaiming March as Arts Education Month and encourages all educational communities to celebrate the arts with meaningful student activities and programs that demonstrate learning and understanding in the visual and performing arts.

Mr. Magnuson shared information regarding SchoolsFirst Federal Credit Union's School Employee Appreciation Night at Angel Stadium event on May 6, the OCSBA's March 23, 2016 Roadshow event, a thank you letter from Jan Smith regarding her National Board recertification, the Gold Ribbon lunch at Beatty School on March 15, and Principal for a Day scheduled for May 10, 2016.

.02 Major Topics for Governing Board

Agenda Exhibit U.

Minutes, March 14, 2016 (Continued)

XII. CLOSED SESSION

At 8:10 p.m., Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIII. RECONVENE

At 9:02 p.m., Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIV. REPORTING OUT OF CLOSED SESSION

.01 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - SUPERINTENDENT'S MID-YEAR EVALUATION

Discussion was held regarding Public Employee Performance Evaluation - Superintendent's Mid-Year Evaluation.

.02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE BUENA PARK TEACHERS ASSOCIATION (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Buena Park Teachers Association (Government Code #54957.6).

.03 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Discussion was held regarding Public Employee Discipline/Dismissal/Release.

XV. ADJOURNMENT

At 9:03 p.m., Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

President

Clerk

Member

Member

Member

