THEME OF THE REGULAR MEETING MINUTES

MONDAY, FEBRUARY 8, 2016

Board Members Present: Mrs. Katherine Madigan, Mr. W. Steven Smith, Mrs. Susan Kuck, Mr. Kyle Meddaugh, Mrs. Christina Smith, Mr. Darrell Uetz

Board Members Excused: Mrs. Kristin Garland (arrived at 6:54 pm)

Administration Present: Mr. David Sholes, Superintendent of Schools
Mrs. Cynthia Keeling, Elementary School Principal
Mr. Timothy Gaffney, High School Principal
Mrs. Julia Herbst, Director of Special Education
Mrs. Michelle Robinette, Director of Curriculum
Mr. Matthew VanOrman, Middle School Principal
Mr. Patrick Wallace, High School Assistant Principal

Administration Excused: Mr. Andrew DiBlasi, Asst. Superintendent & Board Clerk

Others Present: Kathy Armstrong, Sara Boogaard, Sharon Rosati, Jill Virts, Kathy Rodrick, Amanda Schadt, Jen VanArsdale

The meeting was called to order at 6:30 p.m. by President Madigan.

A. HEARINGS:
   1. Public Forum: N/A

B. MINUTES:
   1. Regular Meeting of January 25, 2016

      A motion was made by Mrs. Smith, seconded by Mrs. Kuck, to approve, the minutes of the January 25, 2016 meeting.

      Motion carried.

C. FINANCIAL REPORTS:
   1. Treasurer’s Report: None
   2. Warrants: January, 2016
   3. Internal Claim Auditor’s Report

      A motion was made by Mrs. Smith, seconded by Mrs. Kuck, to approve the Financial Reports.

      Motion carried.
D. **UNFINISHED BUSINESS AND REPORTS:**
Mrs. Julia Herbst, Director of Special Education, gave a brief presentation on the current Professional Support Staff.

Mrs. Michelle Robinette, Director of Curriculum, presented an overview of FAST K-8.

E. **NEW BUSINESS:**

1. **Certified Staff:**
   - Student Practicum Placement: Derek D’Addario; Resignation: Katy Gerber, .5 FTE Special Education Teacher; Appointment: Substitute Teacher, Shelly L. Cummings; Extended Child Rearing Leave: Michelle A. DuMont; Student Practicum Placement: Page Owens; Appointment: Speech Pathologist (.8 FTE), Elisabeth Malchoff; Adjustment: Pay Rate for Linda I. Smith

   Upon the recommendation by the Superintendent, a motion was made by Mrs. Smith, seconded by Mr. Meddaugh:

   That the Board of Education of the Red Creek Central School District hereby approves the following student practicum placement:

<table>
<thead>
<tr>
<th>Student</th>
<th>Grade or Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Derek D’Addario</td>
<td>Counseling</td>
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   and

   That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Katy A. Gerber from the position of .5 FTE Special Education Teacher, effective February 28, 2016, or sooner if possible; and

   That the Board of Education of the Red Creek Central School District hereby appoints the following as a substitute teacher:

<table>
<thead>
<tr>
<th>Shelly L Cummings:</th>
<th>MS Degree, K - 12</th>
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<tbody>
<tr>
<td></td>
<td>Permanent Certification</td>
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</table>

   and

   That the Board of Education of the Red Creek Central School District hereby grants Michelle A. DuMont an Extended Child Rearing Leave through April 1, 2016. Said leave is in accordance with the Family & Medical Leave Act of 1993 and Article III, Section G of the Contractual Agreement between the Red Creek Teachers’ Association and the Red Creek Central School District; and
That the Board of Education of the Red Creek Central School District hereby approves the following student practicum placement:

<table>
<thead>
<tr>
<th>Student</th>
<th>Grade or Subject</th>
<th>Cooperating Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Page Owens</td>
<td>Special Education</td>
<td>Lindsey Lappi</td>
</tr>
</tbody>
</table>

and

That the Board of Education of the Red Creek Central School District hereby appoints Elisabeth Malchoff to the position of Speech Therapist (.8 FTE) beginning on or about February 22, 2016. Certification area and status are Speech and Language Disabilities, with Initial Certification. This appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education; and

That the Board of Education of the Red Creek Central School District hereby adjusts Linda I. Smith’s rate of pay for one hour per day, plus one additional hour of planning per week (six hours total).

Motion carried unanimously.

2. **Classified Staff:**

   Appointment: Receptionist (Part-Time), Samuel P. Reed; Appointment: Teacher Aide, 1.) Carolyn A. Blake; 2.) Melanie M. Curtis; Appointment: Substitute Courier, Richard A. Ryan; Appointment: Teacher Aide, Brittany C. Mack

Upon the recommendation by the Superintendent, a motion was made by Mr. Smith, seconded by Mrs. Garland:

That the Board of Education of the Red Creek Central School District hereby appoints Samuel P. Reed to the part-time position of Receptionist (Front Desk Clerk) at the Red Creek Community Center effective retroactively to January 28, 2016; and

That the Board of Education of the Red Creek Central School District hereby appoints Carolyn A. Blake to the temporary position of Teacher Aide effective February 8, 2016. Said position shall be full-time, approximately six and one-half (6.5) hours per day, approximately 187 days per year. Appointment will be made annually by the Board of Education and is on a temporary basis; and

That the Board of Education of the Red Creek Central School District hereby appoints Melanie M. Curtis to the temporary position of Teacher Aide effective February 8, 2016. Said position shall be full-time, approximately six and one-half (6.5) hours per day, approximately 187 days per year. Appointment will be made annually by the Board of Education and is on a temporary basis; and

That the Board of Education of the Red Creek Central School District hereby appoints Richard A. Ryan to the position of Substitute Courier effective retroactively to January 4, 2016; and
That the Board of Education of the Red Creek Central School District hereby appoints Brittany C. Mack to the temporary position of Teacher Aide effective February 8, 2016. Said position shall be full-time, approximately six and one-half (6.5) hours per day, approximately 187 days per year. Appointment will be made annually by the Board of Education and is on a temporary basis.

Motion carried unanimously.

3. CSE Recommendations:
   A motion was made by Mrs. Garland, seconded by Mrs. Smith, to approve the following CSE/CPSE recommendations:

   CSE Recommendations:  8450, 8442, 8709, 8708, 8265, 8114, 8432, 7204, 7735, 8207

   CPSE Recommendations:  8606, 8700, 8617, 8702

   Motion carried.

4. Second Reading and Adoption: Policy 8211, “Prevention Instruction”

   A motion was made by Mr. Meddaugh, seconded by Mrs. Kuck;

   That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby approves the Revised Policy No. 8211 “Prevention Instruction.”

   Motion carried unanimously.

5. First Reading: Policy No. 7513 “Administration of Medication” and Policy No. 7521 “Students with Life-Threatening Health Conditions”

   A motion was made by Mrs. Smith, seconded by Mrs. Garland, for a first reading of Policy No. 7513 “Administration of Medication” and Policy No. 7521 “Students with Life-Threatening Health Conditions.” Second reading and request for adoption will be presented at the February 22, 2016 Board of Education meeting.

6. Approval: Community Center By-Laws

   After reviewing the Community Center By-Laws, a motion was made by Mr. Smith, seconded by Mrs. Smith to table the discussion. The Community Center By-Laws will be presented for approval at a future meeting, after Mr. Smith addresses the issue with the Community Center Advisory Board.
7. **Appointment: Capital Project Vote Officials**

   Upon the recommendation by the Superintendent, a motion was made by Mrs. Smith, seconded by Mr. Uetz;

   That the Board of Education of the Red Creek Central School District hereby appoints the Capital Project Vote Officials for February 2016 in accordance with the Laws of the State of New York.

   Motion carried unanimously.

8. **Correction: School Tax Roll 2015-16, Town of Wolcott**

   Upon the recommendation by the Superintendent, a motion was made by Mr. Meddaugh, seconded by Mrs. Smith;

   That the Board of Education of the Red Creek Central School District hereby adjusts the School Tax Roll (Assessment) for the 2015-16 school tax year for the following parcel located in the Town of Victory:

   Tax Map #78117-00-178901 from $876,174 to $849,945

   and

   That the Tax Collector be and hereby is authorized to issue a new tax statement and issue a refund reflecting said change.

   Tally: 7 Yes 0 No 0 Absent 0 Abstain

   Motion carried unanimously.

9. **2016-17 Budget Preparation**

   The following budget items were presented to, and discussed by, the Board of Education of the Red Creek Central School District:

   - 2016-17 Revenue Projection No. 2: Local Sources
   - 2016-17 Revenue Projection No. 2: State Sources
   - 2016-17 Draft Maintenance Based Line Item Budget
   - State Aid Outlook – current $386,000 shortfall
   - Possibility of tax cap override

F. **CORRESPONDENCE:**

1. Elementary School January 2016 Newsletter

2. Middle School January 2016 Newsletter
G. SUPERINTENDENT’S CORRESPONDENCE AND REPORTS:

Mr. Sholes shared his correspondence and reported on the items listed.

1. Attendance / Enrollment Report
2. Technology Department’s Career Day, March 9, 2016
3. Red Creek CSD Graduation Awards
4. RCAA Letter of Recognition
5. Middle School Student Attendance Guidelines and Interventions
6. Science Olympiad Results
7. Facilities Use Request – Good News Club
8. New York State Comptroller Fiscal Stress Summary
9. Six Region County “College Ready” Rankings
10. Teacher Pay Rankings per Business First, Buffalo NY
11. Administrative Council Meeting Agenda
12. Capital Project Update
13. Administrative Reports

H. OTHER BUSINESS AS DETERMINED BY BOARD PRESIDENT:

EXECUTIVE SESSION:

A motion was made by Mrs. Garland, seconded by Mr. Uetz to enter into Executive Session at 8:50 p.m.

Motion carried.

Without objection from any Board member, Mrs. Madigan moved the Board out of Executive Session at 9:25 p.m.

ADJOURNMENT:

A motion was made at 9:26 p.m. by Mrs. Smith, seconded by Mr. Uetz, to adjourn the meeting.

Motion carried.