Oak Grove School District

JOB TITLE: Itinerant Night Custodian

DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES

To perform general cleaning and custodial functions at various school sites or facilities as assigned. Employees in this classification receive indirect supervision from the Supervisor of Operations or his/her designee within a well-defined framework of standard policies and procedures. Employees in this job class are assigned to work Tuesday through Saturday and exercise responsibility for providing supplementary deep cleaning at sites throughout the District.

TYPICAL DUTIES

Performs janitorial and custodial functions at locations as assigned

Thoroughly cleans classrooms, rest rooms, showers, locker rooms, shops, cafeterias, gymnasiums, offices, and related facilities

Sweeps, mops, scrubs, waxes, and polishes floors

Vacuums and shampoo rugs and carpets

Dusts furniture

Cleans walls, furniture, windows, woodwork, and other equipment

Reports safety, sanitary, and or fire hazards to appropriate authority

Replaces lights (with assistance from other employee or custodian)

Picks up papers or debris; rakes, sweeps

Operates cleaning equipment such as vacuums, floor cleaning and polishing machines, scrubbers, etc.

Safeguards school property

Locks and unlocks doors and gates to ensure security of buildings and related areas

Observes and reports the need for maintenance and/or safety repairs to lead Custodian or Supervisor

May perform minor maintenance repairs as needed; e.g., plugged drains

Itinerant Night Custodian
MINIMUM QUALIFICATIONS

Possession of a valid class III California Driver’s License

Knowledge of the safe use and operation of equipment and chemicals used in janitorial and custodial work

Skill to read at a level sufficient to successfully perform required duties

Skill to understand and follow both oral and written instructions in an independent manner

Skill to safely use and apply cleaning equipment and materials

Ability to work independently with minimal supervision

Ability to meet the physical requirements necessary to safely and effectively perform required duties

Skill to maintain effective work relationships with those contacted in the performance of required duties

Ability to stand for prolonged periods; significant physical abilities include lifting/carrying/pushing/pulling; stooping; reaching/handling; near/far acuity/depth perception