

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - February 26, 2014

A. CALL TO ORDER

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of this special meeting were conveyed to the Burlington County Times and the Trenton Times on January 6, 2014. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on February 19, 2014. The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow and Mr. Drew. **ABSENT:** Ms. Goff (arrived 7:05) and Ms. Hartmann (conflicted for Executive meeting).

Also attending: Mr. Eloi Richardson, School Business Administrator/Board Secretary, and Cameron Morgan, Board Solicitor.

Staff attending: Pat Lynch, Antony Rizzo, Sam Tola, Rob Walder, Penny McCutcheon, Ann Marie O'Leary, and Liz Brotherton.

Visitors attending: Maria Moshinsky, Walter Kosul, Leighanna Ritter, Sharon Dauber, Rob Delaney, Jim Brotherton, Rita Bergen, Tom Dalton, Melanie Kunkler, and Mike Dauber.

D. EXECUTIVE SESSION RESOLUTION

Mr. Hartmann read the following resolution, seconded by Mr. Heberling and unanimously approved at 6:30 p.m.:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

____ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy;

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____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: Ethics)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 2/26/2014.

The Board returned to open session at 6:55pm.

E. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and my choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

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F. RECOGNITION/PRESENTATION - None

G. STUDENT REPRESENTATIVES - Leighanna Ritter

- Lock-in 2/21/14, huge success.
- Senior Citizen Dinner, 3/2/14
- Black-Out Dance, 3/21/14 proceeds to benefit "Dawud's Wheels"
- Spring Musical, The Wedding Singer, 2/27, 2/28, & 3/1

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Creegan, seconded by Mr. Potts to approve the following:

1. **Motion to approve Travel/Mileage reimbursement request.
2. **Motion to approve Minutes and Executive Minutes, 1/27/14.
3. **Motion to approve Bill List, January 2014.
4. **Motion to approve Board Secretary/Treasurer Report, January 2014.
5. **Motion to approve Special Education Student Placements.
6. **Motion to accept District Support Staff Report.
7. **Motion to accept Director of Special Services Report.
8. **Motion to accept Director of Curriculum and Instruction Report.
9. **Motion to approve Substitute List.
10. ** Motion to accept Enrollment & Principal Reports:

BRHS	743
BRMS	567
MIS	406
CBS	248
PMS	599
	2,563

ON A ROLL CALL VOTE (Items 1; 3-10):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Mr. Heberling, Mr. Potts Ms. Wehrman, Ms. Zablów and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Hartmann.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 2):

AYES: Ms. Goff, Mr. Hartmann, Mr. Heberling, Mr. Potts Ms. Wehrman, Ms. Zablów and Mr. Drew.

NOES: None. ABSTENTIONS: Mr. Creegan. ABSENT: Ms. Hartmann.

Motion approved by majority.

J. COMMITTEE REPORTS

1. Curriculum Committee meeting, 2/12/14 - Ms. Ellen Wehrman, Chair reported there on: Future changes in elementary report cards; more information to follow.
2. Negotiations Committee meeting, 2/19/14 - Ms. Ellen Wehrman, Chair reported there on: Meeting held with the administrators' negotiation team; good beginning to the process.
3. Policy Committee meeting, 2/20/14 - Mr. Steven Heberling, Chair reported there on: Provided update on the policies under review.

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4. Finance/Budget Committee meeting, 2/25/14 - Mr. Timothy Hartmann, Chair reported there on: Budget update will be provided at the upcoming March 5, 2014 public meeting.

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

1. Motion to approve adjustment of 2013-2014 calendar due to inclement weather; snow closing on 2/13/14; proposed adjustment to calendar would be to open school on Tuesday, April 15, 2014 (second day adjusted from Spring Break due to inclement weather).
2. Motion to accept HIB Report & Determinations (No incidents to report; thus no motion taken).

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	0	0
BRMS	0	0
BRHS	0	0
TOTAL:	0	0

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Mr. Heberling, Mr. Potts Ms. Wehrman, Ms. Zablow and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Hartmann.

Motion approved by majority.

L. CURRICULUM REPORTS - None

M. PERSONNEL REPORT

A motion was made by Mr. Creegan, seconded by Mr. Potts to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. Motion to approve Mr. Christopher O'Leary as a volunteer Softball coach for Bordentown Regional High School.
2. Motion to approve Ms. Nicole Walls as an Assistant Softball coach for Bordentown Regional High School, Step 1, with a stipend of \$3,958.
3. Motion to accept resignation of Ms. Jeanette Schiavone from the position of general aide, effective March 7, 2014.
4. Motion to accept resignation of Ms. Nancy Markley, due to retirement, from the position of a bus driver, effective March 1, 2014.
5. Motion to accept resignation of Ms. Cynthia Day, due to retirement, from the position of a Teacher of French from the Bordentown Regional High School, effective July 1, 2014.

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6. Motion to approve to hire a 1:1 aide for 1 hour per day, Tuesday, Wednesday, and Thursday of each week from 2/25 through 4/10, with the exception of the week of 3/11 through Mission 1 for \$12/hr.
7. Motion to approve to hire a 1:1 aide for a newly enrolled student in the Preschool Autism class through Mission 1.
8. Be it resolved that the commencement of unpaid leave of absence requested by employee #5246, effective March 7, 2014 through approximately April 4, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
9. Be it resolved that the commencement of the leave of absence requested by employee #4049, effective February 11, 2014 through February 28, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
10. Be it resolved that the commencement of the leave of absence requested by employee #4000, effective March 24, 2014 through approximately April 25, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
11. +Motion to approve Ms. Maria Moshinsky as Secretary to the Principal at Bordentown Regional Middle School, effective February 27, 2014, Step 1, with a pro-rated salary of \$41,262. This replaces a retirement
12. +Motion to approve Mr. Richard Collom as a part-time custodian, Step 1, 25 hrs/wk. at a pro-rated salary of \$20,712 (\$20,296 + \$416 Night stipend) effective February 27, 2014. Mr. Collom has worked for the district as a substitute.
13. +Motion to approve Ms. Devon Payne as a long term leave replacement at PMS as a second grade elementary teacher. Ms. Payne will follow the long term, per diem, substitute pay scale from March 10, 2014 through June 19, 2014.
14. Motion to approve Mr. Ryan Kent, a Kean University student, to complete 20 hours of observation experience in Physical Education at BRMS, March 10-14, under the guidance of Ms. Fithen, Mr. Lemmerling and Mr. Conlin.
15. Motion to approve Ms. Julie Parada, a Rider University student, to complete the second half of her student-teaching experience at Clara Barton School under the guidance of Ms. Andrea Minster from March 17, 2014 to May 8, 2014. Ms. Parada was previously approved to serve at BRMS during her entire student-teaching experience (January 27 - May 8, 2014). This change was requested by Ms. Parada's school in order to align more closely with her program.

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16. Motion to approve Ms. Samantha Hay, a Rowan University student, to complete her Junior Field Experience at Bordentown Regional High School on March 24, 26, 31, April 2 through April 30, 2014, under the guidance of Mr. Ernest Covington.
17. Motion to approve Mr. Matthew Garrera, a TCNJ student, to complete his Junior Practicum Experience at Bordentown Regional High School. Mr. Garrera will conduct 15 visits to BRHS between February 15, 2014 and May 1, 2014 under the guidance of Mr. Michael Sullivan.
18. Motion to approve the following Spring 2014 salary adjustments, pending receipt of official transcripts, for staff who have demonstrated successful completion of post graduate credits:

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Covington, Ernest	Step 6, BA +6	Step 6, BA +12	\$56,392	\$341
Gilbert, Taylor	Step 1, BA +6	Step 1, BA +12	\$51,832	\$341
Rosenberg, Kim	Step 7, BA +30	Step 7, MA	\$59,608	\$915
Savoy, Julia	Step 8, BA +30	Step 8, MA	\$61,287	\$915
Sebelist, Toby	Step 16, MA +12	Step 16, MA +18	\$83,158	\$354
Wendel, Lisa	Step 5, MA	Step 5, MA +6	\$57,090	\$731

INFORMATION

19. +JOB POSTINGS: General Aide - Interim Assistant Principal, BRHS - ESL Teacher Sub

ON A ROLL CALL VOTE (Items 1-5; 8-18):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Mr. Heberling, Mr. Potts Ms. Wehrman, Ms. Zablow and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Hartmann.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 6 and 7):

AYES: Ms. Goff, Mr. Hartmann, Mr. Heberling, Mr. Potts Ms. Wehrman, Ms. Zablow and Mr. Drew.

NOES: Mr. Creegan. ABSTENTIONS: None. ABSENT: Ms. Hartmann.

Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Hartmann, seconded by Ms. Wehrman to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status for January, 2014.
2. +Motion to approve Transfer of Funds.
3. Motion to approve the services of David Serlin, Esq. as attorney for a special education case. Parker McCay has conflict of interest in this situation. Mr. Serlin will accept current hourly rate charged by Parker McCay (\$160/hr).
4. Motion to apply for funds of \$7,750 to support implementation of the Anti-Bullying Bill of Rights Act. Actual award will be determined by the State at a later date.
5. +Motion to approve the Board Solicitor, Parker McCay, PA, to represent Dr. Bauer in an ethics complaint and indemnify all legal fees and costs associated therewith, in accordance with N.J.S.A. 18A:16-6.

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6. +Motion authorizing execution and delivery of the Grant Agreement with the School Development Authority for School Facilities Project, SDA Project #0475-055-14-G2VB (Grant # G5-5969; Total Project Cost, up to: \$1,183,731; Grant Amount, up to: \$473,492). *DOE ROD IV grant project #0475-055-14-001-G04
7. Motion for delegation of authority to the School Business Administrator for supervision of the School Facilities Project, SDA Project #0475-055-14-G2VB (Grant # G5-5969; Total Project Cost, up to: \$1,183,731; Grant Amount, up to: \$473,492). *DOE ROD IV grant project #0475-055-14-001-G04

ON A ROLL CALL VOTE (Items 1-7):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Mr. Heberling, Mr. Potts Ms. Wehrman, Ms. Zablow and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Hartmann.

Motion approved by majority.

O. POLICY

A motion was made by Mr. Hartmann, seconded by Ms. Goff to approve the following:

2nd Reading - (revisions on district website, proposed edits are highlighted)

1. Motion to adopt the following policies after 2nd reading:
 - a. +Motion to adopt Policy # 9130, Board of Education Standing Committees.
 - b. +Motion to adopt Policy # 9325.5, Meetings of Board of Education.

ON A ROLL CALL VOTE (Items 1a and 1b):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Mr. Heberling, Mr. Potts Ms. Wehrman, Ms. Zablow and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Hartmann.

Motion approved by majority.

P. DISCUSSION/INFORMATION ITEMS

Mr. Drew gave update on the ongoing Superintendent search, including plans to conduct a public survey for input on the process; explained that Mr. Miller's absence from the meeting is due to a prior commitment prior to his interim employment with the District.

Q. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record:

- Ms. O'Leary commented on Mission 1's aide turnover.
- Mr. Dauber inquired about the following:
 - a. Plans for public budget meeting(s)
 - b. Mission 1's aide turnover.
- Mr. Kosul inquired about the legal holidays for the 2014/2015 school year.

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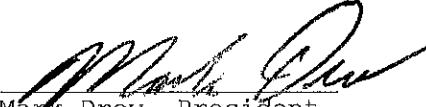
- Mr. Dalton congratulated Mr. Drew on becoming the Board president and commented on the budget tax levy cap.
- Mr. Delaney commented/inquired about the following:
 - a. CBS asbestos issue.
 - b. Make-up for days lost to snow, including possibly adding time to day.
 - c. Superintendent search subcommittee process.
 - d. A bus breakdown (Bus #7)

R. NEW BUSINESS - None

S. ADJOURNMENT

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to adjourn the meeting at 7:50 p.m.
Motion unanimously approved.

Respectfully submitted,


Mark Drew, President


Eloi Richardson, SBA/BS