



1. CALL MEETING TO ORDER

Minutes:

Board President Heather Sutton called the meeting to order at 6:34 PM.

2. ROLL CALL

Minutes:

Present: Heather Sutton, Brian Penzel, Julie Reynolds-Grabbe, Robert Varich and Karen Whipple

3. COMMENTS FROM THE PUBLIC

Minutes:

There were no comments from the public.

4. CLOSED SESSION

Minutes:

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE AND/OR REASSIGNMENT
(Government Code Section 54957.6)**

5. CALL MEETING BACK TO ORDER IN OPEN SESSION

Minutes:

The meeting was called back to order in Open Session at 7:04 PM.

6. FLAG SALUTE

The flag salute was led by two students from Baker Elementary School.

7. REPORT OUT ACTION TAKEN IN CLOSED SESSION

Minutes:

There was no action taken in closed session.

8. APPROVE THE AGENDA

Minutes:

Motion: Approve the Board Agenda

Motion/Second: Varich/Whipple **Vote:** 5/0

| | |
|---------------------------------|-----|
| Heather Sutton, President: | YES |
| Brian Penzel, Clerk: | YES |
| Julie Reynolds-Grabbe, Trustee: | YES |
| Robert Varich, Trustee: | YES |



Karen Whipple, Trustee YES

The Board may delete items from its posted agenda, and may also add items to its posted Agenda (pursuant to Govt. Code 54954.2), if such items to be added arise out of "Emergency Situations," as defined under Government Code 54956.5.

9. COMMENTS FROM THE PUBLIC

Minutes:

There were no Comments from the Public.

10. CREATING AND SUSTAINING A POSITIVE GOVERNANCE TEAM CULTURE – GOVERNANCE NORMS – Remains on the agenda for Board Members’ reference.

11. STRATEGIC PLAN 2016-2023 – Remains on the agenda for Board Members’ reference.

12. SUPERINTENDENT’S REPORT

Minutes:

- o Superintendent Going announced that Assistant Superintendent Patti Ernsberger was absent due to her husband having a medical procedure.
- o Superintendent Going enjoyed attending the Back to School Night events
- o Superintendent Going recently attended the Santa Clara County Superintendents Association Conference in Santa Cruz. The conference was focused on Cultural Capacity in the Community.
- o The Bond Walk-Throughs started at each site. Following the Bond Walk-Throughs, District Office Administrators, along with the District’s Construction Manager and District Architect will sit with Focus Groups at each site.
- o Teachers are beginning to use the Calendar Invite/Classroom Invite created. Superintendent Going and Assistant Superintendent Destiny Ortega attended the very first invite at a Country Lane classroom.
- o The District has begun the process of installing the Automated External Defibrillator (AED) at sites. This includes working with Racing Hearts and a partnership with the City to look for funding, walking the sites for placement of devices and rolling out a voluntary training plan prior to installation.

13. BOARD MEMBER COMMUNICATION

Minutes:

Karen Whipple:

- o Board Member Whipple enjoyed attending Back to School Night at Moreland Middle School.

Robert Varich:

- o Board Member Varich complimented the Maintenance department on how great the schools and the Community Center gym looks.
- o Board Member Varich met with Principal Tasha Quinonez at Anderson and learned a lot about the use of facilities and their joint-site use with Discovery Charter School.

Julie Reynolds-Grabbe:

- o Board Member Reynolds-Grabbe attended both Easterbrook Discovery Schools (EDS) Back to School Nights and the Hot Dogs & Hoops EDS Family event.
- o Board Member Reynolds-Grabbe will be attending Latimer’s upcoming Back to School Night as well.



Brian Penzel:

- o Board Member Penzel attended Country Lane’s Back to School Night as a parent and commented that the grounds look great.
- o Country Lane’s Home & School Club is trying to focus on building community.

Heather Sutton:

- o Board Member Sutton attended Anderson, Baker and Moreland Middle School’s Back to School Nights. There were a variety of ways teachers were showcasing technology for their parent presentations.

14. REPORTS

A. Staffing

Minutes:

Assistant Superintendent Colette Zea updated the Board on the staffing changes that occurred throughout the summer. Moreland has hired a total of 70 new staff members to replace retirements, resignations and promotions.

B. Project Passion/Transportation

Minutes:

Director of Facilities, Transportation and Construction Kevin Baker presented an update on the District’s work with the City of San Jose and Councilmember Chappie Jones’ Office through Project PASSION (Public and School Safety in our Neighborhoods). Currently, Project PASSION has made modifications to Moreland Middle School, Easterbrook Discovery School and Latimer to alleviate traffic congestion and parking problems. Once work is complete at these sites, other District schools will participate in the program as well.

15. ACTION/DISCUSSION ITEMS

A. Approve the Designation of the Board of Trustee’s Chief Negotiator for Management Negotiations

Minutes:

Motion: Approve Superintendent Mary Kay Going as the Designated Chief Negotiator in the 2016-17 school year for management changes effective as of July 1, 2017.

Motion/Second: Varich/Reynolds-Grabbe **Vote:** 5/0

| | |
|---------------------------------|-----|
| Heather Sutton, President: | YES |
| Brian Penzel, Clerk: | YES |
| Julie Reynolds-Grabbe, Trustee: | YES |
| Robert Varich, Trustee: | YES |
| Karen Whipple, Trustee: | YES |

B. Approve Education Code Option 44258.7 for Elective Teaching Assignment

Minutes:

Motion: Approve the use of Education Code Option 44258.7 that allows three teachers to teach an elective class outside their credential authorization



Motion/Second: Reynolds-Grabbe/Whipple **Vote:** 5/0

| | |
|---------------------------------|-----|
| Heather Sutton, President: | YES |
| Brian Penzel, Clerk: | YES |
| Julie Reynolds-Grabbe, Trustee: | YES |
| Robert Varich, Trustee: | YES |
| Karen Whipple, Trustee: | YES |

C. Approve Contract Between Moreland School District and SafeTrans Transportation, Inc.

Minutes:

Motion: Authorize the Superintendent to enter into a contract with SafeTrans Transportation, Inc. with services currently projected at \$64,900

Motion/Second: Varich/Reynolds-Grabbe **Vote:** 5/0

| | |
|---------------------------------|-----|
| Heather Sutton, President: | YES |
| Brian Penzel, Clerk: | YES |
| Julie Reynolds-Grabbe, Trustee: | YES |
| Robert Varich, Trustee: | YES |
| Karen Whipple, Trustee: | YES |

D. Approve Revised Management/Confidential Salary Schedule

Minutes:

Motion: Approve the revised Management/Confidential Salary Schedule

Motion/Second: Varich/Reynolds-Grabbe **Vote:** 5/0

| | |
|---------------------------------|-----|
| Heather Sutton, President: | YES |
| Brian Penzel, Clerk: | YES |
| Julie Reynolds-Grabbe, Trustee: | YES |
| Robert Varich, Trustee: | YES |
| Karen Whipple, Trustee: | YES |

E. Approve Updated Public Information Office Job Description

Minutes:

Motion: Approve the updated Public Information Officer (PIO) Job Description

Motion/Second: Whipple/Reynolds-Grabbe **Vote:** 5/0

| | |
|---------------------------------|-----|
| Heather Sutton, President: | YES |
| Brian Penzel, Clerk: | YES |
| Julie Reynolds-Grabbe, Trustee: | YES |
| Robert Varich, Trustee: | YES |
| Karen Whipple, Trustee: | YES |



16. CONSENT ITEMS

Minutes:

Motion: Approve Consent Agenda

Motion/Second: Varich/Whipple *Vote:* 5/0

| | |
|---------------------------------|-----|
| Heather Sutton, President: | YES |
| Brian Penzel, Clerk: | YES |
| Julie Reynolds-Grabbe, Trustee: | YES |
| Robert Varich, Trustee: | YES |
| Karen Whipple, Trustee: | YES |

- A. Approve Classified, Certificated, Management/Confidential Personnel Nominations, Resignations, Retirements, Leave of Absence, Changes and Limited -Term Employment Assignments**
- B. Approve Regular Board Meeting Minutes from August 23, 2016**
- C. Approve Special Board Meeting Minutes from August 26, 2016**
- D. Approve Contracts and Consultants \$15, 000 and Under**
- E. Approve US Bank (Credit Card) for August 2016**
- F. Approve Superintendent/Board Purchase Orders for August 2016**
- G. Approve Donation from Cisco**

17. FUTURE MEETING DATES – Open Session will begin at 7:00 pm unless otherwise stated. The Board will convene for Closed Session prior to Open Session as needed. Please see posted agenda for Open and Closed Session times. All meetings, unless stated otherwise, will be held in the Board Room at the Moreland School District Office at 4711 Campbell Ave., San Jose, CA 95130.

| | | | |
|--------------------|------------------|------------------|-------------------|
| September 20, 2016 | October 11, 2016 | October 25, 2016 | November 15, 2016 |
| December 13, 2016 | January 10, 2017 | January 24, 2017 | February 14, 2017 |
| March 14, 2017 | March 28, 2017 | April 18, 2017 | May 9, 2017 |
| May 23, 2017 | June 13, 2017 | June 27, 2017 | |

The following was discussed for upcoming meetings:

- District Staff will lead Board Members through a Bond Study Session at 5:30 PM on October 11, 2016, with Regular Agenda Items following afterwards.
- The October 11, 2016 Meeting will have a 5:00PM start for a Bond Study Session.
- Board Member Penzel will not be in person at the October 25, 2016 meeting but is able to call in by phone.
- Board Member Varich will not be at the November 15, 2016 Board Meeting

18. ANNOUNCEMENTS/REMINDERS/REQUESTS



Minutes:

Board Members are still unsure if they want to attend the California School Board Association (CSBA) annual conference.

Heather Sutton:

- Board President Heather Sutton will be attending the Payne Back to School Night
- The Westside Board Consortium is going to continue to meet this school year. Board Member Sutton would like to continue as the District representative.

Julie Reynolds-Grabbe:

- Board Member Reynolds-Grabbe will be attending Latimer's Back to School Night

19. ADJOURNMENT

Minutes:

The meeting was adjourned at 8:17 PM.

Respectfully submitted:

Attested:

Mary Kay Going, Superintendent and
Secretary to the Board

Brian Penzel, Clerk
Board of Trustees