People to People: Creating Excellence

“All Cañon City High School students will have opportunities to explore career pathways of interest while gaining skills needed to be successful in any life endeavor, and while enjoying many traditional high school experiences valued by students and the greater community.”

CCHS Mission Statement
CAÑON CITY HIGH SCHOOL BELL SCHEDULES

REGULAR BELL SCHEDULE
First Block ........................................ 7:35 a.m. – 8:50 a.m.
Second Block ...................................... 8:55 a.m. – 10:10 a.m.
Third Block ....................................... 10:15 a.m. – 11:30 p.m.
Lunch ............................................... 11:35 a.m. – 12:10 p.m.
Fourth Block ..................................... 12:10 p.m. – 1:25 p.m.
Fifth Block ........................................ 1:30 p.m. – 2:45 p.m.

2-HOUR DELAYED START
First Block ........................................ 9:35 a.m. – 10:25 a.m.
Second Block ...................................... 10:30 a.m. – 11:20 a.m.
Lunch ............................................... 11:25 a.m. – 12:05 p.m.
Third Block ....................................... 12:05 p.m. – 12:55 p.m.
Fourth Block ..................................... 1:00 p.m. – 1:50 p.m.
Fifth Block ........................................ 1:55 p.m. – 2:45 p.m.

HALF DAY P.M. BELL SCHEDULE
First Block ........................................ 11:30 a.m. – 12:05 p.m.
Second Block ...................................... 12:10 p.m. – 12:45 p.m.
Third Block ....................................... 12:50 p.m. – 1:25 p.m.
Fourth Block ..................................... 1:30 p.m. – 2:05 p.m.
Fifth Block ........................................ 2:10 p.m. – 2:45 p.m.

HALF DAY A.M. BELL SCHEDULE
First Block ........................................ 7:35 a.m. – 8:10 a.m.
Second Block ...................................... 8:15 a.m. – 8:50 a.m.
Third Block ....................................... 8:55 a.m. – 9:30 a.m.
Fourth Block ..................................... 9:35 a.m. – 10:10 a.m.
Fifth Block ........................................ 10:15 a.m. – 10:50 a.m.

A.M. ACTIVITY BELL SCHEDULE
First Block ........................................ 7:35 a.m. – 8:30 a.m.
Second Block ...................................... 8:35 a.m. – 9:30 a.m.
AM Activity ...................................... 9:35 a.m. – 11:05 a.m.
Lunch ............................................... 11:10 a.m. – 11:50 a.m.
Third Block ...................................... 11:50 a.m. – 12:45 p.m.
Fourth Block ..................................... 12:50 p.m. – 1:45 p.m.
Fifth Block ........................................

P.M. ACTIVITY BELL SCHEDULE
First Block ........................................ 7:35 a.m. – 8:30 a.m.
Second Block ...................................... 8:35 a.m. – 9:30 a.m.
Third Block ...................................... 9:35 a.m. – 10:30 a.m.
Fourth Block ..................................... 10:35 a.m. – 11:30 a.m.
Lunch ............................................... 11:35 a.m. – 12:15 p.m.
Fifth Block ........................................ 12:15 p.m. – 1:10 p.m.
AM Activity ...................................... 1:15 p.m. – 2:45 p.m.

HALF DAY P.M. BELL SCHEDULE
First Block ........................................ 11:30 a.m. – 12:05 p.m.
Second Block ...................................... 12:10 p.m. – 12:45 p.m.
Third Block ....................................... 12:50 p.m. – 1:25 p.m.
Fourth Block ..................................... 1:30 p.m. – 2:05 p.m.
Fifth Block ........................................ 2:10 p.m. – 2:45 p.m.

HALF DAY A.M. BELL SCHEDULE
First Block ........................................ 7:35 a.m. – 8:10 a.m.
Second Block ...................................... 8:15 a.m. – 8:50 a.m.
Third Block ....................................... 8:55 a.m. – 9:30 a.m.
Fourth Block ..................................... 9:35 a.m. – 10:10 a.m.
Fifth Block ........................................ 10:15 a.m. – 10:50 a.m.

TIGER PEP ASSEMBLY
First Block ........................................ 7:35 a.m. – 8:45 a.m.
Second Block ...................................... 8:50 a.m. – 10:00 a.m.
Third Block ....................................... 10:05 a.m. – 11:15 a.m.
Lunch ............................................... 11:20 a.m. – 11:55 a.m.
Fourth Block ..................................... 11:55 a.m. – 1:05 p.m.
Fifth Block ........................................ 1:10 p.m. – 2:20 p.m.
Pep Assembly ...................................... 2:25 p.m. – 2:45 p.m.
<table>
<thead>
<tr>
<th>Student Code of Conduct</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open Campus Policy</td>
<td>7</td>
</tr>
<tr>
<td>Discipline Matrix</td>
<td>8</td>
</tr>
<tr>
<td>Anti-Bullying Policy</td>
<td>12</td>
</tr>
<tr>
<td>Dress Code</td>
<td>14</td>
</tr>
<tr>
<td>Work Sessions and Saturday Sessions</td>
<td>15</td>
</tr>
<tr>
<td>Attendance Policy</td>
<td>17</td>
</tr>
<tr>
<td>ID and Activity Cards</td>
<td>20</td>
</tr>
<tr>
<td>Task Force Work Day / Delayed Start</td>
<td>20</td>
</tr>
<tr>
<td>Dance Royalty Requirements</td>
<td>21</td>
</tr>
<tr>
<td>Graduation Requirements</td>
<td>21</td>
</tr>
<tr>
<td>Home Schooled Students</td>
<td>22</td>
</tr>
<tr>
<td>Student Achievement Reports</td>
<td>23</td>
</tr>
<tr>
<td>Academic Letter</td>
<td>24</td>
</tr>
<tr>
<td>AP Testing</td>
<td>24</td>
</tr>
<tr>
<td>Special Needs Students</td>
<td>25</td>
</tr>
<tr>
<td>Independent Blocks</td>
<td>25</td>
</tr>
<tr>
<td>Graduation with Honors Requirements</td>
<td>26</td>
</tr>
<tr>
<td>Guidance Department</td>
<td>27</td>
</tr>
<tr>
<td>Emergency Drills</td>
<td>29</td>
</tr>
<tr>
<td>Health Services</td>
<td>29</td>
</tr>
<tr>
<td>Nutritional Services</td>
<td>30</td>
</tr>
<tr>
<td>School Dance Rules</td>
<td>31</td>
</tr>
<tr>
<td>Student Parking</td>
<td>31</td>
</tr>
<tr>
<td>Student Drop Off and Pick Up</td>
<td>32</td>
</tr>
<tr>
<td>School Visitor Rules</td>
<td>32</td>
</tr>
<tr>
<td>School Closings, Delays, and Cancellations</td>
<td>33</td>
</tr>
<tr>
<td>Extracurricular Fees</td>
<td>34</td>
</tr>
<tr>
<td>Activities</td>
<td>35</td>
</tr>
<tr>
<td>Athletics</td>
<td>40</td>
</tr>
<tr>
<td>Calendars</td>
<td>45</td>
</tr>
</tbody>
</table>
EQUAL EDUCATIONAL OPPORTUNITIES

Every student of this school district shall have equal educational opportunities regardless of race, color, creed, sex, national origin or handicap.

Further, no student shall on the basis of race, color, creed, sex, national origin or handicap, be excluded from participating in, be denied the benefits of, or be subject to discrimination under any educational program or activity conducted by the district.

More specifically, as prescribed by legal requirements, the school district will treat its students without discrimination on the basis of race, color, creed, sex, national origin or handicap as this pertains to access to and participation in course offerings, athletics, counseling, employment assistance, and extracurricular activities.

(Adoption date: May 28, 1981)
(Reviewed and adopted: March 13, 1996)

LEGAL REFS.:

- Civil Rights Act of 1964, as amended in 1972
- Title VI
- Title VII, Executive Order 11246, 1965, as amended by Executive Order 11375
- Education Amendments of 1972
- Title IX P.L. 92-318 45CFR, Parts 81, 86 (Federal Register June 4, 1975; August 11, 1975)
- Section 504 of the Rehabilitation Act of 1973

CROSS REF.:

- Board of Education – 15

SCHOOL DISTRICT FREMONT RE-1 CAÑON CITY SCHOOLS DOES NOT DISCRIMINATE IN ANY OF ITS PROGRAMS, ACTIVITIES OR EMPLOYMENT WITH REGARD TO SEX, DISABILITY, RACE OR NATIONAL ORIGIN.

- Mrs. Misty Manchester
- Title IX, Section 504, and Americans with Disabilities Act Coordinator
- 101 North 14th Street, Cañon City, Colorado 81212 - Telephone: (719) 276-5700

Contents in this book are intended to be a guide for parents and students and may contain typographical errors and/or errors in content. This content may be subject to review, revision and adoption by the Cañon City Schools Board of Education at any point in the school year as the Board adopts new policy changes, the Colorado State Statutes are revised, and/or as the Colorado Commission on Higher Education admission requirements are amended. Revisions will be communicated to parents and students through the quarterly school newsletter posted on the Cañon City High School website at cchs.canoncityschools.edlio.school.com
School District Fremont RE-1

Student Conduct and Discipline Code Handbook: The School District Canon City RE-1 annually publishes the policies for student conduct and discipline.

Student Code of Conduct

*District Policy Files: 524, 814, 836, 838, and C.R.S. 22-32-109, 22-33-106*

The Board of Education promotes a safe learning environment of students, staff and community members of the district. To insure an environment conducive to learning and free from disruption, the school district will identify procedures that enforce the school/community behavior standards and the mandated statues of the State of Colorado.

The principal may suspend and/or recommend expulsion of a student who engages in one or more of the following specific activities while in school buildings, on school grounds, in school vehicles or during a school-sponsored activity. Expulsion shall be mandatory at the sole discretion of the school district for students who commit serious violations or for habitually disruptive students.

The statute defines a “habitually disruptive student” as one who causes a Level II disruption in the classroom, on school grounds, on school vehicles or at school activities or events more than three times during the school year with behavior which is initiated, willful, and overt and which requires the attention of school personnel to deal with the disruption possibly resulting in the suspension or expulsion of the student.

Infractions are categorized according to the School/Community Behavior Standards. Infractions shall include, but are not limited to:

**Toward self**
1. Violation of the district’s alcohol use/drug abuse policy. Expulsion shall be mandatory for sale of drugs or controlled substances, in accordance with state law.
2. Violation of the district’s smoking and use of tobacco policy (electronic smoking devices are included in this policy).
3. Scholastic dishonesty that includes - but is not limited to - cheating on a test, plagiarism or unauthorized collaboration with another person in preparing written/oral work.

**Toward others:**
1. Violation of the district’s policy on sexual harassment.
2. Direct profanity, vulgar language or obscene gestures toward other students, school personnel or visitors to the school.
3. Violation of criminal law that has an immediate effect on the school or on the general safety or welfare of students or staff.
4. Commission of any acts which, if committed by an adult, would be robbery or assault as defined by state law. Expulsion shall be mandatory in accordance with state law except for commission of third degree assault.

5. Engaging in verbal abuse, i.e., by technology-based activity, ethnic or racial slurs, name calling or derogatory statements addressed publicly to others that precipitate disruption of the school program or incite violence.

6. Committing extortion, coercion or blackmail - i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.

7. Lying or giving false information, either verbally or in writing, to a school employee.

8. Causing or attempting to cause physical injury to another person except in self-defense.

9. Violation of district or building regulations.

10. Violation of the district’s policy on dangerous weapons in the school.

NOTE: Expulsion shall be mandatory for carrying, bringing, using or possessing a deadly weapon without the authorization of the school or school district, unless the student has safely delivered the firearm or weapon to a teacher, administrator or other authorized person in the district as soon as possible upon discovering it, in accordance with state law.

11. Behavior on or off school property that is detrimental to the welfare, safety or morals of other students or school personnel.

12. Repeated interference with the school’s ability to provide educational opportunities to other students.

**Toward property:** Causing or attempting to cause damage to school or private property or stealing or attempting to steal school or private property.

Copies are available to any patron of the district upon request. The right to due process will be adhered to as established in *District Policy 811.*

**Immediate Removal from Class**
When, in the opinion of the teacher, the student’s action, behavior or attitude is intolerable and/or unsafe to the learning environment, the student will be sent to an administrator. The administrator will enforce the necessary disciplinary action according to the discipline matrix. *Any time a student is asked to leave the classroom, it is understood that they are to report immediately to the office.* Failure to do so will result with insubordination charges as well as the pending referral that caused the removal.

**Alternate-to-Suspension (ATS)**
Alternate-to-Suspension (ATS) is an alternative to an out-of-school suspension (OSS). During the all-day class period, students will work on assignments provided by their regular classroom teachers, a school service project, and behavior modification. Students
who miss their assigned ATS date may be reassigned additional days or suspended/expelled. Students will not return to class until they have reached a desired outcome.

**Out-of-School-Suspension (OSS)**

Out-of-School Suspension (OSS) temporarily prohibits a student from attending classes and school events. Students under suspension will have their identification badges confiscated and are not to be present in the building, on or near the school grounds or permitted to attend school functions. Typically, OSS occurs only while a student awaits expulsion.

**Expulsion**

Expulsion is an action taken by the Superintendent of Schools that denies a student the opportunity to attend school for the remainder of the school term and in some cases up to one calendar year. This action will be taken only after all other methods of treatment and correction have been exhausted and the complete rights of the individual to due process have been satisfied. Students under expulsion will have their identification badges confiscated and are not to be present in the building, on or near school grounds or permitted to attend school functions.

**Appeal Process**

Appeals to the principal may be made in writing within 24 hours of a disciplinary conference.

**Due Process** *District Policy File: 811*

The Board of Education and/or school designees shall provide due process of law to students, parents and school personnel through written procedures consistent with law for the suspension or expulsion of students and the denial of admission. Due process is inherent within and between each level of violation.

**Open Campus Policy**

CCHS will only remove open campus privileges for a *freshman* that does not meet the following criterion:

- Grade Point Average (GPA): A student’s GPA must be at or above a 2.0. The school will measure the GPA at mid-term and at end-of-quarter and will apply the restriction for the remainder of the next grading period (half a quarter).
- Behavior: the 1st referral that results in disciplinary action taken (ATS or other) will equate to campus privileges revoked for the immediate mid-quarter and the next mid-quarter. The 2nd referral with discipline action taken (ATS or other) will result in loss of open campus privileges for two full quarters. Any three teacher documentations resulting in defiance, disrespect, or phone usage will count as one referral.
- Attendance: More than two unexcused absences or six total tardies will result in loss of off-campus privilege for one quarter.

Failure to comply with the campus restriction will result in further discipline action and a longer period of campus restriction. A freshmen parent may request closed campus for their student at any time. Parents of the upper three grade-levels may also request a closed campus if they work with administration on an incentive to remove the restriction when grades/behaviors improve.

**Violations and Procedures for Disciplinary Action**

*District Policy Files:  524, 811, 812, 814, 822, 836, 837, 838, 839, and 848*

*Each type of violation and its disciplinary action procedure is outlined in the following matrix. **The Principal has the right to a higher offense.***

<table>
<thead>
<tr>
<th>BEHAVIOR</th>
<th>State Reporting Code</th>
<th>Occurrence of Behavior and Consequence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code 8</td>
<td>Conference with student (i.e., warning).</td>
<td>Teacher detention and parent notification</td>
</tr>
</tbody>
</table>

**Upon 5th occurrence:** a behavior plan must be written (may be written after the first), 2-3 days ATS assigned.  

**Upon 6th occurrence:** student will be removed from class with a withdrawal/fail (W/F) and be placed on Step 2 of Habitually Disruptive in Level 3 Offenses.

**Notes:**
- Every infraction from level 1-4 at any occurrence will result in an Infinite Campus write-up by a teacher or administrator, depending on its level and severity. Level 1 write-ups are typically done under the “Teacher Documentation” tab. Level 2-4 write-ups belong under the “Behavior” tab.
- The Work Sessions program may be used by any teacher as a behavior modifier for level 1 infractions. For example, a student who is unprepared can be assigned a work session to deter that behavior in the future.

**Level 1:** Behaviors that do not require administrator involvement

<table>
<thead>
<tr>
<th>Codes 8, 9, 11, &amp; 12</th>
<th>1st</th>
<th>2nd</th>
<th>3rd</th>
<th>4th</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classroom Disruptions: (not limited to the following)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Nonproductive
- Unprepared for class
- Failure to remain seated
- Failure to follow directions
- PDA*
- Throwing Objects*
- Dress Code* (see note)

*If this behavior occurs outside of your classroom, during passing periods, lunch, etc. the student(s) may be brought to the office for steps 2-4

**Note:** For Dress Code violations students will have these options: 1) change, 2) call home for other clothes or 3) be provided a shirt from the school nurse’s office, or be referred to office for Alternate-to-Suspension program

- *PDA: Personal Digital Assistant
- *Objects: Any type of object that is not permitted during class (i.e., cell phones, tablets, etc.)
<table>
<thead>
<tr>
<th><strong>Level 1:</strong> Behaviors that do not require administrator involvement</th>
<th><strong>Codes 8, 9, 11, &amp; 12</strong></th>
<th>1st</th>
<th>2nd</th>
<th>3rd</th>
<th>4th</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student Conduct (in classroom or common areas)</strong></td>
<td></td>
<td>Conference with student (i.e., warning).</td>
<td>Teacher detention and parent notification</td>
<td>Removal from class, 1-day ATS, and parent contact (For freshmen, closed campus privileges revoked for the immediate mid-quarter and the next mid-quarter.)</td>
<td>Removal from class for the day, 1-3 days ATS, behavior plan (must be written on second removal from class), and parent contact.</td>
</tr>
</tbody>
</table>

* If this behavior occurs outside of your classroom, during passing periods, lunch, etc. the student(s) may be brought to the office for steps 2-4 |

**Missing/Wrong Place**

A student who does/doesn’t have the proper pass, is out of class for an extended period of time, or is not in the area where the pass indicates shall be disciplined.

The teacher will write a pass that indicates where the student is supposed to be and the time they left the classroom.

**Forgery, Cheating, Plagiarism, Academic Dishonesty** (applies to the student that cheats and the student that is knowingly cheated from)

- Cheating on a test/quiz/assignment
- Plagiarism
- Forgery

| Code 11 | Loss of credit for the assignment and contact parent | Loss of credit, contact parent, and assigned 1 day ATS | Loss of credit, contact parent, and assigned 1-3 days of ATS | Student will be removed from class with a withdrawal/ fail (W/F) and be placed on Step 3 of Habitually Disruptive |

<table>
<thead>
<tr>
<th><strong>Level 1:</strong> Behaviors that do not require administrator involvement</th>
<th><strong>Codes 8, 9, 11, &amp; 12</strong></th>
<th>1st</th>
<th>2nd</th>
<th>3rd</th>
<th>4th</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Electronic Device Policy</strong></td>
<td></td>
<td>Teacher confiscates and returns at the end of the block</td>
<td>Teacher confiscates and the office will return it at the end of the day</td>
<td>Teacher confiscates, office will return to student’s parent at the end of the day, and student will be assigned to 1-3 days ATS</td>
<td>Teacher confiscates, office will return to student’s parent at the end of the day, and student will be assigned to 1-3 days ATS.</td>
</tr>
</tbody>
</table>

**5th or subsequent occurrences:** Out-of-School Suspension (OSS) awaiting expulsion, Withdraw/Fail from class, Step 3 on Habitually Disruptive in Level 3 Offenses

---

* If this behavior occurs outside of your classroom, during passing periods, lunch, etc. the student(s) may be brought to the office for steps 2-4.
### do not belong in the instructional setting of the school, unless the teacher allows them for instruction support. Please turn device(s) off and put it away until a teacher gives permission for use. These items will be allowed in the hallways and Commons unless they create a distraction (broadcasting audio over speakers is not allowed at any time in the hallways). Please, do not wear earbuds in the cafeteria lunch line. Teachers can confiscate the devices during class and return them at the end of class. Repeat offenders will have additional consequences.

### Tardy Policy
Tardies are considered a disruption to the learning environment of the class. Teachers will monitor tardies by class or department rules and will outline appropriate consequences for tardies. Tardies reset each quarter. A student is considered tardy from the moment the bell rings to 30 minutes after class starts. After 30 minutes, a student is considered absent.

<table>
<thead>
<tr>
<th>Code</th>
<th>Tardies 1-5 the teacher will assign consequences, detentions and notify parents on the fifth tardy</th>
<th>Tardy #6 will result in the student will be considered insubordinate (see Level 2 offense)</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>Tardies reset each quarter. A student is considered tardy from the moment the bell rings to 30 minutes after class starts. After 30 minutes, a student is considered absent.</td>
<td>(For freshmen, closed campus privileges revoked for the immediate mid-quarter and the next mid-quarter.)</td>
</tr>
</tbody>
</table>

### Attendance Policy
The maximum number of unexcused absences before judicial proceedings may be initiated to enforce compulsory attendance is 4 in a 30-day period or 10 within a school year. Unexcused absences may result in makeup work receiving less than full credit.

<table>
<thead>
<tr>
<th>Code</th>
<th>1-day Lunch or After School Detention</th>
<th>1 day ATS (For freshmen, closed campus privileges revoked for the immediate mid-quarter and the next mid-quarter.)</th>
<th>3 days ATS (truancy board)</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>1-day Lunch or After School Detention</td>
<td>2 days ATS (For freshmen, closed campus privileges revoked for the immediate mid-quarter and the next mid-quarter.)</td>
<td>6-10 days ATS</td>
</tr>
</tbody>
</table>

**5th occurrence:**
5 days ATS

**6th – 9th occurrences:**
6-10 days ATS

**10th occurrence = truancy board**
<table>
<thead>
<tr>
<th><strong>Level 2:</strong> Handled by administration</th>
<th>Codes 3, 8, 11, &amp; 12</th>
<th>1st</th>
<th>2nd</th>
<th>3rd</th>
<th>4th</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Insubordination</strong></td>
<td>Code 8</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Student insubordination/disrespect to school personnel</td>
<td>Removal from class for the day, 1-3 days detention, Behavior Contract (For freshmen, closed campus privileges revoked for the immediate mid-quarter and the next mid-quarter.)</td>
<td>Removal from class for the day, 1-3 days of ATS days, mandatory Behavior Contract</td>
<td>Removal from class with a Withdraw/Fail, and Step 2 on Habitually Disruptive</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Student disregard and/or defiance of authority (Supervisors, Chaperones, Substitutes, Bus Drivers, Teachers, Administrators, Staff Members)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Refusal to obey appropriate directives from school personnel</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Tobacco Products and Lighters, including any form of a vapor device</strong></td>
<td>Code 3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tobacco products include not only typical tobacco products (cigarettes, chewing tobacco, etc.) but electronic or vapor cigarettes</td>
<td>For possession: Confiscate tobacco product, 1-3 days ATS (For freshmen, closed campus privileges revoked for the immediate mid-quarter and next mid-quarter.)</td>
<td>For first use or second possession confiscate tobacco product, 6 days ATS</td>
<td>Step 3 on Habitually Disruptive</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Parking Lot Violations</strong></td>
<td>Code 12</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parking permits are free to CCHS students, but all students must have a parking permit in order to park on school property. These permits are used to identify student cars in case of an accident, lights left on, etc. Parking on school property is a privilege that is accompanied by the obligation to drive, park and ride responsibly. Only seniors with the appropriate pass may park in the senior parking area.</td>
<td>Warning tickets and discipline actions are issued for violations. See offenses in columns 2, 3, and 4</td>
<td>$10 ticket: parking without a permit, parking illegally, driving too fast or recklessly, parking in the staff parking lot or senior parking lot, if not a senior.</td>
<td>$10 Ticket and, contact parent, temporary loss of parking privileges for driving dangerously.</td>
<td>Accidents, vandalism, careless driving or behavior, and other major offenses that result in damage to private property or injury will be referred to law enforcement, recommendation for expulsion, and incur a permanent loss of parking privileges.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Level 3:</strong> Handled by administration and possibly referred to law enforcement</th>
<th>Codes 6, 8, 9, 12, 13, or 15</th>
<th>1st</th>
<th>2nd</th>
<th>3rd</th>
<th>4th</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Infractions</strong></td>
<td>See number in parenthesis in the left column</td>
<td>1-5 days Alternate-to-Suspension (ATS) (For freshmen, closed campus privileges revoked for the immediate</td>
<td>6-8 days ATS, Behavior Contract for Habitually Disruptive</td>
<td>Out-of-School Suspension awaiting recommendation for expulsion</td>
<td></td>
</tr>
<tr>
<td>• Fighting/Incitement to Fight/Disorderly Behavior (13)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Harassment, Intimidation or Bullying (9)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Abusive Language toward a Staff Member (8)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Infractions</td>
<td>Codes 1, 2, 4, 5, 7, and 16</td>
<td>1st</td>
<td>2nd</td>
<td>3rd</td>
<td>4th</td>
</tr>
<tr>
<td>------------------------------------------------------------------------------</td>
<td>-----------------------------</td>
<td>-----</td>
<td>------</td>
<td>------</td>
<td>-----</td>
</tr>
<tr>
<td>Major Vandalism, Damage to School Property</td>
<td>See number in parentheses in the left column</td>
<td>5 days</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Possession/Use of Alcohol</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Possession/Use of Drugs or Drug Paraphernalia</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bomb Threat, Arson, Gang-Related Acts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Weapons on School Grounds (Weapons are defined by Board Policy 836 which can be referenced online)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marijuana Possession or Use</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rape</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vehicular Assault</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Anti-Bullying Policy**  
*District Policy File: 842*

This is behavior that is intentional, repeated hurtful acts, words or other behaviors, such as name calling, threatening and/or shunning committed by one or more students against another student or students. Bullying may be physical, verbal, emotional, sexual or by use of technology. Students being bullied should report the occurrences to an adult in the building so interventions can be put into effect to stop the offensive act. Students violating this rule against others face disciplinary actions by the school and/or district administration personnel. Here are some examples of bullying behavior:

- Physical bullying includes punching, poking, strangling, hair pulling, beating, biting, etc.
- Verbal bullying includes hurtful acts such as hurtful name-calling, teasing, gossiping, text messaging, Facebook, YouTube, Snap Chat, twittering, and other by technology activities.
- Emotional bullying includes rejecting, terrorizing, extorting, defaming, humiliating, blackmailing, comments regarding racial slurs, disabilities, perceived sexual orientation or manipulating relationships by ostracizing, isolation or using peer pressure.
- Sexual bullying includes exhibitionists, sexual propositioning, sexual harassment, and abuse that involve physical contact and/or sexual assault.
- Other actions may be considered.
- Students, who know that bullying is occurring and do nothing to prevent it, such as notifying an adult, may be disciplined.
Secret Societies/Gang Activity District Policy File: 812A

The Board of Education desires to keep district schools and students free from the threats of harmful influence of any groups or gangs which advocate drug use, violence or disruptive behavior. The superintendent or his designee shall establish open lines of communication with local law enforcement authorities so as to share information and provide mutual support in this effort.

The principal or his designee shall maintain appropriate supervision of school premises, school vehicles and school-related activities to deter gang intimidation of students and confrontations between members of different gangs.

Gang-related activities include one or more individuals with a common interest, bond or activity characterized by criminal or delinquent conduct engaged either collectively or individually. The Board of Education prohibits the presence on school premises, in school vehicles and at school-related activities of any apparel, jewelry, accessory, notebook or manner of grooming which by virtue of its color, arrangement, trademark or any other attribute that denotes membership in gangs which advocate drug use, violence or disruptive behavior. “Gang related material” shall be defined by the local law agencies.

Inappropriate Public Displays of Affection (PDA)

Kissing or embracing, other than for the purposes of a quick hello or goodbye, and sitting in another person’s lap are examples of inappropriate public display of affection that are prohibited.

Electronic and Sound Equipment

Students may not have laser lights at any time. Items such as tablets, phones, and other electronic equipment of any kind do not belong in the instructional setting of the school, unless the teacher allows them for instruction support. Please turn device(s) off and put it away until a teacher gives permission for use. These items will be allowed in the hallways and Commons unless they create a distraction (broadcasting audio over speakers is not allowed at any time in the hallways). Please, do not wear earbuds in the cafeteria lunch line. Teachers can confiscate the devices during class and return them at the end of class. Repeat offenders will have additional consequences.

Students are prohibited from videotaping or recording others without permission.

The school and/or school district are not responsible for lost, stolen, or damaged electronic devices.
**Hall Passes**
Students must have an official hall pass to be in the hallways during class time.

**Dress Code**

*District Policy File: 812*

Students are expected to be clean and neat in appearance and to dress appropriately at all times. The standards outlined below exist so that students can freely pursue their education without distraction. Additionally, high school attempts to prepare students for their post-secondary options by setting responsible standards that may be similar to the workplace. Every attempt to honor freedom of expression has been considered but fads and dress that distracts from the learning environment or that are derogatory, demeaning or are worn in order to taunt others will not be tolerated. In order to assist students and parents with understanding the school dress code requirement, this section describes clothing that is appropriate in the school environment and consequences that will be used in enforcing the dress code.

The following clothing is appropriate for school:

- Clothing designed to cover all private parts of the body (chest, belly, back, and buttocks).
  - Clothing, including spaghetti straps or tops, that do not cover all undergarments are not allowed.
  - Tops that cover all undergarments are allowed as long as they are not cut lower than an imagery line from just below one armpit to the other armpit. (At no time should the chest, back or any undergarments be showing.)
- Clothing that is clean and fits properly.
- Clothing that is without holes, rips, tears in the areas covering all private parts of the body.
- Clothing that respects the school culture and is not a distraction to the learning environment or to any group.
- Footwear that protects a student’s feet in vocational or physical education classes.

The following guidelines will be used to enforce the dress code:

- Sheer or see-through material is not allowed.
- Pajamas are not school appropriate.
- Sagging pants are not school appropriate. (At no time should undergarments be visible.)
- Clothing, paraphernalia, tattoos, jewelry or any other type of dress that contains inappropriate messages, pictures or sayings, references to sexually suggestive activity, drugs, alcohol, tobacco, gangs, or are obscene and profane, hateful or disruptive to the learning environment in any way are not appropriate.
- Slippers, socks without shoes, and bare feet are not allowed. (sandals are acceptable except in areas that require shoes for safety reasons.)
• Hats, bandanas or any type of head covering are not to be worn in the building during school hours from outside door to outside door.

Consequences:
1. Compliance. If a student is dressed inappropriately they will be asked to change, go to the nurse or office to get appropriate covering, or call home for clothes. If student complies no further action is necessary.
2. If the student is asked to change clothes on multiple days and the behavior is a continuing concern, even if they comply, a referral to the office will be written and the student can be considered for disciplinary action.
3. If a student refuses to change, an office referral will be sent stating noncompliance and the student will be considered for disciplinary action.

Academic Intervention and Enrichment Policy, Work Sessions Program (WSP) and Saturday Sessions

Failure Policy: Students who fail a course must retake failed courses in summer school or credit recovery. The student must pay a course fee. This amount must be paid prior to the beginning of the course. If the student fails to earn the credit within the session, the session cost will not be refunded or carried over to another session. Alternative credit may be earned through correspondence or online opportunities with Counselor and Administrative approval.

Work Sessions Program: The Work Session Program (WSP) is Canon City High School’s Tier II, academic intervention and enrichment program. A primary goal of the WSP is to help all CCHS students to become self-managing and self-disciplined. Work sessions should be conducted within a culture of academic excellence where quality work and learning are the only acceptable outcomes.

• Administration will oversee school-wide scheduling of the WSP. This includes documentation of work accomplished.
• Academic assignments accomplished by students will be returned to the classroom teacher.
• Administration will prioritize work session assignments over athletic or activity participation.
• If a student does not attend an assigned work session and a department/teacher requests an escort to a second assigned session, administration will provide an escort.
• WSP Teacher Responsibility:
  o Each teacher will be scheduled for one routine work session per school week, typically occurring from the end-of-school bell until 45-minutes after the school-day ends.
  o Teachers who have a conflict with accomplishing a work session at the end of a school day (e.g., coaches) may conduct a 45-minute work session before school or (voluntarily) two 20-minute sessions over the period of two lunches.
At the completion of each work session, teachers will document accomplished work in the work session scheduling log and accomplished work will be returned to the assigning teacher.

Teachers are responsible for communicating with parents on assignment to work sessions. The teacher will notify a parent/guardian when a student is assigned for his or her second work session.

**WSP Student Assignment:**
- WSP assignment results when a student’s overall grade in a course drops below a “C-” in any CCHS course. (Exception: A student with an active IEP or a student that the teacher feels is putting forth his or her best effort may be scheduled for a work session if his or her overall grade drops below a “D-,” at the discretion of the assigning teacher or as directed by the IEP.)
- Additionally, any teacher may assign a work session for missing, late, or substandard work, even if the student’s grade remains above a “C-,” to ensure that the student achieves solid foundational skills.

**Assignment Process:**
- Students are given at least one day’s notice that they are assigned a work session for some time within the following week; this allows a student to coordinate transportation needs or complete the work prior to work session attendance.
- Students are informed as to the reason for the work session and provided the required work to be accomplished to improve their grade. This allows students to self-correct before attending the assigned work session.
- If a student turns in the required work at the required level prior to the scheduled work session, there is no longer a need for the student to attend.
- A student may leave a work session early provided the required work is accomplished satisfactorily.
- All needed materials shall be provided in each session by the student and the assigning teacher.
- If a student does not show up for the assigned work session, the assigning teacher will call or email the parent or discuss with administration as appropriate. Further, the student may be escorted to the second session by a department teacher or a member of the administrative/security staff if so desired by the assigning teacher.
- If student does not show up for the second work session, he or she will be assigned to Saturday session.

As work and Saturday sessions represent Tier II and III intervention strategies, they will be held for students on IEPs when so designated.

**Tier I/II/III Grading Policy:**
- The following policy standardizes credit received by students who do not turn in satisfactory work and require a work session:
- The most points awarded by a teacher for any given assignment in the WSP (Tier II) are:
  - 90% if completed in the first work session
  - 80% if completed in the second work session
The most points awarded during Saturday Sessions (Tier III) work completion is 70%.

Cañon City High School Attendance Policy  
Definitions, Procedures and Consequences (BOE File: JH)

One criteria of a student's success in school is regular and punctual attendance. Frequent absences may lead to poor academic work, lack of social development, and academic failure. No single factor may interfere with a student's progress more quickly than frequent tardiness or absence. According to state law, it is the obligation of every parent to insure that every child under his/her care and supervision receives adequate education and training and, if of compulsory attendance age, attends school.

In most situations, academic work missed cannot recovered due to missed instruction. Students who attend regularly achieve higher grades, enjoy school more and are more employable. For at least these reasons the board believes that a student must satisfy two basic requirements in order to earn full class credit: (1) satisfy all academic requirements and (2) exhibit good attendance habits as stated in this policy.

Excused Absences

The following shall be considered excused absences:

1. A student who is temporarily ill or injured. If a student provides a doctor’s medical note specifically stating that the student was unable to attend school due to injury, illness, medical/dental procedure or mental health appointment, he or she will be considered excused. A parent may medically excuse a student up to six times in a school year, for an absence of any part of a day, without a doctor’s note. After reaching the sixth parent-excused medical absence, the student will only be considered excused by a doctor’s note or by the school nurse.

2. Prearranged absences shall be approved by the principal and should be for appointments or circumstances of a serious nature only, which cannot be taken care of outside of school hours. A student who is absent for an extended period due to physical, mental or emotional disability, or is recovering from surgery. A doctor’s note must be provided to the school.

3. A student who is pursuing a work-study program under the supervision of the school.

4. A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration.

5. A student who is suspended or expelled.
6. If a student is in out-of-home placement (as that term is defined by C.R.S. 22-32-138 (1)(e)), absences due to court appearances and participation in court-ordered activities shall be excused. The student's assigned social worker shall verify the student's absence was for a court appearance or court-ordered activity.

As applicable, the district may require suitable proof regarding the above exceptions, including written statements from medical, court, or law enforcement sources.

**Unexcused Absences**

An unexcused absence is defined as an absence that is not covered by one of the foregoing exceptions. Each unexcused absence shall be entered on the student's record. The parents or guardian of the student receiving an unexcused absence shall be notified orally or in writing by the district of the unexcused absence.

In accordance with law, the district may impose consequences, which relate directly to classes missed while unexcused. Consequences may include a warning, school detention or in-school suspension.

The administration shall develop regulations to implement appropriate consequences.

Students and parents or guardians may petition the superintendent of schools for exceptions to this policy or the accompanying regulations provided that no exception shall be sustained if the student fails to abide by all requirements imposed by this policy as conditions for granting any such exception. The maximum number of unexcused absences a student may incur before judicial proceedings may be initiated to enforce compulsory attendance is 4 in a 30-day period or 10 within a school year. CRS 22-33-107(3)(a)

For the purpose of truancy, one full day of unexcused absence at the secondary level equals the number of unexcused absent block/periods within the day (e.g., under CCHS’s 5-block day, 5 unexcused absences over 5 individual blocks equals one unexcused day.) At the elementary level, one full day of unexcused absences equals the number of unexcused mornings/afternoons combined.

Any student who has been absent from class for 15 consecutive school days or more in any one school year, except for reasons of expulsion, excused long term illness or death, is considered a “dropout” and shall be reported to the Department of Education by the school district. However, if the student is in attendance at the end of the school year, or enrolled in another school, home study course or on-line program, such student is not considered a dropout and shall not be reported.

**Chronic Absenteeism**

Excessive absenteeism can negatively impact the student's academic success. For this reason, a student who has 18 total absences in a school year, whether the absences are excused or unexcused, may be identified as "chronically absent" by the principal or designee. Absences due to suspension or expulsion shall not be counted in the total
number of absences considered for purposes of identifying a student as "chronically absent."

[NOTE: Research indicates that an absenteeism rate of 10 percent results in an increased likelihood that the student will struggle academically and potentially drop out of school. C.R.S. 22-32-109 (1)(n)(I)).]

If a student is identified as "chronically absent," the principal or designee shall develop a plan to improve the student's attendance. The plan shall include best practices and research-based strategies to address the reasons for the student's chronic absenteeism, including but not limited to prearranged and extra instruction such as work sessions, Saturday sessions, or credit recovery. When practicable, the student's parent/guardian shall participate in the development of the plan.

Nothing herein shall require the principal or designee to identify a student as "chronically absent" prior to declaring the student as a "habitual truant" and pursuing court proceedings against the student and his or her parents/guardians to compel the student's attendance in accordance with state law.

**Make-up Work**

For excused absences, make-up work for full credit shall be allowed, including absence as a result of suspension from school. When a student is suspended, make-up work must be submitted upon return to school. It is the responsibility of the student to pick up any make-up assignments permitted on the day he/she returns to class. There shall be a minimum of one day allowed for make-up work for each day of absence.

For unexcused absences, make-up work shall be with the goal of providing the student an opportunity to keep up with the class and an incentive to attend school. This work may receive full or partial credit to the extent possible as determined by the building administrator.

Unless otherwise permitted by the building administrator, make-up work shall not be provided during a student's expulsion. Rather, the district shall offer alternative education services to the expelled student in accordance with state law. The district shall determine the amount of credit the expelled student will receive for work completed during any alternative education program.

**Tardiness**

Tardiness is defined as the appearance of a student without proper excuse after the scheduled time that a class begins. Students showing up more than 30 minutes late to a class shall be marked as absent. Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the non-tardy student to uninterrupted learning, appropriate consequences may be imposed for excessive tardiness. Six unexcused tardies shall equal 1 full-day unexcused absence. Parents or guardians shall be notified each year of all consequences regarding tardiness. Students who leave a class less than 30 minutes before it ends will be deemed tardy. In an unavoidable situation, a student
detained by another teacher or administrator shall not be considered tardy provided that
the teacher or administrator gives the student a pass to enter his next class. Teachers
shall honor passes presented in accordance with this policy.

The provisions of this policy shall be applicable to all students in the district, including
those above and below the age for compulsory attendance as required by law.

**Excessive Absence**
A student who is unexcused from a course more than 15 school days will be dropped from
the course. Similarly, a student who is unexcused from an entire day more than 15 school
days will be dis-enrolled from school.

**Extenuating Circumstances**
In the event that a student experiences extenuating circumstances that makes school
attendance difficult or impossible, the student or the parents/guardians have a personal
obligation to share this information with the administration. Failure to do so can result in
loss of credit or Truancy Board referral. Final approval of all absences lies with the
administration and will be assigned on an individual basis.

**Assembly Attendance and Conduct**
Assemblies are part of the school day and students are required to attend. This time is not
intended for early release. Parents requesting absences during the assembly must do so
in writing 24-hours prior to the scheduled assembly. Absences requested on the day
during the assembly must be verified with a doctor’s note or from the requesting agency.

**CCHS Student I.D. and Activity Cards**
Each student will be provided an identification card. Students should visibly wear their I.D.
card at all times as a means for school personnel to make positive identification. If a
student forgets his or her I.D. card, he or she will report to the office to receive a temporary
card for the day. Student I.D. cards also serve as library cards. Students must exhibit their
school I.D. to the teacher/media personnel to authorize use of the computer. Student I.D.
cards must be shown to enter school dances and events. Replacement I.D. cards will cost
the student $5 per card (our cost).

The Activity Card is an addition to the student’s I.D. card that entitles the holder to free
admission to all home athletic events, plays, and other related school-sponsored activities;
except fundraising and state sanctioned activities. The cost of the activity card is $40.

**CCHS Task Force Workday**
The Canon City RE-1 Board of Education has agreed to allow days during the school year
for the high school staff to work together as a staff. This time will be spent on Professional
Development recommended by the Building Leadership Team. CCHS is closed until 9:00
a.m. when Commons opens; students may then purchase breakfast. First Block begins at
9:35 a.m.; see the 2-Hour Delayed Start bell schedule in the front of this handbook for the
complete bell schedule information.
Dance Royalty Requirements
Students wishing to run for a royalty position at any Cañon City High School dance shall be in good standing before their name is placed on the ballot. A student must meet the following criteria: be a full-time student at CCHS, have no office referrals, have no more than three (3) unexcused absences for the school year, and have a 2.0 or higher grade point average (GPA). No campaign signs may be posted for dance royalty.

Graduation Requirements
See the Tiger Pathways Course Book for details on graduation requirements for each individual graduating class and Pathway.

Students requesting early graduation must make formal application to the principal by December 1; see your counselor for details. Students who complete their work at mid-year and are eligible to graduate shall receive their diploma at the end of the school year and may return to take part in the graduation exercise. A student who completes graduation requirements at the end of the seventh semester will receive a transcript and letter signifying completion of all graduation requirements. Student status upon early graduation is forfeited; however, the student is allowed to attend senior class activities, prom and graduation exercises.

Normally four years (eight semesters) of attendance are required for students to complete grades 9, 10, 11, and 12. The principal, with approval of the superintendent, may waive a given requirement if it is determined to be in the best educational interest of the student.

A student who makes normal progress towards graduation will be in regular attendance and abide by the rules and regulations of Cañon City High School. Students who refuse to abide by the reasonable rules and regulations of the school, who are not regular in attendance, or who are not progressing toward graduation may not be permitted to attend.

A student who fails to meet graduation requirements at the end of eight semesters of attendance will be permitted to continue in school (as long as the student is a citizen in good standing) and carry a course load sufficient to permit him or her to meet graduation requirements or until reaching the age of twenty-one. Any senior who has not met the full graduation requirement by the morning of the Senior Graduation Rehearsal will not be allowed to participate in the graduation ceremony.

Grade Classification of Students
Students at Cañon City High School will be classified as freshmen, sophomores, juniors or seniors on the basis of having been promoted from a middle level school into the ninth grade. Thereafter classification is based on the years of enrollment. Students will remain classified as seniors from the fourth year on until the number of credits required for graduation are earned or they are no longer eligible to attend high school. Out-of-state transfers may be classified by their credits earned and not by their age.
Home Schooled Students

Students in a nonpublic home-based educational program need to register with the school district. Any student who has participated in a nonpublic home-based educational program and then enrolls at Cañon City High School may be tested by the district to determine placement in the proper grade level. Cañon City High School will accept transcripts from the home-based educational program and award pass/fail grading for each course. Grades from home-based educational programs do not count towards cumulative grade point (CGP).

Home School Procedure

Graduation from CCHS

Students who wish to receive an accredited high school diploma from Cañon City High School must attend their senior year full-time and meet all Cañon City High School credit requirements. Students will need to apply and meet the Cañon City High School Graduation with Honors requirements if the student has been enrolled as a full-time CCHS student their junior and senior years. Canon City High School will accept transcripts from the home-based educational program and award pass/fail grading for each course.

Credit for Home School work will be granted by following one or a combination of methods listed below:

Portfolio evaluation includes a combination of some of the following elements:
- List of materials used
- Name of text/reference with author and copyright date
- Photocopies of table of contents of materials
- Samples of work and notebooks
- Logs or journals
- End of chapter tests and final exams
- Projects completed/Research papers
- Letters of participation from private tutors or instructors
- Number of hours of participation
- Description of private class or lesson
- Letters of recommendation
- Standardized test scores

Placing students at the next level in ALL subject areas

If the student receives a grade of “C” or better in next level courses, after completing one semester of enrollment at the public school, credit is granted for the home school course.

Interscholastic Sports and Extracurricular Activities

Homeschoolers can participate in activities on an equal basis but are subject to the same rules and regulations as public school students. CHSAA has specific rules for homeschoolers who wish to participate in varsity sports. Fees are collected from a homeschooled student for activities. Questions may be answered by the Athletic Director.
Partial Enrollment Procedures
Partial Enrollment allows home school students to participate in Cañon City High School public and online school programs on a part-time basis. Families may choose to supplement their homeschooling through their child’s attendance at Cañon City High School’s instructional programs in classes such as math, art, music or foreign language.

To enroll in the Partial Enrollment program, the student must have a current Notice of Intent to Home School on file and agree to participate for a minimum of **five (5) quarters per semester** of school based instruction. Partial Enrollment students will be required to produce immunization records, verify birth date, complete the emergency information card, and agree to school behavioral norms.

The building principal approves Partial Enrollment on a space available basis.

Student Achievement Reports
Progress Report

The progress report is a request by the parent, administrator or counselor to secure information regarding the student’s present achievement in a specific class. Paper-copied progress reports can be completed at any time on request. Contact the course teacher for information.

Report Cards

Information regarding student achievement is provided twice during each quarter and can be viewed daily on the parent portal. Final grades can be viewed, downloaded, and printed via the parent portal or a paper copy can be requested via email to the counseling office.

Scholastic Achievement

Honor Roll
CCHS offers three levels of a quarterly Honor Roll program. The G.P.A. for that quarter qualifies the student for placement as follows:

- Gold honor roll is a G.P.A. of 3.70 or higher.
- Silver honor roll is a G.P.A. of 3.40 to 3.699.
- Bronze honor roll is a G.P.A. of 3.0 to 3.399.

Honor Roll notification is delivered by a posting in the Commons and an article in the local newspapers. Students are encouraged to list their honor roll accomplishments on resumes and college applications.

Students that have demonstrated continued academic success may be eligible to apply for admission into the National Honor Society (NHS). Sophomores that have a 3.7 cumulative G.P.A. are invited to apply. Students that complete NHS requirements receive a patch for their letter jacket and a NHS seal is placed on their graduation diploma.
Academic Letter
The CCHS Academic Letter is designed to celebrate and encourage student academic success. All students meeting the requirements are encouraged to apply for this letter. To qualify for a CCHS Academic Letter each student must complete a school year at CCHS with a 3.7 or better grade point average. Students MUST complete 5 credit courses per semester to be eligible for an academic letter. Independent blocks, and teacher assistant positions will rule a student ineligible for an academic letter. At the beginning of a school year, a student may apply for the letter, which is a “double C” with a pin to denote academics. Students receiving the academic letter will be able to pick up their letter at the beginning of the second quarter. Seniors who earn the letter at the end of their senior year may pick up their letter one week after the conclusion of school. After the initial letter is earned the student may continue to earn straight gold bars for every academic year he/she continues to achieve the 3.7 G.P.A. with a minimum of 5 credits per semester.

Commencement Honor Cords (classes 2018 through 2020)
During the Commencement Exercise, Graduation with Honors graduates will be identified by wearing an “honor” cord for the awards of Summa Cum Laude, Magna Cum Laude, and Cum Laude. The highest cord level achieved will be the only cord given out and worn during Commencement Exercises. For the classes 2021 and beyond, see the Tiger Pathways Handbook.

Junior and Sophomore Honor Escorts
The top 20 students in the junior class are invited to be a Junior Honor Escort at the graduation ceremony. Student eligibility is based on Total Points class rank. Eligible students will be notified in early May from the Principal’s Office. If a student cannot or is not willing to accept this honor the next student on the list will be asked. Junior Honor Escort names are listed on the back of the graduation program.

The top 10 students in the sophomore class are invited to be a Sophomore Honor Attendant at the graduation ceremony. Student eligibility is based on Total Points class rank. Eligible students will be notified by early May from the Principal’s Office. If a student cannot or is not willing to accept this honor the next student on the list will be asked. Sophomore Honor Attendant names are listed on the back of the graduation program.

Advanced Placement Testing
The Advanced Placement Testing program is available to Cañon City High School based upon student registration. See your counselor for more information. Fees required by the College Board are the student’s responsibility to pay. It is expected that students will take the Advanced Placement (AP) exam if they are enrolled in an AP class; this cost is approximately $95 per exam (cost subject to change). Students who sign up to take the advanced placement test and decide not to test will be charged the current CollegeBoard required processing fee. Only students who take and pass the AP exam will have ‘AP’ notated on their transcript for the course.
**Special Needs Students**

Students who have been identified with special needs and whose needs prohibit them from successful completion of high school requirements shall be identified by the school district through the appropriate legal process. These students will have, in cooperation with their parents/guardians, an Individual Education Plan (IEP) developed for them. The successful completion of this plan will qualify the student for graduation.

**Work-base Experience Options**

Juniors and Seniors can gain valuable work experience in their career interest area while earning credit toward graduation. The Professional and Internship Community Experience (PaICE) program allows students to put their education to use in the community while earning credit and, in most cases, a paycheck or cash award. Students can choose from the paid work experience or internship to gain marketable skills and explore their career options. Applications and information may be obtained from a counselor or the PaICE Office in the library.

**Independent Block**

*With the approval of the principal, Seniors* (only) may choose to take an independent block. An independent block will allow students to choose how they want to utilize their time. Students can spend their time studying in the library or performing other productive activities at school. In addition, the students can choose to be off campus. The student agrees to be in good standing and to abide by the rules and regulations of CCHS. Students must also be good citizens outside of the school.
Graduation with Honors Requirements (2018 – 2020)
See the Tiger Pathways Guide Book for the class of 2021 and beyond
For information on credit or courses offered, see the current Tiger Pathways Guide Book.

Graduation With Honors

- Criteria for achieving distinction are determined by course work, grade point average, and integrity.
- While the majority of these credits will be earned through completion of courses at Cañon City High School, credits can also be earned through the Post-Secondary Educational Opportunities (PSEO).
  1. Students must apply to be considered for honors by the end of the third quarter prior to graduation. All criteria identified for each honor is listed. Applications are available at http://cchs.canoncityschools.org
  2. Applications will be reviewed by an Honors Advisory Committee (teachers and administration).

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>ACADEMIC HONORS</th>
<th>HONORS for EXCELLENCE in CAREER/ TECHNOLOGY</th>
<th>HONORS for EXCELLENCE in FINE ARTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Must complete general graduation requirements?</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>
| Minimum # of credits | • Summa Cum Laude: 30  
• Magna Cum Laude: 29  
• Cum Laude: 28 | • Summa Cum Laude: 30  
• Magna Cum Laude: 29  
• Cum Laude: 28 | • Summa Cum Laude: 30  
• Magna Cum Laude: 29  
• Cum Laude: 28 |
| Specific courses in conjunction with and in addition to CCHS graduation requirements | • Summa Cum Laude: Must complete at least 10 courses with Honors/Advanced Placement (AP) designation  
• Magna Cum Laude: Must complete at least 7 courses with Honors/AP designation  
• Cum Laude: Must complete at least 5 courses with Honors/AP designation | • Emphasis in JROTC, vocational trades or business  
• Must complete upper level courses in area of emphasis  
• JROTC – must attain and complete LET 5  
• Vocational Education – must meet specific program requirements | • Emphasis in music, speech, drama or art  
• Must complete upper level courses in area of emphasis  
• Must meet specific program requirements |
| GPA Requirements | • Summa Cum Laude: Earn 3.76 – 4.0 as cumulative GPA  
• Magna Cum Laude: Earn 3.5 – 3.75 as cumulative GPA  
• Cum Laude: Earn 3.2-3.49 cumulative GPA | • Summa Cum Laude: Cumulative GPA of 3.4 or higher and GPA >3.76 in area of concentration  
• Magna Cum Laude: Cumulative GPA of 3.2 or higher and GPA of >3.5 in area of concentration  
• Cum Laude: Cumulative GPA of 3.0 or higher and GPA of 3.2 in area of concentration | • Summa Cum Laude: Cumulative GPA of 3.4 or higher and GPA >3.76 in area of concentration  
• Magna Cum Laude: Cumulative GPA of 3.2 or higher and GPA of >3.5 in area of concentration  
• Cum Laude: Cumulative GPA of 3.0 or higher and GPA of 3.2 in area of interest |

Junior-level Colorado State Test requirement
11th grade students attending CCHS must take the required Colorado State test during their junior year

<table>
<thead>
<tr>
<th>ACT Composite</th>
<th>SAT Composite</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summa Cum Laude 24</td>
<td>Summa Cum Laude 1080</td>
</tr>
<tr>
<td>Magna Cum Laude 22</td>
<td>Magna Cum Laude 1010</td>
</tr>
<tr>
<td>Cum Laude 20</td>
<td>Cum Laude 930</td>
</tr>
</tbody>
</table>

Discipline and Academic Integrity
All students at CCHS are expected to maintain personal and academic behavior and integrity. Students must not have been suspended under a Level 3 or 4 discipline violation (see this handbook), expelled from school, or violated the school’s academic integrity standards. Students who break the academic integrity code through plagiarism or cheating shall forfeit their eligibility for graduation with honors.
Guidance Department

Personal, educational, and vocational counseling are available. Students are assigned a counselor to assist with class scheduling and monitoring of graduation requirements. Students are welcome to contact any counselor for assistance with other issues. Students are encouraged to stop by the guidance office between classes or before or after school to schedule an appointment with a counselor to provide adequate time to discuss schedule concerns, future plans, or personal issues.

Services offered by the guidance department are varied and include the following:

- maintenance and dissemination of student records (transcripts, grade reports)
- registration, course selection
- dropping and adding courses
- arranging for tutors
- monitoring academic achievement
- information on post-secondary education (vocational schools and colleges)
- scholarship and financial aid information
- information on summer educational opportunities
- Naviance
- person/social, drug and alcohol counseling
- conflict mediation
- crisis intervention
- referrals to community resources
- parent conferencing
- testing and interpretation (achievement, college admissions, ASVAB)
- coordinate post-secondary recruiters

Student Class Schedules

Each student will have developed a full-year class schedule including room numbers and teacher’s name. Changes made during a quarter are strongly discouraged and may result in a grade of withdraw/failing (WF). Student class schedule changes must be completed, with your counselor, before the start of new terms. **Students who drop any concurrent enrollment class will be charged for full tuition.**

Withdrawals and Transfers

A student who wishes to withdraw or transfer to another school should follow the steps in this procedure:

1. A parent/guardian must contact the counseling office to provide the date and reason for student withdrawal.
2. The student will notify the attendance office and proceed to the registrar in the guidance office.
3. The student receives a “Student Withdrawal Form” from the registrar to be signed by each teacher, the activities director, the librarian, and the main office personnel. All
fines will be listed and must be paid before the student’s record and transcript is released.

4. The form is to be returned to the counselling office. Records will be released when all books and materials have been returned and all fines have been paid.

5. Students transferring into Canon City High School must provide a transcript from a previous school. Transfer students are expected to carry a normal load for grade level attained at the time of transfer into the district and will be responsible for district requirements while enrolled at CCHS.
   a) If a student can provide a transcript from a previous school, he or she is allowed to enroll and finish complementary courses began at a previous school at any time. Counselors may seek approval from the principal on any courses that are not direct matches with CCHS curriculum before scheduling students for our courses.
   b) A student who starts a course more than 15 school-days after a quarter’s start will not be able to earn more than .25 credits for that quarter unless they provide a transcript from another school showing a passing grade in a like course.
   c) A student who starts a course more than 30 school-days after a quarter’s start will not be able to earn any credit for that quarter unless they provide a transcript from another school showing a passing grade in a like course.
   d) After the first 15 school days of a quarter and if a student cannot provide a transcript from a previous school, he or she may be scheduled for new grade-level classes based on parent input for .25 credits per course. He or she may also begin classes at Canon On-Line.

Confidential Cumulative Student Files Access Records District Policy File: 828
The Family Educational Rights and Privacy Act of 1974 assure students and their parents of the right to inspect the student’s school records and to control the release of these records to others outside of school. Parents (or students over 18) may contact a counselor if they wish to inspect the student’s records.

Release of Information
Cañon City High School will release the names and addresses of individuals who drop out of high school to other government agencies to assist those agencies to make contact with the high school drop out to inform them of services that may be available. The school must be notified by each individual if they do not want their name released.

Military Recruitment District Policy File: 828
Students names, addresses and home telephone numbers will be released to military recruiting officers unless a student submits a written request that such information not be released.
Accidents
Every accident in the school building, on school grounds or at school related activities must be reported to the sponsor in charge and/or the attending administrator.

Fire and Emergency Drills
Drills at regular intervals are required by law and are important safety precautions for orderly evacuation or lockdown of buildings. Instructions are posted in each room. At the beginning of each quarter, teachers will discuss safety rules regarding critical situations that could arise in the school setting. Students are to follow the direction of teachers during any critical event. A school safety plan is established school-wide to deal with anticipated incidents that would interfere with the safety and welfare of students and staff.

Health Services
Illness
The nurse is available to discuss all health-related problems with students. If a student becomes ill while at school, he/she is to report to the nurse who will decide appropriate measures. If the nurse is unavailable students who are ill should report to the main office. Students shall not leave campus unless parents have been notified; to do so will result in truancy for classes missed.

Immunization District Policy File: 826
Colorado law requires that all students have on file in the nurse’s office a certification of immunization. If the student is not brought into compliance, he/she is subject to suspension and/or dropped from school.

Medication
Students who take prescription medication shall leave it in the nurse’s office. The school nurse will then administer the medication.

Internet and Computer Use
Use of the computers and of the Internet on an unsupervised basis is considered a privilege. Students must exhibit their school I.D. to the teacher/media personnel to authorize use of the computer. In the event of misuse of the computers, any software programs, Internet, or unsupervised use of this technology will be removed from the student and may also result in other disciplinary actions.

Library/Media Center
Student I.D. cards also serve as the library card. Books are loaned for a two-week period. Each student is financially responsible when books are not returned. The library should remain a quiet place for reading, research, and study. Students who violate this policy may lose the privilege to be in the library unaccompanied. Electronic charging stations are available for student use during the school day; the school is not responsible for lost or stolen devices. A pass is required for admission to the library during class time.
**Locker Information** *District Policy File: 822*

Lockers for coats and books will be assigned to all students through the attendance office. *Switching lockers without consent from the office is prohibited.*

Students are responsible for general upkeep of the locker. The school will not be responsible for any materials missing from the locker; therefore, it is strongly suggested that valuables be left at home.

1. Keep locker combinations confidential.
2. Trading or transferring from an assigned locker without office approval is prohibited.
3. Anything relating to substances, alcohol and/or pornography will be prosecuted.
4. Keep lockers free of any waste materials and other unnecessary articles.

Note: Writing on lockers is considered under Juvenile Code 9.060.010 destroying or defacing property. Breaking into another student’s locker is defined as a third degree burglary and thus subject to criminal prosecution.

*If items are stolen from your locker* (or elsewhere), please report the theft to an assistant principal. If items are recovered, they may be identified and returned.

Students are assigned a locker for the purpose of ensuring a convenient receptacle for books, school items, and personal belongings. Lockers shall remain, at all times, under the control and property of the school district. School officials may search student lockers any time there is reasonable cause. Police/D.O.C. dogs may be used. In the event illegal materials or items belonging to another party are found in the student’s locker the school officials will use their judgment as to the disposition of the material and action to be taken concerning the student who was using the locker.

**Nutritional Services**

All students have an assigned PIN number to use when making any purchases through the school kitchen. Breakfast is available 6:10-9:15. Lunch is typically served from 11:35-12:10. A la carte items are also available daily. Free and reduced meal applications are available at the school cafeteria. Nutritional Services offers an on-line service that allows parents to use a credit card to make payments on to their children's meal accounts, check account balances and track a student’s purchases. Go to [www.ccsnutrition.org](http://www.ccsnutrition.org) for more information to set up your account. For additional information contact the cafeteria or the district nutritional services office at 276-5814.

**Student Deliveries**

No student deliveries are accepted at the high school for food (with the exception of during the lunch period from 11:35 until 12:00), flowers, candy, balloons, etc. due to lack of student locker space and classroom interruption/distraction. Please send all of these types of deliveries to the student’s home.

**Messages for Students**

Parents/guardians may leave messages for students. *Please use this service sparingly and in case of true family needs or emergencies.* Telephone messages will be held in
the main office and announced after each class. **It is the student’s responsibility to pick up messages.**

**Telephone**
Students will not be allowed to leave class or be late to class for phone use. Office telephones are for school business and may not be used by students unless an extreme emergency exists.

**Student Insurance**
Student insurance is available at a nominal cost and is optional. The school merely acts as a medium in supplying the insurance and assumes no liability, either for the injury or the subsequent negotiations with the company. Insurance information is available in the Athletic Director’s office.

**Student Valuables and Thefts**
The school district does not accept responsibility for theft of personal articles, nor the safety of bicycles or cars. If a theft occurs, file a report with the SRO as soon as possible.

**School Dance Rules**
1. You must be a current CCHS student or be preapproved by the Activities office.
2. Cañon City High School I.D. is required. You must have your CCHS I.D. with you. Non-school guests must be registered with the Activities Office and must be accompanied by a card-carrying CCHS student.
3. All guests must be registered the Monday prior to the dance. A guest-dance pass must be completed prior to purchasing dance tickets. The guest-dance pass must be approved before all non-school guests are allowed to attend any dance. **No middle school students or anyone 21 years or older allowed.**
4. If you leave the premises, you will not be re-admitted to the dance.
5. Follow any directions you receive from administrators or chaperones.
6. Appropriate attire is required at all times.
7. No behavior that poses a danger to self or others.
8. No sexually explicit dancing allowed.
9. Anyone vandalizing or taking decorations will be asked to leave.

**Student Parking District File: #822**
Student parking at CCHS is available for students who register their vehicles in the main office. Students will be issued a “CCHS parking sticker” which must be exhibited on the car parked at school. Only seniors with the proper sticker may park in the designated senior parking spots. In all locations, with the correct sticker, parking is available on a first-come, first-serve basis. If there are no spots available students will have to park on one of the side streets or on College Avenue.

Cars illegally parked will be ticketed. This includes parking outside of designated spaces, parking in the faculty/visitor lot, parking in a fire lane or parking on the school lot without a “CCHS Parking Sticker”. Tickets are assessed a $10 fine per offense and is payable in the
school's Activities Office within 14 days. Upon a third violation, parent notification will occur and student parking privileges will be revoked.

A student who parks his/her vehicle on CCHS grounds is giving an implied consent for the vehicle to be searched by school officials or law enforcement agents.

Students are to park in the east and west parking lots. They may also use the baseball parking lot. Students are urged to keep their vehicles locked at all times. Students will not park in the small north lots due to lack of visibility and need for additional teacher parking.

In case of an accident, notify the main office and do not move the vehicles. A police report will follow. Parking violations are subject to loss of parking privileges and/or detention or In-School Suspension. Do not park or drop-off in the fire lane!

Smoking in parked vehicles.

Student Drop Off and Pick Up
If parents bring their student to school by private transportation they are asked to drop off and pick them up westbound on College Avenue. Unless permitted by an administrator through prior coordination, please do not drop off and pick up students from the faculty parking lot or bus lane. Buses use the bus lanes on the East side of the building to unload and load students. Please do not interfere or impede buses in the bus lane. No parking is ever allowed in the fire lane located in front of the building; the only exceptions are the buses and emergency vehicles.

Bus Transportation District File: #319
All buses load and unload in the bus lane on the East side of the building. Riding the bus is a privilege and a service provided by the district that may be revoked at any time. If a student wishes to ride home on a bus not assigned to them they must receive permission from the main office. Permission also requires a note from the parent/guardian.

Each bus driver will define the rules and regulations for bus passengers. Rules are to be followed without exceptions. In the event of discipline issues, students receive referrals for the offense followed by sanctions issued by the building administrators. Sanctions may include loss of bus riding privileges for several days to the entire school year depending on significance of the behavior issue.

School Visitor Rules
All outside visitors are required by law to report immediately to the security kiosk and exchange an ID for a school pass upon entering the building. Visitors are not permitted to loiter on the school campus or in the building. The police will ticket trespassers. Visitors wishing to attend for the school day need to meet the following criteria:

- 24-hour prior written request with reason
- Administrative approval
- Responsible for school rules
Parents at School
Parents are welcome to visit the school to confer with school personnel. We ask that parents set an appointment time so that person they wish to see may be available. Parents may arrange appointments with school personnel by calling 276-5870, option 5.

We encourage parents to volunteer at CCHS. For information, contact the District office.

Parent Concerns/Complaint Procedure
Individuals or groups may share a concern or register a complaint with these procedures.

- Contact (either verbally or in writing) the individual teacher/staff member involved to share the concern or to register the complaint.
- If the issue is not satisfactorily resolved and it involves a student, contact a counselor to share (in writing) the concern and/or complaint. If the issue involves an employee, contact an immediate supervisor and share (in writing) the concern and/or complaint.
- If the issue is unresolved or not addressed satisfactorily, contact the principal or the administrator responsible for the program/service involved and share (in writing) the concern and/or complaint.
- If the issue remains unresolved, contact the principal to share (in writing) the concern.

School Closings, Delays, and Cancellations (Inclement Weather Procedures)

District File: #116

The geographic nature of the school district varies and weather conditions that exist in one portion of the district may not exist at other locations. If dangerous weather conditions exist, no matter the location, district school operations may be delayed or suspended. In addition, inclement weather may cause bus route times to be extended, resulting in the first stops on the route being earlier than usual and later stops somewhat later. The following radio and television stations will be given information regarding Fremont RE-1 school closures, delayed starts, and early dismissals.

Radio: KRLN (1400/AM)
TV: KOAA (Channel 5), KKTV (Channel 11) and KRDO (Channel 13)
Website: www.canoncityschools.org

If no report is given it can be assumed that school will be held on regular sessions. Patrons are asked not to call the school or school officials. Telephone lines must be kept open for emergencies.

Canon City School Board of Education Policies
School district policies can be viewed online by accessing the following:
1. www.canoncityschools.org
2. Select District tab
3. Select District Resources tab
4. Select District Policies tab
## CCHS ATHLETICS AND ACTIVITIES

### Extracurricular Fees

<table>
<thead>
<tr>
<th>Activity</th>
<th>Full</th>
<th>Reduced</th>
<th>Free</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletics*</td>
<td>$75</td>
<td>$50</td>
<td>$25</td>
</tr>
<tr>
<td>JROTC (Rifle, Drill, Raiders)</td>
<td>$75</td>
<td>$50</td>
<td>$25</td>
</tr>
<tr>
<td>Speech &amp; Debate</td>
<td>$40</td>
<td>$30</td>
<td>$15</td>
</tr>
<tr>
<td>Encore</td>
<td>$40</td>
<td>$30</td>
<td>$15</td>
</tr>
<tr>
<td>FBLA and FCCLA</td>
<td>$35</td>
<td>$20</td>
<td></td>
</tr>
<tr>
<td>Fall Play</td>
<td>$50</td>
<td>$35</td>
<td>$20</td>
</tr>
<tr>
<td>Spring Musical</td>
<td>$75</td>
<td>$50</td>
<td>$25</td>
</tr>
<tr>
<td>Band</td>
<td>$75</td>
<td>$50</td>
<td>$25</td>
</tr>
</tbody>
</table>

### ACTIVITY CARDS

$40

*As per CRS 22-32-116.5 home-school students will pay 150% of the full fee. Fee will be truncated (Ex. $75 would be $110).

- There will be a family max of $300/$200/$100 per year.
- To receive the athletics/activities fee discount for free or reduced lunch students, you must provide proof of acceptance from Cañon City Schools Nutritional Services. Applications to receive free or reduced lunch will be available at the Cañon City Schools Administration Office and at the Cañon City High School Athletics/Activities Office after August 1st. Applications are also available on-line at ccsnutrition.org. If you have any questions about the free and reduced lunch program, please call 640-3055.
Activities

American Design & Drafting Association

Eligibility Criteria: 3.0 GPA and upper math course
Selection Criteria: Freshmen in Geometry are invited to apply by letters sent out by the advisor.
Meeting Information
Starts: During school year
How Often: Daily during class time
Length: 75-minute class period
Travel Involved: None
Competition Times: National contest drawings are prepared during and after school. Curriculum related projects require meetings. This program is part of our STEAM Pathway (Science, Technology, Engineering, Agriculture, and Math).
Community Service: 20 hours of drawing/planning support for a non-profit organization.
The American Design and Drafting Association (ADDA) was established in 1959 to provide educational programs and information for designers, drafters, educators, and other interested individuals and corporations in the design/drafting fields. ADDA also provides certifications to universities, colleges, technical institutes, and high schools. These training institutions must provide programs that combine higher-level math, science, computer, and design courses to train the design students for the design/drafting workplace.

Art Club

Eligibility Criteria: None
Selection Criteria: None
Meeting Information
Starts: Beginning of school year
How Often: Once a week
Length: 1 hour
Travel Involved: None
Competition Times: Scholastic Art Show/Winter
Fremont County High School Art Show/Spring
Community Service: Varies from year to year
Art Club sponsors open art room time for students to work on individual art projects. Art Club members assist in preparing for the Fremont Art Show and other projects for school activities.

Environmental Club

Eligibility Criteria: None
Selection Criteria: None
Meeting Information
Starts: Beginning of school year
How Often: TBA
Length: 30 minutes
Travel Involved: Three conferences per year
Competition Times: TBA
Community Service: Community Service performed as club projects
The Environmental Club is open to all students who have an interest in learning about environmental issues and protecting the environment. In addition to trips to the Eco Park, we also take field trips to other areas of Colorado to learn about environmental issues. This is a service organization and an opportunity for the student to do volunteer work in Fremont County.
**FBLA - Future Business Leaders of America**

**Eligibility Criteria:** None

**Selection Criteria:** None

**Meeting Information**
- **Starts:** Beginning of school year
- **How Often:** Every other Thursday
- **Length:** 30-45 minutes
- **Travel Involved:** Two conferences
- **Competition Times:** Tuesdays
- **Community Service:** Community service projects

FBLA helps provide training in workplace competencies such as: communication, organization, finances, technology, and specific business skills. FBLA not only provides a place to learn these competencies but also a place to practice them within the organization and with other students from around the state. FBLA members are given an opportunity to learn about business from community business people and from nationally known speakers at various conferences.

**FCCLA - Family, Career & Community Leaders of America**

**Eligibility Criteria:** Participation Family & Consumer Sciences class.

**Selection Criteria:** None

**Meeting Information**
- **Starts:** Beginning of school year
- **How Often:** Twice a month – during lunch
- **Length:** 30 minutes
- **Travel Involved:** Two district meetings (October and January). State conference in Denver (April)
- **Competition Times:** January and April
- **Community Service:** Group community service projects

FCCLA is a dynamic and effective national student organization that helps young men and women become leaders while addressing important personal, family, work, and societal issues through consumer and family studies education. Chapter projects focus on a variety of youth concerns including teen pregnancy, parenting, family relationships, substance abuse, peer pressure, environment, nutrition and fitness, financial fitness, recycling and redesign, fashion design, interior design, and career exploration. The organization has 220,000+ members in nearly 7,000 chapters from 50 states. Over ten million youth have been involved in FCCLA since its founding in 1945.

**Fly Fishing Club**

**Eligibility Criteria:** Passing grade in all classes

**Selection Criteria:** Open to all students

**Meeting Information**
- **Starts:** During school year
- **How Often:** First and Third Tuesday
- **Length:** During lunch
- **Travel Involved:** Some traveling involved to reach fishing destinations. Students may need to pay some travel cost and meal cost when on a field trip.
- **Competition Times:** The fly fishing club is a non-competitive activity.
- **Community Service:** We focus on stream and river habitat improvement and partnerships with local Trout Unlimited chapters.

Basic fly fishing and fly tying instruction is provided. All gear, except wading boots, is provided.
**JROTC Color Guard and Drill Team**

<table>
<thead>
<tr>
<th>Athletic Fee:</th>
<th>Per Athletic Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligibility Criteria:</td>
<td>Students must remain eligible by CCHS, CHSAA and JROTC standards</td>
</tr>
<tr>
<td>Selection Criteria:</td>
<td>Leadership Education Training - LET class enrollment one semester, a cumulative 2.0 GPA, no current failing grades, and instructor approval</td>
</tr>
<tr>
<td>Team Information:</td>
<td>Cadets will learn advanced drill and ceremonies. Perform during school and community events as well as in competition against other JROTC high school teams throughout Colorado.</td>
</tr>
<tr>
<td>Practice Information:</td>
<td>Color Guard Drill Team</td>
</tr>
<tr>
<td>Starts/Ends:</td>
<td>Sept-May Jan-May</td>
</tr>
<tr>
<td>How Often:</td>
<td>TH Mornings T &amp;TH mornings</td>
</tr>
<tr>
<td>Length:</td>
<td>60 minutes 60 minutes</td>
</tr>
<tr>
<td>Travel Involved:</td>
<td>TBD 5-6 meets</td>
</tr>
<tr>
<td>Fundraising:</td>
<td>In JROTC class In JROTC class</td>
</tr>
<tr>
<td>Competition Times:</td>
<td>TBD FRI &amp; SAT</td>
</tr>
</tbody>
</table>

**JROTC Rifle Team**

<table>
<thead>
<tr>
<th>Athletic Fee:</th>
<th>Per Athletic Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligibility Criteria:</td>
<td>Students must remain eligible by CCHS, CHSAA, and JROTC standards.</td>
</tr>
<tr>
<td>Selection Criteria:</td>
<td>Leadership Education Training (LET) class enrollment one semester, a cumulative GPA of at least 2.0, no current failing grades in any class, and instructor approval</td>
</tr>
<tr>
<td>Team Information:</td>
<td>Students will be trained in novice, intermediate, and advanced air rifle marksmanship and range safety. Students will be presented opportunities to compete in both sporter and precision air rifle events. Teams will compete against other JROTC teams in the state, as well as Junior Olympic, American Legion, NRA, and other sanctioned events. Athletes will have all equipment (including rifles) provided by CCHS, except that precision athletes may require student/parent purchase of specialized clothing.</td>
</tr>
<tr>
<td>Practice Info:</td>
<td>Starts late August, ends the following July. Daily practice 6:30-7:30 a.m. and 3:-4:30 p.m.</td>
</tr>
<tr>
<td>Travel Involved:</td>
<td>Local competitions in Pueblo, Colorado Springs and locations throughout Colorado. Some out-of-state travel, including airline flights and extended stays. Student/parent funding of extended out-of-state travel may be required.</td>
</tr>
<tr>
<td>Fundraising:</td>
<td>Required</td>
</tr>
<tr>
<td>Competition Times:</td>
<td>See competition schedule on CCHS website. Competition events are typically scheduled throughout the school year and into the summer months.</td>
</tr>
</tbody>
</table>

**National Honor Society**

| Eligibility Criteria: | 3.7 (Cumulative) G.P.A. and meet all selection criteria for induction and continued membership. Eligibility will be reviewed quarterly. |
| Selection Criteria: | Students who qualify academically (3.7 G.P.A.) must apply for membership after three semesters of enrollment at CCHS, or one semester if a new student is a sophomore or above. Selection for membership is by a Faculty Council, appointed by the principal, and is based on scholarship, character, leadership, and service. Once selected, members are responsible to continue to demonstrate these qualities. Students must attend an induction ceremony to complete the selection process. |
| Dues: | $20 per year |
| Meeting Information: | Starts: September |
Speech and Debate Team

Eligibility Criteria: 2.0 GPA
Selection Criteria: None

Meeting Information
Starts: Beginning of school year
How Often: Once per week, Monday through Thursday (after school and evenings, TBA)
Length: 1½-2 hours

Travel Involved: Up to 15 meets

Competition Times: After school and on Saturdays (5:00 a.m. to 9:00 or 10:00 p.m.)

Community Service: None

Speech and Debate is a multifaceted, competitive event that pays enormous rewards to those students willing to work hard. It is flexible in its scheduling so as not to restrict students from participating in other activities. Typically, competitors practice at least once per week, but many strive to raise their skills to a more rewarding level and practice every Monday through Thursday from 3:00 until 5:00 PM. Tournaments typically occur on Saturdays, and the season lasts from October through March. Lettering is an option.

Student Council

Eligibility Criteria: Full time CCHS Students and must remain eligible by CHSAA Standards
Selection Criteria: Student Election

Meeting Information
Starts: Student Lock-in prior to start of school year
How Often: Every Wednesday
Length: 30-45 minutes

Travel Involved: Summer and a Fall conference

Community Service: Community service projects

Student Council is a democratic leadership activity in which the student body elects their representatives for their class. For the freshman class, six representatives are elected, the sophomore class has six, eight are elected for the junior class, and eight for the senior class. The Student Council elects its leadership team at the beginning of the school year. The head boy and head girl, who are elected the spring before their senior year, are included as voting members of student council. Anyone can run for other positions in the council.

Student Government

Eligibility Criteria: Students must remain eligible by CHSAA standards
Selection Criteria: Student Election

Meeting Information
Starts: Beginning of school year
How Often: As needed
Length: 30-45 minutes

Travel Involved: None

Community Service: None

Student Government involves juniors to seniors. Each class is assigned a different task as shown in the following examples:
Senior Class Officers - Focus is to organize, budget, and promote attendance to senior functions.
1. Select and/or create the emblem to be used by the class at assemblies and graduation
2. Select date, speaker, and restaurant for the Senior Banquet
3. Decide on graduation gift from the class to the school
4. Senior Class President conducts tassel turn at graduation

Junior Class Officers - Focus is to “create” and work on a successful Prom.
1. Select theme, music and photographer
2. Organize and handle elections of Prom royalty
3. Plan and construct decorations
4. Create budget
5. Refreshments
6. After Prom activity
7. Cleanup
8. Correspondence (invitations, announcements, thank you notes, requests, etc.)

**Thespians - Tiger Theatre and Drama Club**

**Eligibility Criteria:** 2.0 GPA, good citizenship, participate in performances, fundraisers, and convention

**Selection Criteria:** Based on participation

**Meeting Information**

- **Starts:** Beginning of school year
- **How Often:** First Tuesday of every month
- **Length:** 30-60 minutes

**Rehearsals:** Daily during production weeks

**Travel Involved:** Three-day convention in December

**Production Times:** Three performances (Fall, Fine Art of Christmas and Spring)

To become a Thespian one must earn ten Thespian points. Thespian points are earned by one’s community service hours to the Tiger Theatre Department; this involves Tiger Theatre productions, cleaning the wardrobe area, technical crew, or stage help. Every Thespian is involved in the Fall production, Christmas play, and the Spring musical in some way. Ten hours of service equals one Thespian point. At twenty points a Thespian letter is issued; at sixty points an Honor letter is awarded. An induction banquet will be held during the third week of January.
Athletics
Eligibility requirements for all athletes are listed in the Athletic Handbook. All athletes may be required to participate in team fundraising.

Boys’ Baseball
Selection Criteria: Tryouts during the first week of practice. Players are notified of team status.
Team Information: Varsity, Junior Varsity and Freshman Teams
Practice Information
Starts/Ends: Mid-February/TBA
How Often: Daily except Sunday
Length: Approximately 2-2½ hours
Travel Involved: 8 to 10 out of town games
Competition Times: After school and on Saturday

Boys’ Basketball
Selection Criteria: Tryouts to select each team
Team Information: Varsity, Junior Varsity, Sophomore, and Freshman Teams
Practice Information
Starts/Ends: November/TBA
How Often: Daily and Saturdays
Length: 1-3 hours
Travel Involved: 8 to 10 out of town games
Competition Times: Evenings on Tuesday, Thursday, Friday, and Saturday.

Girls’ Basketball
Selection Criteria: Tryouts occur during practices in mid-November
Competition Times: Performances and designated competitions
Team Information: Varsity, Junior Varsity and Freshman Teams
Practice Information
Starts/Ends: Open gym starts mid-September. Practice starts mid-November/TBA
How Often: Daily after school
Length: Approximately 2-2½ hours
Travel Involved: 8 to 12 out of town games
Competition Times: After school, during school and on Saturdays

Cheerleading
Selection Criteria: Selection will be based on tryouts in the Spring
Team Information: Varsity Team only
Practice Information
Starts/Ends: Summer and throughout the school year
How Often: TBA
Length: Approximately two hours
Travel Involved: Cheerleader travel will be limited to identified out of town events.
Competition Times: Three to four games weekly
Boys’ and Girls’ Cross Country

**Selection Criteria:**
- Varsity (fastest 7 times), JV (complete course in at least 30 minutes)

**Team Information:**
- Varsity and Junior Varsity Teams

**Practice Information**
- **Starts/Ends:** Mid-August – end of October
- **How Often:** Daily after school
- **Length:** 2 hours (3:00-5:00 p.m.)
- **Travel Involved:** 10 to 12 out of town meets
- **Competition Times:** After school and on Saturday

Girls’ Dance Team

**Selection Criteria:**
- Selection will be based on tryouts in the Spring

**Team Information:**
- Varsity Team only

**Practice Information**
- **Starts/Ends:** Second week in August and throughout the school year
- **How Often:** Daily

Football

**Selection Criteria:**
- Based on a rubric that evaluates the player’s character, academics, commitment to football, coach-ability, and football ability.

**Team Information:**
- Varsity, Junior Varsity and Freshman Teams

**Practice Information**
- **Starts/Ends:** Mid-August
- **How Often:** Daily after school
- **Length:** Approximately two hours
- **Travel Involved:** Half of all games are away games
- **Competition Times:** After school and on Saturday

Boys’ Golf

**Selection Criteria:**
- Golfers will qualify for varsity meets

**Team Information:**
- Varsity and Junior Varsity Teams

**Practice Information**
- **Starts/Ends:** August/TBA
- **How Often:** Nightly after school
- **Length:** Approximately two hours
- **Travel Involved:** 19 of the 20 meets are out of town
- **Competition Times:** During and after school and weekends

Girls’ Golf

**Selection Criteria:**
- Golfers will qualify for Varsity meets

**Team Information:**
- Varsity and Junior Varsity Teams

**Practice Information**
- **Starts/Ends:** Mid-February/TBA
- **How Often:** Monday through Friday
- **Length:** 1-1½ hours
- **Travel Involved:** 5 to 8 days during season
- **Competition Times:** During and after school and weekends
**Gymnastics**

**Selection Criteria:** None  
**Team Information:** Varsity and Junior Varsity Teams  
**Practice Information**  
- **Starts/Ends:** Mid-August  
- **How Often:** Daily  
- **Length:** Approximately two hours  
- **Travel Involved:** 8 to 10 away meets  
- **Competition Times:** After school and on Saturday

**Boys’ Soccer**

**Selection Criteria:** Selected by Coach  
**Team Information:** Varsity and Junior Varsity Teams  
**Practice Information**  
- **Starts/Ends:** Mid-August/TBA  
- **How Often:** Daily after school  
- **Length:** Approximately two hours  
- **Travel Involved:** Half of all games are away games  
- **Competition Times:** After school and on Saturday

**Girls’ Soccer**

**Eligibility Criteria:** Students must remain eligible by CCHS and CHSAA standards  
**Selection Criteria:** Selected by Coach  
**Team Information:** Varsity and Junior Varsity Teams  
**Practice Information**  
- **Starts/Ends:** Mid-February/TBA  
- **How Often:** Daily after school  
- **Length:** Approximately two hours  
- **Travel Involved:** Half of all games are away games.  
- **Fundraising:** TBA  
- **Competition Times:** After school and on Saturday

**Girls’ Softball**

**Selection Criteria:** Tryouts during the first week of practice. Players are notified at that point.  
**Team Information:** Varsity and Junior Varsity  
**Practice Information**  
- **Starts/Ends:** Mid-August/TBA  
- **How Often:** Daily (except Sundays)  
- **Length:** 2-2½ hours  
- **Travel Involved:** 8 to 10 out of town games a season  
- **Competition Times:** After school and on Saturday
Boys’ Tennis

Selection Criteria: Tryouts during the first week of practice. Players are notified at that point.

Team Information: TBA

Practice Information
- Starts/Ends: Mid-August
- How Often: Every day after school
- Length: Approximately 2 hours

Travel Involved: 5 to 6 trips out of town are typical

Competition Times: During school, after school and on weekends.

Girls’ Tennis

Selection Criteria: All interested athletes are encouraged to try out. Athletes will participate in a series of challenge matches that occur during the beginning of the practice schedule in order to determine their position on the varsity team.

Team Information: TBA

Practice Information
- Starts/Ends: Mid-February
- How Often: Monday through Saturday
- Length: Approximately two hours

Travel Involved: Out of town matches up to twice a week

Competition Times: Monday-Friday after school and Saturday mornings

Boys’ & Girls’ Track

Selection Criteria: Athletes are evaluated by ability, time, and effort throughout the season

Team Information: TBA

Practice Information
- Starts/Ends: Spring sport season
- How Often: Daily after school
- Length: Approximately two hours

Travel Involved: Approximately nine varsity meets and six junior varsity meets out of town

Competition Times: After school and on Saturday

Girls’ Volleyball

Selection Criteria: Tryouts during the first week practice. Players are notified at that point.

Team Information: Varsity, Junior Varsity and C-Team. (Seniors cannot play on JV or C-Team; juniors cannot play on C-Team).

Practice Information
- Starts/Ends: Mid-August, usually two weeks prior to start of school.
- How Often: Monday through Friday, some Saturdays & holidays
- Length: Approximately two hours

Travel Involved: Up to 10 out of town matches

Competition Times: After school and Saturdays
**Wrestling**

<table>
<thead>
<tr>
<th>Selection Criteria:</th>
<th>Must wrestle-off in designated weight class</th>
</tr>
</thead>
<tbody>
<tr>
<td>Team Information:</td>
<td>Varsity, Junior Varsity and Freshman Teams</td>
</tr>
<tr>
<td>Practice Information</td>
<td></td>
</tr>
<tr>
<td>Starts/Ends:</td>
<td>Second week in November through last week in February</td>
</tr>
<tr>
<td>How Often:</td>
<td>Week nights and some Saturdays</td>
</tr>
<tr>
<td>Length:</td>
<td>2-2½ hours</td>
</tr>
<tr>
<td>Travel Involved:</td>
<td>Away duels, usually gone all day on Saturdays</td>
</tr>
<tr>
<td>Competition Times:</td>
<td>Evenings and all day Saturday</td>
</tr>
</tbody>
</table>
Athletics and Activities Calendar

AUGUST
August 16-Boys Golf Four Mile
August 19-Football Citizens’ Stadium
August 26-PRIDE Outdoor Movie Justin Field
August 29-Boys Tennis CCHS

SEPTEMBER
September 1-Football Citizens’ Stadium
September 1-PRIDE Tailgate
September 2-Softball Rouse Park
September 7-Volleyball Tiger Dome
September 7-Boys Soccer Citizens’ Stadium
September 9-PRIDE Blacklight Dance Commons
September 12-Volleyball Tiger Dome
September 13-PRIDE Games night CCHS
September 14-Boys Tennis CCHS
September 14-Softball Rouse Park
September 15-Football Citizens’ Stadium
September 15-PRIDE Tailgate
September 19-Volleyball Tiger Dome
September 21-Softball Rouse Park
September 21-Gymnastics Canon Academy of Gymnastics
September 22-Football Citizens’ Stadium
September 22-PRIDE Tailgate
September 23-Boys Soccer Citizens’ Stadium
September 25-Ice Cream Social Sing-A-Thon
September 26-Boys Tennis CCHS
September 26-Softball Rouse Park
September 26-Boys Soccer Citizens’ Stadium
September 28-Cross Country Royal Gorge
September 28-Volleyball Tiger Dome
September 28-Boys Tennis CCHS

OCTOBER
October 5-Volleyball Tiger Dome
October 5-Softball Rouse Park
October 5-Boys Soccer Citizens’ Stadium
October 6- Football Citizen’s Stadium
October 9, 10 Fall Concert Del Pizzo Performing Arts Center
October 12 Vocal Recital 1st Qtr Del Pizzo Performing Arts Center
October 12-Volleyball Tiger Dome
October 12-Boys Soccer Citizen’s Stadium
October 14-Gymnastics Canon Academy of Gymnastics
October 16-PRIDE Event
October 19-Volleyball Tiger Dome
October 19-Boys Soccer Citizens’ Stadium
October 27-Football Citizens’ Stadium
October 28-PRIDE Event
NOVEMBER
November 10-PRIDE Event
November 13-Fall Pops Concert Del Pizzo Performing Arts Center

DECEMBER
December 2-PRIDE Fundraiser Mugs
December 2-Girls Basketball Tiger Dome
December 5-Girls Basketball Tiger Dome
December 5-Boys Basketball Tiger Dome
December 6, 7, 8, 9-PRIDE Bell Ringing City Market
December 11-Fine Art of Christmas Del Pizzo Performing Arts Center
December 12-Girls Basketball Tiger Dome
December 12 Boys Basketball Tiger Dome
December 12-Fine Art of Christmas Del Pizzo Performing Arts Center
December 13-Wrestling Tiger Dome
December 13, 14, 15, 16-PRIDE Bell Ringing City Market
December 15- PRIDE Event
December 19-Christmas Choir Tour
December 20-Wrestling Tiger Dome
December 20-PRIDE Shop with a Tiger
December 20, 21, 22-PRIDE Bell Ringing City Market
December 21-Vocal Recital 2nd Qtr Del Pizzo Performing Arts Center

JANUARY
January 6-Boys Basketball Tiger Dome
January 9-Girls Basketball Tiger Dome
January 11-Boys Basketball Tiger Dome
January 13-Girls Basketball Tiger Dome
January 16-Girls Basketball Tiger Dome
January 18-Boys Basketball Tiger Dome
January 23-Girls Basketball Tiger Dome
January 24-Wrestling Tiger Dome
January 26-PRIDE Event
January 27-Boys Basketball Tiger Dome
January 29-Girls Basketball Tiger Dome
January 31-Boys Basketball Tiger Dome

FEBRUARY
February 2-Girls Basketball Tiger Dome
February 3-Wrestling Tiger Dome
February 5-Boys Basketball Tiger Dome
February 7-Boys Basketball Tiger Dome
February 9- Girls Basketball Tiger Dome
February 13-Girls Basketball Tiger Dome
February 15-Boys Basketball Tiger Dome
February 17-Dinner Theatre Del Pizzo Performing Arts Center
February 18-Dinner Theatre Del Pizzo Performing Arts Center
February 28-PRIDE Event
February 29-PRIDE Event
MARCH
March 1-PRIDE Event
March 2-PRIDE MORP Dance Commons
March 10-Solo & Ensemble Del Pizzo Performing Arts Center
March 12-Girls Soccer Citizen’s Stadium
March 12-Choir Concert Recital Del Pizzo Performing Arts Center
March 13-Baseball Justin Field
March 13-Girls Tennis CCHS
March 15-Vocal Recital 3rd Qtr Del Pizzo Performing Arts Center
March 24-Baseball Justin Field
March 26-Baseball Justin Field
March 27-Girls Soccer Citizens’ Stadium
March 29-Girls Tennis CCHS
March 30-PRIDE Event
March 31-Baseball Justin Field

APRIL
April 3-Girls Tennis CCHS
April 5-Girls Soccer Citizens’ Stadium
April 7-Girls Soccer Citizens’ Stadium
April 9-Girls Golf Four Mile
April 9-Baseball Justin Field
April 10-Baseball Justin Field
April 11-Baseball Justin Field
April 11-Girls Tennis CCHS
April 11-Musical Del Pizzo Performing Arts Center
April 12-Musical Del Pizzo Performing Arts Center
April 13-Musical Del Pizzo Performing Arts Center
April 14-Musical Del Pizzo Performing Arts Center
April 14 Baseball Justin Field
April 16-Baseball Justin Field
April 16-Girls Tennis CCHS
April 17-Girls Tennis CCHS
April 17-Baseball Justin Field
April 17-Girls Soccer Citizens’ Stadium
April 20- PRIDE Event
April 24-Girls Soccer Citizens’ Stadium
April 27-Baseball Justin Field
April 28-Dwight Shaw Big Band Del Pizzo Performing Arts Center

MAY
May 1-Baseball Justin Field
May 1-Girls Soccer Citizens’ Stadium
May 4-Blossom Track Citizens’ Stadium
May 8-PRIDE Hair Drive Choir Room
May 17- Encore & Tiger Ladies Banquet
May 18- Vocal Recital 4th Qtr Del Pizzo Performing Arts Center
May 21-Farewell Pops Concert Del Pizzo Performing Arts Center
Events Calendar

AUGUST
August 21-Pictures -Morning only
August 23-Pictures -All Day

SEPTEMBER
September 4-Labor Day No School
September 13-Task Force Day (late start)
September 15-Progress Reports due at noon

OCTOBER
October 7-Homecoming
October 11-Task Force Day (late start)
October 11-PSAT/NMSQT National Merit Test
October 13-end of 1st quarter
October 16-grades due by 3pm
October 16-End of quarter flex day No School
October 17-New Teacher Orientation No School
October 28-ACT Test

NOVEMBER
November 4-SAT Test
November 8-Task Force Day (late start)
November 14- Progress Reports due at noon
November 20-24-Thanksgiving Break No School

DECEMBER
December 9-ACT Test
December 13-Task Force Day (late start)
December 22-Grades due by 3pm
December 22-January 5 - Christmas Break No School

JANUARY
January 8-Staff Development No School
January 17-Task Force Day (late start)

FEBRUARY
February 9-Progress Reports due at noon
February 10-ACT Test
February 14-Task Force Day (late start)
February 19-20-Winter Break No School

MARCH
March 10-SAT Test
March 14-Task Force Day (late start)
March 15-end of 3rd quarter
March 16-grades due by 3pm
March 16-23-Spring Break No School

APRIL
April 2-Mid-Spring Break No School
April 11-Task Force Day (late start)
April 14-ACT Test
April 3-30-High School Testing Window
April 21-PROM
April 24-Progress reports due at noon

MAY
May 4-Blossom Festival Break No School
May 7-Flex Snow day- Possible Break
May 9-Task Force Day (late start)
May 1-20-AP Testing Window
May 24-GRADUATION
May 25-grades due by noon
June
June 9-ACT Test