

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

**MINUTES - May 5, 2011**

**A. CALL TO ORDER**

The **Re-Organization/Conference Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:00 p.m. with the Board Secretary presiding.

**Sunshine Law Statement**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 5, 2011 through April 4, 2012 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 12, 2011.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. SWEARING IN OF NEW BOARD MEMBERS AND OATH OF ALLEGIANCE**

The Oath of Office was administered by the Board Secretary to newly elected Board Member: Ms. Mona Goff (Fieldsboro); Ms. Lisa Kay Hartmann (City); and Mr. Thomas Potts (Township).

**D. ROLL CALL**

The following members answered **roll call**: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow and Mr. Dalton. **ABSENT**: None.

**Also attending:** Dr. Constance J. Bauer, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary

**Staff attending:** Karen Lubbers, Lori Boberg, Roberta Hance, Karyn Yakabosky, Anthony Rizzo, Liz Brotherton, Louise Sullivan, Ed Chmiel.

**Visitors attending:** Jim Brotherton, Laura Papp, Reba Snyder, Debbie Pina, Marianne Jackson, Michele Thiel, H. Barman, Mike Duaber, Stacey Neville, and Shari Parrotta.

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**E. RE-ORGANIZATION MEETING BUSINESS**

1. +Resolution to Adopt Existing Policies\*\*

**A motion was made by Ms. Dansbury, seconded by Ms. Gens to approve the Resolution to Adopt Existing Policies.**

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

2. Nomination & Election of Board Officers\*\*

a. President

A motion was made by Mr. Drew, to nominate Mr. Thomas Potts as President and Ms. Zablow nominated Ms. Joann Dansbury as President. Mr. Potts and Ms. Dansbury both declined. Therefore, Mr. Drew nominated Mr. Thomas Dalton as President. As there were no other nominations, the Board Secretary cast the ballot electing Mr. Dalton as President, who then took over as chair of the meeting.

b. Vice President

A motion was made by Mr. Drew, to nominate Mr. Thomas Potts as Vice President, Mr. Potts declined. Ms. Wehrman nominated Ms. Joann Dansbury as Vice President. As there were no other nominations, the Board Secretary cast the ballot electing Ms. Dansbury as Vice President.

3. +Adoption of Board Member Code of Ethics

**A motion was made by Ms. Dansbury, seconded by Ms. Hartmann to adopt the Board Member Code of Ethics:**

The Board Member Code of Ethics was read into the Minutes by the Board members.

ON A ROLL CALL VOTE: AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

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4. +Resolutions
- A motion was made by Mr. Drew, seconded by Ms. Goff to approve the following:**
- a. +Accept Election Results (pending receipt of certified results)
  - b. +Confirm Existing Contracts & Agreements
  - c. +Authorize Check Signing by Machine
  - d. +Authorize Board Secretary to sign payroll checks in absence of the Treasurer
  - e. +Designate Official Depositories-All Duly Certified Depositories in the State of New Jersey
  - f. +Designate Bank Account Signers  
July 2011 to June 2012
    - Board President or Vice President
    - Board Secretary/Business Administrator or Superintendent
    - Treasurer of School Moneys
  - g. Establish Petty Cash limit to be \$125.00
  - h. +Regular Meeting Schedule 2011-2012  
in accordance with Open Public Meetings Act (list is enclosed)
  - i. +Designate Official Publications
    - Burlington County Times
    - Register News
    - Trenton Times
  - j. +Notice of Mailing Fees
  - k. Re-Adopt Price of Athletic Passes  
(No change from previous year)
    - Adults - \$10.00
    - Students - \$5.00
    - Senior Citizens - Free
  - l. +Appoint Providers of Professional Services
    - Solicitor - Parker McCay \$160.00/hr (No increase)
    - Treasurer - Mr. Thomas A. Haje, \$8,491 for 2011/2012 (No increase-3<sup>rd</sup> year)
    - Physician - Bordentown Family Medical/Dr. Robert Pedowitz, not to exceed \$20,000/year (No increase)
    - Auditor - John J. Maley, Jr., CPA - \$31,620 for audit and \$125/hr additional work (\$620 Increase)
  - m. Appoint Custodian of School Records/Public Agency Compliance Officer
    - Ms. Peggy A. Ianoale, BA/BS
  - n. Appoint Integrated Pest Management Coordinator, Indoor Air Quality Designee, and Asbestos Management Officer
    - Mr. Bill Blatchley, Director of Operations

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- o. Resolution to Approve Maximum Travel Expenses for the BRSD for 2011-2012 School Year not to exceed \$40,000.
- p. Approval of Payment of Bills Between Board Meetings as needed
- q. +Approval of Procurement of Goods & Services through valid State Contracts
- r. +Board of Education Committees  
Please consider committees in which you may be interested and advise the Board President.
- s. +Adoption of 2011-2012 Existing Curricula for all programs and academic areas. All Curricula are aligned with the 2004 NJ Core Curriculum Content Standards
- t. +Appoint Parker McCay as Bond Counsel - Fees based on scope of project
- u. Appoint EJA & Associates as Insurance Broker of Record - No fee to Board
- v. +Approval of Affirmative Action Officers:
  - Peggy Ianoale, BA/BS - Business Matters - no additional compensation for this appointment
  - Dan Riether, Principal of CBS - All other matters. This position carries a \$2000 stipend.Building Level:
  - BRHS - Alessandra Rogers
  - BRMS - Toby Sebelist
  - MIS - Renee Woodley
  - PMS - Betsy Wonderlin
  - CBS - Jenny Farina

ON A ROLL CALL VOTE (Item 4.a): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman and Ms. Zablow. NOES: Mr. Dalton. ABSTENTIONS: None. ABSENT: None.  
Motion approved by majority.

ON A ROLL CALL VOTE (Items 4.b - 4.u): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

ON A ROLL CALL VOTE (item 4.v): AYES: Ms. Dansbury, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: Mr. Drew and Ms. Goff. ABSTENTIONS: None. ABSENT: None.  
Motion approved by majority.

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**F. PUBLIC FORUM (for Agenda Items only)**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

- Reba Synder

**G. RECOGNITION/PRESENTATION**

Ms. Karyn Yakabosky, BRMS LA Teacher was recognized for her receipt of the Jack Zaifman Humanitarian Award for her work in Holocaust education.

**H. STUDENT REPRESENTATIVE - Madison Parrotta**

- Student Lock-in was cancelled due to inactivity.
- Café Night raised \$95. More talent showcasing is planned.
- Instead of volleyball tournament there will be a flag football tournament on June 1.
- The Mr. Bordentown contest will be the week of May 16-20<sup>th</sup>.

**I. CONSENT AGENDA APPROVAL**

**A motion was made by Ms. Dansbury, seconded by Ms. Gens to approve the following:**

1. \*+Motion to approve Minutes from 4/6/1
2. \*+Motion to approve Travel Requests
3. \*+Motion to accept Enrollment, Fire Drill, Security and Suspension Reports

BRHS	717
BRMS	543
MIS	345
CBS	251
PMS	613
	<u>2,469</u>

4. \*+Motion to accept Supervisors' Reports
5. \*+Motion to accept Special Education Report
6. \*+Motion to accept Board Secretary's Report
7. \*+Motion to accept List of Bill

ON A ROLL CALL VOTE (Item #1): AYES: Ms. Dansbury, Mr. Drew, Ms. Goff, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, and Ms. Zablow. NOES: Mr. Dalton. ABSTENTIONS: None. ABSENT: None.

Motion approved by majority.

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ON A ROLL CALL VOTE (Items 2 - 7): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

**J. PERSONNEL REPORT**

**A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the following:**

**Appointments, Per Superintendent's Recommendation:**

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. +Motion to approve staff reduction in force (RIF) per attached list. As the 2011-2012 budget is finalized, staff will be recommended for employment in accordance with need and ability to finance said position.
2. Motion to accept, with best wishes, resignation for purposes of retirement of Ms. Marilyn Lotz from the position of Media Specialist at BRMS, effective June 30, 2011.
3. Motion to accept, with best wishes, resignation for the purposes of retirement of Ms. Terry Borgstrom from the position of Instructional Aide, effective June 30, 2011.
4. Motion to accept, with best wishes, resignation for the purposes of retirement of Mr. Ronald Schwartz from the position of Special Education Teacher at CBS, effective June 30, 2011.
5. Motion to approve extension of FMLA for Employee #5368 (custodian) through approximately May 20<sup>th</sup>. This would be a total of 12 weeks of FMLA. Employee was previously approved through April 22, 2011.
6. Motion to approve FMLA for Employee #4080 (bus driver) from April 13, 2011 through approximately June 10, 2011. She will use accumulated paid sick days to run concurrent with 7 ½ weeks of FMLA.
7. +Motion to approve **Ms. Kristen Boehm** as a long term substitute at CBS for leave replacement, effective May 9, 2011 through June 17, 2011. She will receive \$125/day from May 9<sup>th</sup> to June 6<sup>th</sup> and \$150/day from June 7<sup>th</sup> to June 17<sup>th</sup>.
8. +Motion to approve **Ms. Jessica Tatelbaum** as long term substitute at BRMS for leave replacement, effective May 6, 2011 through June 17, 2011. She will receive \$125/day from May 6<sup>th</sup> to June 3<sup>rd</sup> and \$150/day from June 6<sup>th</sup> to June 17<sup>th</sup>.
9. Motion to approve Mr. Larry Carthan as partial Assistant Coach for Spring Track at BRHS for the 2011 season. He will receive a stipend of \$1,893.
10. Motion to approve Mr. Joseph Minch as Assistant Coach for Spring Track at BRHS for the 2011 season. He will receive a stipend of \$3,786.

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11. Motion to approve Mr. Andrew Dean to complete a 675 hour social work internship during the 2011-2012 school year in partial fulfillment of course requirements from Rutgers University. He will be under the supervision of Ms. Adrienne Sigler.
12. Motion to approve Ms. Olivia Bender to complete two hours of classroom observation at CBS under the supervision of Ms. Robin Blue, in partial fulfillment of course requirements for Drexel University.
13. Motion to approve additional student teacher placement for Ms. Stephanie Pinto of TCNJ at CBS with Ms. Heather Wawrzyniak as the cooperating teacher. The student was previously approved for Ms. Wawrzyniak will be switched to cooperating teacher Ms. Elizabeth Mitchell.

**INFORMATION:**

14. **+JOB POSTINGS:** LA Teacher BRMS - Leave replacement; Extended School Year Program positions - OSS

ON A ROLL CALL VOTE (Item #1): AYES: Mr. Drew, Ms. Goff, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: Ms. Dansbury.  
ABSTENTIONS: None. ABSENT: None.  
Motion approved by majority.

ON A ROLL CALL VOTE (Items 2 - 13): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None.  
ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

**K. BUSINESS, FINANCE & OPERATIONS**

**A motion was made by Ms. Dansbury, seconded by Mr. Potts to approve the following:**

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status (April 2011)
2. +Motion to approve IDEA Final Report for 2009-2010
3. +Motion to approve batting cage design for submittal to Art Anderson, Inc. *The Board requested that the baseball and softball coaches review the batting cage design before it is constructed.*
4. +Motion to award bid for \$57,379.20 to American Bus & Coach for the purchase of a 2012 Micro Bird Wheel Chair bus as per attached
5. +Motion to approve Northern Burlington Regional Chamber of Commerce to hire a school bus to be used at the Bordentown Street Fair on May 21<sup>st</sup> for a fee of \$400.
6. +Motion to approve 2011-2012 New Hanover tuition contracts
7. +Motion to approve 2011-2012 ESU Contracts
  - Agreement for Nonpublic Nursing
  - Agreement for Nonpublic Chapters 192/193
  - Agreement for Nonpublic IDEA Grant Allocation
  - Agreement for Professional Services 2011-2012

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8. +Verizon matching gifts program - an employee of Verizon has registered BRSD to receive funds from this program. Information has been sent to Verizon to meet the eligibility guidelines.

9. +Accountant report regarding CDA Funds

10.+Settlement Agreement - *Tabled for Executive Session*

ON A ROLL CALL VOTE (Items 1 - 4): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

ON A ROLL CALL VOTE (Item 5): AYES: Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: Ms. Dansbury. ABSENT: None.  
Motion approved by majority.

ON A ROLL CALL VOTE (Items 6 - 8): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

ON A ROLL CALL VOTE (Item 9): AYES: Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: Ms. Dansbury. ABSTENTIONS: None. ABSENT: None.  
Motion approved by majority.

**L. POLICY**

1. +1<sup>st</sup> Reading - Revision to Policy #3542.1 - Local Wellness/Nutrition Policy
2. +1st Reading - Revisions to Policies #1100, #1120, #5114, #5131, #5131.5 and #9200 (This is to revise our current policies to be in compliance with new HIB laws recommended by NJSB)

**M. CURRICULUM REPORTS**

**A motion was made by Ms. Gens, seconded by Mr. Drew to approve the following:**

1. Motion to approve student of staff member to attend Kindergarten in BRSD for 2011-2012.
2. Motion to approve student of staff member to attend 1<sup>st</sup> grade in BRSD for 2011-2012.
3. +Motion to approve Ms. Karen Harrison to participate in A Genome Sequencing Project sponsored by Rutgers University Waksman Institute
4. **2010-2011 STOKES TRIP CHAPERONE LIST**



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ON A ROLL CALL VOTE (Items 1 - 4): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

**N. COMMITTEE REPORTS** - None

**O. SUPERINTENDENT'S REPORT**

**A motion was made by Mr. Potts, seconded by Mr. Drew to request an estimate for a sidewalk from JLP crossing to provide a safe crosswalk from the Peter Muschal side of Ward Avenue to the High School side:**

1. Discussion - Township bike path plan
2. +Harassment, Intimidation and Bullying Policy information
3. +Information regarding an Anti-Bullying Forum

ON A ROLL CALL VOTE: AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

**P. DISCUSSION/INFORMATION ITEMS**

**A motion was made by Ms. Gens, seconded by Ms. Zablow to approve allowing the West Jersey Rockets extra time to pay security fees for April-June 2011. Total amount due is \$2,106:**

1. +2011 Governor's Teacher Recognition Award recipients (will be invited to meeting on 5/18/11)
2. +West Jersey Rockets AAU Basketball letter of explanation
3. +Burlington County times Article - Music Performance at BCPSA Academic Achievement Advancement Dinner
4. +Register News Article - On Point Program at BRHS
5. +BRMS Newsletter
6. +2011-2012 Board Directory (for board use only)

ON A ROLL CALL VOTE (Item #2): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

**Q. NEW HANOVER REPORT - Mr. Chris Sirak**

- The New Hanover Budget went down by 1 vote after absentee ballots were counted.
- Construction is continuing.

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**R. UNFINISHED BUSINESS** - None

**S. BOARD AND PUBLIC FORUM**

- Maryanne Jackson said no one from security ever came to West Jersey Rockets practices.
- Jim Cann suggested we apply for a NJDOT grant for sidewalks/crosswalks "Safe Pathways".
- Mr. Drew wished "Happy Mother's Day" to all Mothers.
- Mr. Sirak stated last night's concert was excellent and noted One Act Plays are this weekend.
- Dr. Bauer noted May 28<sup>th</sup> is Veteran's Day Celebration.
- Mr. Potts had questions about field use: fees for night and light use.

**T. EXECUTIVE SESSION RESOLUTION**

Ms. Dansbury read the following resolution, seconded by M. Goff and unanimously approved at 9:40 p.m.:

**RESOLUTION:**

**Open Public Meetings Act**

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

**CONTRACT SETTLEMENT AGREEMENT/PERSONNEL**

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 10:20 p.m.

**A motion was made by Ms. Dansbury, seconded by Mr. Potts to approve Special Education Settlement Agreement as previously discussed. Total settlement is approximately \$100,000.**

ON A ROLL CALL VOTE (K10): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

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**U. ADJOURNMENT**

A motion was made by Mr. Drew, seconded by Ms. Hartmann to adjourn the meeting at 10:20 p.m.  
Motion unanimously approved.

Respectfully submitted,

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Thomas Dalton  
President

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Peggy A. Ianoale  
School Business Administrator/Board Secretary