

ST. MARYS AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: JURY DUTY/LEGAL COUNSEL

ADOPTED: November 8, 2010

REVISED:

<p>1. Authority 42 Pa. C.S.A. Sec. 4563</p> <p>2. Guidelines</p>	<p style="text-align: center;">342. JURY DUTY/LEGAL COUNSEL</p> <p>Regularly employed administrative, professional and support employees shall be protected against loss of employment for time served on jury duty.</p> <p>Regularly employed administrative, professional and support employees may petition the Board for reimbursement for legal fees under limited circumstances, in accordance with Board policy.</p> <p><u>Jury Duty</u></p> <p>When an employee is notified of jury duty, s/he shall inform their immediate supervisor.</p> <p>Employees called for jury duty shall normally be permitted to serve and will not be penalized in any way. They shall receive normal pay for the period of jury duty, but any compensation received from jury duty shall be credited against such pay or paid to the district.</p> <p>Time spent on jury duty will not be charged against personal leave and will count as time on the job.</p> <p>Employees must submit to their supervisor a record from the court of the number of days served.</p> <p><u>Legal Counsel</u></p> <p>An employee may petition the Board for reimbursement of legal fees when the employee is required to obtain legal counsel for the purpose of defending a civil or criminal lawsuit that is filed against the employee for actions while performing responsibilities associated with their employment.</p> <p>The Board, at its discretion, may grant the petition but reimbursement shall be limited to the fees charged by counsel and shall be paid only if the employee successfully defends the suit.</p>
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References:

Protection of Jurors Employment – 42 Pa. C.S.A. Sec. 4563