

**MINUTES OF THE RESCHEDULED BOARD MEETING OF 20 JULY 2017
03 AUGUST 2017
CARMICHAELS AREA SCHOOL DISTRICT
7:00 P.M.**

The Carmichaels Area School District Board of Education held its rescheduled meeting of July 20, 2017 on August 3, 2017 in the Middle-Senior High Media Center. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Julie Mascia, Business Manager/Board Secretary; Samuel Davis, Solicitor; Mark Batis, Technology Administrator; David Franks, Maintenance Supervisor; Fred Morecraft, Elementary Principal; Chief Miller, Security Director; district residents and news media representatives.

An Executive Session was held at 6:30 p.m. for legal and personnel items. The session ended at 6:55 p.m.

I. ROLL CALL.

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Lewis G. May; Edmond F. McIntire, Jr., Vice-President; Pete Shlosky; and Cheryl L. Voytek, Treasurer. Dr. Richard L. Krause and Jason J. Voithofer were excused.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

BOND COUNSEL PRESENTATION.

Chris Brewer, Dinsmore & Shohl representative, and Elle Enos, Janney Montgomery representative, presented information on the bond resolution. No action necessary.

III. APPROVAL OF MINUTES OF RESCHEDULED BOARD MEETING OF 13 JUNE 2017 HELD ON 29 JUNE 2017.

Mr. McIntire moved to approve the minutes of the rescheduled Board meeting of June 13, 2017 held on June 29, 2017. Second by Mr. Ferek - 7 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Mr. Ferek moved to approve the addition of item A. below to the agenda. Second by Mr. May - 7 ayes; 0 nays.

A. Secondary Special Education Position

Mr. May moved to amend the agenda to add item B. below to the agenda. Second by Mr. Shlosky - 7 ayes; 0 nays.

B. Outdoor Courtyard

Mr. Shlosky moved to approve the agenda as presented. Second by Mr. Ferek - 7 ayes; 0 nays.

VI. REMARKS FROM VISITORS.

Cassie Menhart, MSH Librarian, requested permission to collect donations for an outdoor courtyard located outside the MSH Media Center/Library.

VII. ADMINISTRATIVE REPORTS.

A. SUPERINTENDENT REPORT.

B. ELEMENTARY PRINCIPAL REPORT.

C. MIDDLE SCHOOL PRINCIPAL REPORT.

D. SENIOR HIGH PRINCIPAL REPORT.

E. TECHNOLOGY ADMINISTRATOR REPORT.

F. MAINTENANCE SUPERVISOR REPORT.

VIII. STUDENT REPRESENTATIVE.

IX. COMMITTEE REPORTS.

A. HUMAN RESOURCES (Ferek, McIntire, Krause).

1. TEXTBOOK LIST 2017-18 (Exhibit I).

Mr. Ferek moved to approve the 2017-18 textbook listing as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

2. MASTER SCHEDULES 2017-18 (Exhibit II).

Mr. Ferek moved to approve the 2017-18 master schedules as presented. Second by Mr. McIntire - 7 ayes; 0 nays. Mr. May questioned the teaching schedules of coaches.

3. AUGUST 17, 2017 REGULAR BOARD MEETING CANCELLED.

Mr. Ferek moved to cancel the regular Board meeting scheduled for August 17, 2017. Second by Mr. McIntire - 7 ayes; 0 nays.

4. POLICY 1ST READING.

Mr. Ferek moved to approve the first reading of policy item a. below as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

a. 204 ATTENDANCE.**5. POLICY 2ND READING.**

Mr. Ferek moved to approve the second reading of policy items a. to d. below as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

a. 007 POLICY MANUAL ACCESS.**b. 121 FIELD TRIPS.****c. 137 HOME EDUCATION PROGRAMS.****d. 215 PROMOTION AND RETENTION.****6. RETURN TO DUTY WAIVER.**

Mr. Ferek moved to approve the request of Carilyn Beabout to waive the one-year return to duty requirement following sabbatical leave during the second semester of 2016-17 school year. Second by Mr. McIntire - 7 ayes; 0 nays.

7. RETIREMENT NOTICE - C. BEABOUT, SPECIAL EDUCATION.

Mr. Ferek moved to accept the retirement notice of Carilyn Beabout, Special Education teacher, effective June 2, 2017. Second by Mrs. Voytek - 7 ayes; 0 nays.

8. STUDENT TEACHERS 2017-18.

Mr. Ferek moved to approve student teacher placements for 2017-18 from Waynesburg University, California University of PA and WVU School of Nursing. Second by Mrs. Voytek - 7 ayes; 0 nays.

9. SUB LIST ADDENDUM - PROFESSIONAL, SECRETARY (Exhibit III).

Mr. Ferek moved to approve the substitute list addendum as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

10. FOOD SERVICE EMPLOYEE LIST 2017-18 (Exhibit IV).

Mr. Ferek moved to approve the 2017-18 food service employee list as presented. Second by Mrs. Voytek - 7 ayes; 0 nays.

11. PCA/OFFICE AIDE SALARY INCREASE.

Mr. Ferek moved to approve a twenty-five cent (\$0.25) per hour increase to \$13.64 per hour for personal care aide and office aide employees. Second by Mr. Shlosky - 7 ayes; 0 nays.

SECONDARY SPECIAL EDUCATION POSITION.

Mr. Ferek moved to offer the secondary special education position to Jessica Franks effective the 2017-18 school year with salary and terms per the collective bargaining agreement. Second by Mr. McIntire - 7 ayes; 0 nays.

INFORMATION ITEMS.**1. TENURE STATUS.**

Notification of tenure status granted to the following professional staff members following three (3) years satisfactory performance: Daysha Donaldson, Bethany Fraley, Ian McCombs, Robert Miele, Courtney Newland, Kenneth Perkins, Michael Pohlot, Miranda Policz, Chelsea Ritz, Stacie Tobak and Erin Virgili. No action necessary.

B. BUDGET & FINANCE (McIntire, Krause, Voytek).**1. COMDOC CONTRACT.**

Mr. McIntire moved to approve the print management contract with ComDoc for one (1) year at a cost of \$290.00 per month. Second by Mr. May - 7 ayes; 0 nays.

2. BOND RESOLUTION (Exhibit V).

Mr. McIntire moved to approve Bond Resolution, as presented by bond counsel (copy attached), authorizing a refunding of a portion of the school district's General Obligation Bonds, Series of 2012 in order to achieve debt service savings - net of costs of issuance and with no extension of term - equal, on a present value basis, to at least two percent (2%) of the par amount of bonds being refunded. Second by Mr. Shlosky - 7 ayes; 0 nays.

C. ACTIVITIES & ATHLETICS (Voithofer, Shlosky, Ganocy).**1. FIELD TRIPS 2017-18 (Exhibit VI).**

Mr. Shlosky moved to approve the 2017-18 budgeted field trips as presented. Second by Mr. Ferek - 6 ayes; 1 nay (May).

2. EMS SOUTHWEST AGREEMENT.

Mr. Shlosky moved to approve the agreement with EMS Southwest at a cost of \$95.00 per hour, per ambulance, per event which is an increase of \$15.00 per hour per event effective July 15 to December 31, 2017. Second by Mr. May - 7 ayes; 0 nays.

3. RESCIND MOTION - SPLIT ASSISTANT FOOTBALL COACH POSITION.

Mr. Shlosky moved to rescind the June 29, 2017 Board meeting motion to split the assistant football coach position of John Menhart with Gene Franks III as co-coaches. Second by Mr. May - 7 ayes; 0 nays.

4. EXTRA FOOTBALL COACH POSITION - BOOSTER FUNDED.

Mr. Shlosky moved to approve an extra football coach position funded by the Quarterback Club for Gene Franks III with terms per district guidelines effective the 2017-18 season. Second by Mr. McIntire - 7 ayes; 0 nays.

5. EXTRA FOOTBALL COACH POSITION - BOOSTER FUNDED.

Mr. Shlosky moved to approve an extra football coach position funded by the Quarterback Club for Mike Zeglen with terms per district guidelines effective the 2017-18 season. Second by Mr. Ganocy - 7 ayes; 0 nays.

D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, May, Shlosky).

1. FACILITIES.

Mr. May moved to approve the request for facilities items a. and b. below as presented. Second by Mr. Shlosky - 7 ayes; 0 nays. Mr. Ricco questioned possible scrimmage conflicts.

a. COAL QUEEN PAGEANT -> auditorium/classrooms - August 18 & 20, 2017.

b. CARMICHAELS YOUTH FOOTBALL -> field/concession stand/restrooms/press box - September 2, 9, 30 & October 14, 2017.

2. BUS DRIVER LIST 2017-18 (Exhibit VII).

Mr. May moved to approve the 2017-18 bus driver list as presented. Second by Mrs. Voytek - 7 ayes; 0 nays.

3. BUS ROUTES 2017-18 (Exhibit VIII).

Mr. May moved to approve the 2017-18 bus routes as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

4. PLANCON PART H: PROJECT FINANCING - ELEMENTARY/DAO PROJECT (Exhibit IX).

Mr. May moved to accept the PDE correspondence dated June 26, 2017 concerning PlanCon Part H: Project Financing for the Elementary/DAO project as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

5. PARKING LOT REPAIR.

Mr. May moved to approve Christopher Backhoe & Plumbing Inc. to repair the damage (sink hole) in the parking lot at the low quote of \$14,163.00. Second by Mr. Shlosky - 7 ayes; 0 nays.

OUTDOOR COURTYARD.

Mr. May moved to permit Cassie Menhart to investigate/solicit donations for an outside courtyard and report the results and requirements back to the Board at a future meeting. Second by Mr. Ferek - 7 ayes; 0 nays.

X. BUSINESS MANAGER / BOARD SECRETARY REPORT.**A. BILLS FOR PAYMENT (Exhibit X).**

Mr. Ferek moved to approve the bills for payment in the amount of \$1,838,082.11 as presented and authorize the Business Office to pay August invoices. Second by Mr. McIntire - 7 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit XI).

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

XI. OTHER REPORTS.**A. FEDERAL PROGRAMS (Morecraft).****B. LEGISLATIVE REPORT (Krause).****C. PUBLIC RELATIONS (Ricco, May, McIntire, Krause, Gallagher, Morecraft, Zdravecky).****D. STRATEGIC PLAN REPRESENTATIVE (Voytek).****E. GCC&TC REPRESENTATIVE (May).****XII. ADJOURNMENT.**

Mr. McIntire moved to adjourn the meeting at 7:54 p.m. Second by Mr. Ferek - 7 ayes; 0 nays.

Julie Mascia, Board Secretary

Thomas M. Ricco, Board President