

**Montour School District
Board of School Directors
Regular Monthly Board Meeting
Thursday, October 26, 2017
Place: Administrative Board Room #361
Time: 6:45 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay following a brief Executive Session at 6:45 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

The following members were present:

Roll Call Mr. Barclay, Mr. Barth, Mr. DiClemente, Mr. Dudash, Mr. Hutter, Mrs. Moore, Mrs. Morrow, and Mr. Rippole

The following members were absent:

Mr. Young

Also present at the Board Meeting:

Janet Burkardt, Solicitor Dr. Stone, Superintendent of Schools
Tiffani Doyle, Recording/Board Secretary

**Recognitions/
Presentations**

1. The following students have been nominated for “Student of the Month” at the David E. Williams Middle School for the month of September:
 - Allison Zane
 - Cole Fleck
 - Brooke Baxter
 - Matthew Marcinko
 - Max Vermeulen
 - Chloe Domico
 - Brady Tarquinio
 - Mia Pravlochak

2. Montour Elementary School Students of the Month for September from Team Curiosity:
 - Paschal Slitfkey nominated by Mrs. Kosarych
 - Madeline Karzenowski nominated by Mrs. Usouski
 - Riley Presutti nominated by Mrs. Fisher
 - Madeline Kollm nominated by Mrs. Fleming
 - Nicos Arkalis nominated by Mrs. Nicastro
 - Kayleigh Adams nominated by Mrs. Wolsko
 - Jacob Halbedl nominated by Mrs. DeBerry
 - Lydia Olivani nominated by Mrs. Jaronsinski
 - Brayden Vlasach nominated by Mrs. Ewonce
 - Lauren Sheets nominated by Mrs. Brown
 - Giovanni Koch nominated by Mrs. Farrelly

3. Pamela Diianni & Gina Ligouri – Montour HS Technology & Innovation Updates
4. High School Students – MSD Social Media
5. Lou Cerro – Athletic Department Presentation

Reports

Mr. Barclay and Dr. Stone presented the Reports section and made a motion to approve the following:

President, Mr. Thomas Barclay

1. Accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of September 5, 2017.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of September 28, 2017.

Mrs. Morrow made the motion to approve the President Report, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Superintendent, Dr. Christopher Stone

3. Approve the following policy changes:
 - **103 + Attachment** – Nondiscrimination in School and Classroom Practices – this policy represents a MERGE of two policies in your current manual – 103 and 248 Unlawful Harassment.
 - **103.1 + Attachment** – Nondiscrimination – Qualified Students with Disabilities – the complaint and appeal procedures have been revised for consistency with the procedures in policies 103 and 104.
 - **104 + Attachment** – Nondiscrimination in Employment Practices – this policy represents a MERGE of two policies in your current manual – 104 and 348 Unlawful Harassment.
 - **150 – Title I – Comparability of Services** – this is a NEW policy. It replaces the “equivalence in schools” language that was previously located in Policy 103. The provision has not changed under ESSA – we have just created a stand-alone policy. This is a mandated policy if the district receives Title I funds.
 - **248 – Unlawful Harassment** – this policy has been deleted.
 - **348 – Unlawful Harassment** – this policy has been deleted.
4. Approve Resolution #10-17-01 permitting electronic signature of the Superintendent on all contracts, agreements, grants and/or licenses issued by the Pennsylvania Department of Education.
5. Approve the five (5) year agreement with Keystone Consulting Group, LLC beginning July 1, 2018 through July 1, 2023 at a cost of \$110,000/year.
6. **(Addition)** Approve the purchase of two (2) softball dugouts and concrete pads at a cost not to exceed \$65,000.

Mr. Dudash made the motion to approve the Superintendent Report, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Budget & Finance

Mr. Barclay asked Mrs. Borsos to present her items at the Planning Meeting and tonight requested a motion to approve the following:

Approve the Treasurer’s Report for September of 2017 as follows:

FUND

10 GENERAL FUND	YTD TOTALS
Revenues Year to Date	\$ 25,151,458.55
Expenditures Year to Date	\$ 9,275,740.29
FNB Bank Balance as of 9/30/17	\$ 23,015,461.99

PSDLAF Bank Balance as 9/30/17 \$ 4,667.82

Audited Fund Balance as of 6/30/16 \$ 2,971,913.00

30 CAPITAL PROJECTS FUND YTD TOTALS

Athletic Center Project #3550

FNB Bank Balance as of 9/30/17 \$ 1,565.00

Audited Fund Balance as of 6/30/16 \$ 117,640.00

32 CAPITAL RESERVE FUND YTD TOTALS PTD TOTALS

Key Bank as of 9/30/17 \$ 1,312,995.64

Audited Fund Balance as of 6/30/16 \$ 426,785.00

39 CAPITAL PROJECTS FUND - ELEM YTD TOTALS PTD TOTALS

Elementary Project #3777:

Total Value of Contracts \$ 37,158,805.10

Approved Change Orders \$ 675,213.87

Contract Sum to Date \$ 37,834,018.97

Construction Dollars Spent to Date \$ 2,978,989.50 \$ 36,651,170.81

Soft Costs Spent to Date \$ 1,501,559.61 \$ 8,355,272.41

PCOs Under Review \$ 449,752.96

PCOs Pending MSD Approval \$ 4,121.97

PLGIT-2015 Bond Balance of 9/30/17 \$ 2,682,951.64

PLGIT-2017 Bond Balance of 9/30/17 \$ 3,010,362.16

Audited Fund Balance as of 6/30/16 \$ 23,466,749.00

50 CAFETERIA FUND YTD TOTALS

Revenues Year to Date \$ 104,274.08

Expenditures Year to Date \$ 30,957.22

FNB Bank Balance as of 9/30/17 \$ 87,042.97

Audited Fund Balance as of 6/30/16 \$ (112,412.00)

MONTHLY TOTALS

of Breakfast served in September 2017 2,538

of Lunches served in September 2017 20,756

September 201 Ala Carte dollar sales \$ 34,445.35

70 FIDUCIARY FUND YTD TOTALS

FNB Bank Balance as of 9/30/17 \$ 54,131.81

ATHLETIC TICKET SALES

Football \$ 13,107.60

1. Approve the payment of bills and ratify the payment of bills:

MONTOUR BOARD OF SCHOOL DIRECTORS

BILLS FOR APPROVAL

10/26/2017

General Fund 10			Totals
Bills to be Approved	\$	1,906,108.81	
Bills to be Ratified	\$	452,699.49	
Capital Projects Fund 30			Totals
Bills to be Approved	\$	-	
Bills to be Ratified	\$	-	
Capital Reserve Fund 32			Totals
Bills to be Approved	\$	6,460.08	
Bills to be Ratified	\$	62,036.24	
Capital Project Fund 39			Totals
Bills to be Approved	\$	628,676.37	
Bills to be Ratified	\$	1,062,594.07	
Cafeteria Fund 50			Totals
Bills to be Ratified	\$	-	
Activity Fund 70			Totals
Bills to be Ratified	\$	26,306.75	

2. Approve the Budget Transfers from October 2017:

\$ 500.00	FROM	10-2380-550-000-30-800-000-000-0800	Principal's Office Services-Print & Binding-High School
\$ 265.00	FROM	10-1110-610-000-30-800-110-000-0800	Regular Program Elem/Sec.-General Supplies High School
	TO	10-2380-324-000-30-800-000-000-0800	Principal's Office Services –Pro ED Employee Training & Development
\$2,500.00	FROM	10-2111-618-000-00-000-000-000-0012	Supervision of Student Services Head of Component-Administrative Software, Licensing Fees, and Supplies
	TO	10-1211-610-000-10-000-000-000-0012	Life Skills support Public-General Supplies
\$ 800.00	FROM	10-2111-618-000-00-000-000-000-0012	Supervision of Student Services Head of Component-Administrative Software, Licensing Fees, and Supplies
	TO	10-1211-610-000-00-000-000-000-0012	Life Skills support Public-General Supplies
\$ 2,800.00	FROM	10-1110-650-000-30-800-170-000-0800	Regular Program Elementary/Secondary-Supplies and Fees Technology Related
\$ 1,375.00	FROM	10-2250-640-000-30-800-155-000-0800	School Library Services-Books and periodicals
	TO	10-2250-610-000-30-800-155-000-0800	School Library Services- General Supplies
\$ 25,000.00	FROM	10-1233-567-000-10-000-000-000-0012	Autistic Support-Tuition to APS and PA Charter Schools

	TO	10-1211-329-000-00-000-000-0012	Life Skills Support-Professional Education Services Other
\$95,000.00	FROM	10-1241-567-000-30-000-000-0012	Learning Support -Tuition to APS and PA Charter Schools
	TO	10-1270-322-000-10-000-000-0012	Multi Handicapped Support-Professional Educational Services IUS
\$14,000.00	FROM	10-1233-567-000-30-000-000-0012	Autistic Support-Tuition to APS and PA Charter Schools
	TO	10-1211-322-000-30-000-000-0012	Life Skills Support-Professional Educational Services IUS
\$ 85,000.00	FROM	10-1233-567-000-30-000-000-0012	Autistic Support-Tuition to APS and PA Charter Schools
	TO	10-1224-322-000-00-000-000-0012	Blind or Visually Impaired Support-Professional Educational Services IUS
\$ 44,000.00	FROM	10-1231-567-000-30-000-000-0012	Emotional Support - Tuition to APS and PA Charter Schools
	TO	10-1225-322-000-00-000-000-0012	Speech and Language Support - Professional Educational Services IUS
\$ 500.00	FROM	10-1110-610-000-30-800-110-000-0800	Regular Prog. Elementary/Secondary - General Supplies
	To	10-2380-324-000-30-800-000-000-0800	Principal's Office Services- Pro ED Employee Training & Development
\$ 30,000.00	FROM	10-1231-567-000-30-000-000-0012	Emotional Support - Tuition to APS and PA Charter Schools
	To	10-1270-329-891-30-000-000-0012	Multi Handicapped Support - Professional Education Services Other

3. Approve the donation of \$500.00 from Ira Weiss.
4. Approve the Step by Step Agreement Addendum reducing the fee to \$8,008 for professional development to Holy Trinity to be funded by Federal Title Funds.
5. Approve an additional payment at the current payment of \$30,122 to Massaro CM Services for work through September 30, 2017.

Mr. Dudash made the motion to approve the Budget & Finance Report, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Education

Mr. Barclay called on Administration to present their items under Education at the Planning Meeting and tonight made a motion to approve the following:

Pupil Services, Dr. Robert Isherwood

1. Approve the following homebound instruction at a cost of the hourly wage for extra duties per the current contract paid to teachers listed under part "A":
 - Homebound instruction (5 hours per week) for qualifying students provided by Ms. Kristy Prunzick and Bob Blyzwick.
2. Approve the placement of a middle school child with mental health issues into the Bradley Center to receive FAPE. Cost of tuition is \$25,500/year to be prorated to the number of days left in the 2017-2018 school year.

3. Approve the placement of an elementary school child with mental health issues into the Bradley Center to receive FAPE. Cost of tuition is \$25,500/year to be prorated to the number of days left in the 2017-2018 school year.

High School Principal, Mr. Todd Price

4. Approve the Montour High School National Honor Society to hold their Fall Blood Drive on Wednesday, November 15th in cooperation with the Western Pennsylvania Central Blood Bank.
5. Approve the American Cancer Society's Pittsburgh West Relay for Life to be held on Saturday, May 19, 2018 at the Montour High School Stadium.
6. Approve the Allegheny Health Network's STAR Center Co-Curricular Programming Proposal for the 2017-2018 school year at a cost not to exceed \$5,000.00. The STAR Center's programming supports Montour High School's Biomedical Sciences courses with on and off campus programming.
7. Approve the Memorandum of Understanding between Opportunity Education and Montour High School for Next Generation Learning's Me to We Program at no cost to the District.

David E. Williams Middle School Principal, Mr. Dominic Salpeck

8. Approve the 6th grade class to take a field trip to Hazlett Theatre to see "A Christmas Carol" on December 12, 2017 at a budgeted cost of \$12/student.

Elementary School Principals, Mr. Jason Burik & Mr. Jason Shoaf

9. Accept the donation of \$1,000 in Lego blocks and other supplies from Jason Burik for the Montour Elementary School Lego Makerspace.

Mrs. Morrow made the motion to approve the Education Agenda, seconded by Mrs. Moore.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Facilities

Mr. Barclay called upon Mr. Yonkers to present the Construction agenda and tonight made a motion to approve the following:

1. Approve the proposal provided by Pave-Rite for work involving various line striping on the District campus at a total cost of \$1,550. This striping will help ensure the safety of all drivers and pedestrians on the school campus.
2. Approve a proposal from Pave-Rite for the paving of the softball access road and the practice field access road in the amount of \$16,250.
3. Accept the proposal from Wagner Electrical Contracting, LLC for the installation of a transformer and electrical services that will provide lighting for the athletic storage building at a cost of \$8,750.

Mr. Rippole made the motion to approve the Facilities Agenda, seconded Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Construction Mr. Barclay called upon Mr. Parker and Mr. Spagnuolo at the Planning Meeting to present the Construction agenda and tonight made a motion to approve the following:

Massaro Project Manager, Mr. David Parker

1. Approve Change Order #41 to Lobar, Inc. for General Construction for a credit in the amount of (\$3,608.00) and Zero (0) days additional time for work related to: Delete Reinstallation of Existing Guiderail.
2. Approve Change Order #42 to Lobar, Inc. for General Construction in the amount of \$76,040.24 and Zero (0) days additional time for work related to: CCD#2 – Topsoil.
3. Approve Change Order #20 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$1,820.80 and Zero (0) days additional time for work related to Kitchen POS – Add Data.
4. Approve Change Order #21 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$580.20 and Zero (0) days additional time for work related to Workroom B121E – Add Data.
5. Approve Change Order #22 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$1,111.15 and Zero (0) days additional time for work related to Nurse’s Office B109 – Add Data.
6. Approve Change Order #23 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$609.82 and Zero (0) days additional time for work related to Electrical C110 – Add Data for Switchgear.

Architectural Innovations Director of Architecture, Mr. Joseph Spagnuolo

7. Approve the PlanCon Part H: Project Financing document as prepared by the project architect for the Montour Elementary School project and submit the document to PDE for review and approval.

Mr. Hutter made the motion to approve the Construction Agenda, seconded by Mr. Rippole.

ROLL CALL: All Present Voted “YES”

MOTIONS CARRIED

Personnel Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Farrelly, Jayme	MES	LTS	1/29/18-6/14/18	\$59,125 (Master’s Step 4)

Extra-Curricular Activities – New Appointments

Name	Position	Effective	Salary
Putila, Jodi	Assistant Dance Coach	10/27/17	\$3,427 (contractual rate)
Taylor, Chad	7 th Grade Boys Basketball Coach	10/27/17	\$2,888 (contractual rate)

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
McMillen, Michele	MES	Teacher	FMLA	1/29/18-6/14/18

Support Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Carr, Elizabeth	MHS	Custodian	FMLA	9/26/17 – 12/26/17

New Appointments – Department Chair

Name	Position	Effective	Salary
Bell, Karen	Kindergarten, MES	2017-18 School Year	\$1,800 Stipend

2. Approve the October conference grid as submitted.
3. Approve the request of Jean Lowden to delete her English as a Second Language certification.
4. Approve the resolution related to the arbitration case for employee ID 1323.

Mr. Dudash made the motion to approve the Personnel Agenda, seconded by Mrs. Moore.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

**Solicitor
approve**

Mr. Barclay called upon Mrs. Burkardt to present the Solicitor’s Agenda and made a motion to the following:

1. Approve the special education settlement in the matter of Montour Student #200113.
2. Approve the special education settlement in the matter of Montour Student #260218.
3. **(Addition)** Approve the Memorandum of Understanding (MOU) with the Montour Education Association (MEA) related to extended season pay for athletic coaches.

Mr. Dudash made the motion to approve the Personnel Agenda, seconded by Mrs. Moore.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

**Comments/
Adjourn**

Mr. Barclay asked if there were any comments:

Mr. James Wiley, Robinson Twsp. – Inquired about the Forest Grove Elementary School sale status. He explained that he does not like the fact that it is no longer a school. Mr. Barclay commented that we do not have any current information on the sale but that we expect to for next month’s meeting. Mr. Rippole added that we currently have two bids and are waiting for more. Mr. Wiley asked what the realtor percentage of payment was. Dr. Stone relied that it is 5%. Mr. Wiley then asked if teachers/staff that receive the extended season athletic pay, if it that figure would be estimated into their retirement. Mr. Hutter replied that it would. Mr. Wiley asked why the athletics have so many additional assistant coaches? Mr. Barth commented that most are volunteers and explained that sports operate year round now. The need for additional coaches are greater than previous times.

Judy Reed, Robinson Twsp. – Commented that she received a letter from Allegheny County explaining the new voting station location now that Forest Grove Elementary School is unoccupied. The Board expressed thanks for sharing that information and suggested we research and post a sign on the Forest Grove Elementary School door listing the new voting stations for the different residential districts.

Mr. Barclay asked if there were any additional comments, hearing none he made the motion to adjourn the voting meeting at 7:14 p.m.

VOICE

ROLL CALL: All Present Voted "YES"

MOTION CARRIED



Thomas Barclay, President



Tiffani Doyle, Secretary