

X2VOL 101: MNTHS

Registering an Account

1. X2VOL is accessed at x2vol.com
2. When on the home page, click the “**register**” button” located on the right hand side of the page underneath the traditional log in box.

x2VOL

The screenshot shows the X2VOL website home page. On the left, there is a 'DistrictAdministration TOP 100 PRODUCTS 2012' badge and a yellow 'View Demo' button. The main content area features a 'Join x2VOL' banner with a photo of a man in a blue shirt working on a wooden structure. Below the photo is a quote: "We helped a family that lost everything start over." To the right of the banner is a registration form with fields for 'Email' and 'Password', and buttons for 'Login' and 'Register'. Below the form are links for 'Can't remember your password? Receive a Password Reminder' and 'If your school has pre-registered then Complete Registration Here'. At the bottom of the banner area are buttons for 'Volunteers' and 'Organizations'.

3. Complete your profile by filling out all information.

About You (all information is required)

Your Name (first, last)

Country Zip Code

Your Address (line 1):

(line 2)

(city, state)

Home Phone #

Mobile #

Gender Male Female

Birthday 1995

Interests

Themes/Causes <ul style="list-style-type: none"><input type="checkbox"/> Religion / faith-based organizations<input type="checkbox"/> Environmental engagement<input type="checkbox"/> Community / neighborhood organizing<input type="checkbox"/> Women / girls organizations<input type="checkbox"/> African American organizations<input type="checkbox"/> Drug / alcohol abuse / prevention<input type="checkbox"/> Homelessness / poverty	Helping Others <ul style="list-style-type: none"><input type="checkbox"/> Helping with kids<input type="checkbox"/> Working with seniors<input type="checkbox"/> Working with the sick or injured<input type="checkbox"/> Working with animals	Types of Activity <ul style="list-style-type: none"><input type="checkbox"/> Outdoor<input type="checkbox"/> Physically demanding<input type="checkbox"/> Use/develop skills<input type="checkbox"/> Teamwork/team-building<input type="checkbox"/> Theatre / Drama
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4. **Select MNTHS** by searching “Manor New Technology High School” **AND SELECT THE PARENTS OPTION.**

City: Manor, TX

Zip Code: 78653

5. **Set up a valid email address and password** - you will use this to login to x2vol from now on!

6. **Join the parent group** by selecting “Groups and Goals” in the drop down menus located at the top of the web page.

Logging Volunteer Hours

1. **Select “My Activity Hours”** at the top of the web page when logged into your X2VOL account.

2. Under “My Activity Log” select the hyperlink that says “**Add an Activity of Your Own**”.

3. **Fill out all necessary information** regarding the service project.

Details about what you did, the amount of hours, etc;

4. IMPORTANT: The Contact information you submit is vital to having your hours approved. The contact needs to verify you worked the amount of hours you logged. **Submitting a valid e-mail address** is very important in regards to having hours approved!

5. Press submit, and you are done!

Add a Personal Project

Add From My Recurring Activities

Activity Name

Activity Description

Contact Name

Contact Phone

Contact Email

An email requesting verification for your volunteering activity will be sent to this email if the date is no more than 45 days in the past.
You may not use your own email for verification.

Make this a recurring activity

Hours

Date

Reflections

The hours that I am submitting are accurate and the details (including hours, dates, location and contact information) are truthful. I understand that the information I am submitting may be audited for accuracy.
If inaccuracies are discovered, I understand that I may be removed from x2VOL and additional consequences may be imposed by my