



Addison
School District **4**

ADDISON | ILLINOIS | SINCE 1842

ADDISON SCHOOL DISTRICT 4 – ADDISON, ILLINOIS

Minutes of the Regular Board Meeting of March 20, 2019 held at the Indian Trail Junior High School Board Room.

President Williams called the regular meeting to order at 7:08 p.m.

Roll call showed the following individuals:

PRESENT: Aranda, Frangidakis, Lange, Ruffolo, Towns, Williams

ABSENT: Daniels

A quorum was declared present.

Mr. Wartman led the audience in the Pledge of Allegiance.

Motion #1: Approval of Minutes

Motion by Mr. Ruffolo, second by Mr. Aranda to approve the Minutes of the Regular Session meeting of February 27, 2019.

ROLL CALL VOTE: AYE: Aranda, Frangidakis, Lange, Ruffolo, Towns, Williams
 ABSENT: Daniels
 NAY: None...Motion #1 Carried.

Motion #2: Approval of Accounts Payable for the Month of March 2019

Motion by Mr. Towns, second by Mr. Ruffolo to approve the Accounts Payable for March 2019.

Educational Fund	\$1,191,665.68
Operations & Maintenance Fund	\$ 74,666.65
Debt Fund	\$ 0.00
Transportation Fund	\$ 94,425.40
Municipal Retirement/Soc Sec Fund	\$ 86,309.17
Capital Projects Fund	<u>\$ 137,298.17</u>
Total	\$1,584,365.07

ROLL CALL VOTE: AYE: Frangidakis, Lange, Ruffolo, Towns, Williams, Aranda
 ABSENT: Daniels
 NAY: None...Motion #2 Carried.

Motion #3: Approval of Payroll for the Month of February 2019

Motion by Mr. Towns, second by Mr. Lange to approve the Payroll for February 2019, as follows:

Education Fund	\$ 2,452,670.21
Building Fund	\$ 50,713.19
Transportation Fund	<u>\$ 8,664.26</u>
Total	\$ 2,512,047.66

ROLL CALL VOTE: AYE: Lange, Ruffolo, Towns, Williams, Aranda, Frangidakis
 ABSENT: Daniels
 NAY: None...Motion #3 Carried.

Communications/Public Participation on Agenda Items: None

Presentation:

Mrs. Lina Guio, Principal, Lincoln Elementary School – Kindness Kampaigh:

- Last year’s social emotional learning initiative was focused on an ability awareness campaign. This year the initiative was generalized and the focus is on kindness.
- Lincoln had a week of school wide activities, including a school wide FlipGrip activity where students answered questions about kindness. They also had a school assembly where “Have You Filled a Bucket Today?” was read in English and in Spanish. Students received Kindness Kampaigh bracelets as a reminder to help fill others’ buckets on a regular basis. A kindness tree was created and students could share how they went above and beyond to help someone. Students also created kindness rocks that were spread across the school.
- Data shows that the social emotional programs are working. Office referrals have decreased, absenteeism has decreased, and improved social emotional resilience results have increased.
- The students at Lincoln also give back to the community by raising money for charities such as Pennies for Patients, Jump Rope for Heart, and the Red Cross.
- Mrs. Guio introduced two homegrown role models, who are pursuing education because of their experiences at Lincoln.

Mr. Langton shared that he appreciated that Mrs. Guio brought alumni with her. We have a lot to be proud of and it is nice to see young adults giving back to our community.

Committee Report:

- Buildings & Grounds Meeting of March 20, 2019 – Mr. Ruffolo reported that:
 - Summer 2020 projects include; 4 additional classes at the AELC, renovating the office and adding a secure vestibule at Ardmore, replacing fire alarms at Army Trail and Indian Trail, and expanding the board room, relocating special education classes, and creating new Social worker offices at Indian Trail Junior High School.
- Budget Committee Meeting on March 20, 2019– Mr. Williams reported that:
 - The updated budget was reviewed and because the 2020 project list has increased and the AELC will be expanded, the anticipated spending will increase from \$4,000,000/year to \$9,000,000/year. This will result in anticipated deficit spending in our budget, between \$4,500,000-\$6,000,000/year, for the next 5 years.

Mr. Langton added that he appreciated the support of the Budget Committee for giving him and Mr. Keeley the opportunity to move forward with planning the budget for next fiscal year.

Administrative Reports

Superintendent’s Report – Mr. Langton reported on the following:

- Thank you to Mrs. Brechin and Mrs. Straub for the donuts and the “Donut you know we appreciate you a hole bunch” cards.
- Mr. Williams and Mr. Langton will be traveling to our State Capitol on April 3rd for a lobby day. They hope to meet with Illinois legislators with our peers from the LEND organization to advocate for our school district and public education in Illinois.
- As we prepare for next school year, we will be working with the Consortium for Educational Change (CEC) to provide training for each school building leadership team. This training will accomplish three goals:

1. Strengthen our collaborative culture and practice.
2. Improve our use of data for instructional improvement.
3. Align our school improvement protocols and priorities across all nine schools.

This work will improve collaborative practices in our schools and result in school improvement plans that contain strategic improvement goals. These goals will align with our school district's 5-year goals that the Board approved last summer. The training sessions begin this spring and will continue next fall.

- We received two FOIA requests and they were responded to in a timely matter.

Assistant Superintendent for Business Report – Mr. Keeley reported on the following:

- Several items from the summer 2019 project scope will be completed over spring break, due to going out to bid early. These projects include; masonry restoration at Ardmore and Army Trail, concrete work at the District Office and Fullerton, the intercom relocation at Indian Trail, and wall-mounted cafeteria tables at Lincoln and Lake Park.
- Over the summer the following projects will be completed; district-wide interior signage installation, exterior directional signage at Ardmore/ELC campus and Army Trail/District Office/Indian Trail campus, Old Mill structural repairs, and domestic water main replacement at Lake Park, Lincoln, Old Mill and Wesley.
- The district is conducting a Request for Proposal process for a Construction Management firm, which will add vital resources to our project team as we continue on our long-range facility improvement plan. Kudos to the Facilities staff. They are approximately 40% complete on the replacement of all outlets that were installed prior to the year 2000. This is a district-wide process that will greatly improve the safety and operational reliability of our electrical systems.
- The Business Office staff has been hard at work developing new procedures to accommodate our new IASBO/BMO pCards.
- The Business Office and IT Department teams are working to migrate our Skyward databases from local hosting to a cloud-based hosting solution.

Assistant Superintendent for Curriculum and Instruction Report – Mrs. Donna Haney reported on the following:

- April 12 Early Release Day plans are being finalized for our last early release day of the year. Staff will be working with their grade level, department, or team on learning activities that meet their needs.
- We sent 20 teachers, 9 administrators, 2 tech department employees, and the 5 Instructional Specialists to the ICE Conference at the end of February. ICE is presented by the Illinois Computing Educators and focuses on best practices for effectively integrating technology into classrooms and libraries. Participants will use what they learn in their own classrooms and be sharing out new ideas and resources to their building teams.
- Our Indian Trail Social Science department has been piloting *Social Studies Techbook* through Discovery Education since October. We reviewed several resources and found that this online tool aligns with the new standards. *SS Techbook* provides a plethora of resources (varied text, activities, and assessments) that teachers can choose from. To learn the specifics of this resource, the team went through a full day of professional development and have had continued support through webinars. Our commitment includes full access to the online resource for staff and students for six years as well as professional development and support for our staff.

- We have many summer learning opportunities for the students and staff of Addison School District 4.

Students:

- The People’s Resource Center will provide a two-week science workshop to students entering first through eighth grade in the fall. The summer science will begin June 24 and run through July 3 at Fullerton School.
- NEDSRA (Northeast DuPage Special Recreational Association) will run a day camp from June 10 to August 2 at Fullerton School.
- We are pleased to announce that Addison District 4 has been awarded a Healthy Communities Grant from the Illinois State Board of Education. ASD4 will use the funds to provide a four-week “Welcome to Kindergarten Camp” from June 17 to July 12 for incoming kindergarten students and it will be held at the Addison Early Learning Center.
- District 4 Summer IDEA (Innovators, Designers, and Entrepreneurs of Addison) Camp for Indian Trail Students.

Staff:

- On June 10, 11, and 12 all grade levels will have an opportunity to meet to revise instructional documents that will enhance our cross-curricular planning and learning outcomes to include technology integration.
- District 4 will be providing opportunities for staff to attend workshops that focus on Literacy through Smekens Education.
- The Instructional Specialists are planning professional development for all staff this summer. They have surveyed staff and are in the process of reviewing the results to determine needs.

Motion #4 Acceptance of District 4 Staff Retirement Requests

Motion by Mr. Ruffolo, second by Mr. Aranda to accept the District 4 staff retirement requests for the following individuals:

LICENSED PERSONNEL – RETIREMENT

Vicki Potter

Position: 3rd Grade Teacher

Effective Date: 06/06/2019

School: Wesley

ESP PERSONNEL – RETIREMENT

Janet Macejak

Position: Certified Occupational Therapist Assistant

Effective Date: 06/05/2019

School: Early Learning Center

ROLL CALL VOTE:

AYE: Ruffolo, Towns, Williams, Aranda, Frangidakis, Lange
ABSENT: Daniels
NAY: None...Motion #4 Carried.

Mr. Langton thanked Vicki for her 13 years, and Janet for her 7 years, of hard work for our students and our community.

Motion #5 Acceptance of District 4 Staff Resignation Requests

Motion by Mr. Aranda, second by Mr. Frangidakis to accept the District 4 staff resignation requests for the following individuals:

LICENSED PERSONNEL - RESIGNATION

Daniel Affleck

Position: Social Science

Effective Date: 06/06/2019

School: Indian Trail Jr. High

Sarah Lewandowski
Position: Early Childhood Teacher

Effective Date: 06/06/2019
School: ELC

EDUCATIONAL SUPPORT PERSONNEL - RESIGNATION

Anna DiFronzo
Position: Para Educator

Effective Date: 03/07/2019
School: Stone

Mary Dunkel
Position: Para Educator

Effective Date: 02/22/2019
School: Lincoln

Nora Schmitt
Position: Para Educator

Effective Date: 03/08/2019
School: Stone

ROLL CALL VOTE: AYE: Towns, Williams, Aranda, Frangidakis, Lange, Ruffolo
 ABSENT: Daniels
 NAY: None...Motion #5 Carried.

Motion #6: Approval of District 4 Staff Release Requests

This item was removed from the agenda and no action was taken.

Motion #7: Adoption of Resolutions for Reduction in Force and No-Renewal for Licensed Staff

This item was removed from the agenda and no action was taken.

Motion #8: Approval of District 4 Staff Employment Request

Motion by Mr. Towns, second by Mr. Ruffolo to approve the District 4 Staff Employment request for the following:

EDUCATIONAL SUPPORT PERSONNEL - EMPLOYMENT

Irma Jaimes Vazquez
Position: Para Educator

Effective Date: 02/26/2019
School: Lake Park

ROLL CALL VOTE: AYE: Aranda, Frangidakis, Lange, Ruffolo, Towns, Williams,
 ABSENT: Daniels
 NAY: None...Motion #8 Carried.

Motion #9: Approval of Board Meeting Dates for 2018-2019

Motion by Mr. Ruffolo, second by Mr. Towns to approve the Board meeting dates for 2019-2020, as presented.

ROLL CALL VOTE: AYE: Frangidakis, Lange, Ruffolo, Towns, Williams, Aranda
 ABSENT: Daniels
 NAY: None...Motion #9 Carried.

Motion #10: Approval of Contract for Summer 2020 Capital Improvement Design Services

Motion by Mr. Towns, second by Mr. Aranda to approve the Summer 2020 Capital Improvement Design Services, for a contract with Legat Architects, as presented.

ROLL CALL VOTE: AYE: Lange, Ruffolo, Towns, Williams, Aranda, Frangidakis
 ABSENT: Daniels
 NAY: None...Motion #10 Carried.

Mr. Keeley shared that we will be adding a Construction Manager to the scope of the project.

Motion #11: Approval of Summer 2020 Capital Improvements Environmental Consultant Services

Motion by Mr. Lange, second by Mr. Frangidakis to approve the Summer 2020 Capital Improvements Environmental Consultant Services with JMS Environmental, as presented.

ROLL CALL VOTE:	AYE:	Ruffolo, Towns, Williams, Aranda, Frangidakis, Lange
	ABSENT:	Daniels
	NAY:	None...Motion #11 Carried.

Motion #12: Approval of Award of Special Education Transportation Services Contract

Motion by Mr. Lange, second by Mr. Aranda, to approve the 3 year Special Education Transportation Services Contract with Septran, as the lowest, responsible bidder, as presented.

ROLL CALL VOTE:	AYE:	Towns, Williams, Aranda, Frangidakis, Lange, Ruffolo
	ABSENT:	Daniels
	NAY:	None...Motion #12 Carried.

Mr. Towns asked how much more is their price compared to what we are paying now. Mr. Keeley shared that it is 3% higher. Mr. Williams added some districts have seen an increase of 15%+.

Motion #13: Amendment to Custodial Services Contract

Motion by Mr. Ruffolo, second by Mr. Lange, to amend the Custodial Services Contract with ABM Custodial Services Agreement, as presented.

ROLL CALL VOTE:	AYE:	Williams, Aranda, Frangidakis, Lange, Ruffolo, Towns
	ABSENT:	Daniels
	NAY:	None...Motion #13 Carried.

Discussion Items:

- The next regular Board of Education meeting will be on Wednesday, April 24, 2019 at Indian Trail Jr. High at 7:00 p.m. **This will be the last Board meeting at Indian Trail until August.**
- The final 2018-2019 calendar and last day of school will be voted on at the April Board meeting.
- There are still two more nights for Kindergarten registration; Thursday, March 21 and Wednesday, April 3 from 4:00-7:00p.m. at Army Trail School. Registration for returning students will be online and will be open from April 3 through May 6, 2019. Proof of residency annually needs to be provided to the District in person, either at one of the registration events or at the school office.
- The District 4 Educational Foundation for Excellence Fun Fair is on Friday, April 12, 2019 at Indian Trail Junior High School from 5:00-8:00p.m.
- The ACPTA (Addison Council of PTAs) Annual Dinner is on April 16, 2019 at 6:30p.m. at Empress Banquets.
- The Addison Teachers' Association (ATA) will have a Trivia Night on Thursday, April 4 and a Rummage Sale on Saturday, May 18, 2019.

Communication/Public Participation of Non-Agenda Items: None

Miscellaneous/Unfinished Business:

- Mr. Langton noted that the beautiful artwork hanging in the Board Room was completed by students at Stone and Wesley Schools, under the direction of Ms. Denise Ghidorzi.

Motion #14: Motion to Adjourn

Motion by Mr. Ruffolo, second by Mr. Towns to adjourn the Wednesday, March 20, 2019 Board of Education meeting.

ROLL CALL VOTE:	AYE:	Aranda, Frangidakis, Lange, Ruffolo, Towns, Williams
	ABSENT:	Daniels
	NAY:	None...Motion #14 Carried.

The regular Board of Education meeting adjourned at 7:52 p.m.

Serge Ruffolo, Secretary

Dave Williams, President

/cs